



Approved Budget 2015 - 2016



City of Saginaw, MI

Developing for
the Future

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CITY OF SAGINAW MICHIGAN

Honorable Dennis D. Browning
Mayor



Timothy Morales
City Manager

Approved by City Council

May 18, 2015

Honorable Amos O'Neal, Mayor Pro-Tem

Annie E. Boensch, Council Member

Michael D. Balls, Council Member

Larry Coulouris, Council Member

Daniel Fitzpatrick, Council Member

Floyd Kloc, Council Member

Brenda F. Moore, Council Member

Demond L. Tibbs, Council Member

2015-2016 APPROVED BUDGET

CITY OF SAGINAW MICHIGAN

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2015-2016 APPROVED BUDGET



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Saginaw
Michigan**

For the Fiscal Year Beginning

July 1, 2014

Executive Director

The Government Finance Officer Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Saginaw for its annual budget for the fiscal year beginning July 1, 2014.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operational guide, as a financial plan, and a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and will be submitting it to GFOA to determine its eligibility for another award.

**CITY OF SAGINAW
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CITY OF SAGINAW
1315 South Washington Avenue
Saginaw, MI 48601-2599

April 27, 2015

Honorable Mayor and City Council:

In accordance with Section 43 of the Charter of the City of Saginaw and M.C.L.A. 141.421 et seq, the Uniform Budgeting and Accounting Act, submitted to you is the City Manager's Fiscal Year 2016 Recommended Budget. The City continually strives to improve the budget document, with the purpose and intent to publish a budget document that acts as a policy statement, an operations guide, and a financial plan as well as a communication tool.

I am pleased to provide you with a recommended 2015/2016 Approved Budget. This spending plan reflects our commitment to provide quality services and amenities to our residents, while preserving our organization's long-term financial viability. As the city continues to manage through a tempered economic recovery, we see positive signs of improvement. Although the revenue picture shows signs of improvement, the costs to deliver current services are also growing, restricting our ability to support new or enhanced services in the upcoming year. The recommended budget continues to provide basic services, and maintains the quality standards our residents have come to expect. This balanced and strategic approach results in a spending plan that adapts to the changing needs of our community, without compromising our financial future. The 2015/2016 Approved Budget will require diligent review and monitoring throughout the fiscal year in order for the City to achieve both.

The major highlights of the fiscal year 2015/2016 Budget include:

A General Fund budget total of \$30,971,648 - This represents a decrease of \$496,106, from the FY 2015 General Fund budget of \$31,467,754

A recommended tax levy of 14.8830 mills – the tax levy is the same as 2015 tax year. In FY 2015, the City residents voted to continue to levy the 7.5 mills for the Police and Fire Special Assessment. The General Fund property tax receipts will be limited by the gross revenue ceiling limitation in the City Charter.

| Millage Rate | 2015 |
|-----------------------------|---------------|
| City Operating | 7.3830 |
| Police & Fire Special Asmt. | <u>7.5000</u> |
| Total | 14.8830 |

Rate of Growth of Property Tax Base – Proposal A (a 1994 amendment to the State constitution) requires that the increase in taxable value be capped at the Consumer Price Index or 5%, whichever is less, but shall not exceed state equalized value. For the 2015 tax year, the Proposal A cap is 1.6%. As a result of all these factors, and the overall decrease to state equalized value, the net taxable value decreased

by 4.77% from \$497,268,417 to \$473,527,183. It should be noted that the City is subject to a Headlee Limit of 7.3830 this year; otherwise the millage rate would have been 7.699 mills.

Staffing Complement – There have been few changes in the staffing complement, citywide, in FY 2016 from the previous fiscal years. Following is a summary of these changes: In the Offices of General Government, the Office of Management and Budget (OMB) will be created. With this creation, the Assistant to the City Manager/Budget Administrator has been promoted to the Director of OMB. Furthermore, the Administrative/Budget Analyst, .10 newly retitled Economic Development Coordinator, and .25 of the Administrative Support Clerk will be added to the Office. In addition, the Administrative Support Clerk will be made full time in FY 2016. This position will provide clerical services to the City Council, City Manager, OMB, and the Department of Fiscal Services – Administration Division. Moreover, in Human Resources, the Assistant Director of Human Resources will receive a grade and step increase. This should have been completed when this individual was promoted from Personnel Generalist, but was not. This budget recognizes this promotion.

Another significant staffing change in the 2016 budget is the elimination of thirteen fire personnel from the Homeland Security Staffing for Adequate Fire Emergency Response (SAFER) Grant. The city received this grant at the end of 2013. This grant provided for 15 firefighter positions that would have otherwise been laid-off. This grant will be completed June 30, 2015. The city has applied for the renewal of this grant and expects to receive a response by September 2015. In the meantime, the city is pursuing an extension to utilize unspent funds for that period of time.

In the Office of Inspections and Neighborhood Services, the Plumbing and Mechanical Inspector will be promoted to Deputy Chief Inspector. With this promotion, this individual will have responsibilities related to Environmental Improvements and will partially be funded through the Rubbish Collection Fund.

In the Water and Wastewater Services, a Plant Operator A position will be eliminated from the budget. This position was added to the 2015 complement and was never filled.

Non-General Funds account for approximately 72.11% of the \$111,052,460 city budget. Water and Sewer Utility Enterprise Funds make up approximately 58.37% of the total Non-General Fund spending with a combined budget of \$46,741,149.

This year's budget message covers two major topics: Budget Preparation and Presentation as well as FY 2016 Budget Highlights. No service reductions are required yet, even without the pressure of budget reductions we must be smarter about what we do and how we do it in light of our community's values and the challenges we face. Except where inflationary differences, contractual obligations, and organizational changes have been noted, no other areas reflect significant budgetary increases.

The 2016 Budget also reflects the strategic planning efforts and priorities as discussed in ongoing strategic planning sessions. Our intent for 2016 is to provide services at the best possible levels given the available resources, balance the budget, and continue the ongoing evaluation of the structure and efficiencies of all City departments. We have achieved that objective with this spending plan. The FY 2016 budget does not include the use of any fund reserves for the General Fund. This budget is in compliance with the Uniform Budgeting and Accounting Act.

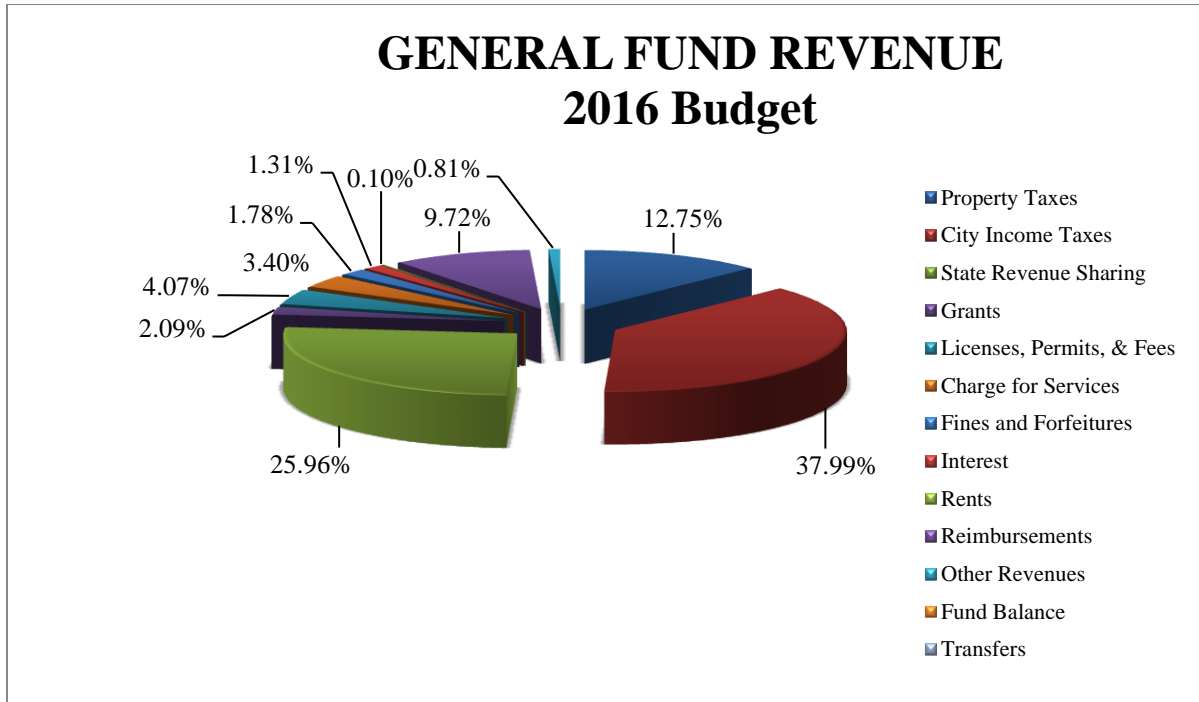
Budget Preparation and Presentation

The FY 2016 Budget uses a format recommended by the Government Finance Officers Association of the U.S. and Canada and is used by cities throughout the North America. The Office of Management and Budget strives to make the budget useful as a management tool, communication device, and policy document.

FY 2016 Budget Highlights

General Fund Revenues

The following chart indicates the various General Fund Revenue Sources for 2015/2016 and the relative percentage supplied by each.



Tax Rate

The 2016 Budget calls for a total City tax levy of **14.8830** mills. This is the same tax levy as the previous year.

It is important to note that the City has a revenue ceiling of \$3,828,778, as per the City of Saginaw Charter; additionally, the City has a maximum allowable general operating millage rate of 7.5000, even if the revenue ceiling has not been reached. This is a result of the tax cap, which was passed by City residents in 1979.

Property Tax Millage Rates

The City Council has authority, for the 2015/2016 fiscal year, to levy a tax rate of up to 14.8830 without a vote of the citizens, as indicated below.

| Millage Rate History | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| City Operating | 6.2976 | 6.7290 | 7.0637 | 7.3830 | 7.3830 | 7.3830 |
| Trash Collection | 2.9532 | 0.0000 | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Police & Fire Special Asmt. | <u>6.0000</u> | <u>7.5000</u> | <u>7.5000</u> | <u>7.5000</u> | <u>7.5000</u> | <u>7.5000</u> |
| | 15.2508 | 14.2290 | 14.5637 | 14.8830 | 14.8830 | 14.8830 |

Tax Shift

The taxable value of residential properties decreased from \$304,976,219, to \$290,437,817 a decrease of 4.77%. The total taxable value projected for FY 2016 is \$473,527,183 of which real property will be \$391,015,383, and personal property will be \$82,511,800.

Income Tax

The Uniform City Income Tax Ordinance empowers the City to collect an income tax of one and one-half percent or three-quarters percent, depending on the individual's residency status and/or place of employment. Income Tax revenue for FY 2016 projected to be \$11,765,000 (a 1.20% increase from the FY 2015 projection of \$11,626,000). Income tax revenue relies heavily upon the financial health of businesses operating in the Saginaw area. It should be noted that \$965,000 of the projected income tax revenue for 2016 is related to delinquent taxes.

Cost Allocation Plan

In an effort to accurately reflect the cost of providing and administering services in all departments, the City began completing an annual cost allocation plan in 2008. The Cost Allocation Plan recognizes indirect or administrative expenses, such as accounting, human resources, payroll, etc., and allocates those expenses to benefiting departments. The implementation of this plan has ensured that costs are spread equitably among City departments and administered accurately. The 2016 Budget reflects the continued use and updating of the cost allocation plan.

Unfunded Liabilities/Retiree Health Care

The City of Saginaw provides post-employment health care coverage under a traditional insured plan to retired employees, their qualified spouses, and other dependents as mandated by collective bargaining agreements and federal law. Historically, the City has recognized the cost of this benefit on a "pay-as-you-go" basis for those current recipients of the benefit, as well as pre-funding a portion of these future benefits.

Retiree benefits have long been an issue for the City and the rate at which those costs have continued to rise is alarming. Over the last five to seven years, the city has realized significant increases to the Municipal Employee Retirement System (MERS) annual required contributions. As such, the city has had to reorganize services as well as evaluate how to best approach legacy costs that could cripple the city. During FY 2015, city administration evaluated these pension costs. The city has worked with MERS to re-amortize the valuation schedule, in order to provide some relief from these escalating costs by reducing the annual required contributions.

Part of these staggering increases have been cost increases to provide retiree healthcare to over 800 retirees. Because the city has over 20 different collective bargaining agreements with different plans, we

have been unable to standardize the level of healthcare coverage for retirees. City administration has been, and will continue, working with these retiree groups to develop a plan that will provide coverage for retirees and also provide some financial relief for the city.

The Governmental Accounting Standards Board, which is the regulatory body responsible for establishing the financial reporting requirement with which municipalities must comply, has changed the reporting standards for post-employment health benefits through GASB Statement Number 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. This statement requires governmental entities to begin reporting the Accrued Liability for retiree health care and other post-employment benefits over a phase in period. The FY 2009 audit was the first audit affected by GASB 45. In addition, there are a variety of unfunded liabilities that are addressed and explained as part of the City’s fiscal year end audit.

Capital Improvements

General Fund capital improvement expenditures have not been included in the FY 2016 budget. Due to economic conditions, not only within Saginaw but throughout the country, we have experienced a significant decline in revenues and this trend is expected to continue in FY 2016; simultaneously, the City is experiencing an increase in operating expenses. The City’s goal is to continue to provide a satisfactory level of services given the declining level of resources to meet these needs.

City administration understands the importance of providing funding for some capital purchases. As such all capital purchases request are evaluated and pursued if funding is available to ensure minimal economic impact and operational efficiencies while providing high-quality service delivery.

Public Safety Millage

The City of Saginaw continues to levy 7.5 mills to provide for public safety services. FY 2016 is the last year from the current authorization that was approved by the electorate in 2011. Nonetheless, in November of 2014, the electorate approved a renewal of this levy for another five years.

For FY 2016, the Public Safety Millage will generate approximately \$2,892,604 in revenues and the expenditures will be the same. The General Fund will not be subsidizing this fund in 2016. The 2015/2016 Public Safety Millage will support 21 police officers and 11 firefighters.

City Strategic Plan

The City has continued the practice of strategic planning sessions where City Council members and the City Management Team meet to discuss issues that are pertinent to the continued success of the City. As part of these continuing sessions, the following five goals and objectives were established, and in the 2016 budget, funding has been earmarked to meet these goals and objectives:

| City of Saginaw – Goals and Objectives | Amount designated from 2016 Budget |
|---|---|
| Crime and Public Safety Issues | \$22,152,186 |
| Neighborhood Revitalization and City Beautification | \$722,413 |
| Recreational Offering and Youth Activities | \$123,334 |
| Maintain and Enhance City Revenue Efforts | \$97,775 |
| Organizational Development | \$15,000 |

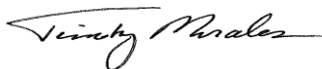
Conclusion

As has been typical for the past several years, the Fiscal Year 2016 budget has been developed in a year of financial challenges. Local units of government throughout the country are struggling to find ways to maintain services, particularly those cities that once relied heavily on the manufacturing industry. As City Manager, my primary goal is to help build our city for the future and to develop it into what we believe it can be going forward. It is an exciting time for the city. Development and opportunity is taking place, particularly in the Riverfront. With all of the changes over the last two years, the city has drastically changed the way it looks and the way that it does business. Community and economic development has become a key focus in Saginaw and there are some major initiatives that are happening in FY 2016. Construction on the new farmer's market plaza and indoor marketplace will begin. This will provide year-round access to local goods and produce as well as provide office space for new businesses. The City of Saginaw in conjunction with the Michigan Municipal League and Saginaw Future, Inc., is rolling out its Place Plan Initiative. This will allow for the community and key stakeholders to make decisions on the appearance of the riverfront area that includes both Old Town and Downtown. Another economic venture that the city is undertaking is Saginaw Soup. Saginaw Soup provides micro grants to entrepreneurial minded individuals who may develop business opportunities and civic engagement activities in the city. Riverfront Saginaw is the focus for commercial and entertainment enhancement in the City, and several like-minded community and business partners are working together to spread the positive message. This group is working together to get the word out about Saginaw. The goal is to let people know that Saginaw is a great place to live, work, learn, and play!

City administration is taking a holistic approach to financial planning, organizational development, and citizen engagement initiatives. We are increasing our presence in the community, while maintaining a budget that is solvent and sustainable. Legacy costs continue to be an issue for the city, and the city is actively engaged with our union groups and retirees to reduce those costs. This year continues to be a year to reduce those costs so that we can move forward.

As our community changes so does the City of Saginaw as an organization. The economy has forced everyone to make adjustments to the way they live. It has been more difficult than ever to make ends meet. The City of Saginaw is no exception. What will be realized in your review of the budget is that revenues have continued to decrease and we have had to prioritize our need and reflect expenditures that are in alignment with the existing revenues. Saginaw is evolving in order to provide the same full service delivery system to the residents that it currently does. This change comes in the form of active management and review of city organization. The budget is balanced, however we need to make changes and monitor our situation throughout the year. This is more important now than ever.

Respectfully submitted,



Timothy Morales
City Manager

HOW TO USE THE BUDGET DOCUMENT

This page provides an explanation of the format and content of the Fiscal Year (FY) 2015/2016 Approved Budget document. To find the exact location of this information, please refer to the *Table of Contents*. The major sections of this document are described as follows:

City Manager’s Budget Message

The City Manager’s Budget Message highlights major changes in city services, policies, and requirements contained in the 2015/2016 Budget.

Policies and Initiative

This section illustrates City Manager and Council goals and objectives, which provide direction for budgetary decisions and allocations.

Additional Introductory Information

This introductory information consists of the updated City Organizational Chart, Elected Officials, Management Team, and Organizational Structure of the City of Saginaw.

Budget Overview

Contained within the Budget Overview is the Budget and Finance section. This section describes the financial and operating policies and procedures that guide the development of the City’s budget. Additionally, the Budget Summary section provides the reader a series of financial summaries with information on revenues, expenditures, and staffing levels for FY 2015/2016 and prior years.

Budget Detail

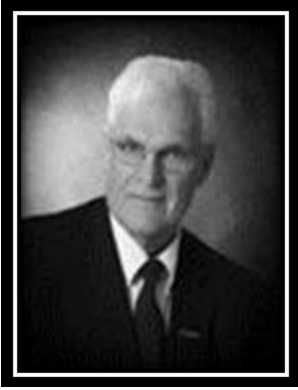
This section contains information on FY 2015/2016, as well as historical revenue and expenditure information for the General, Special Revenue, Enterprise, Internal Service, and Fiduciary Funds’ operating budgets. This detail of fund and corresponding department budgets is represented according to:

- Description of individual programs
- Summary of resources (projected revenue) and appropriations (proposed expenditures) – total fund budget.
- Line-item detail – provides detail of revenues and expenditures for FY 2012-2014 actual, FY 2015 approved budget, adjusted budget, and projected activities, and FY 2016 approved budget.
- Revenue line items identify specific funding sources. Expenditure line items are categorized as personnel services, operating expenses, capital outlay, and miscellaneous. “Other Services” has the following classifications:
 - **Professional Fees** – covers all expenditures that are related to professional services provided to the City. This includes professional services, legal services, engineering services, employment agency fees, operating services, labor professional services, insurance, workers compensation payments, and advertising.

- **Maintenance Fees** – covers all expenditures that are related to services performed or utilized. These fees include: demolition, postage and freight, telephone, printing, utilities, water/sewer, general repairs, motor pool charges, motor vehicle repairs, streets resurfacing, equipment rental, rents and taxes, impounding fees, and other service fees.

- **Other Contracted Fees** – covers all expenditures that are related to specific services, professional organizations, subscriptions, and employee enhancement. Examples of these costs would be: subscriptions, dues, recruitment fees, right-to-know expenses, claims and judgments, council meals, travel/meal/lodging, training and development, education reimbursements and other reimbursements.

**CITY OF SAGINAW
ELECTED OFFICIALS**



Mayor
Dennis D. Browning



Mayor Pro-Tem
Amos O'Neal



Council Member
Annie E. Boensch



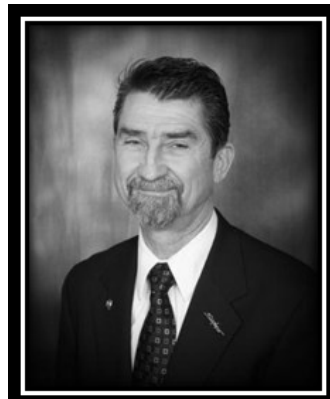
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Daniel Fitzpatrick



Council Member
Floyd Kloc



Council Member
Brenda F. Moore



Council Member
Demond L. Tibbs



**CITY OF SAGINAW
MANAGEMENT TEAM**



Timothy Morales
City Manager



Janet Santos
City Clerk



Andre Borrello
City Attorney



Robert Ruth
Police Chief



Yolanda M. Jones
Director of OMB



Christopher Van Loo
Fire Chief



Dennis Jordan
Human Resources Director



Debbie Buck
Executive Asst. to City Manager/Public Information Officer



Jeff Klopac
Technical Services Director



Phillip Karwat
Public Services Director



Kimberly Mason
Water and Wastewater Services Director



John Stemple
Chief Inspector

CITY OF SAGINAW

Citizens

City Council

City Manager

Office of Management & Budget

**City Attorney
Andre Borrello**

**Community Development
Block Grant**

**Economic Development
And SEDC**

**Inspections and Neighborhood
Services**

Saginaw Future

**Fiscal
Services**

**Technical
Services**

City Clerk

**Human
Resources**

**Public
Services**

**Water &
Wastewater**

Police

Fire

- **Health
Officer**

CITY OF SAGINAW *ORGANIZATIONAL STRUCTURE*

The City of Saginaw operates under the Council-Manager form of government. Nine Council members are elected on a non-partisan, at-large basis for four-year, overlapping terms. The Mayor is elected from other council members at the first meeting after each election, for a two-year term. The City Council appoints the City Manager who in turn appoints all City employees and Department Heads. The City Manager, as the Chief Executive Officer, prepares and submits his/her budget to City Council for review and approval. Organizationally, the City Manager provides the institutional focus for planning, programming, and developing policy.

The City Manager, as Chief Executive Officer, has the sole responsibility to select, direct, and oversee his Administration. As the head of the Executive/Administrative Branch of government, the City Manager is responsible for conveying City Council instructions to department heads and division heads. With a top-down form of management, department heads and division heads are fully accountable for departmental operations. This includes overseeing supervisory line management to assure the City's goals and priorities are achieved.

The formal organizational structure of the City is comprised of the Offices of General Government, Departments of Fiscal Services, Community Public Safety Police, Community Public Safety Fire, Inspections and Neighborhood Services, Public Services, Water and Wastewater Treatment Services, and Technical Services. The largest organizational component within a department is the division. The structural design of the division is closely related to service output or function. Divisions provide separation of duties within each department. With responsibilities delegated at such a definitive level, many divisions can be interpreted as local government programs, wherein the City places emphasis on the distribution of workloads to achieve a specific output and outcomes. To evaluate these output and outcomes, the Office of Management and Budget (OMB) staff has incorporated policy objectives and performance measurements into the approved budget document to analyze the effectiveness and efficiency of service delivery system. Meeting organizational goals and objectives are the ultimate outcome each department is attempting to achieve.

To account for departmental and office fiscal transactions, the City utilizes the fund basis of accounting whereby all governmental activities are accounted for through a series of distinct funds. These funds include reporting entities to control resources and demonstrate compliance with various legal and budgetary constraints affecting government. The General Fund accounts for all resources not otherwise devoted to specific activities and finances many of the basic municipal functions. Other governmental funds include Special Revenue, Enterprise, Internal Service, and Fiduciary Funds. The City also has several Expendable Trust Funds. The budget is organized by fund and is further identified by resources and appropriation details.

Some departments encompass the operations of more than one fund. The Technical Services Department combines the General Fund's Saginaw Government Television (SGTV) Division with the Internal Service Fund's Geographical Information Systems and Information Services Funds. Inspections and Neighborhood Services combines the General Fund's Planning and Zoning, Inspections, and Parking Operations and Maintenance with the Rubbish Collection Fund's Environmental Improvement. Additionally, the Department of Public Services combines General Fund Operations with Special Revenue Funds – Major and Local Streets, Rubbish Collection, Clean Energy Coalition, Andersen Enrichment Center, Boat Launch and Celebration Park Funds, Enterprise Funds – Sewer and Water Operations and Maintenance Funds, and Internal Service Funds – Public Works Building, Radio Operation Fund, and the Motor Pool Operation Fund. All Enterprise Funds are owned and operated by the City; therefore, all revenues go directly for those operations.

The Offices of General Government and departments listed below are part of the General Fund. Discussions regarding these departments will involve the roles of management and supervisory personnel.

General Government Offices:

General Government encompasses six offices, which include separate offices for elected officials. The City Council Office is made up of nine at-large elected members headed by the Mayor. The Executive Assistant to the City Manager/Public Information Officer provides technical and administrative support to City Council. The Administrative Support Clerk assists the Executive Assistant to the City Manager/Public Information Officer with all related responsibilities.

The Office of the City Manager is the administrative office for all administrative activities. The City Manager, who is appointed by City Council, is the highest-ranking official. City Manager Office personnel includes an Executive Assistant to the City Manager/Public Information Officer, and an Administrative Support Clerk. Both administrative staff individuals conduct the day-to-day business for the office. The responsibilities of the City Manager are the supervision and coordination of the City administration in implementing policies formulated by the City Council; preserving the health, safety, and general welfare of persons and property within the City of Saginaw; and enforcing the City Charter, City Ordinances, and applicable State and Federal Laws. Likewise, the primary responsibilities of this office are preparation of Council agendas; providing informational material and staff support to Council members; providing information to the general public and performing all administrative functions necessary for the operation of City government programs and services.

The Human Resource Director heads the Human Resources Office. This individual manages the City human resource operation, which includes maintenance of personnel records, recruitment for vacant positions, labor administration and negotiation of collective bargaining contracts, equal employment opportunity, workers compensation, health and safety, and administering the City's benefit programs. There are five employees in this office – Director, Assistant Director, Employee Benefits Coordinator, Administrative Assistant, and a Human Resources Support Staff. All individuals are considered non-union management.

The City Clerk's Office is headed by the City Clerk, who serves the City Council by recording and indexing minutes of Council meetings and handling correspondence needed as a result of official Council action. The office updates codes and ordinances, maintains a legislative history of code changes, and indexes and files all legal documents pertaining to city business. The City Clerk serves as Clerk of the Civil Service Commission, operates the Charter mandated Bureau of Public Information and Complaints, and oversees the operation of the City Hall mail service, printing, and office supplies sections. The office also administers city licensing functions and publishes all legal notices, unless otherwise provided.

The City Clerk's Office also functions as the Election Office. The City Clerk, along with the Deputy City Clerk and other supporting staff, is also responsible for ballot preparation, issuance of absent voter ballots, delivery and set up of voting equipment, training of election board workers in proper election procedures, the processing of ballots in compliance with federal and state election laws and the maintenance of voter registration files.

The City Attorney's Office provides advice and counsel to the City Council, City Manager, department and division supervisors, and employees of the city on city-related business. In addition, the City Attorney's Office provides assistance and counsel to the City's boards and commissions, and it represents the City and city employees when they are sued for acts occurring in the course of their employment.

A division of the City Manager's Office is the Office of Management and Budget. This office is supervised by the Director of the Office of Management and Budget (OMB), who oversees the operation of this office, and an Administrative/Budget Analyst. The City Manager, through this office, submits an annual recommended budget to the City Council; develops the City Capital Improvement plan, monitors, evaluates, and facilitates the City's CitiStat and Performance Management programs; and identifies and secures outside funding resources for City programs and projects through grants administration. The Director of this office is also responsible for the Community Development Block Grant and the Saginaw Economic Development Corporation Programs.

Economic Development:

In 2015, Economic Development is coordinated through the City Manager's Office through Saginaw Future, Inc. Saginaw Future, Inc. acts as the city's contracted community development agency. This company works in conjunction with the City Manager, OMB Director, and the Economic Development Coordinator to promote business opportunities within city limits.

Department of Fiscal Services:

The Department of Fiscal Services is comprised of 7 divisions: Administration, Office of the Controller, Purchasing, Treasury, Assessor's Office, Income Tax, and Customer Accounting. A Finance Director, who is responsible for financial planning, control, and reporting for the City of Saginaw, heads the departments of Fiscal Services. Fiscal Services also provides administrative support in budgeting, financial planning, management, evaluation and forecasting necessary for administering City services and assisting all departments in their missions.

Community Public Safety (CPS) – Police:

The Police Chief oversees the Police Department. Divisions within this structure are: Administration, Police Patrol, Police Investigation, Criminal Investigation, Building and Maintenance, and Support Services. The City of Saginaw utilizes the 12-hour shift for the Patrol Officers, which includes some of the Commanding Officers. In addition, in FY 2011, the City of Saginaw renewed a public safety millage, which pays the salaries and benefits of 32 Police Officers and Firefighters. The CPS-Police has 21 Patrol Officers paid through this millage. The Public Safety millage is renewable in FY 2016. The costs for these individuals are reflected in the Public Safety Millage Fund, which is a Special Revenue Fund.

Community Public Safety (CPS) – Fire:

The Fire Chief provides oversight to the CPS-Fire Department. Three Battalion Chiefs oversee and manage the daily activities of this structure. CPS-Fire consists of four divisions: Fire Prevention, Fire Suppression, Fire Training, and Fire Apparatus Operations and Maintenance. CPS-Fire has approximately 11 Firefighters who are paid from the Public Safety Millage as with the CPS-Police.

Inspections and Neighborhood Services:

In FY 2014, the Inspections and Neighborhood Services division was established. This division is a division of the City Manager's Office. The Chief Inspector oversees and manages the daily activities of Inspections, Parking Operations and Maintenance, and Planning and Zoning.

Inspections consist of a Chief Inspector, a Deputy Chief Inspector, Electrical Inspector, one Code Enforcement Inspector and an Office Assistant. The primary goal of this division is to protect the general health, safety, and welfare of the public by administering and enforcing the City's building, electrical, plumbing, mechanical, and other property codes. This division is also responsible for managing the inspection staff assigned to the housing rehabilitation program demolitions, and all ordinance enforcements, such as weed abatement and environmental improvement.

Parking Operations consists of a Parking Enforcement Officer and two Skilled Labors. Employees of this division report directly to the Chief Inspector. The primary goals of this division are to manage the municipal parking structures and enforce the City Parking Ordinance. Activities include the issuance of tickets to illegally parked vehicles and inspection of the City parking lots. This division also ensures that the lots are free of debris and there are no maintenance or safety concerns for the patrons using the facilities.

Planning and Zoning division consists of an Associate Planner. Their main responsibility is to provide comprehensive management for all development related activities. Further, these individuals oversee all planning and zoning activities of the City, including staff support to the Planning Commission and Zoning Board of Appeals. Staff also provides customer service functions with regard to zoning inquiries, site plan review, and other regulatory questions.

Department of Public Services:

The Director of Public Services heads the Department of Public Services. This department makes up more than half the City's workforce and spans multiple funds. The Department of Public Services consist of eight divisions within the General Fund – Cemeteries, Public Services - Administration, Engineering, Traffic Engineering, Street Lighting, Japanese Tea House, Weed Abatement, and Facilities; seven Special Revenue Funds: Major and Local Streets, Rubbish Collections, Clean Energy Coalition, Andersen Enrichment Commission, and Boat Launch, and Celebration Park; two Enterprise Funds: Sewer and Water Operations and Maintenance Services and Right of Way Services (only), and three Internal Service Funds: Public Works Building, Radio Operations, and Motor Pool Operations; and two Fiduciary Fund's Oakwood and Forest Lawn Cemeteries Endowment. Many of the services provided in this department require a twenty-four hour, seven-day-per-week schedule. Crucial infrastructure services include traffic signal engineering, and general management of City streets in the event of an emergency.

Water and Wastewater Services:

The Director of Water and Wastewater Treatment Services oversees both Water and Wastewater Treatment Plants. These plants require a twenty-four hour, seven-day-per-week schedule. The crucial utility infrastructure services that are maintained around the clock include water and sewage facilities. Both the Director of Public Services and the Director of Water and Wastewater Treatment Services serve as an advisor to the City Manager regarding any serious conditions. The Director of Water and Sewer Treatment Services is also responsible for the Water and Sewer Operation and Maintenance Process and Control divisions.

Technical Services:

The Director of Technical Services and an Assistant Director of Technical Services head the Technical Services Department. The Director of Technical Services reports directly to the City Manager. Technical Services operates the Geographical Information System and Information Technology Services for all the departments in the City of Saginaw. Activities include: telecommunications, cellular phones, computer networking services, software and hardware selection and installation, systems analysis and design, programming, problem resolution, end-user training, and on-line and batch processing. This department is also responsible for the Saginaw Government Television (SGTV), which has been on the air since January 1988. The purpose of the station is to provide residents with up-to-date information regarding City government services, activities, and events; live and taped telecasts of City Council Meetings and special meetings or news conferences, and public service announcements.

The City is unique in providing a full array of services including utility operations. The City of Saginaw has used an entrepreneurial approach to solving problems resulting in substantial savings to the City while meeting the public's need. Through the continual improvement in productivity, the Administration intends to expand services where necessary and minimize costs.

CITY OF SAGINAW
2015/2016 BUDGET
ORGANIZATIONAL POLICIES & STRATEGIC PLAN

The City Charter, the Uniform Budgeting and Accounting Act for State and Local Units of Government in Michigan, and the generally accepted accounting principles govern the City of Saginaw (City) budget policies. These laws establish budget control guidelines, establish tax levy and assessment valuations limits, and provide bonded debt limits. The City's resources and appropriations policies are extensions of these laws, and follow generally accepted accounting principles.

LEGAL REQUIREMENTS:

The City Charter (*Section 43*) states that by the last Monday in April, the City Manager shall submit to the City Council the proposed budget for the next fiscal year.

Council shall by resolution, determine and adopt the budget and make the appropriations for the next fiscal year and shall provide, by resolution, for a tax levy of the amount necessary to be raised by taxation at least thirty days prior to the first day of the upcoming fiscal year. In accordance with Public Act 5 of 1982 as amended, a public hearing shall be held prior to levying of an additional millage rates (Truth and Taxation) and the adoption of the next fiscal year budget by the council, as such time and place as the council shall direct. The City Clerk shall publish the notice of public hearing at least one week in advance.

The amount of property taxes that may be levied by the city in any year shall not exceed three-quarters of one percent of the assessed valuation as equalized of all taxable real and personal property of the city. If the assessed value of all the property in the city, as determined on the first Monday in May, 1979, is increased in subsequent years for any reason, the maximum millage rate provided herein shall be permanently reduced to yield the same gross dollar revenue as the fiscal year 1978-79 property tax revenue yield (*Section 45 of City of Saginaw Charter*).

The City is also required by the State of Michigan to present a balanced budget. An appropriation resolution cannot be adopted that would cause total expenditures, including accrued deficit, to exceed total revenues, to include any available surplus, Section 16 of Public Act 621 of 1978.

FINANCIAL (BUDGET) POLICIES:

The City of Saginaw's financial policies have been established for the overall fiscal management of the City. These policies operate independently of changing circumstances and conditions. These policies also provide a framework to assist the decision-making process for the Council and Administration.

The following policies provide guidelines to evaluate current services as well as proposals for future projects and programs:

- The budget will determine how much money is available. It will then allocate these resources among the highest priorities that have been established by City Council at the City's Strategic Planning Sessions.
- Expanding an existing service program or adding a new service or program will only be considered when a new revenue source has been identified or can be supported through the requesting department's identification of an existing service that can be reduced or eliminated. Programs that are financed through grant money shall be budgeted in special revenue funds, and when grant revenues are reduced or eliminated, the service program shall be adjusted accordingly.
- The budget is balanced and the City shall maintain a balanced budget in which estimated revenues and fund balance reserves are equal to or greater than estimated expenditures.

- The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
- The City will integrate performance management strategies within the budget.
- The City will avoid budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.
- The budget will provide for adequate levels of funding for all retirement systems.
- The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
- The City will finance essential City services, which have a citywide benefit from revenue sources, which are generated from property taxes, special assessments, State Shared Revenues, and various fees.
- For Enterprise Funds, user fee rate structures will be reassessed to accurately charge the cost of services provided to the customers.

Operating Budget Policies:

The operating budget for the city is based on the principle of financing current expenditures with current revenues or available and undesignated fund balance. Expenditures shall include adequate funding of the retirement systems (Municipal Employee Retirement Systems and Police and Fire Pension Systems), and adequate maintenance and replacement of capital assets and operating expenditures.

Budgeted expenditures will reflect the City's perceived administrative needs and recommended council strategic long – term goals and objectives. The budget will be based on generally accepted accounting principles.

Transfers of Appropriations:

City Council Authority - After the budget has been adopted, no money shall be drawn from the treasury of the city, nor shall there be obligations for the expenditures of money incurred, except pursuant to a budget appropriation. The council may transfer any unencumbered appropriation balance or any portion thereof from one department, fund, or agency to another.

Transfers shall require City Council approval if the transfer will result in an increase or decrease in the appropriation as set forth in the annual budget resolution.

All transfers from the General Fund Contingent Appropriation account shall require City Council approval regardless of the amount.

City Manager Authority – The City Manager is empowered to transfer appropriations within appropriation centers. General Fund line item budget transfers from one account to another within the same appropriation center can be made without City Council approval. All budget transfers from one appropriation center to another or from the General Fund Contingent Appropriation account must be approved by City Council. In all other funds, line item budget transfers from one account to another within the same department and fund can be made without City Council approval.

Budget Controls:

At the beginning of each quarterly period during the fiscal year, and more often if required by council, the City Manager shall submit to council the data showing the relation between the estimated and actual revenue and expenditure to date; and if it shall appear that the revenue is less than anticipated, the council or City Manager may reduce appropriations for any item or items, except amounts required for debt and interest charges, to such a degree as may be necessary to keep expenditures within the cash revenues. If revenues exceed the amounts estimated in the budget, the council may make supplemental appropriations. The City Manager may provide for monthly or quarterly allotments of appropriations to departments, funds, or agencies under his control.

REVENUE POLICIES:

- The City will attempt to maintain a diversified and stable revenue base to shelter itself against short-term and long-term fluctuations.
- Annual revenues will be projected by an objective and thorough analytical process.
- The City will establish user charges and shall set fees for services for enterprise funds at a level that fully supports operational and capital outlay costs and activities

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES:

- An independent audit will be performed annually.
- The City will complete an annual audit report in accordance with Generally Accepted Accounting Principles (GAAP).

CAPITAL IMPROVEMENT PLAN

- The City's Capital Improvement Plan shall be developed to reflect the strategic objectives of City Council and City Administration.
- The City shall, on an annual basis, update its multi-year capital improvement plan including proposed fund sources.
- The City will coordinate decision-making for capital improvement budget with the operating budget to make effective use of the City's limited resources for operating and maintaining existing services and facilities.

STRATEGIC PLANNING AND VISIONING STATEMENTS

The City of Saginaw's City Council and Management Team meet twice a year to discuss and prioritize the city's goals and objectives. In 2014, the aforementioned team met with a facilitator from Saginaw Valley State University to identify the goals and objectives and create a vision which stretches into the future. During FY 2015, city staff continued to work on each of these goals and objectives. The City's goals and objectives that came out the 2014 session were: 1.) Quality of Life, 2.) Infrastructure, 3.) Blight Enforcement, 4.) Public Safety, 5.) City Administration and 6.) City Services. City Council and Management Team envision a city which has reclaimed its longtime position as the region's most inviting and attractive place to live, work, learn, and play and have begun earmarking funding to meet these goals. This vision spotlights six areas where the City can re-invent itself and transition to the next level of excellence in local governance.

Quality of Life – Good Place to Live/Raise Children

Vision Statement - "Enjoy our Culture and Diversity"

Goals:

1. Promote good news stories to local media/social media
2. Work with foundations to secure grant funding for promotion of youth activities
3. Reduce negative perception through increased communication by staff
4. Create a marketing slogan for the City

Infrastructure – Roads, Sidewalks, Curb/Gutter

Vision Statement - "Maintaining Infrastructure that is Reliable, Efficient, Safe, and Drivable"

Goals:

1. Complete an asset management review for water and waste treatment within six months to a year.
2. Create a committee to discuss road infrastructure and funding within six months to a year.
3. Work with the state legislature to promote changes in the gas and weight revenue formula
4. Work with city administration annually to review the capital improvement plan and determine funding availability.

Blight Enforcement – Abandoned Vehicles, Junk and Debris

Vision Statement - “A self-sustaining but strict and sufficient code enforcement program”

Goals:

1. Review by council committee of existing blight ordinance.
2. Define, identify, and hold accountable absentee landlords.
3. Education/build relationship with citizens
4. Seek creative and new sources of revenue

Public Safety- Patrol Service and Fire Suppression

Vision Statement - “Professional, diverse public safety supporting and engaged in the community”

Goals:

1. Diversity through local youth development
2. Public safety millage renewal and increased revenues
3. Increased community awareness
4. Increased public trust in public safety

City Administration – Responsive to Citizen/Efficient

Vision Statement - “A collaborative philosophy for financial stability with proactive management providing community foresight”

Goals:

1. Increase fund balance by 10% within five years.
2. Address unfunded liabilities (retiree healthcare, labor agreement revisions, active retirees, and police and fire pension systems)
3. Create a capital improvement plan (CIP) Fund that has approximately \$500,000 within five years.
4. Increase involvement in local & state associations to improve/aid collaborative efforts.

City Services – Snow Removal/Park Maintenance

Vision Statement - “Provide a solid waste/recycling process that promotes a high level of participation, reinforced by continued education of benefits and value”

Goals:

1. Increase recycling rate by 3% each year for five years.
2. Replace critically aged vehicles/equipment within five years by innovative actions like selling advertising, or developing an “adopt-a” or “buy a piece of a fire truck/snowplow/ police car”.
3. Within six months, develop a 2-4 hour course for staff to use to educate the public, focusing first on Neighborhood/Landlord Associations, volunteer attendees, regarding city ordinances, regulations, codes, staff issues, city needs, revenue problems, etc., to create a more educated citizenry regarding the city.
4. Reach out, over the next six months, to city retirees to form a City Retiree Association made up of members interested in pursuing, with the city and staff, goals 1, 2, and 3.

During the strategic planning session, city council and the management team also developed SWOT Analysis for each priority. Furthermore, action plans were established for at least two of the goals of each priority outlined above. For more information on the City of Saginaw's Strategic Plan, the entire plan can be found on the city's website at www.saginaw-mi.com.

BUDGET AND FINANCE

SCOPE OF THE BUDGET

The City of Saginaw budget policies are governed by the City Charter, the Uniform Budgeting and Accounting Act for Local Units of Government in Michigan, and generally accepted accounting principles. These laws provide for budget control, establish tax levy and assessment valuation limits, and provide for bonded debt limits. The City's resources and appropriations policies are extensions of these laws, and follow generally accepted accounting and budgeting principles.

The budget for the City of Saginaw is a multifaceted document that expresses spending policy for the fiscal year, illustrates a resource allocation plan for the Administration to implement, and provides a means of communication between citizens and elected officials.

The budget spells out a management strategy through specific objectives designed to provide the best services at the most efficient cost. With regards to the delivery of services, these objectives must produce measurable results as key indicators of the effectiveness and efficiency of government policies and programs. Programs must be evaluated every year to determine their legitimacy since limited resources must be allocated between existing programs and the need for new ones.

In summary, the budget is a policy document, a financial plan, an operations guide, and a communicative device. The true art of budgeting reflects a combination of leadership, independent judgment, competent administration, and cooperation between various branches of City government.

Budget Process

The City Manager's Office of Management and Budget (OMB) compiles the annual budget for the City. The fiscal year for the City of Saginaw is July 1 to June 30. The actual budget development process begins in early December. One important element of this process is a cooperative effort between the OMB and other departments within City government.

During the first week of December, the Budget Preparation Manuals are distributed to all departments/offices for use in establishing expenditure requests. The City uses an incremental budget technique in arriving at the requested figures. Incremental budgeting emphasizes changes in the costs of providing City services based on competing priorities. To evaluate these priorities, departments/offices examine historical trends of these costs using a five-year cost analysis to determine the needs of the department/office for the upcoming year. The department's requests are data entered onto computerized budgetary spreadsheets that categorically incorporate requests into a singular format, distinguishing expenditures in the following manner: Personnel Services, Operating Expenses, Debt Service, Miscellaneous, and Capital Outlay. Once all the data is prepared, it is returned to the Office of Management and Budget. The Director of OMB and the Administrative/Budget Analyst review all requests for accuracy and completeness. During the month of January, the OMB meets with all department heads to review and acquire additional information for the data provided. The draft and recommendations are then forwarded to the City Manager his review. In late February – early March budget hearings are held with each department as forums where department directors can substantiate their expenditure projections and justify their requests.

Forms are prepared and submitted to all department directors for use in developing projections for anticipated revenues for the ensuing year. The Director of OMB and Administrative/Budget Analyst prepare the revenue projections for presentation to the City Manager, who will evaluate the budget gap between revenue projections and expenditure requests. The City Manager provides guidance as to the most viable means to balance the budget. Decisions regarding revenues and expenditures, after the balancing of the budget, are then incorporated into the proposed budget document.

Pursuant to the City Charter Chapter VII, Section 43, the City Manager's Recommended Budget is presented to City Council on or before the last Monday in April.

Pursuant to the City of Saginaw City Charter Chapter VII, Section 44, the council shall hold a public hearing on the budget before its final adoption.

City Council then makes appropriations and adopts the budget by ordinance at least thirty days prior to the first day of the upcoming fiscal year.

Budget Calendar

| | |
|-----------------|--|
| December | <ul style="list-style-type: none"> • Department head meeting for Budget Kickoff • 1st round Personnel Projection Reports provided to Departments • Distribute budget instructions, calendar, and narratives • Prepare and distribute revenue and expenditure manuals • Snapshot the Pension modules of the City's Financial System • Departments return 1st round Personnel Projection Reports |
| January | <ul style="list-style-type: none"> • 2nd Personnel Projection Reports distributed to Departments • Budget staff meets with selected Departments |
| February | <ul style="list-style-type: none"> • Prepare a preliminary summary statement of projected revenue vs. expenditure requests • 2nd Personnel Projection Reports returned from Departments • Preliminary summary of projected revenue and expenditure requests presented to City Manager for review • City Manager meets with Departments |
| March | <ul style="list-style-type: none"> • City Manager meets with Departments (continues) • 1st and 2nd rounds of budget review with City Manager, and OMB |
| April | <ul style="list-style-type: none"> • City Manager's Proposed Budget presented to City Council • Development and printing of the FY Proposed Budget |
| May | <ul style="list-style-type: none"> • City Council budget hearing and budget adoption |

Revenue Projections

The Office of Management and Budget estimates revenues by evaluating actual and projected numbers through various revenue projection methods. Revenue estimates are based on four different projection methods which incorporate growth rates over the previous ten years, current year receipts, collection rates where applicable, and important input from all departments. Each projection method is tested against actual prior year revenues to determine validity and reasonableness. These tests are conducted at the revenue line item (detail) level, and only the projection methods deemed valid and reasonable are utilized. Additionally, in accordance with the State of Michigan's Uniform Budgeting and Accounting Act, all one-time revenue sources are given appropriate consideration.

Revenue Projection Methods

Method 1: 7 years Average Growth Rate x 2014 Actual Revenues at June 30, 2014

The seven-year average growth rate from 2007 – 2014 multiplied by 2014 actual revenues is used as a projection for the 2015 revenues. By utilizing the average growth rate for an additional year, the 2016 revenues are projected.

Method 2: 2015 Actual Revenues at December 31, 2014 / 6 months x 12 months

A monthly average of current year revenues is calculated based on six months of receipts, which are then annualized to project current year revenues. Based on revenue trends and this method of projection for 2015 revenues, 2016 revenues are projected. (Please note as more information is provided the revenues are further altered).

Method 3: 2015 Actual Revenues at December 31, 2014 / (2014 Actual Revenues at December 31, 2013 / 2014 Actual Revenues at June 30, 2014)

A percent of 2015 revenues are determined from revenues receipts at December 31, 2013. The 2015 revenues at December 31, 2014, are divided by the percentage collected December 31, 2013, to project revenues for 2015. By reviewing revenue trends in conjunction with this method of projections for 2015 revenues, the 2016 revenues are projected.

Method 4: Percentage of 2014 Revenue budget collected at June 30, 2014 x 2015 Budget

2015 revenues can be projected by multiplying the percentage of 2014 Budget, which was collected at June 30, 2014, times the 2015 Budget. By reviewing the historical actual to budget ratios, assumptions can be determined to assist in 2016 revenue projections.

Budgets and Budgetary Accounting

The City Charter requires the City Council, by resolution, to determine and adopt the budget and make the appropriations for the next fiscal year and to provide, by resolution, for a tax levy of the amount necessary to be raised by taxation at least 30 days prior to the first day of the upcoming fiscal year. Budgetary control is exercised at the department (appropriation center) level in the General Fund and at the fund level for all other budgeted funds. General Fund line item budget transfers from one account to another within the same appropriation center can be made without City Council approval. All budget transfers from one appropriation center to another or from the General Fund Contingent Appropriation account must be approved by City Council. In all other funds, line item budget transfers from one account to another within the same department and fund can be made without City Council approval.

All unencumbered appropriations lapse at the end of the fiscal year unless specific requests to reserve funds for capital items are made by the departments and approved by City Manager or the Director of the Office of Management and Budget. The subsequent fiscal year's budget is then amended when these expenditures are recorded. Encumbrances outstanding at June 30 do not lapse but are brought forward to the new fiscal year, unless the fund ends in a deficit. In accordance with the State of Michigan's Uniform Budgeting and Accounting Act, all encumbrances of the fund are cancelled and expenditures are assessed against the next year's budget should the fund end in a deficit.

The General, Community Development, Major Streets, Local Streets, Rubbish Collection, Police Grants, Drug Forfeiture, Andersen Enrichment Center Operation, Boat Launch Operation, Celebration Park and all other Special Revenue Funds are under formal budgetary control as is required by Michigan Public Act 621. Budgets shown in the financial statements were prepared on the *modified accrual* basis. This is the same basis used to reflect actual results and consists only of those amounts contained in the formal budget approved by City Council. Special Revenue Funds are considered to be departments for budgetary purposes. All Enterprise, Internal Service, and Fiduciary Funds are budgeted annually for internal control purposes only. Budgetary information for these funds is not required in the financial statements. Furthermore, the City Charter requires that all funds except for Inventory and Trust and Agency Funds be approved by City Council.

One-time and Questionable Revenues

The City of Saginaw adheres to the State of Michigan's Uniform Budgeting and Accounting Act as it relates to the use of one-time revenues. In general, the City's policy on the use of one-time revenues has been to fund capital improvement or reserves. The use of one-time revenues to fund ongoing expenditures is discouraged. The City Manager and/or the Director of the Office of Management and Budget review these sources of revenues to determine whether they should be included in the budget.

Questionable revenues are budgeted in accordance with state law and conservatively. These revenues are only budgeted if they are certain. The City of Saginaw discloses all questionable revenues in its general appropriation act. Additionally, the City Manager requires that a plan for expenditure reductions be developed and enacted if it becomes apparent that the revenues will not be realized.

Grants

All potential grants shall be carefully examined for matching requirements. Some grants may not be accepted if the local matching funds cannot be justified. Grants may also be rejected if programs must be continued with local resources after grant funds have been exhausted.

Cash and Cash Equivalents

Cash and cash equivalents for all funds include amounts in demand deposits, petty cash, and certain investments which are payable upon the demand of the City and have an original maturity of three months or less. Cash balances in most of the City's operating funds are pooled and invested in various investments throughout the year. Each fund's cash balance is reported in a separate cash account and the City allocates interest earnings based on the average cash balance in each fund during the year. For purposes of the Annual Financial Report, the City considers all highly liquid investments held by trustees with maturity of three months or less when purchased to be cash equivalents. In addition, all cash and investments that are managed by the City Manager and Controller are also considered to be cash equivalents since they are available on demand.

Basis of Accounting:

Although the annual budget is prepared on *cash basis* with respect to revenues received and on an items *invoiced basis* with respect to expenditures incurred for all funds, the Governmental Funds and Expendable Trust Funds are reported on a *modified accrual basis* of account for financial statement purposes. Revenues of these funds are recognized in the year in which they become both measureable and available within 60 days after year end to pay current year liabilities. The major revenue sources accrued by the City include city income taxes; state shared revenues, some departmental earnings, and investment income. Revenues from other sources are recognized when received. Expenditures are generally recognized in the year the related fund liability is incurred. Currently, the City does not have any general long-term obligations; however, the policy is to recognize the obligation when it is due. Inventory purchases are reported as expenditures in the year the items are used. Expenditures for claims, judgments, and employer pension contributions are reported as the amounts accrued during the year that normally would be liquidated with expendable available financial resources.

The *full accrual basis* of accounting is utilized by Enterprise Fund types for financial statement reporting purposes. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Expenditure Policies

The City of Saginaw scrutinizes all expenditures that affect the budget. Budgeted funds are appropriated and are aligned with the City Council and City Administration's five priorities, which are Crime and Public Safety Issues; Neighborhood Revitalization and Beautification; Recreational Offering and Youth Activities; Maintain and Enhance City Revenue Efforts; and Organizational Development. Listed below are the budget dollars for FY 2015/16:

| City of Saginaw – Goals and Objectives | Amount designated from 2016 Approved Budget |
|---|--|
| Crime and Public Safety Issues | \$22,152,186 |
| Neighborhood Revitalization and City Beautification | \$722,413 |
| Recreational Offering and Youth Activities | \$123,334 |
| Maintain and Enhance City Revenue Efforts | \$97,775 |
| Organizational Development | \$15,000 |

An appropriate balance will be maintained between budgeted funds provided that directs efficient and effective public services, management, and legal compliance. Additionally, all externally mandated services for which reimbursement is available will be fully evaluated and calculated to allow for recovery of expenditures. Furthermore, it is City policy to compare budget to actual expenditures on a monthly basis. In compliance with the City of Saginaw City Charter’s Chapter VII, Section 47 Budget Control, a quarterly budget adjustment is submitted to the legislative body for re-appropriation of approved funding.

Encumbrances

Encumbrances are commitments under purchase orders or contracts. Outstanding encumbrances at year-end are not recorded as expenditures until the goods or services are received. Only those encumbrances that are recorded as payables at June 30 are included as expenditures for budgetary presentations. Fund balance has been reserved for all outstanding encumbrances in the governmental fund types and will be recorded as expenditures in the subsequent fiscal year. In accordance with the Uniform Budgeting and Accounting Act, all encumbrances, of a fund that ends in a deficit, are cancelled and expenditures are assessed against the next year’s budget.

Reservations and Designations of Fund Equities

Reservations of fund balance are established to identify (1) claims against resources of the entity that have not materialized as liabilities at the balance sheet date or (2) the existence of assets that, because of their non-monetary nature or lack of liquidity, represent financial resources not available for current appropriation or expenditure, for example: encumbrances, prepaid items, inventories, specific projects, and long-term advances to other funds. Such reserves are not intended as valuation allowances, but merely demonstrate the current unavailability of the subject assets to pay current expenditures. The City of Saginaw operates from a balanced budget at the onset of every fiscal year. Undesignated fund balance or prior year budgetary surplus can be appropriated to balance a fund’s budget if a sufficient balance/surplus exists and the appropriation is fiscally prudent.

Citi-Stat and Performance Management

In an effort to align our City Council goals with departmental actions and to address Michigan Governor Rick Snyder’s call for increased transparency and accountability, the City of Saginaw has refocused the manner in which it tracks performance. The City’s revised approach is separated into two parallel tracks: CitiStat and Performance Management. For the City of Saginaw’s purposes CitiStat is defined as a problem solving mechanism, which is issue focused, inter-departmental, and accompanied by immediate action steps. The City defines its performance management strategy as an analysis and reporting tool, that is intra-departmental and mission focused and integral in long-term planning. The performance management process for the City of Saginaw begins in the month preceding the annual budget submission to City Council and concludes the following year with a comprehensive city-wide performance evaluation document.

BUDGET SUMMARY ***RESOURCE ALLOCATION***

The following Resource Allocation chart lists resources and appropriations for each fund and provides a grand total for all City resources. The accounts of the City are organized on the basis of fund(s), each of which is considered to be a separate accounting entity. These funds are the General, Special Revenue, Enterprise, Internal Service, and Fiduciary Funds. Although each fund is accounted for independently, the proper cooperation and interaction among all funds contribute to the overall effective and efficient management of City government.

GENERAL FUND

The General Fund is the top account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are defined as those funds used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Major, Local, and Municipal Street Funds:

The Major and Local Streets Funds receive allocation of State collected gasoline taxes and license fees to be used for the maintenance, repair, and construction of streets and bridges within the City. The Municipal Street Fund functions as an inventory account for street maintenance materials. These materials are reallocated to the Major and Local Streets Funds upon completion of construction.

Public Safety Fund:

In May of 2006 and renewed in November of 2011, the City levied a special property tax earmarked to support Police Officers and Firefighters. This fund accounts for the tax levy proceeds.

Rubbish Collection Fund:

This fund accounts for the \$175 fee assessed to household units for the collection of solid waste, a trash (environmental) fees, and composting fees. It also records the expenditures for rubbish collection, hauling and disposal, curbside recycling, composting and trash cleanup.

Clean Energy Coalition Fund:

This fund accounts for the promotion of clean energy technology, projects, and savings citywide. The State of Michigan through MSHDA provided the City of Saginaw with a grant that gives the City the ability to complete energy efficiency and renewable energy installations on municipal facilities.

Andersen Center Operation Fund:

This fund accounts for the operation and maintenance expenditures and building rentals for the Andersen Enrichment Center.

Saginaw Arts and Enrichment Commission Fund:

The Saginaw Arts and Enrichment Commission Fund accounts for the private donations and individual contributions received by the Saginaw Arts and Enrichment Commission to provide financial support to

cultural and creative arts organizations and to sponsor various social and community events to improve the quality of life in the City.

Community Policing Fund:

This fund accounts for revenues and expenditures of Police Officers assigned to various City neighborhoods, the City's Weed N Seed Program, as well as crime technology. These programs and technology provide the residents with a greater sense of protection and gives them the responsibility for developing and implementing problem-solving strategies for their neighborhoods.

Police Training Fund:

This fund accounts for allocations received from the State of Michigan pursuant to Act 302 of the Public Acts of 1982. Distributions are made twice annually based on the number of sworn Police Officers. These funds can only be expended for direct costs of criminal justice training of Police Officers.

Department of Justice Grant:

This fund accounts for revenues and expenditures related to various projects to provide better services and fight crime in the community as approved by the United States' Department of Justice. Funding allocations are based on the community's violent crime statistics.

Saginaw County Treatment and Prevention Services Fund:

This fund accounts for grant funds received from the United States' Department of Justice. These funds will be used to engage youth and facilities in programs that will enhance self-awareness and self-esteem, and reduce the use of substances through participation in substance abuse programs.

Drug Forfeiture Fund:

This fund accounts for all expenditures and funds received from the forfeiture of cash and property seized during drug raids.

Homeland Security Staffing for Adequate Fire and Emergency Response Grant Fund:

This fund accounts for funding from Homeland Security to be provided directly to fire departments and volunteer firefighters interest organization in order to help them increase the number of trained front-line firefighters available in the community. This grant allows for the City to be in compliance with staffing, response and operational standards that are established by NFPA and OSHA.

Auto Theft Prevention Fund:

This fund accounts for the grant funding received from the State of Michigan pursuant to Act 10 of the Public Acts of 1986. These funds are used by Saginaw Police Department and Saginaw Township Police Department for the prevention and investigation of automobile thefts in Saginaw County. Effective July 1, 2016. This fund will no longer be in use.

Michigan State Housing Development Authority (MSHDA) TARP Hardest Hit Grant Fund:

This fund accounts for the grant funding the Michigan State Housing Development Authority for the elimination of blighted properties in the City of Saginaw and the surrounding communities.

Community Development Block Grant Fund:

The Community Development Block Grant Fund is used to account for the revenues and expenditures of the Federal Community Development Block Grant Entitlement Program. Other funds included under Community Development Block Grant funding are: Residential Loans, Rental Loans, Block Grant Home Program, Neighborhood Stabilization Program I, II, and III SEDC Revolving Loan, and Section 108 Loan.

Celebration Park Fund:

Revenues and expenditures related to the construction and operation of the Frank N. Andersen – Celebration Park are recorded in this fund. Assets of the facility are also recorded.

ENTERPRISE FUNDS:

Enterprise Funds are used by a governmental entity to account for services provided to the general public on a user charge basis.

Boat Launch Operation Fund:

This fund accounts for the revenues collected from the Wickes and Rust Avenue boat launches for parking and admission fees. The fund also accounts for the operation and maintenance expenditures of these facilities.

Sewer Operations and Maintenance Fund:

The sewer fund is used to account for the revenues and expenses associated with the provision of sewer services to residential, commercial, and industrial establishments of the City as well as several municipalities surrounding the City.

Water Operations and Maintenance Fund:

The water fund is used to account for revenues and expenses associated with the provision of water service to residential, commercial, and industrial establishments of the City as well as several municipalities surrounding the City.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for goods and services provided to one department by another on a cost reimbursement basis.

Public Works Building Fund:

This fund was established to account for all operating and capital expenses required to maintain the Public Works Service Center. Rent is charged to the departments occupying the building based on square footage.

Technical Services – Geographical Information Systems Fund:

This fund is used to account for the development and operation of the citywide geographical information system. Money for the operation of this fund is supplied from contributions from other city funds.

Technical Services – Information Service Fund:

Computer and information services are provided to the City operating departments through this fund. The operation is financed by service charges levied against user departments and service contracts with other governmental agencies.

Radio Operations Fund:

This fund acquires, installs, and maintains two-way radio equipment for use by City operating departments. Rental fees are charged to user departments to recover the cost of maintaining and replacing equipment.

Motor Pool Operations Fund:

This fund is responsible for acquiring and maintaining vehicles and other motorized equipment for use in general City operations. The costs of maintenance and replacement are recovered through rental rates charged to City operations using the vehicles and equipment.

Self-Insurance Fund:

This fund was established by City Council to serve as a general insurance reserve for liabilities and claims not covered by commercial carriers or to pay deductibles. This fund accounts for the payment of insurance premiums; the distribution of insurance costs to other City funds, and records the insurance claims liability.

Worker’s Compensation Fund:

This fund accounts for all expenses, revenues, and claims relating to the City’s self-insured workers’ compensation program. Premiums are charged to other City funds based on a percentage of budgeted salaries.

FIDUCIARY FUNDS:

Fiduciary Funds are used to account for or administer property or assets that are owned by other entities.

Public Employee Healthcare Fund/ Unfunded Liabilities Fund:

This fund was established to start funding the unfunded health insurance premiums that are fully paid for all City retirees. The unfunded liability is estimated at over \$211 million.

Cemetery Endowment Trust Funds:

Forest Lawn Cemetery and the Oakwood Cemetery Funds are considered to be a Fiduciary Fund for the City of Saginaw. These funds are used to report resources that are legally restricted to the extent that only earnings may be used for cemetery care purposes in support of the city’s program. In accordance with Chapter XIII, Section 83 Cemetery Trust Funds, in the Charter of the City of Saginaw, the city allocates 25% of all monies, which comes from the sale of lots and single graves, to the cemeteries trust funds. This income will be used annually for the general care and maintenance of each city-owned cemetery.

Police and Fire Pension Fund:

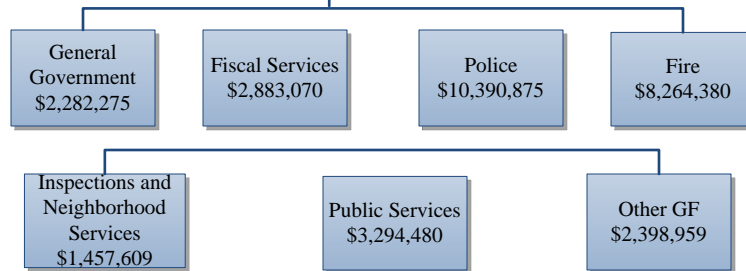
Assets accumulated for the payment of retirement benefits for City Police and Fire personnel are recorded in this fund. Benefits for retired members are paid from this fund and active members contribute to the pension system through payroll deductions. The City contributes to the fund by an annual appropriation from the General Fund and Public Safety Grant Funds, which is determined and set by an annual actuarial valuation. Effective, July 1, 2015, the pension system will hold the assets for the Fire personnel only.

CITY OF SAGINAW - FINANCIAL ORGANIZATIONAL CHART

2015/2016 APPROVED BUDGET

**Total City Budget
Approved FY 2016
\$111,052,460**

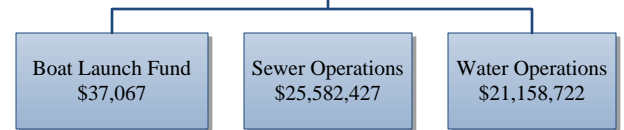
**General Fund
\$30,971,648**



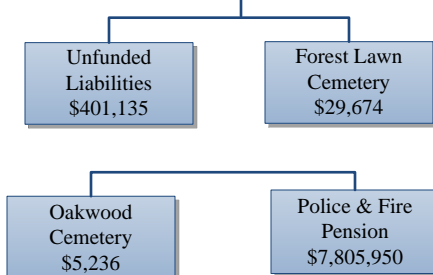
**Special Revenue Funds
\$18,095,530**



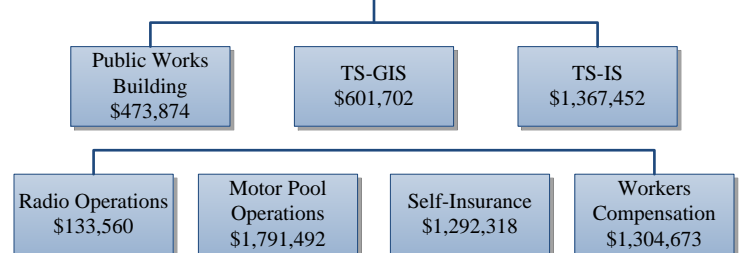
**Enterprise Funds
\$46,778,216**



**Fiduciary Funds
\$8,241,995**

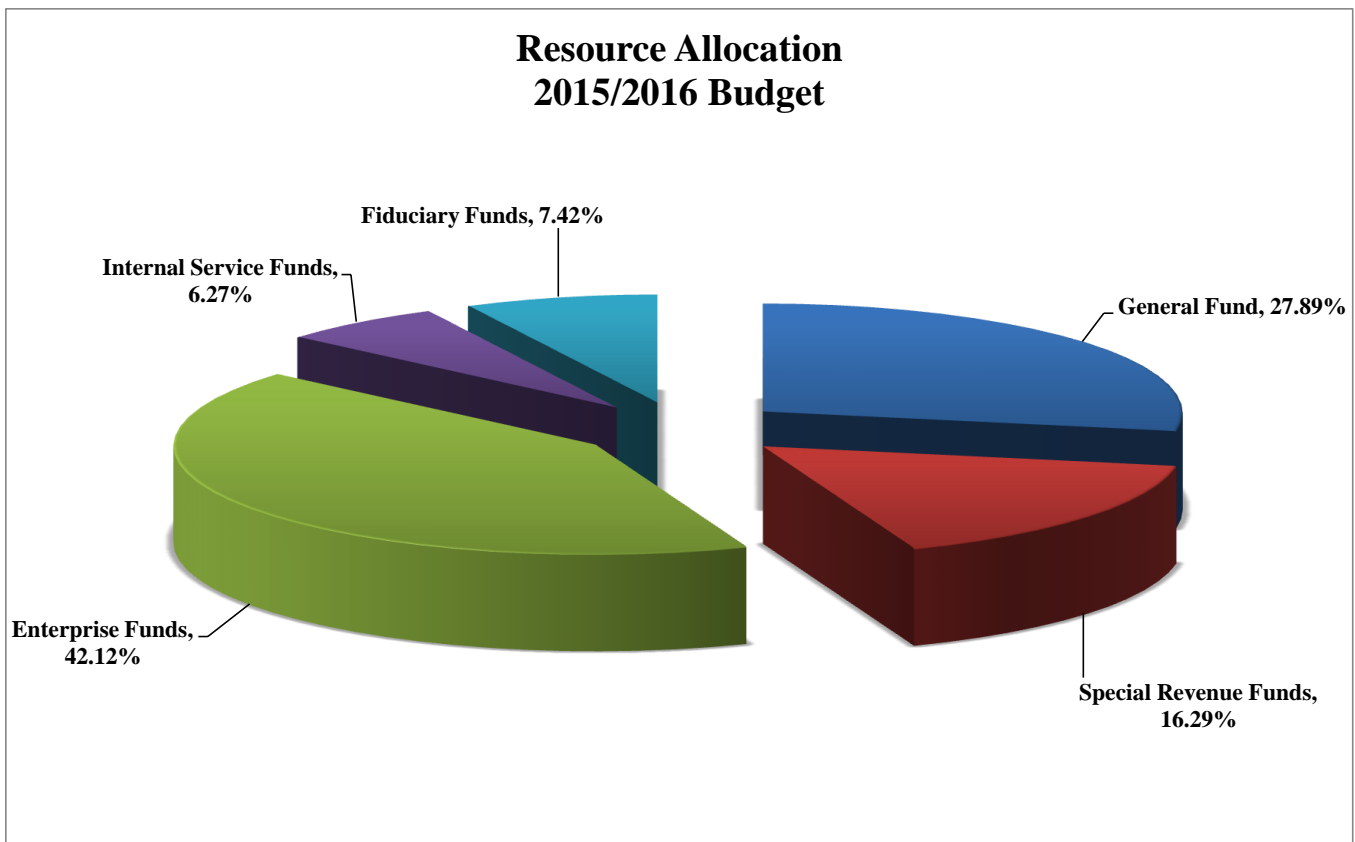


**Internal Service Funds
\$6,965,071**



**RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

| <u>RESOURCES</u> | | <u>APPROPRIATION</u> | |
|------------------------|------------------------------|----------------------------|------------------------------|
| GENERAL FUND | \$ 30,971,648 | GENERAL FUND | \$ 30,971,648 |
| SPECIAL REVENUE FUNDS | 18,095,530 | SPECIAL REVENUE FUNDS | 18,095,530 |
| ENTERPRISE FUNDS | 46,778,216 | ENTERPRISE FUNDS | 46,778,216 |
| INTERNAL SERVICE FUNDS | 6,965,071 | INTERNAL SERVICE FUNDS | 6,965,071 |
| FIDUCIARY FUNDS | 8,241,995 | FIDUCIARY FUNDS | 8,241,995 |
| TOTAL RESOURCES | <u>\$ 111,052,460</u> | TOTAL APPROPRIATION | <u>\$ 111,052,460</u> |



SUMMARY OF REVENUES

GENERAL FUND

The total General Fund revenues for 2015/2016 are \$30,971,648, which represents a decrease of \$496,106 from the 2015 approved budgeted levels.

Property Taxes: the total property taxes category represents \$3,950,134 of the \$30,971,648. This is a \$643,839, or -14.01% decrease from the previous fiscal year. This reduction is a direct result of the continual decline of property tax revenues for the city. To partially offset this decrease is the continued use of the TIFA/LDFA repayment to the general fund that is not expected to be used in 2015.

City Income Taxes: The City of Saginaw receives approximately 37.99% of its General Fund revenue from local income tax. Economic conditions continue to have a negative impact on this revenue source. For the 2015/2016 Budget, revenue from income taxes increases \$139,000, or 1.20% from the previous year. This is primarily due to anticipated new businesses that are to come to the city.

State Revenue Sharing: The City of Saginaw receives approximately 25.96% of its General Fund revenue from state revenue sharing. The FY 2015/2016 Budget for State Shared Revenues increase 1.55% or \$122,553. This increase is realized in Constitutional revenue by \$157,152.

Grants: For FY 2016, the City budgeted \$647,936 for federal grant funding related to police drug overtime and Medicare Part D reimbursement. This is a \$144,936, or 28.81% increase from the 2015 approved budget levels. In FY 2016, City will received funds from the Project Safe Neighborhood Grant in the amount of \$100,000. These funds have offsetting overtime expenditures in Community Public Safety – Police. Furthermore, Community Public Safety – Fire has been receiving State Fire Protection funding each year for the last two years for services provided to the state building. The City budgeted for these funds in FY 2016.

Licenses, Permits, and Fees: The City anticipates \$1,261,299 for licenses, permits, and fees for FY 2016. This represents a decrease of \$44,250, over the approved 2015 revenue. This category includes business licenses, building permits, and cable television franchise fees. This decrease will be realized in plumbing permits and building permits. This is due in large part to demand. To offset this decline is an increase to demolition permits.

Charge for Services: The total approved revenues for this category for FY 2016 is \$1,053,497. This represents an increase of \$115,400. This increase is due in large part to the city receiving funding for Police Billable Overtime. These funds have offsetting expenditures in the Community Public Safety – Police budget.

Fines and Forfeitures: The revenue decreases from the 2015 approved revenue by \$107,775. This decrease is due to the reduction in parking lot receipts by \$55,000, ordinance fines by \$18,000, parking violations fines by \$20,000, civil infractions by \$13,100, and transfers affidavit fines by \$2,675. These reductions are based on historical activities as well as current revenue trends.

Interest and Rents: Interest revenue increases by 10.60% from 2015 approved. This is primarily due to the expected increase in the interest cemetery endowment interest through the city's proactive approach to diversifying the cemeteries investment portfolio.

Reimbursements: The General Fund uses a cost allocation plan to charge other funds for internal services rendered. Since 2001, the City utilizes Maximus to prepare the cost allocation plan. For FY 2016, a total of \$2,777,880 is budgeted for the indirect cost allocation plan. The category of reimbursement equates to \$3,011,968, which is \$271,841 less than in FY 2015. This reduction is

primarily associated to the reduction in the Reimbursement to the City. This is based on historical averages.

Other Revenues: For FY 2016, this category increases \$10,710 or 4.47% from 2015 budgeted levels. Total revenues are \$250,497. This includes miscellaneous revenues related to police department services, donations, and the sale of assets. These increases are due in large part by the increases in the funds anticipated to be received from Saginaw County for weed cutting, funds from the sale of fire arms, and the E-bay sales.

Fund Balance and Transfers: The 2015/2016 Budget does not add to or use any of the General Fund reserves, nor are there any transfers into the General Fund anticipated.

SPECIAL REVENUE FUNDS

The total Special Revenue Funds' revenues equates to \$18,095,530, for the 2015/2016 Budget. This represents a \$2,147,542 or -10.61% reduction from the previous fiscal year. Listed below is a discussion on major variances within this fund type:

Major and Local Streets

Overall, the Major Streets Fund's revenues decrease by a net \$167,471, or -3.38% from the FY 2015 Budget. This is due to a decreased use of one-time revenue sources and a reduction in expected reimbursements. The Local Streets Fund revenues increase by \$151,038 or 11.70% due to a slight increase in direct Act 51 monies and the addition of \$301,965 in fund balance. Because the fund was able to utilize fund balance, the transfer from the Major Streets fund was reduced by \$160,203.

Public Safety Fund

For FY 2015/16, the Public Safety Fund's revenues are \$2,892,604. This is a decrease of \$201,591, or -6.52%, from the previous fiscal year's budget. The decrease in revenues is due to a reduction in the assessment of real property in the city as well as a \$45,000 allocation for property chargebacks.

Rubbish Collection Fund

The 2015/2016 Budget for the Rubbish Collection Fund is \$3,907,363, which is a decrease of -.42% from the FY 2015 approved budgeted levels. This reduction is predominately realized in the household unit charges. This is due to the continual decline in the household unit count. Also, the city has decreased the revenues to be collected for the trash removal fee. In review of the budgeted line item, the revenues have not been realized in its entirety for the last four to five years. Therefore, in 2016 these revenues have been budgeted at a realistic level. To offset the decline in revenues will be an increase to abandoned vehicles and PILOT revenues.

Andersen Enrichment Center

The 2016 Approved Revenue budget for the Andersen Enrichment Center Fund is \$112,957. This represents a \$126,054 decrease from the previous fiscal year due to the Saginaw Arts and Enrichment Commission becoming its own fund during FY 2015. Upon conducting research, it was discovered that the Andersen Center and the Saginaw Arts and Enrichment Commission are completely separate entities- one being owned and operated by the City of Saginaw and the other being a separate component unit with its own finances. The 2016 Approved Budget reflects this separation.

Saginaw Arts and Enrichment Commission

This fund was created mid-year in FY 2014/2015 to ensure that funds collected for Commission activities are not comingled with funds meant for the Andersen Enrichment Center building, which is owned and operated by the City of Saginaw. The major revenue source for this fund is "Donations", which is \$153,500 in FY 2016. The 2016 Approved revenue for the Saginaw Arts and Enrichment Commission Fund will be \$190,300.

Commerce Center DDA

For the Approved 2015/2016 Budget, revenues in the Commerce Center DDA Fund are \$23,253, which represents a -1.6% decrease from the previous fiscal year. This reduction is attributed to a decrease in the real property tax values in this district.

Downtown Development Authority (DDA)

For the FY 2016 Approved Budget, revenues in the Downtown Development Authority Fund are \$141,883, a decrease of \$22,917, or -13.91%. The decrease in revenues is due to the reduced use of fund equity to cover the fund expenditures, which have reduced due to the completion of façade grant program. During the 2013 audit, a recommendation was made that this fund reflects the true cost of services. In previous fiscal years, a majority of these costs were recognized in the Community Development Block Grant Fund. Even though additional funds are recognized, fund reserves are also appropriated.

Brownfield Authority SRRF

For the 2015/16 Budget, revenues in the Brownfield Authority SRRF Fund are \$66,987. This represents a \$1,019, decrease from the previous fiscal year. This is attributed to a decrease in the real property tax values within these districts.

Downtown Development Authority 2011

The DDA 2011 Fund is a new fund in FY 2015/2016. This fund is used to account for revenues collected for the Downtown Development Authority's updated Tax Increment Finance Authority (TIFA) district as outlined in the 2011 DDA TIFA plan. The FY 2015/2016 DDA 2011 Fund revenues are \$1,200 and will be used to reinvest in the district.

Community Policing Fund

For FY 2016, the Community Policing Fund revenues are \$546,307. This represents an -8.74% decrease from the previous fiscal year. This reduction is due primarily to a decrease to the allocation coming from the General Fund as well as a higher appropriation of Community Development Block Grant funding.

Homeland Security – SAFER Grant

The Homeland Security SAFER Grant Fund's revenues are \$0 for FY 2016. This is due to the completion of the two year grant during FY 2015. Please note that after the adoption of the FY 2016, the city was awarded the renewal of this grant. Fund will be made available in September 2016.

Trouble Asset Relief Program (TARP) – Hardest Hit Grant:

In 2014 the City of Saginaw and the Saginaw County Land Bank Authority were notified that they were recipients of the TARP Blight Elimination Grant for the acquisition, demolition, and refurbishing of blighted property. This grant amounted to \$11.2 million. Since these properties are owned by the Saginaw County Land Bank, the majority of the grant dollars have been allocated to them. The City will receive \$31,500 in FY 2015/2016. This program was set to expire in the spring of FY 2015. However, the City has received an extension for the program that will last through the end of the first quarter of FY 2016.

Community Development Block Grant (CDBG)

For FY 2016, CDBG revenues decreased by -15.85% from the 2015 Approved Budget. This decrease is due to a reduction in the City's federal entitlement allocation. Total revenues for this fund are \$1,806,069.

Community Development Block Grant – Residential Loans

CDBG Residential Loan Fund revenues increased by \$29,449, or 5.36%, from the 2015 Approved Budget. Total revenues are \$579,003. This is due to increased entitlement dollars.

Community Development Block Grant – Block Grant Home Program

CDBG HOME Program revenues decreased by \$101,544, or -14.31% from the 2015 Approved Budget. This decrease is due to a reduction in the City’s federal entitlement allocation and the elimination of a transfer from the Community Development Block Grant Fund.

Auto Theft Prevention Grant

The 2015/2016 Approved Budget is \$0, which is a 100% reduction from the previous fiscal year. The City of Saginaw evaluated this program during the development of the budget to determine the viability of the operation. In review of the operation, it was determined the grant funds received are not sufficient enough to continue to support the operations. In addition, the need for this type of enforcement has declined significantly that it did not make economic sense to continue with these services.

Celebration Park Fund

For FY 2016, the approved budget is \$86,267, which reflects a reduction in the Transfer from Other Funds. In addition, the FY 2016 budget also reflects the reduction of the DNR Trust Fund Boulder Climbing Structure and Connector Path grant. This project was completed in FY 2015.

ENTERPRISE FUNDS

The total Enterprise Funds’ revenues are \$46,778,216, for the 2015/2016 Approved Budget. This represents a \$2,695,433 or -5.45% reduction from the previous fiscal year’s budgeted levels. Listed below is a discussion on major variances within this fund type:

Boat Launch Operations and Maintenance Fund

Starting in FY 2015/2016, this fund is classified as an enterprise fund that will account for its business-type activity on a full accrual basis. This is appropriate because revenue for this fund is collected through a charge to external users of the City’s boat launches. The major revenue source for this fund is “Charges for Services”, which is \$23,000 in FY 2016. The FY 2016 Approved Budget for the Boat Launch Operations Fund will be the same as FY 2015 at \$37,067.

Sewer Operations and Maintenance Fund

For FY 2015/16, the Sewer Operations and Maintenance Fund’s revenues are \$25,582,427. This is a decrease of \$735,094, or -2.79% from the approved 2014/15 budgeted levels. The reduction in revenues is a direct result of decrease in the appropriation of retained earnings. This reduction is offset by increases in service and sale charges, and grant revenues due to the City becoming a recipient of the Storm Water Asset Management Grant.

Water Operations and Maintenance Fund

For FY 2015/2016, the Water Operations and Maintenance Fund’s revenues decreased \$1,997,406, or -8.63% from the FY 2014/2015 approved budget. This reduction is directly associated with the amounts that will be used from the previous fiscal year’s bond proceeds.

INTERNAL SERVICE FUNDS

The total Internal Service Funds' revenues are \$6,965,071, for the 2015/2016 Approved Budget. This represents a \$220,105 or 3.26% increase from FY 2015. Listed below is a discussion on major variances within this fund type:

Radio Operations Fund

The Radio Operations Fund revenues for FY 2016 are \$133,560. This is an increase of \$14,793 from the 2015 approved budgeted levels. This increase is due to a normal increase in the maintenance charge to the user department.

Motor Pool Operations Fund

For FY 2016, the Motor Pool Operations Fund's total revenues are \$1,791,492. This is an increase of \$189,991, or 11.86% from the previous fiscal year. This increase is realized in the "Charge for Services" as the user departments must provide a larger subsidy to this fund. This is largely required to cover the cost of the reallocation of two Mechanical Equipment Repairpersons from the Water and Sewer Operations and Maintenance Funds.

FIDUCIARY SERVICE FUNDS

The total Fiduciary Service Funds' revenues are \$8,241,995, for the 2015/2016 Approved Budget. This represents a decrease of \$9,388,430, or -53.25%. Listed below is a discussion on major variances within this fund type:

Unfunded Liabilities Fund

For FY 2016, the Unfunded Liabilities Fund's revenues are \$401,135. This is an \$821,662 or -67.20% decline from the previous fiscal year. This decrease reflects a reduced appropriation of fund equity to assist with the payment of retiree healthcare payment for the General Fund. The majority of the reserves appropriated are from the contribution that the General Fund has made to this fund. This was possible due to the fact the city did not utilize the entire appropriation from the previous fiscal year.

Police and Fire Pension Fund

In FY 2016, the Police and Fire Pension Fund revenues are \$7,805,950. This is an \$8,566,768 reduction from the previous fiscal year. This decrease is due to the Police and Command Association of Michigan approving to move their pensions to the Municipal Employees Retirement System, effective June 1, 2015. The International Association of Fire Fighters union remains in this pension system. Although the revenues have dropped significantly, there was a slight increase in the actuarial contribution amount.

Overall, for fiscal year 2015/2016, the City of Saginaw's budgeted revenues are \$111,052,460, which represents a -11.55%, or \$14,507,406, decrease from the 2014/2015 Budget.

**SUMMARY OF REVENUES
2015/2016 APPROVED BUDGET**

| FUND | 2013/2014 APPROVED BUDGET | 2014/2015 APPROVED BUDGET | 2015/2016 APPROVED BUDGET | INCREASE/ (DECREASE) | % CHANGE |
|-------------------------------------|--|--|--|---------------------------------|---------------------|
| <u>GENERAL FUND</u> | | | | | |
| PROPERTY TAX | 3,900,259 | 4,593,973 | 3,950,134 | (643,839) | -14.01% |
| CITY INCOME TAX | 12,043,027 | 11,626,000 | 11,765,000 | 139,000 | 1.20% |
| STATE REVENUE SHARING | 7,512,647 | 7,918,839 | 8,041,392 | 122,553 | 1.55% |
| GRANTS | 540,000 | 503,000 | 647,936 | 144,936 | 28.81% |
| LICENSES, PERMITS, & FEES | 1,301,131 | 1,305,549 | 1,261,299 | (44,250) | -3.39% |
| CHARGES FOR SERVICES & SALES | 946,171 | 938,097 | 1,053,497 | 115,400 | 12.30% |
| FINES AND FORFEITURES | 668,000 | 658,700 | 550,925 | (107,775) | -16.36% |
| INTEREST | 398,000 | 368,000 | 407,000 | 39,000 | 10.60% |
| RENTS | 32,000 | 32,000 | 32,000 | 0.00 | 0.00% |
| REIMBURSEMENTS | 3,301,071 | 3,283,809 | 3,011,968 | (271,841) | -8.28% |
| OTHER REVENUES | 342,537 | 239,787 | 250,497 | 10,710 | 4.47% |
| USE OF FUND EQUITY | 0 | 0 | 0 | 0 | 0.00% |
| TRANSFERS | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL GENERAL FUND | 30,984,843 | 31,467,754 | 30,971,648 | (496,106) | -1.58% |
| <u>SPECIAL REVENUE FUNDS</u> | | | | | |
| MAJOR STREETS | 4,092,426 | 4,953,956 | 4,786,485 | (167,471) | -3.38% |
| LOCAL STREETS | 1,265,540 | 1,291,353 | 1,442,391 | 151,038 | 11.70% |
| PUBLIC SAFETY FUND | 3,189,761 | 3,094,195 | 2,892,604 | (201,591) | -6.52% |
| RUBBISH COLLECTION FUND | 4,006,190 | 3,923,767 | 3,907,363 | (16,404) | -0.42% |
| CLEAN ENERGY COALITION | 46,150 | 40,000 | 40,000 | 0 | 0.00% |
| ANDERSEN CENTER FUND | 223,567 | 239,011 | 112,957 | (126,054) | -52.74% |
| ARTS AND ENRICHMENT COMMISSION | 0 | 0 | 190,300 | 190,300 | 100.00% |
| BOAT LAUNCH FUND | 37,067 | 37,067 | 0 | (37,067) | -100.00% |
| COMMERCE CENTER DDA | 23,771 | 23,632 | 23,253 | (379) | -1.60% |
| DOWNTOWN DEVELOPMENT AUTH. | 97,300 | 164,800 | 141,883 | (22,917) | -13.91% |
| ECONOMIC DEVELOPMENT | 65,000 | 0 | 0 | 0 | 0.00% |
| BROWNFIELD AUTHORITY SRRF | 41,333 | 68,006 | 66,987 | (1,019) | -1.50% |
| DOWNTOWN DEVELOPMENT 2011 | 0 | 0 | 1,200 | 1,200 | 100.00% |
| COMMUNITY POLICING FUND | 388,885 | 598,645 | 546,307 | (52,338) | -8.74% |
| POLICE TRAINING FUND | 14,000 | 14,000 | 14,000 | 0 | 0.00% |
| J.A.G. FUND | 15,000 | 15,000 | 15,000 | 0 | 0.00% |
| DRUG FORFEITURE FUND | 77,836 | 63,616 | 62,956 | (660) | -1.04% |
| SAGINAW COUNTY TAPS | 28,000 | 28,614 | 29,020 | 406 | 1.42% |
| HOMELAND SECURITY SAFER FUND | 0 | 1,180,944 | 0 | (1,180,944) | -100.00% |
| TARP HARDEST HIT GRANT FUND | 0 | 130,000 | 31,500 | (98,500) | -75.77% |
| COMM. DEV. BLOCK GRANT FUND | 1,860,910 | 2,146,362 | 1,806,069 | (340,293) | -15.85% |
| CDBG RESIDENTIAL LOANS | 552,442 | 549,555 | 579,003 | 29,448 | 5.36% |
| CDBG RENTAL LOANS | 30,412 | 0 | 0 | 0 | 0.00% |
| BLOCK GRANT HOME PROGRAM FUND | 1,024,114 | 709,437 | 607,893 | (101,544) | -14.31% |
| NEIGHBORHOOD STABILIZATION | 429,000 | 0 | 0 | 0 | 0.00% |
| SEDC REVOLVING LOAN | 714,338 | 678,306 | 712,092 | 33,786 | 4.98% |
| AUTO THEFT PREVENTION FUND | 130,870 | 149,244 | 0 | (149,244) | -100.00% |
| CELEBRATION PARK | 210,501 | 143,562 | 86,267 | (57,295) | -39.91% |
| TOTAL SPECIAL REVENUE FUNDS | 18,564,413 | 20,243,072 | 18,095,530 | (2,147,542) | -10.61% |

**SUMMARY OF REVENUES
2015/2016 APPROVED BUDGET**

| FUND | 2013/2014 APPROVED BUDGET | 2014/2015 APPROVED BUDGET | 2015/2016 APPROVED BUDGET | INCREASE/ (DECREASE) | % CHANGE |
|--------------------------------------|--|--|--|---------------------------------|---------------------|
| <u>ENTERPRISE FUNDS</u> | | | | | |
| BOAT LAUNCH FUND | 0 | 0 | 37,067 | 37,067 | 100.00% |
| SEWER OPERATIONS & MAINTENANCE | 26,536,228 | 26,317,521 | 25,582,427 | (735,094) | -2.79% |
| WATER OPERATIONS & MAINTENANCE | 32,434,844 | 23,156,128 | 21,158,722 | (1,997,406) | -8.63% |
| TOTAL ENTERPRISE FUNDS | 58,971,072 | 49,473,649 | 46,778,216 | (2,695,433) | -5.45% |
| <u>INTERNAL SERVICE FUNDS</u> | | | | | |
| PUBLIC WORKS BUILDING FUND | 469,012 | 473,507 | 473,874 | 367 | 0.08% |
| TECHNICAL SERVICES - GIS | 577,213 | 601,401 | 601,702 | 301 | 0.05% |
| TECHNICAL SERVICES - IS | 1,337,754 | 1,373,338 | 1,367,452 | (5,886) | -0.43% |
| RADIO OPERATION FUND | 114,144 | 118,767 | 133,560 | 14,793 | 12.46% |
| MOTOR POOLS OPERATIONS | 1,601,501 | 1,601,501 | 1,791,492 | 189,991 | 11.86% |
| SELF-INSURANCE FUND | 1,202,110 | 1,271,779 | 1,292,318 | 20,539 | 1.61% |
| WORKERS' COMPENSATION FUND | 1,265,325 | 1,304,673 | 1,304,673 | 0 | 0.00% |
| TOTAL INTERNAL SERVICE FUNDS | 6,567,059 | 6,744,966 | 6,965,071 | 220,105 | 3.26% |
| <u>FIDUCIARY FUNDS</u> | | | | | |
| UNFUNDED LIABILITIES | 0 | 1,222,797 | 401,135 | (821,662) | -67.20% |
| FOREST LAWN CEMETERY | 29,674 | 29,674 | 29,674 | 0 | 0.00% |
| OAKWOOD CEMETERY | 5,236 | 5,236 | 5,236 | 0 | 0.00% |
| POLICE AND FIRE PENSION FUND | 14,874,143 | 16,372,718 | 7,805,950 | (8,566,768) | -52.32% |
| TOTAL FIDUCIARY FUNDS | 14,909,053 | 17,630,425 | 8,241,995 | (9,388,430) | -53.25% |
| TOTAL REVENUES | 129,996,440 | 125,559,866 | 111,052,460 | (14,507,406) | -11.55% |

SUMMARY OF EXPENDITURES

GENERAL FUND

General Fund expenditures decreased \$496,106, or -1.58%, from the 2015 Budget. The total General Fund Expenditure Budget is \$30,971,648.

Department of General Government:

The Offices of General Government increased \$344,763, or 17.79% from the FY 2015 approved budgeted levels. This increase is due largely to the reallocation of the Office of Management and Budget (OMB) personnel from the Department of Fiscal Services and Inspections and Neighborhood Services. Furthermore, the overall category of personnel services increased because of regular step and longevity increases, as well as the Administrative Support Clerk becoming full time, increases to active healthcare, and a grade change for the Assistant Director of Human Resources. This increase in personnel services are offset by a reduction in pension cost due to the re-amortization of the MERS Pension Obligation. In the Office of Management and Budget, the Assistant to the City Manager/Budget Administrator was promoted to the Director of the Office of Management and Budget. This change was already approved in January 2015; however, the budget now reflects the official change. As it relates to Operating Services, this department reflects a \$59,804 increase due to the reallocation of OMB to the Offices of General Government. Furthermore in the City Council's budget, expenditures have been built into the budget for the anticipated arrival of delegates from the city's sister city Tokushima in 2016. Other expenditure increases realized are in information management charges. As it relates to Capital Outlay, the SGTV division allocated \$1,500 for the purchase of a chair. This cost is offset by revenues for this operation. Likewise, the Election Office plans to purchase a laptop for the election center.

Department of Fiscal Services:

The Department of Fiscal Services' total budget for FY 2016 is \$2,883,070. This is \$257,439 less than the approved budgeted levels in 2015. The largest reduction is seen in Personnel Services because of the reallocation of the Office of Management and Budget (OMB) from the Department of Fiscal Services to the Offices of General Government. However, offsetting this reduction is the appropriation of 100% of the vacant finance director position. In FY 2015, the city only budgeted 50% of the cost of this position. As it relates to Operating Services, this department reflects a \$50,404 reduction due to the reallocation of OMB. This reduction in Operating Services is offset by an increase in information management charges.

Community Public Safety (CPS):

Community Public Safety – Police - Personnel Services for FY 2016 increased by a net \$8,007 from the 2015 approved budgeted levels. During FY 2016, four police officers were reallocated from other non-general fund budgets. In addition, .50 of the Public Safety Support Specialist position was budgeted in the Police-Administration division. This position used to report 50% of the time to Community Public Safety – Fire. This is no longer the case. To offset this increase, the CPS – Police budget reflects the movement of the pension system to the Municipal Employees Retirement System. This movement will allow the city to realize savings in pension cost. Furthermore, retiree healthcare costs have been partially offset by the repayment of healthcare cost from the Unfunded Liabilities Fund. Operating Services decrease \$244 from the previous fiscal year. No capital has been budgeted for in FY 2016.

Community Public Safety – Fire - The total Community Public Safety - Fire expenditures are \$8,264,380 for the 2016 Approved Budget. This represents a decrease of \$406,408 from the 2015 budgeted levels. The category of *Personnel Services* decreased \$468,210 or -5.90% for FY 2016. This reduction is largely due to a reduction in the retiree healthcare because of a repayment of healthcare cost from the Unfunded Liabilities Fund, a reduction in the overtime allocation, and a reduction in

salaries because of individuals being promoted having lower wages. This reduction is offset by increases to active healthcare cost. As it relates to Operating Expenses, CPS –Fire expenditures increase \$61,800 from the previous fiscal year. This increase is due to the following: increase to parts and supplies for hoses and LED emergency scene lighting, ice machines, and furniture. Increase to operating services for the annual jaws-of-life purchase as well as the SCBA test equipment calibrations. CPS Fire plans to update the USB connection and starting with FY 2016 budgeting an appropriation for garbage removal. CPS – Fire also plans to change out 5 turnout gears. No Capital Outlay was budgeted for FY 2016. Category of Miscellaneous is \$39,562 in FY 2016. The city continues to make payments on an installment contract for the purchase of a fire apparatus. These payments continue through 2024.

Office of Inspections and Neighborhood Services:

The Inspections and Neighborhood Services divisions are \$1,457,609, which is a decrease of \$84,229 or -5.46% from the 2015 Approved Budget. Three divisions were reorganized into a new division mid-year in 2014 – Inspections, Parking Operations and Maintenance, Planning and Zoning. This conglomerate of divisions is now located organizationally within, and is a division of the Office of the City Manager. This is the second year of this organization. Personnel Services decreased, in these divisions, by \$54,301, or -5.65%. The personnel complement went from 10.05 FTE to 9.90 FTE. This is a reduction of 0.15 FTE. This is mainly due to the reallocation of .10 of the Deputy Chief Inspector to the Rubbish Collection Fund and the reallocation of SEDC Loan Support to the Office of Management and Budget. Operating Expenses decreased by a net \$29,928 from 2015 Approved Budget. This is due to decreases in Emergency Demolition monies because of other available funding sources for demolition services. Parking Operations will continue to contract with Complus Data for parking ticket administration. No Capital Outlay purchases were budgeted in these divisions.

Department of Public Services:

General Fund – Public Services is \$3,294,480, a decrease of \$306,581 or -8.51% from the 2015 approved levels. Personnel Services has decreased by -2.78% or \$43,669. There is an increase of 0.05 FTE allocated to General Fund-Public Services. In FY 2015/2016, the City is required to contribute -7% less in its MERS Pension obligation due to a re-amortization of the liability payments. Most other fringe benefit rates stay consistent with FY 2014/2015 levels. The City also budgeted for the normal contractual step and longevity increases. Active healthcare costs increased and include the 2016 benefit rates as well as the Patient Protection and Affordable Care Act Taxes and Fees. Operating Expenses decreased by \$269,912 or -13.30% from FY 2015 approved budget. This decrease in expenditures can be attributed to various reductions, the largest of which is due to the completion of the Veterans Affairs Hospital parking lot construction project, which took place in FY 2014/2015. The costs incurred during this project were directly reimbursed by the U.S. Department of Veterans Affairs. There is \$7,000 in Capital Outlay purchases included in FY 2015/2016. This is the Street Light division's allocation of the Traffic Maintenance Foreman's replacement truck.

Other General Fund:

The total Other General Fund expenditures are \$2,398,959 for the 2015/2016 Budget. This represents an increase of \$205,781, or 8.58% from the 2015 approved budgeted levels. This increase is attributable to a higher apportionment of GIS Charges due to utilization as well as a higher allocation for Celebration Park's General Fund contribution. In addition, retire healthcare cost increased in the Retiree Healthcare Division. In the previous fiscal year, the city repaid itself for this fund's contribution to the Unfunded Liabilities Fund. Although there is an appropriation that's received from the Unfunded Liabilities Fund in 2016, the true costs are still higher. To slightly offset this increase, there is a reduction in funds appropriated in the Operating Transfers Out. This reduction is realized in the Public Safety Grant Funds by \$146,034 and Public Safety Millage Fund by \$51,536.

SPECIAL REVENUE FUNDS

The total Special Revenue Funds' expenditures are \$18,095,530, for the 2015/2016 Approved Budget. This represents a \$2,147,542 or -10.61% reduction from the previous fiscal year. Listed below is a discussion on major variances within this fund type:

Major and Local Streets

Total Major Streets Fund expenditures are \$4,786,485 for FY 2016. Expenditures decreased by \$167,471 or -3.38%. *Personnel Services* will increase by .70 positions from the FY 2014/2015 Approved Budget. In FY 2015/2016, the City is required to contribute -7% less in its MERS Pension obligation due to a re-amortization of the liability payments. Retiree healthcare cost has impacted the fund as well. Most other fringe benefit rates are staying consistent with FY 2014/2015 levels. The City also budgeted for the normal contractual step and longevity increases. Active healthcare costs have also increased and include the 2016 benefit rates as well as the Patient Protection and Affordable Care Act Taxes and Fees. *Operating Expenses* are \$2,349,406, which is a reduction of -7.78% from the FY 2015 Approved Budget. Capital Outlay is \$133,750 and will include a replacement vehicle, a replacement mini-dump truck, and a filing system upgrade in FY 2016. *Miscellaneous expenditures* decreased by \$160,203 or -47.26%, from the FY 2015 approved levels. This decrease is due to a large reduction in the transfer to the Local Streets Fund.

The total Local Streets Fund expenditures are budgeted at \$1,442,391 for FY 2016. *Personnel Services* increased by approximately \$6,116 or 0.07%. The overall Local Streets complement has decreased by a net total .25 positions from the FY 2015 Approved Budget. In FY 2015/2016, the City is required to contribute -7% less in its MERS Pension obligation due to a re-amortization of the liability payments. Retiree healthcare cost has impacted the fund as well. Most other fringe benefit rates are staying consistent with FY 2014/2015 levels. The City also budgeted for the normal contractual step and longevity increases. Active healthcare costs have also increased and include the 2016 benefit rates as well as the Patient Protection and Affordable Care Act Taxes and Fees. *Operating Expenses* are \$523,223, which represents an increase of 37.40% from the FY 2015 Approved Budget. This is due to the resurfacing of 19th Street, paving of Gabriel Road, and multi-use trails along Gabriel Road and Maple Street. There is \$2,500 in *Capital Outlay* budgeted for FY 2016. This is to purchase radios for recently purchased equipment, split between Major and Local Streets. There are no miscellaneous expenditures.

Public Safety Fund

The Public Safety Fund expenditures are \$2,892,604 for FY 2016. This budget decreased \$201,591, or -6.52% from the FY 2015 approved budgeted levels. The reduction in personnel services is directly associated with a decrease in the pension allocation as well as the recent hiring of less senior individuals to this fund. All unfunded pension portion is recognized in the General Fund.

Rubbish Collection Fund

The Rubbish Collection Fund is \$3,907,363 for FY 2016. This represents a net reduction of \$16,404 from the previous fiscal year. This reduction is primarily associated with the reallocation of a portion of the staff to the Major Street Funds. Furthermore, the fund also reflects a decrease in the MERS Pension Obligation due to the re-amortization of the pension system. In the Rubbish Collections and Recycling divisions, the city realized an increase in the MMWA rates. This rate increase begins in January 2016. The Environmental Improvement division reflects an increase due to anticipated increases to the printing for the issuance of tickets and increases to the fleet charge. The Rubbish Collection Fund also reflects increases to the installment payments for the addition of the tandem trucks to the debt service schedule.

Andersen Enrichment Center

The total Andersen Enrichment Center Fund expenditures are \$112,957 for FY 2016. The Andersen Enrichment Center expenditures have decreased by \$126,054, or -52.74%. *Personnel Services* will total \$39,690 for FY 2016, which is a decrease of \$40,113. This is due to the reallocation of the Director of the Saginaw Arts and Enrichment Commission and the Director of Marketing of the commission to the new Saginaw Arts and Enrichment Commission fund. *Operating Expenses* are \$73,267; this represents a decrease of \$82,941 from the FY 2015 approved budgeted level. This is a result of moving all Saginaw Arts and Enrichment Commission activity to a new fund. There are no *Capital Outlay* expenditures budgeted for this fund in FY 2016.

Saginaw Arts and Enrichment Commission

The total Saginaw Arts and Enrichment Commission Fund expenditures are \$190,300 for FY 2016. This is a new fund created mid-year in FY 2014/2015 in order to separate the Commission and the Andersen Enrichment Center building operations, which are separate entities. *Personnel Services* total \$49,390 for FY 2016. *Operating Expenses* are \$140,910. There is not Capital Outlay budgeted for this fund in FY 2016.

Commerce Center DDA

The total Commerce Center DDA expenditures for 2016 is \$23,253. In the category of *Miscellaneous Expenditures*, expenditures will be \$23,253. These monies are for reinvestment in the district.

Downtown Development Authority (DDA)

The total Downtown Development Authority Fund's expenditures are \$141,883, for FY 2016. This is a decrease from FY 2015 of \$22,917. The decrease is associated with the completion of the DDA façade program.

Brownfield Authority SRRF

The total Brownfield Authority SRRF Fund expenditures for FY 2016 are \$66,987. The category of *Operating Expenses* has decreased due to the amount appropriated to be reinvested in these districts.

Downtown Development Authority 2011 (DDA 2011)

The DDA 2011 Fund is a new fund in FY 2015/2016. This fund accounts for revenues collected for the Downtown Development Authority's updated Tax Increment Finance (TIF) district as outlined in the 2011 DDA TIF plan. The FY 2015/2016 DDA 2011 Fund expenditures are \$1,200 and will be used to reinvest in the district.

Community Policing Fund

The total Community Policing Fund expenditures are \$546,307, for FY 2016. This is a decrease of -8.74%, from the 2015 approved budgeted levels. Although the personnel complement remains the same, the department has alternated less senior individuals into this fund that resulted in savings. Furthermore, during FY 2015 the POAM union agreed to move their pension plan to the Municipal Employees Retirement System. This movement resulted in savings to the city.

Homeland Security – SAFER Grant

The Homeland Security SAFER Grant Fund is \$0 for FY 2016. This is due to the completion of the grant at the end of FY 2016. A second grant submission to fund 13 employees has been submitted to the Department of Homeland Security in February 2015. After the approval of the budget, the city received the renewal on the grant. The budget will be adjusted to reflect this renewal.

Trouble Asset Relief Program (TARP) – Blight Elimination Grant:

The TARP Hardest Hit Fund is \$31,500 in FY 2016. This grant was extended into FY 2016. There are no *Personnel Services* for this fund. *Operating Expenses* are \$31,500 for FY 2016. This is for the administrative costs of the grant such as supplies, legal services, employment agency fees and professional fees. *Capital Outlay*- There are no capital expenditures budgeted in FY 2016.

Community Development Block Grant (CDBG)

The total Community Development Block Grant (CDBG) Fund expenditures is \$1,806,069 for FY 2016. This represents a -15.85% decrease from the FY 2015 Approved Budget. *Personnel Services* expenditures decreased by \$25,086 or 9%. This is due to lower MERS Pension valuation. *Operating Expenses* for the CDBG increased by \$95,184 or 16.14%. This is due to slightly higher allocations to demolitions. *Capital Outlay* is \$800 in FY 2015/2016 for the purchase of office chairs. The category of *Miscellaneous Expenditures* total \$651,723 for FY 2016. This represents a decrease of \$109,048, or -21.70% for the upcoming year.

Community Development Block Grant – Residential Loans

The total CDBG Residential Loan Fund expenditures are \$579,003 for FY 2016. This represents a \$29,448, or 5.36%, increase from FY 2015 Approved Budget. Expenditures for *Personnel Services* have decreased by 2.15% or \$4,264 due to a reduction in MERS pension valuation. The number of employees allocated to this fund is 1.65 FTE and does not change for FY 2016. *Operating Expenses* for the CDBG Residential Loans Fund have increased by \$2,475, or 3.52%. This can be attributed to higher information management charges. There are no *Capital Outlay* expenditure requests budgeted for this fund. The category of *Miscellaneous Expenditures* is \$312,010; this represents an increase of \$31,237 or 11.13%, which can be attributed to higher loan disbursements.

Community Development Block Grant – Block Grant HOME Program

The total CDBG HOME Program Fund expenditures are \$607,893 for FY 2016. This represents a -14.32% decrease from the FY 2015 Approved Budget. *Personnel Services* have decreased by \$1,171. This is due to a reduction in the MERS pension liability. *Operating Expenses* for the CDBG HOME Program Fund is \$2,548. This is a reduction of \$228 in information management charges. *Capital Outlay* there are no capital expenditure requests budgeted for this fund. The *category of Miscellaneous Expenditures* have decreased by \$100,145, or -15.36% due to a decrease in grant disbursement expenditures.

SEDC Revolving Loan Fund

The total SEDC Revolving Loan Fund expenditures are \$712,092 for FY 2016. There are no *Personnel Services* expenditures for FY 2016. *Operating Expenses* amount to \$3,500 for general repairs. There are no *Capital Outlay* purchase requests budgeted for this fund. The category of *Miscellaneous Expenditures* has increased by \$2,695 due to an increase in loan disbursements.

Auto Theft Prevention Grant

The total Auto Theft Prevention Grant expenditures are \$0 for FY 2016. This is a 100% reduction from the previous fiscal year. The reason for the reduction is due to the fact the city was not receiving enough funds to adequately fund this operations. In addition, the work log for this employee has dropped significant of the years, from over 200 vehicle theft to just 4 in the current year that it did not make economic sense to continue with the operations as it stood.

Celebration Park Fund

The total Celebration Park Fund expenditures are \$86,267 for FY 2016. *Personnel Services* increase by \$8,169, or 20.65%. This is due to increases for returning Celebration Park Coordinators and state law that increases the minimum wage, which affects the Celebration Park Attendants. *Operating Expenses* have decreased by \$51,271, or -51.79% from the previous fiscal year. This decrease is

primarily attributed to the completion of the grant-funded boulder climbing structure and connection path project. *Capital Outlay* is the same at \$8,000 to cover the cost related to partial irrigation for the park. The category of *Miscellaneous Expenditures* is zero in FY 2016.

ENTERPRISE FUNDS

The total Enterprise Funds' expenditures are \$46,778,216, for the 2015/2016 Approved Budget. This represents a \$2,695,433, or -5.45% decreases from the previous fiscal year's budgeted levels. Listed below is a discussion on major variances within this fund type:

Boat Launch Operations and Maintenance Fund

The Boat Launch Fund is \$37,067 in FY 2016, which is the same spending level as FY 2015. This fund is accounted for as an enterprise fund for the first time in FY 2015/2016. There are no personnel services expenditures for this fund. *Operating expenses* are \$37,067 for the FY 2016. There are no capital expenditures budgeted in FY 2016.

Sewer Operations and Maintenance Fund

The total Sewer Operations and Maintenance Fund is \$25,852,427 for FY 2015/16. This is a decrease of \$735,094, or -2.79% from the approved 2014/15 budgeted levels. In FY 2015/2016, the City of Saginaw re-amortized the MERS Pension System which resulted in savings. Furthermore, retiree healthcare costs are .21% less than the previous fiscal year. In addition, two Mechanical Equipment Repairpersons were reallocated back to the Motor Pool Operation. *Operating Expenses* are expected to increase by \$1,158,641 from FY 2014/2015. The largest increase to the Sewer Operations and Maintenance Fund is for the expenditures for the Storm Water Asset Management (SAW) grant that the city became a recipient of during 2015. This grant requires that the city creates an asset management plan for the sewer system. The city will contract with Greeley and Hansen to begin the process. Other increases that affect operating services are: increases to the information management charges, the cost allocation plan, radio rental fees, computer software needs for the Process and System, increases to the hauling and disposal cost for street sweeping, increases to parts and supplies for laboratory equipment at the Treatment Plant, and increases to for the cost of utilities. These costs are offset by decreases in operating services, GIS charges, and telephones. *Capital Outlay* increased \$294,850 or 25%. This is a result of planned capital expenditures. The category of *Miscellaneous Expenditures* decreased \$1,752,446 from the 2015 approved budgeted levels. This decrease is due to the reduction in the principal and interest payments for the CSOs.

Water Operations and Maintenance Fund

The Water Operations and Maintenance Fund is \$21,158,722 for FY 2016. This is a decrease of \$1,997,406 from the previous fiscal year. *Personnel Services* will decrease \$387,317, or 8.63%. In FY 2015/2016, the City of Saginaw re-amortized the MERS Pension System which will result and savings. Furthermore, retiree healthcare costs are expected to be .21% less than the previous fiscal year. Furthermore, two Mechanical Equipment Repairpersons were reallocated back to the Motor Pool Operation. The largest reduction in this fund is realized in *Operating Expenses*. In the Water Bond Construction Fund the construction decreased \$2.30 million from the previous fiscal year. The reason for this decrease is due to a delay in the number projects that is completed in the next year. City administration is taking a strategic approach to scheduling these projects. City administration budgeted for these projects in subsequent years. *Capital Outlay* decreased \$450,760 or -45.54%. This is attributable to a reduction in the amount of equipment that's repaired and/or replaced during the year. The *category of Miscellaneous* decreased \$9,622 from the 2015 approved budgeted levels. This category is \$3,090,493, which is a decrease. However, funds have been built into the budget to cover a small financing of equipment.

INTERNAL SERVICE FUNDS

The total Internal Service Funds' expenditures are \$6,965,071, for the 2015/2016 Approved Budget. This represents a \$220,105 or 3.26% increase from FY 2015. Listed below is a discussion on major variances within this fund type:

Radio Operations Fund

The Radio Operations Fund increased by \$14,793 from the 2015 Approved Budget. This increase is due to a normal increase in the maintenance charge to the user department. The fund added to its fund reserves.

Motor Pool Operations Fund

The total Motor Pool Operations Fund expenditures are \$1,791,492 for FY 2016. This budget increases from the FY 2015 Budget by a net \$189,991. This increase is direct result of the reallocation of two Mechanical Equipment Repairpersons from the Water and Sewer Operations and Maintenance Fund. Furthermore, there are slight increases to the fixed cost of the fund, such as radio rental fees, information management charges, and public works building rental fees.

FIDUCIARY SERVICE FUNDS

The total Fiduciary Service Funds' expenditures are \$8,241,995, for the 2015/2016 Approved Budget. This represents a decrease of \$9,388,430, or 53.25%. Listed below is a discussion on major variances within this fund type:

Unfunded Liabilities Fund

The total Unfunded Liabilities Fund Expenditures are \$401,135 for FY 2016. The City re-appropriated these funds from reserve monies for the payment of retiree healthcare cost for the General Fund. These funds represent amounts previously apportioned towards the OPEB Liability over the years. These funds were supposed to have been taken in FY 2015 but were not.

Police and Fire Pension Fund

The total Police and Fire Pension Fund expenditures are \$7,805,950 for the 2016 Approved Budget. This represents a decrease of \$8,566,768, or 52.32%. This reduction is due to the elimination of the Police Pension payments with the movement of POAM and COAM unions to the Municipal Employees Retirement System.

Overall, for fiscal year 2015/2016, budgeted expenditures are \$111,052,460, which represents a -11.55% or \$14,507,406, decrease from the Approved 2014/2015 Budget.

**SUMMARY OF EXPENDITURES
2015/2016 APPROVED BUDGET**

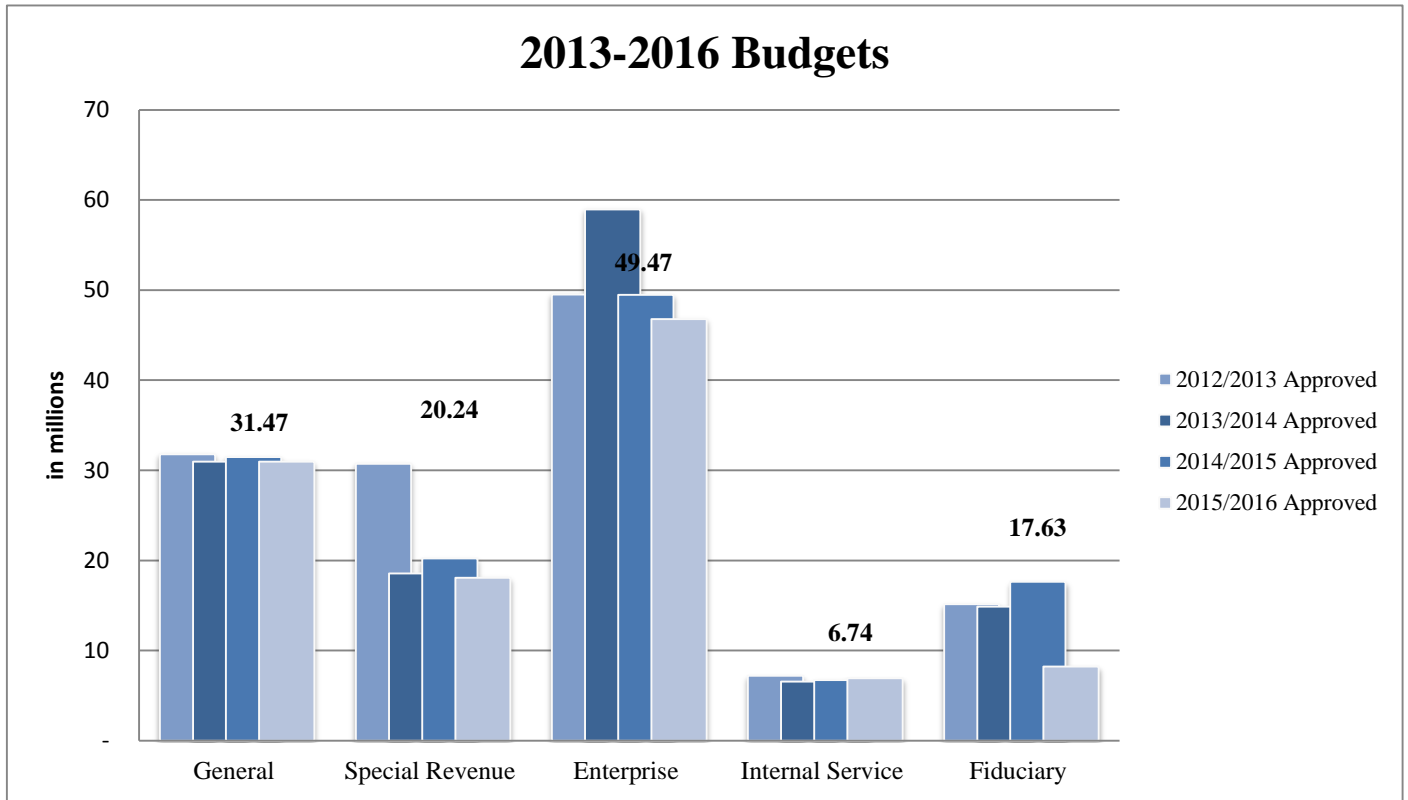
| FUND | 2013/2014 APPROVED BUDGET | 2014/2015 APPROVED BUDGET | 2015/2016 APPROVED BUDGET | INCREASE/ (DECREASE) | % CHANGE |
|--|---------------------------------|---------------------------------|---------------------------------|-------------------------|----------------|
| <u>GENERAL FUND</u> | | | | | |
| GENERAL GOVERNMENT | 1,842,646 | 1,937,512 | 2,282,275 | 344,763 | 17.79% |
| FISCAL SERVICES | 3,038,281 | 3,140,509 | 2,883,070 | (257,439) | -8.20% |
| COMMUNITY PUBLIC SAFETY- POLICE | 10,586,362 | 10,382,868 | 10,390,875 | 8,007 | 0.08% |
| COMMUNITY PUBLIC SAFETY - FIRE INSPECTIONS AND NEIGHBORHOOD SERVICES | 8,135,868 | 8,670,788 | 8,264,380 | (406,408) | -4.69% |
| COMMUNITY AND ECONOMIC DEVELOPMENT | 1,212,360 | 1,541,838 | 1,457,609 | (84,229) | -5.46% |
| PUBLIC SERVICES (GF) | 310,180 | 0 | 0 | 0 | 0.00% |
| OTHER GENERAL FUND | 3,113,533 | 3,601,061 | 3,294,480 | (306,581) | -8.51% |
| | 2,745,613 | 2,193,178 | 2,398,959 | 205,781 | 9.38% |
| TOTAL GENERAL FUND | 30,984,843 | 31,467,754 | 30,971,648 | (496,106) | -1.58% |
| <u>SPECIAL REVENUE FUNDS</u> | | | | | |
| MAJOR STREETS | 4,092,426 | 4,953,956 | 4,786,485 | (167,471) | -3.38% |
| LOCAL STREETS | 1,265,540 | 1,291,353 | 1,442,391 | 151,038 | 11.70% |
| PUBLIC SAFETY FUND | 3,189,761 | 3,094,195 | 2,892,604 | (201,591) | -6.52% |
| RUBBISH COLLECTION FUND | 4,006,190 | 3,923,767 | 3,907,363 | (16,404) | -0.42% |
| CLEAN ENERGY COALITION | 46,150 | 40,000 | 40,000 | 0 | 0.00% |
| ANDERSEN CENTER FUND | 223,567 | 239,011 | 112,957 | (126,054) | -52.74% |
| ARTS AND ENRICHMENT COMMISSION | 0 | 0 | 190,300 | 190,300 | 100.00% |
| BOAT LAUNCH FUND | 37,067 | 37,067 | 0 | (37,067) | -100.00% |
| COMMERCE CENTER DDA | 23,771 | 23,632 | 23,253 | (379) | -1.60% |
| DOWNTOWN DEVELOPMENT AUTH. | 97,300 | 164,800 | 141,883 | (22,917) | -13.91% |
| ECONOMIC DEVELOPMENT | 65,000 | 0 | 0 | 0 | 0.00% |
| BROWNFIELD AUTHORITY SRRF | 41,333 | 68,006 | 66,987 | (1,019) | -1.50% |
| DOWNTOWN DEVELOPMENT 2011 | 0.00 | 0.00 | 1,200 | 1,200 | 100.00% |
| COMMUNITY POLICING FUND | 388,885 | 598,645 | 546,307 | (52,338) | -8.74% |
| POLICE TRAINING FUND | 14,000 | 14,000 | 14,000 | 0 | 0.00% |
| J.A.G. FUND | 15,000 | 15,000 | 15,000 | 0 | 0.00% |
| DRUG FORFEITURE FUND | 77,836 | 63,616 | 62,956 | (660) | -1.04% |
| SAGINAW COUNTY TAPS | 28,000 | 28,614 | 29,020 | 406 | 1.42% |
| HOMELAND SECURITY SAFER FUND | 0 | 1,180,944 | 0 | (1,180,944) | -100.00% |
| TARP HARDEST HIT GRANT FUND | 0 | 130,000 | 31,500 | (98,500) | -75.77% |
| COMM. DEV. BLOCK GRANT FUND | 1,860,910 | 2,146,362 | 1,806,069 | (340,293) | -15.85% |
| CDBG RESIDENTIAL LOANS | 552,442 | 549,555 | 579,003 | 29,448 | 5.36% |
| CDBG RENTAL LOANS | 30,412 | 0 | 0 | 0 | 0.00% |
| BLOCK GRANT HOME PROGRAM FUND | 1,024,114 | 709,437 | 607,893 | (101,544) | -14.31% |
| NEIGHBORHOOD STABILIZATION | 429,000 | 0 | 0 | 0 | 0.00% |
| SEDC REVOLVING LOAN | 714,338 | 678,306 | 712,092 | 33,786 | 4.98% |
| AUTO THEFT PREVENTION FUND | 130,870 | 149,244 | 0 | (149,244) | -100.00% |
| CELEBRATION PARK | 210,501 | 143,562 | 86,267 | (57,295) | -39.91% |
| TOTAL SPECIAL REVENUE FUNDS | 18,564,413 | 20,243,072 | 18,095,530 | (2,147,542) | -10.61% |

**SUMMARY OF EXPENDITURES
2015/2016 APPROVED BUDGET**

| FUND | 2013/2014 APPROVED BUDGET | 2014/2015 APPROVED BUDGET | 2015/2016 APPROVED BUDGET | INCREASE/ (DECREASE) | % CHANGE |
|--------------------------------------|--|--|--|---------------------------------|---------------------|
| <u>ENTERPRISE FUNDS</u> | | | | | |
| BOAT LAUNCH FUND | 0 | 0 | 37,067 | 37,067 | 100.00% |
| SEWER OPERATIONS & MAINTENANCE | 26,536,228 | 26,317,521 | 25,582,427 | (735,094) | -2.79% |
| WATER OPERATIONS & MAINTENANCE | 32,434,844 | 23,156,128 | 21,158,722 | (1,997,406) | -8.63% |
| TOTAL ENTERPRISE FUNDS | 58,971,072 | 49,473,649 | 46,778,216 | (2,695,433) | -5.45% |
| <u>INTERNAL SERVICE FUNDS</u> | | | | | |
| PUBLIC WORKS BUILDING FUND | 469,012 | 473,507 | 473,874 | 367 | 0.08% |
| TECHNICAL SERVICES-GIS | 577,213 | 601,401 | 601,702 | 301 | 0.05% |
| TECHNICAL SERVICES-IS | 1,337,754 | 1,373,338 | 1,367,452 | (5,886) | -0.43% |
| RADIO OPERATION FUND | 114,144 | 118,767 | 133,560 | 14,793 | 12.46% |
| MOTOR POOL OPERATIONS | 1,601,501 | 1,601,501 | 1,791,492 | 189,991 | 11.86% |
| SELF-INSURANCE FUND | 1,202,110 | 1,271,779 | 1,292,318 | 20,539 | 1.61% |
| WORKERS' COMPENSATION FUND | 1,265,325 | 1,304,673 | 1,304,673 | 0 | 0.00% |
| TOTAL INTERNAL SERVICE FUNDS | 6,567,059 | 6,744,966 | 6,965,071 | 220,105 | 3.26% |
| <u>FIDUCIARY FUNDS</u> | | | | | |
| UNFUNDED LIABILITIES | 0 | 1,222,797 | 401,135 | (821,662) | -67.20% |
| FOREST LAWN CEMETERY | 29,674 | 29,674 | 29,674 | 0 | 0.00% |
| OAKWOOD CEMETERY | 5,236 | 5,236 | 5,236 | 0 | 0.00% |
| POLICE AND FIRE PENSION FUND | 14,874,143 | 16,372,718 | 7,805,950 | (8,566,768) | -52.32% |
| TOTAL FIDUCIARY FUNDS | 14,909,053 | 17,630,425 | 8,241,995 | (9,388,430) | -53.25% |
| TOTAL EXPENDITURES | 129,996,440 | 125,559,866 | 111,052,460 | (14,507,406) | -11.55% |

**CITY OF SAGINAW
SUMMARY OF REVENUES AND EXPENDITURES**

Summary of Revenues and Expenditures



EXPENDITURE BY CATEGORY ANALYSIS

The Expenditure by Category Analysis chart on the following page compares the 2014/2015 Budget to the 2015/2016 Budget, by category, for all fund types. The analysis below discusses the change in each of the categories.

Personnel Services, the largest expenditures category is 54.63% of the total citywide 2015/2016 budget. This category decreased \$11,646,538 or -16.11% from the previous fiscal year. This reduction is largely due to the elimination of the Police Pension payments with the movement of Police Officers Association of Michigan and Command Officer Association of Michigan pension portion from the Police and Fire Pension system to the Municipal Employee Retirement System. Furthermore, from the transfer of pension systems, the city was able to decrease the 2016 police pension payments. Likewise, in FY 2016, the city also experienced a -.21 reduction in the Blue Cross Blue Shield retiree healthcare rates as well as an -11.14% reduction in the Blue Care Network rates. Active healthcare cost increased between 3.2% and 4.5%, depending on family type. Both dental and vision decreased, -21% and -17.8% respectfully. The life and short and long term disability insurance remained the same. As part of the 2016, the city laid off 13 fire personnel. These layoffs are primarily related to the completion of the Homeland Security – Staffing for Adequate for Fire and Emergency Response Grant Fund. As you may recall, this was a two year grant that sunset on June 30, 2015. The city has applied for a renewal of the grant. After the adoption of the budget, the city was notified that they were recipients of the renewed grant. Other personnel changes that affect the budget are reclassification of personnel. In the City Manager’s Office, the Administrative Support Clerk position became full time. This position continues to provide clerical services to the City Council and City Manager Offices. In addition, this position is expected to provide clerical services to the Office of Management and Budget and the Department of Fiscal Services – Administration division. Similarly, in the Office of Inspections and Neighborhood Services, the Plumbing and Mechanical Inspector, was reclassified to the Deputy Chief Inspector. In the Office of Human Resources, the Assistant Director of Human Resources received a step and grade increase. Since the promotion of the Personnel Generalist into this position, this individual did not receive any changes in his/her salary base. The 2016 reflects the true up of the position. In the Office of Management and Budget, the Assistant to the City Manager/Budget Administrator was promoted to the Director of the Office of Management and Budget. This change was approved in January 2015; the budget now reflects the official change. Lastly, in Community Public Safety – Police, the Firearms and Property Specialist position was reclassified to the Property and Impound Specialist. Since this reclassification, which eliminates the duties of the firing range, this position’s step and grade was decreased.

Operating Expenses, the second largest expenditure category, is 37.25% of the total 2015/2016 Budget. This category decreased, overall, approximately \$3,326,825, or -2.65% from the previous fiscal year. This decrease is largely due to the reduction in the amount of construction projects that are to be completed in the Water and Sewer Operations and Maintenance Funds.

Miscellaneous expenditures represent 6.07% of the total citywide budget. This category consists of Transfers, Increase in Fund Equity, Debt Services, Grants, and Block Grant Services. For FY 2016, this category increased by .37%, or \$468,547, from the 2015 budgeted levels. This increase is due primarily to increases to the installment payments. During FY 2016, the city planned to finance equipment purchases for the Water and Sewer Operations and Maintenance Fund.

Capital Outlay, which accounts for 2.05% of the total citywide budget, decreased \$2,590 from FY 2015.

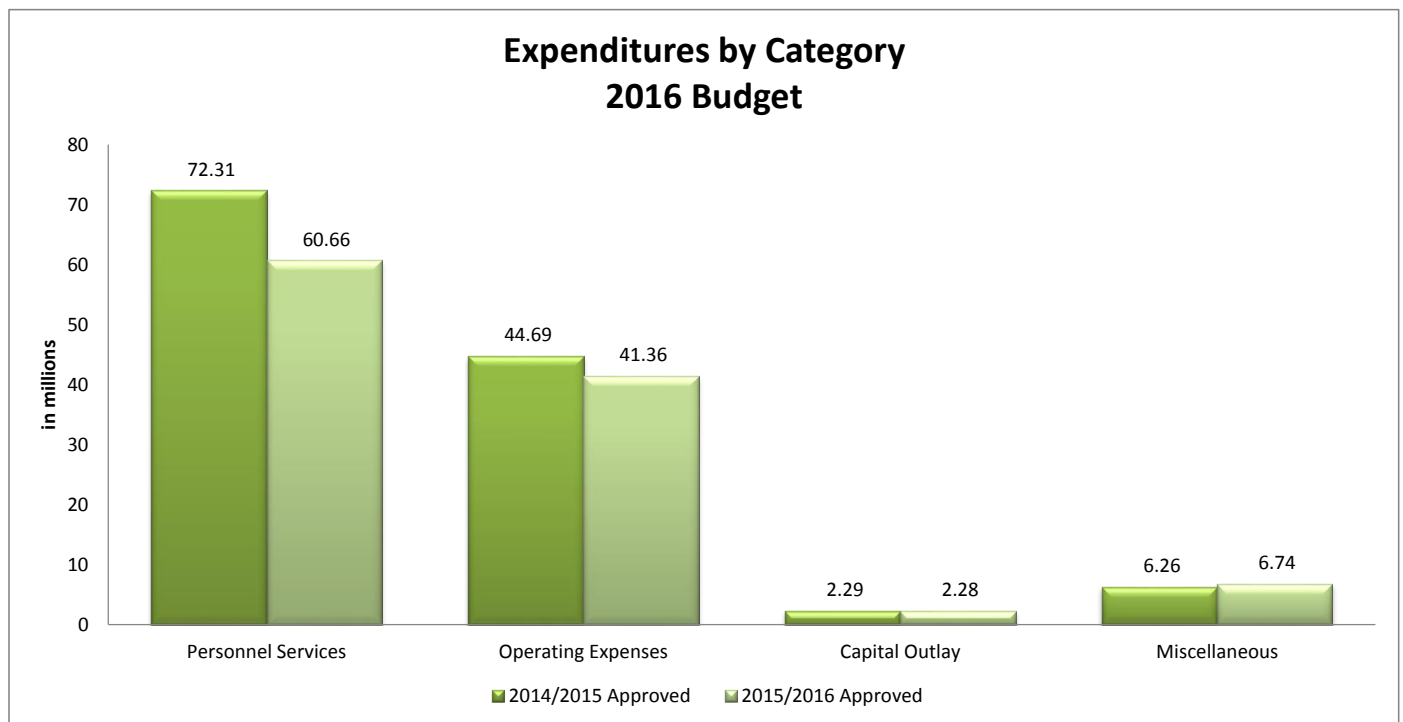
**EXPENDITURES BY CATEGORY ANALYSIS
2015/2016 APPROVED BUDGET**

| <u>EXPENDITURE CATEGORY</u> | 2014/2015 APPROVED BUDGET | | 2015/2016 APPROVED BUDGET | | CHANGE | | |
|---------------------------------|--|-----------------------|--|-----------------------|----------------------------|-----------------------|-------------------|
| | <u>AMOUNT</u> | <u>% OF TOTAL</u> | <u>AMOUNT</u> | <u>% OF TOTAL</u> | <u>AMOUNT</u> | <u>%*</u> | <u>%**</u> |
| Personnel Services | 72,313,057 | 57.59% | 60,666,519 | 54.63% | (11,646,538) | -9.28% | -16.11% |
| Operating Expenses | 44,693,365 | 35.60% | 41,366,540 | 37.25% | (3,326,825) | -2.65% | -7.44% |
| Capital Outlay | 2,284,009 | 1.82% | 2,281,419 | 2.05% | (2,590) | 0.00% | -0.11% |
| Miscellaneous*** | 6,269,435 | 4.99% | 6,737,982 | 6.07% | 468,547 | 0.37% | 7.47% |
| TOTAL FUNDS | <u>125,559,866</u> | <u>100%</u> | <u>111,052,460</u> | <u>100%</u> | <u>(14,507,406)</u> | <u>-11.55%</u> | <u>N/A</u> |

* Change in each expenditure category as a percentage of the total 2014/2015 Approved Budget.

** Change in each expenditure category as a percentage of total 2014/2015 expenditure category.

*** Miscellaneous category includes Transfers, Increase in Fund Equity, Debt Service, Grants, and Block Grant Services.



SUMMARY OF POSITIONS

The graph listed below summarizes and compares positions in the 2016 Budget with those in the 2015 Budget by department. Additionally, in each department, a positional page has been constructed that details changes within these specific areas. The total budgeted positions in 2015 were 448.00 compared to 434.00 in the 2016 approved budget. This equates to a decrease of 14.00 positions from the approved budget.

General Government:

The total Office of General Government is 26.35 full and part-time positions for FY 2016. This is a 1.70 positional increase from the 2015 approved budgeted levels. This increase is due to the addition of .85 of the Director of OMB, the Administrative/Budget Analyst, and .10 of the Economic Development Coordinator. Previously, 1.60 positions were allocated to the Department of Fiscal Services – Administration Division and the Economic Development Coordinator, formerly SEDC Loan Coordinator, was allocated .05 to Inspections and Neighborhood Services – Planning and Zoning Division. In addition, because of the work that the Economic Development Coordinator completes for the General Fund, this position's allocation was increased by .05, giving the total allocation as .10. In the Office of Management and Budget, the Assistant to the City Manager/Budget Administrator was promoted to the Director of the Office of Management and Budget. This change was already approved in January 2015; the budget now reflects the official change. This budget also reflects the Administrative Support Clerk in the City Manager's Office becoming a full time position. This position is shared between the City Council, City Manager, OMB and the Department of Fiscal Services – Administration. In the City Clerk's Office, the Deputy City Clerk's allocation was increased .05. A similar reduction is realized in the Election division.

Fiscal Services:

The total personnel complement for the Department of Fiscal Services is 28.25 FTE for FY 2016. This is 1.60 FTE decrease from FY 2015. In the Administration division, .85 of the Director of OMB and Administrative/Budget Analyst positions were reallocated to General Government. In addition, to offset the elimination of 1.85 positions, .25 of the Administrative Support Clerk was added to the complement. This position provides clerical services to the Finance Director.

Community Public Safety:

The personnel complement for Community Public Safety – Police is 88.40 full and part-time positions for FY 2015. This is an increase of .50 from the previous fiscal year. This increase is due to the reallocation of the Public Safety Support Specialist to this department. This position was re-titled to Support Service Specialist. Furthermore, the General Fund added four Police Officers. These police officers came from (3) Public Safety Millage Fund and (1) from the Auto Theft Prevention Fund. Furthermore, the Firearms and Property Specialist position was reclassified to the Property and Impound Specialist. With the change in this position's responsibilities the pay grade was decreased as well.

Community Public Safety – Fire's personnel complement for FY 2016 is 39.00. This is a 13.50 positional reduction from the FY 2015 approved personnel complement. This reduction is primarily due to the completion of the Homeland Security SAFER Grant. The city re-applied for the second round of the grant. After the adoption of the 2016 budget, city was awarded the renewal on the grant. In addition, .50 of the Public Safety Support Specialist position was reallocated to Community Public Safety – Police – Police Administration's division.

Inspections and Neighborhood Services:

Three divisions were reorganized into a new division mid-year FY 2014 – Inspections, Parking, Planning and Zoning. This conglomerate of divisions is located organizationally within, and is a division of the Office of the City Manager. This is the second year since this reorganization. The total personnel complement for this area is 14.00 positions- 8 full-time and 6 part-time.

Public Services:

The total personnel complement for the Department of Public Services are 122.00 positions, which is the same as FY 2015/2016.

Water and Wastewater Treatment Services:

The Department of Water and Wastewater Treatment Services decreased one position in FY 2016. This decrease is realized in the Treatment and Pumping division with the reduction of a Plant Operator A position.

Technical Services:

In the Department of Technical Services the FTE complement remains the same for FY 2014/2015.

Full-Time Complement:

| COMPLEMENT SUMMARY (FTE) | | | | | |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|
| 2015/2016 BUDGET | | | | | |
| DEPARTMENT | 2011/2012 | 2012/2013 | 2013/2014 | 2014/2015 | 2015/2016 |
| | Actual | Actual | Actual | Approved | Approved |
| General Government | 13.00 | 10.00 | 10.00 | 10.00 | 17.75 |
| Fiscal Services | 28.00 | 29.00 | 29.00 | 35.00 | 28.25 |
| CPS - Police | 114.00 | 101.00 | 65.00 | 64.50 | 65.00 |
| CPS - Fire | 68.00 | 57.00 | 35.00 | 51.50 | 38.00 |
| Neighborhood Serv. | 0.00 | 0.00 | 10.00 | 8.00 | 8.00 |
| Technical Services | 9.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| Community Services | 21.00 | 18.00 | 7.00 | 0.00 | 0.00 |
| Public Services | 101.00 | 95.00 | 93.00 | 93.00 | 93.00 |
| Water & Wastewater | 88.00 | 88.00 | 88.00 | 89.00 | 88.00 |
| Total FTE: | 442.00 | 406.00 | 345.00 | 359.00 | 346.00 |

Part-Time Complement:

| COMPLEMENT SUMMARY (PTE) 2015/2016 BUDGET | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| DEPARTMENT | 2011/2012 Actual | 2012/2013 Actual | 2013/2014 Actual | 2014/2015 Approved | 2015/2016 Approved |
| General Government | 12.00 | 13.00 | 13.00 | 14.00 | 13.00 |
| Fiscal Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| CPS - Police | 27.00 | 26.00 | 28.00 | 24.00 | 24.00 |
| CPS - Fire | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Neighborhood Serv. | 0.00 | 0.00 | 6.00 | 6.00 | 6.00 |
| Technical Services | 2.00 | 3.00 | 4.00 | 4.00 | 4.00 |
| Community Services | 1.00 | 2.00 | 0.00 | 0.00 | 0.00 |
| Public Services | 24.00 | 25.00 | 25.00 | 29.00 | 29.00 |
| Water & Wastewater | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 |
| Total PTE: | 78.00 | 81.00 | 88.00 | 89.00 | 88.00 |
| Total FTE and PTE: | 520.00 | 487.00 | 433.00 | 448.00 | 434.00 |

UNASSIGNED FUND BALANCE ANALYSIS

The City of Saginaw operates from a balanced budget at the onset of every fiscal year. Unassigned fund balance or prior year budgetary surplus can be appropriated to balance a fund's budget if a sufficient balance/surplus exists and the appropriation is fiscally prudent.

In FY 2016, the City will not appropriate any use of unassigned fund balance in the General Fund. At the time of budget development it was determined that the reserve balance was less than 10% and could not be utilized to balance the fund. The 2016 budget is a balance budget that does include one-time revenue sources related to the refund of prior year captured property taxes. It should be noted that the city continuously struggles to maintain revenue sources as well as realize any new revenue sources. As a result, the city's senior management has monitored the activities of the General Fund throughout the year, in order to avoid a structural deficit. Until the city financials have been audited, the position of the General Fund is \$1,294,975.

The Special Revenue Funds is projected to end FY 2015 in a budgetary surplus. The primary reason for this is due the availability of fund reserves to offset higher than anticipated expenditures. The projected estimated unassigned fund balance as of June 30, 2015 is \$1,120,270.

Enterprise Funds for year-ending FY 2015 is projected to have a surplus of \$39,972,767. This positive ending balance is a direct result of the restructuring of Sewer Operations and Maintenance bonds. Additionally, the City plans to imposed a rate increase to the Water Operations and Maintenance Funds for a two year period. This will allow for the City to continue in its effort to update the water system. Overall, the retained earnings for FY 2015 are slightly higher than the previous fiscal year.

Internal Services Fund's June 30, 2016 unassigned fund balance is projected at \$2,554,808. This is due to the realignment and increase to Charges for Services for the Motor Pool Operations, Technical Services – Information Services, Technical Services – Geographical Information System costs, Workers Compensation, and Self-Insurance Funds.

The Fiduciary Fund projects an \$120,586,769 estimated unassigned fund balance for June 30, 2016. Favorable market conditions have produced significant gains in the Police and Fire Pension and the Unfunded Liabilities Funds.

**UNASSIGNED (UNAUDITED) FUND BALANCE ANALYSIS
2015/2016 BUDGET**

| | GENERAL FUND | SPECIAL REVENUE FUNDS | ENTERPRISE FUNDS | INTERNAL SERVICE FUNDS | FIDUCIARY FUNDS |
|---|-------------------|-----------------------------|---------------------|------------------------------|--------------------|
| Unassigned Fund Balance (Deficit) - June 30, 2014 | 1,028,628 | (1,017,100) | 37,249,996 | 1,811,911 | 120,482,867 |
| FY 2015 Projected Revenues | 30,999,273 | 20,966,461 | 36,675,658 | 7,081,250 | 16,606,278 |
| FY 2015 Projected Expenditures (w/ Encumb) | 30,732,926 | 18,829,091 | 33,952,888 | 6,338,353 | 16,502,377 |
| Est. Unassigned Fund Balance (Deficit) - June 30, 2015 | 1,294,975 | 1,120,270 | 39,972,767 | 2,554,808 | 120,586,769 |
| FY 16 Estimated Revenues: | | | | | |
| Property Taxes | 3,950,134 | 2,947,448 | (50,000) | 0 | 0 |
| City Income Taxes | 11,765,000 | 0 | 0 | 0 | 0 |
| State Revenue Sharing | 8,041,392 | 4,540,787 | 0 | 0 | 0 |
| Grants | 647,936 | 3,023,073 | 0 | 0 | 0 |
| Licenses, Permits, and Fees | 1,261,299 | 20,500 | 400 | 0 | 0 |
| Charge for Services | 1,053,497 | 3,672,890 | 38,103,974 | 6,923,543 | 2,786,451 |
| Fines and Forfeitures | 550,925 | 0 | 77,000 | 0 | 0 |
| Interest | 407,000 | 203,256 | 608,500 | 8,650 | 2,952,624 |
| Rents | 32,000 | 0 | 0 | 0 | 0 |
| Reimbursements | 3,011,968 | 492,948 | 0 | 0 | 0 |
| Other Revenues | 250,497 | 3,194,628 | 8,038,342 | 32,878 | 2,502,920 |
| Total FY 16 Estimated Revenues | 30,971,648 | 18,095,530 | 46,778,216 | 6,965,071 | 8,241,995 |
| Total Resources Available for Appropriation | 32,266,623 | 19,215,800 | 86,750,983 | 9,519,879 | 128,828,764 |
| FY 16 Expenditure Appropriations: | | | | | |
| General Government | 2,282,275 | 0 | 0 | 0 | 0 |
| Fiscal Services | 2,883,070 | 0 | 0 | 0 | 0 |
| Police | 10,390,875 | 2,576,358 | 0 | 0 | 0 |
| Fire* | 8,264,380 | 983,529 | 0 | 0 | 7,805,950 |
| Highways and Streets | 0 | 6,228,876 | 0 | 0 | 0 |
| Garbage and Rubbish | 0 | 3,907,363 | 0 | 0 | 0 |
| Public Works | 0 | 0 | 46,741,149 | 473,874 | 0 |
| Development | 1,457,609 | 4,009,880 | 0 | 0 | 0 |
| Public Services (GF) | 3,294,480 | 0 | 37,067 | 0 | 0 |
| Other General Services | 2,398,959 | 389,524 | 0 | 6,491,197 | 436,045 |
| Total FY 16 Expenditure Appropriations | 30,971,648 | 18,095,530 | 46,778,216 | 6,965,071 | 8,241,995 |
| Estimated Unassigned Fund Balance - June 30, 2016 | 1,294,975 | 1,120,270 | 39,972,767 | 2,554,808 | 120,586,769 |

**RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

| RESOURCES | | APPROPRIATIONS | |
|------------------------------|---------------------------------|--|---------------------------------|
| PROPERTY TAXES | 3,950,134 | GENERAL GOVERNMENT | 2,282,275 |
| CITY INCOME TAXES | 11,765,000 | FISCAL SERVICES | 2,883,070 |
| STATE REVENUE SHARING | 8,041,392 | COMMUNITY PUBLIC SAFETY - POLICE | 10,390,875 |
| GRANTS | 647,936 | FIRE | 8,264,380 |
| LICENSES, PERMITS, & FEES | 1,261,299 | INSPECTIONS AND NEIGHBORHOOD SERVICES | 1,457,609 |
| CHARGE FOR SERVICES | 1,053,497 | COMMUNITY SERVICES | 0 |
| FINES AND FORFEITURES | 550,925 | PUBLIC SERVICE (GF) | 3,294,480 |
| INTEREST | 407,000 | OTHER GENERAL FUND | 2,398,959 |
| RENTS | 32,000 | | |
| REIMBURSEMENTS | 3,011,968 | | |
| OTHER REVENUES | 250,497 | | |
| FUND BALANCE | 0 | | |
| TOTAL RESOURCES | <u><u>30,971,648</u></u> | TOTAL APPROPRIATIONS | <u><u>30,971,648</u></u> |

CITY OF SAGINAW
SCHEDULE OF AD-VALOREM TAXABLE VALUE

| | <u>2006</u> | <u>2007</u> | <u>2008</u> | <u>2009</u> | <u>2010</u> |
|-------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| BY PROPERTY TYPE | | | | | |
| Real Property | | | | | |
| Agricultural | 105,157 | 77,958 | 95,631 | 114,440 | 109,851 |
| Commercial | 95,064,902 | 96,361,425 | 96,304,235 | 94,999,826 | 93,930,967 |
| Industrial | 48,980,153 | 48,939,004 | 47,738,218 | 47,161,286 | 32,053,496 |
| Residential | <u>461,076,412</u> | <u>477,680,156</u> | <u>471,601,430</u> | <u>445,170,091</u> | <u>388,236,562</u> |
| Total Real | 605,226,624 | 623,058,543 | 615,739,514 | 587,445,643 | 514,330,876 |
| Personal Property | | | | | |
| Commercial | 41,796,637 | 45,810,753 | 43,787,288 | 40,897,871 | 36,550,100 |
| Industrial | 65,211,400 | 55,373,600 | 45,371,600 | 39,775,400 | 39,087,100 |
| Utility | <u>15,691,400</u> | <u>16,306,500</u> | <u>16,742,300</u> | <u>17,433,000</u> | <u>18,003,800</u> |
| Total Personal | <u>122,699,437</u> | <u>117,490,853</u> | <u>105,901,188</u> | <u>98,106,271</u> | <u>93,641,000</u> |
| Total Real & Personal | <u><u>727,926,061</u></u> | <u><u>740,549,396</u></u> | <u><u>721,640,702</u></u> | <u><u>685,551,914</u></u> | <u><u>607,971,876</u></u> |

| | | | | | |
|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| BY TAXPAYER CLASS | | | | | |
| Agricultural | 105,157 | 77,958 | 95,631 | 114,440 | 109,851 |
| Commercial | 136,861,539 | 142,172,178 | 140,091,523 | 135,897,697 | 130,481,067 |
| Industrial | 114,191,553 | 104,312,604 | 93,109,818 | 86,936,686 | 71,140,596 |
| Residential | 461,076,412 | 477,680,156 | 471,601,430 | 445,170,091 | 388,236,562 |
| Utility | <u>15,691,400</u> | <u>16,306,500</u> | <u>16,742,300</u> | <u>17,433,000</u> | <u>18,003,800</u> |
| Total | <u><u>727,926,061</u></u> | <u><u>740,549,396</u></u> | <u><u>721,640,702</u></u> | <u><u>685,551,914</u></u> | <u><u>607,971,876</u></u> |

| | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> |
|-------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| BY PROPERTY TYPE | | | | | |
| Real Property | | | | | |
| Agricultural | 112,395 | 29,593 | 30,302 | 70,047 | 66,445 |
| Commercial | 89,997,662 | 84,778,764 | 79,516,069 | 77,346,282 | 75,273,043 |
| Industrial | 30,489,558 | 29,253,146 | 27,780,845 | 27,295,369 | 25,238,078 |
| Residential | <u>350,887,163</u> | <u>334,056,853</u> | <u>317,901,841</u> | <u>304,976,219</u> | <u>290,437,817</u> |
| Total Real | 471,486,778 | 448,118,356 | 425,229,057 | 409,687,917 | 391,015,383 |
| Personal Property | | | | | |
| Commercial | 36,309,220 | 32,741,000 | 32,725,100 | 29,610,500 | 29,725,400 |
| Industrial | 41,319,400 | 40,166,500 | 33,645,600 | 31,887,700 | 25,515,700 |
| Utility | <u>19,876,600</u> | <u>21,003,700</u> | <u>21,967,300</u> | <u>26,082,300</u> | <u>27,270,700</u> |
| Total Personal | <u>97,505,220</u> | <u>93,911,200</u> | <u>88,338,000</u> | <u>87,580,500</u> | <u>82,511,800</u> |
| Total Real & Personal | <u><u>568,991,998</u></u> | <u><u>542,029,556</u></u> | <u><u>513,567,057</u></u> | <u><u>497,268,417</u></u> | <u><u>473,527,183</u></u> |

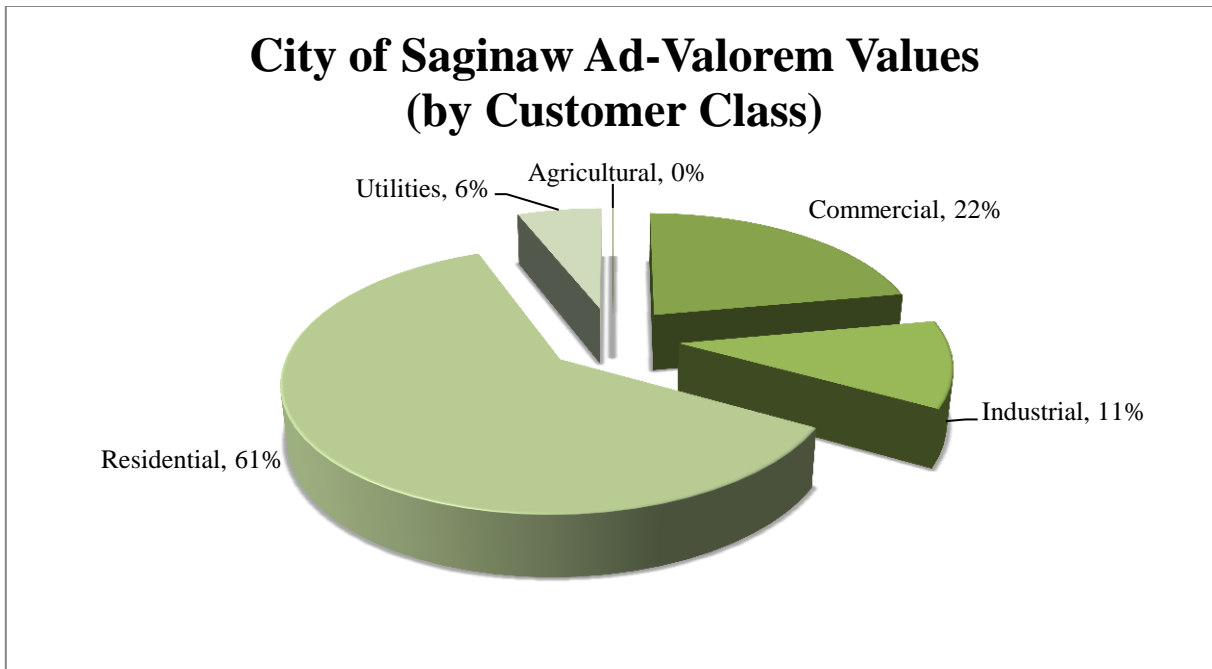
| | | | | | |
|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| BY TAXPAYER CLASS | | | | | |
| Agricultural | 112,395 | 29,593 | 30,302 | 70,047 | 66,445 |
| Commercial | 126,306,882 | 117,519,764 | 112,241,169 | 106,956,782 | 104,998,443 |
| Industrial | 71,808,958 | 69,419,646 | 61,426,445 | 59,183,069 | 50,753,778 |
| Residential | 350,887,163 | 334,056,853 | 317,901,841 | 304,976,219 | 290,437,817 |
| Utility | <u>19,876,600</u> | <u>21,003,700</u> | <u>21,967,300</u> | <u>26,082,300</u> | <u>27,270,700</u> |
| Total | <u><u>568,991,998</u></u> | <u><u>542,029,556</u></u> | <u><u>513,567,057</u></u> | <u><u>497,268,417</u></u> | <u><u>473,527,183</u></u> |

General Fund Revenues

Total 2015/2016 General Fund resources are budgeted at \$30,971,648, which represents a decrease of \$496,106, or 1.57%, from the 2015, approved resources of \$31,467,754.

PROPERTY TAXES

City property taxes are levied each July 1 on the taxable value of property located in the City as of the preceding December 31 tax day and the lien date. In accordance with the provisions of Proposal A (see below), taxable value is the lower of the following three computations: 1) assessed/state equalized value; 2) the prior year's taxable value multiplied by the increase in the consumer price index or five percent (5%), whichever is less; or 3) the multiplier value. Proposal A requires the City Assessor to annually establish the assessed values and the equalization of said assessed values by the State of Michigan at 50 percent of current market value, prior to the application of formulas to determine the taxable value. Real property taxable value for the July 1, 2015 levy will be assessed at \$391,015,383 and personal property taxable value will be assessed at \$82,511,800.



The graph above illustrates the taxable value of property in the City as a percent of customer class.

The City of Saginaw's operating tax rate for FY 2016 is projected to be 7.3830 mills (limited to 7.50 mills). A special assessment of 7.5000 mills is also levied for public safety services. The City does not levy for debt service.

On March 15, 1994, voters in the State of Michigan approved Proposal A, a property tax reform proposal, which shifted the funding of education from property taxes to a combination of property taxes, higher sales tax and a real estate transfer tax. Property taxes were reduced to a maximum of six mills for homestead property and eighteen mills for non-homestead property; the State Sales Tax was increased from four cents to six cents; and a new real estate transfer tax of \$7.50 per thousand dollars was added. In addition, Proposal A restricted the growth of assessments on individual properties to an increase in the consumer price index or five percent (5%); whichever is less, until ownership of the property is transferred. The citizens of Saginaw subsequently

approved an additional four mills for public libraries when Proposal A eliminated their millage from the school's millage and another three mills to operate a public transportation system.

Taxes are due and payable on July 1 at the City Treasurer's Office and become delinquent after 30 days. To all real and personal taxes paid on or after August 1, there shall be added interest at the rate of $\frac{1}{2}$ of 1 percent for every month, or fraction thereof, from August 1 until the date of payment. A penalty of $\frac{1}{2}$ of 1 percent is added after July 31. From March 1 and thereafter, real taxes are collected by the Treasurer of Saginaw County, who adds and keeps a collection fee of four percent (4%) on the unpaid balance, and in addition, adds interest at the rate of one percent (1%) per month from March 1 until the date of payment. Unpaid taxes, together with all charges thereon, become a continuing lien on the property assessed. The general tax law provides that real estate with delinquent taxes shall be sold at a state land sale.

Tax Limitation

By general law, property taxes for City purposes are limited to two percent (2%) of the assessed valuation of all real and personal property in the municipality, provided that no such restriction shall prevent the levy of taxes required for the payment of general debt obligations.

The charter of the City of Saginaw provided that City taxes shall be subject to the overall limitation (City, School and County) imposed by Section 21, Article X, of the Michigan State Constitution, which is 1-1/2 percent of assessed value exclusive of debt incurred prior to December 8, 1932. Act No. 44, Public Acts of 1948, effective August 20, 1948, amended all Michigan city charters nullifying charter limitations and authorized that the levy for city purposes shall not exceed one percent (1%) of assessed valuation in any one year, unless and until a different tax rate limitation is provided by charter. State equalized valuations have been used in place of local assessed valuations.

On November 6, 1979, pursuant to an initiatory referendum, the City Charter was amended by the electors of the City of Saginaw to reduce the maximum property tax that may be levied by the City in any year from 10 mills to 7.50 mills. The amendment further provided that if in subsequent years the assessed value of all property within the City is increased for any reason, this maximum 7.50 mill rate would have to be permanently reduced so as to yield the same gross dollar revenue as the fiscal year 1979 property tax revenue yield (\$3,828,778). The amendment further provided for up to a 3 mill emergency levy if a specific emergency is declared by the Mayor and concurred by a 3/4 vote of the full Council.

On November 5, 2002, May 3, 2005, and November 3, 2009, special elections were held to remove the property tax dollar limitation of \$3,828,778 and the 7.50 mill limitation that was approved by the voters on November 6, 1979. The voters overwhelmingly defeated the proposal in these special elections.

LOCAL INCOME TAXES

The City of Saginaw receives approximately 37.99% of its General Fund revenue from local income tax. Economic conditions continue to have a negative impact on this revenue source. For the 2015/2016 Budget, revenue from income taxes increases \$139,000, or 1.20% from the previous year. This is primarily due to expected new businesses that are to come to the city.

STATE SHARED REVENUES

The City of Saginaw receives approximately 25.96% of its General Fund revenue from state revenue sharing. The FY 2015/2016 Budget for State Shared Revenues increase 1.55% or \$122,553. This increase is realized in Constitutional revenue by \$157,152.

GRANTS

For FY 2016, the City budgeted \$647,936 for federal grant funding related to police drug overtime and Medicare Part D reimbursement. This is a \$144,936, or 28.81% increase from the 2015 approved budget levels. In FY 2016, the City received funds from the Project Safe Neighborhood Grant in the amount of \$100,000. These funds will offset the overtime that will be incurred by Community Public Safety – Police. Furthermore, Community Public Safety – Fire has received State Fire Protection funding each year for the last two years for services provided to the state building. The City budgeted for these funds in FY 2016.

LICENSES, PERMITS, & FEES

The City anticipated \$1,261,299 for licenses, permits, and fees for FY 2016. This represents a decrease of \$44,250 over the approved 2015 revenues. This category includes business licenses, building permits, and cable television franchise fees. This decrease is realized in plumbing permits and building permits. This is due in large part to demand. To offset this decline are increases to the demolition permit fees.

CHARGE FOR SERVICES

The total charges for services for FY 2016 are \$1,053,497. Charges for services include cemetery charges, Public Act 425, and police and fire services. Future State of Michigan Public Act 425 agreements or corresponding service agreements is being negotiated with other communities as they increase business and residential development. These agreements provide additional revenue to the General Fund.

FINES AND FORFEITURES

The revenue in this category includes ordinance fines, parking receipts, parking lot receipts, parking violations and transfer affidavit fees. The revenue decreases from the 2015 approved revenue by \$107,775. This decrease is due to the reduction in parking lot receipts by \$55,000, ordinance fines by \$18,000, parking violations fines by \$20,000, civil infractions by \$13,100, and transfers affidavit fines by \$2,675. These reductions are based on historical activities as well as current revenue trends.

INTEREST REVENUE

Interest revenue increased by 10.60 % from the 2015 approved budgeted levels. This is primarily due to the expected increase in the interest category is due to the cemetery endowment interest rate increased from the city's proactive approach to diversifying the portfolio.

REIMBURSEMENTS

The General Fund uses a cost allocation plan to charge other funds for internal services rendered. Since 2001, the City has used Maximus to prepare the cost allocation plan. For FY 2016, a total of \$2,777,880 was budgeted for the indirect cost allocation plan. The category of reimbursement equates to \$3,011,968, which is \$271,841 less than in FY 2015. This reduction is primarily associated to the reduction in the Reimbursement to the City. This is based on historical averages.

OTHER REVENUES

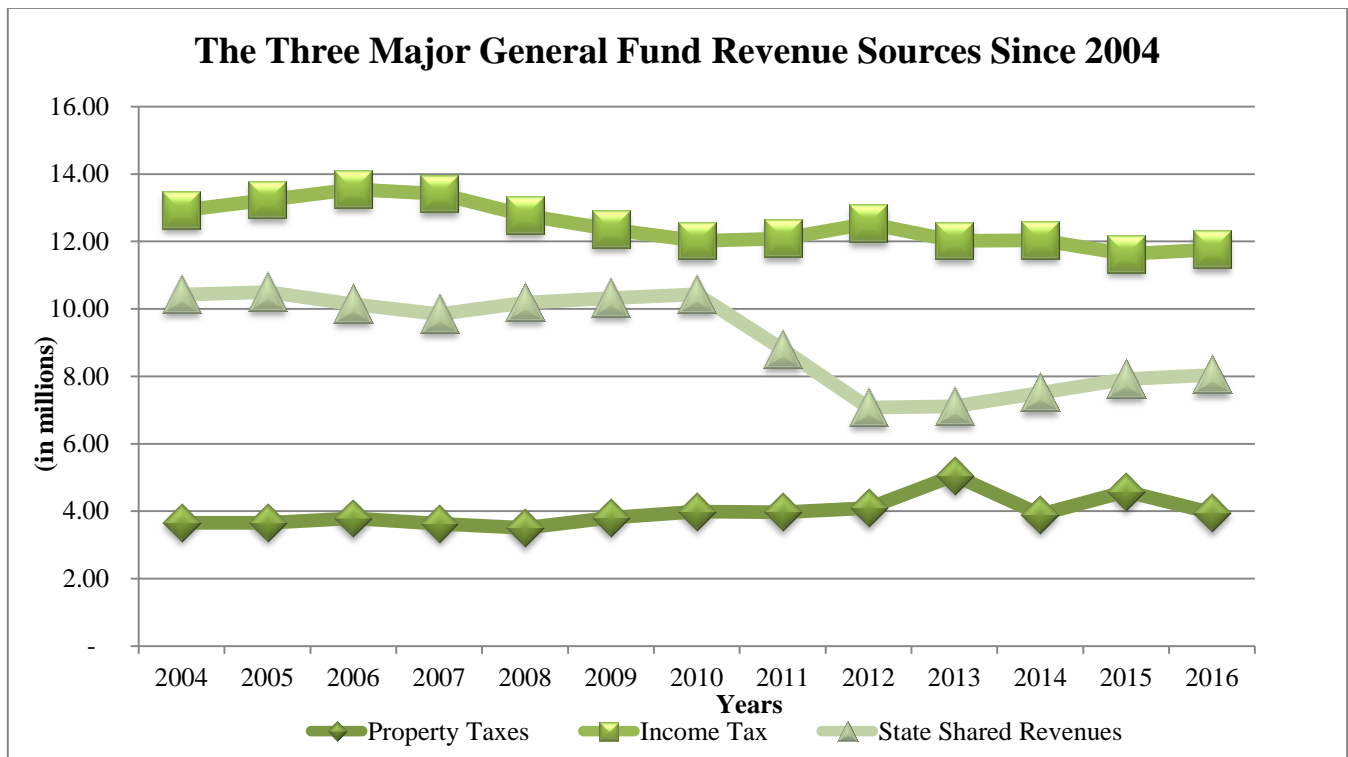
This category increases \$10,710 or 4.47% from 2015 budgeted levels. Total revenues are \$250,497. This includes miscellaneous revenues related to police department services, donations, and the sale of assets. These reductions are due in large part by the reduction in the funds anticipated to be received from Saginaw County for weed cutting, funds from the sale of fire arms, and the E-bay sales. These reductions are slightly offset by the addition of the revenues for Google Advertising.

USE OF FUND EQUITY AND TRANSFERS

The 2015/2016 Budget does not add to or use any of the General Fund reserves.

ANALYTICAL REVIEW:

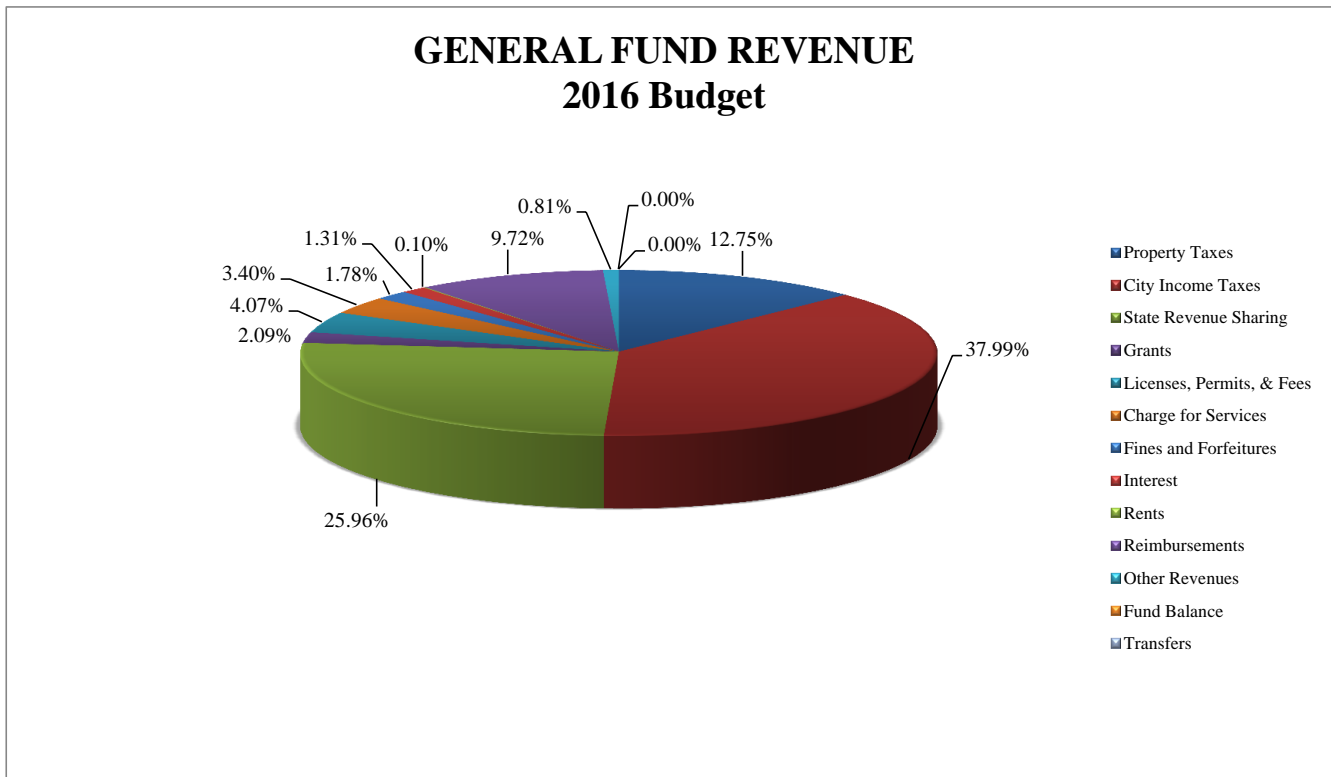
The three major revenue sources for the City of Saginaw are Property Taxes, Income Taxes, and State Shared Revenues. Listed below is a graphical representation of the history of these revenue sources from FY 2004 through the budgeted FY 2016.



The chart above reveals that the amount of revenues received from property taxes has changed little since 2004. However, in FY 2013, monies from some of the Renaissance Zones matured; creating a spike in the trend. Even though the City realized some one-time revenues for FY 2015 and 2016, the City still continues to be reliant on Income Tax and State Shared revenues, both of which have either remained flat or declined in recent years. The chart, above, also indicates that State Shared Revenues have decreased steadily, and at times dramatically, from 2002 through 2013. However, from FY 2013 to FY 2016, this trend moves upward. This is due to increases in the EVIP and Constitutional revenue sharing. Income Tax Revenues, which have become the City's major source of revenues, have stabilized and reflect a downward trend.

**REVENUE ANALYSIS SUMMARY
2015/2016 APPROVED BUDGET**

| | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Approved Budget | 2015 Adjusted Budget | 2015 Projected | 2016 Approved Budget |
|---------------------------|------------------------|------------------------|------------------------|-------------------------------------|-------------------------------------|---------------------------|-------------------------------------|
| Property Taxes | 4,095,342 | 3,239,993 | 3,582,805 | 4,593,973 | 4,593,973 | 3,713,025 | 3,950,134 |
| City Income Taxes | 12,533,025 | 12,257,420 | 12,309,181 | 11,626,000 | 11,626,000 | 11,623,700 | 11,765,000 |
| State Revenue Sharing | 7,074,369 | 7,417,862 | 7,668,823 | 7,918,839 | 7,884,239 | 7,892,268 | 8,041,392 |
| Grants | 1,488,446 | 473,936 | 418,341 | 503,000 | 775,863 | 749,290 | 647,936 |
| Licenses, Permits, & Fees | 1,363,915 | 1,398,717 | 1,311,046 | 1,305,549 | 1,321,028 | 1,139,765 | 1,261,299 |
| Charge for Services | 1,099,894 | 949,473 | 948,676 | 938,097 | 981,274 | 894,903 | 1,053,497 |
| Fines and Forfeitures | 415,207 | 518,396 | 478,502 | 658,700 | 542,468 | 397,640 | 550,925 |
| Interest | 435,175 | 345,679 | 335,155 | 368,000 | 368,000 | 323,266 | 407,000 |
| Rents | 32,109 | 30,851 | 30,479 | 32,000 | 22,000 | 31,081 | 32,000 |
| Reimbursements | 2,525,166 | 3,435,974 | 3,577,166 | 3,283,809 | 3,541,156 | 3,528,401 | 3,011,968 |
| Other Revenues | 267,050 | 578,935 | 299,913 | 239,787 | 346,444 | 17,947 | 250,497 |
| Fund Balance | 0 | 0 | 0 | 0 | 421,640 | 421,640 | 0 |
| Transfers | 826,384 | 1,622,249 | 0 | 0 | 0 | 0 | 0 |
| TOTAL RESOURCES | 32,156,082 | 32,269,485 | 30,960,087 | 31,467,754 | 32,424,085 | 30,732,926 | 30,971,648 |



**REVENUE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

| | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Approved Budget | 2015 Adjusted Budget | 2015 Projected | 2016 Approved Budget |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------------|----------------------------|-------------------|----------------------------|
| TAXES | | | | | | | |
| Real Property | 2,959,035 | 2,986,027 | 2,783,607 | 2,889,207 | 2,889,207 | 2,935,592 | 2,815,412 |
| Real Property - IFT | 0 | 760 | 0 | 4,307 | 4,307 | 9,399 | 4,639 |
| Refund of Capture | 0 | 380 | | 0 | 0 | 0 | 0 |
| Personal Property | 513,740 | 541,131 | 559,542 | 617,636 | 617,636 | 576,624 | 594,106 |
| Personal Property - IFT | 0 | 6,543 | 0 | 2,640 | 2,640 | 8,356 | 7,858 |
| Personal Property - DPPT | 71,604 | 12,244 | 19,145 | 40,000 | 40,000 | 11,831 | 10,000 |
| Property Taxes, - PY Refunds | 0 | 0 | 0 | 889,507 | 889,507 | 0 | 296,939 |
| Property Taxes - Chargeback | (6,361) | (649,653) | (123,635) | (250,000) | (250,000) | (184,148) | (200,000) |
| Penalties & Interest | 281,682 | 84,644 | 75,423 | 110,000 | 110,000 | 75,633 | 110,000 |
| Tax Administration Fees | 260,441 | 229,802 | 224,281 | 257,476 | 257,476 | 222,307 | 257,476 |
| PROPERTY TAXES | 4,080,141 | 3,211,878 | 3,538,363 | 4,560,773 | 4,560,773 | 3,655,593 | 3,896,430 |
| Housing Commission | 15,201 | 28,115 | 44,442 | 0 | 0 | 57,431 | 0 |
| P.I.L.O.T. Taxes | 0 | 0 | 0 | 33,200 | 33,200 | 0 | 53,704 |
| Birch Park | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| P. I. L. O. T. TAXES | 15,201 | 28,115 | 44,442 | 33,200 | 33,200 | 57,431 | 53,704 |
| TOTAL PROPERTY TAXES | 4,095,342 | 3,239,993 | 3,582,805 | 4,593,973 | 4,593,973 | 3,713,025 | 3,950,134 |
| City Income Taxes | 11,524,993 | 11,287,013 | 11,377,817 | 10,651,000 | 10,651,000 | 10,653,717 | 10,800,000 |
| Delinq City Income Tax | 1,012,403 | 974,521 | 935,228 | 975,000 | 975,000 | 973,538 | 965,000 |
| 425 Agreement Refund | (4,371) | (4,114) | (3,864) | 0 | 0 | (3,555) | 0 |
| INCOME TAXES | 12,533,025 | 12,257,420 | 12,309,181 | 11,626,000 | 11,626,000 | 11,623,700 | 11,765,000 |
| TOTAL TAXES | 16,628,367 | 15,497,413 | 15,891,986 | 16,219,973 | 16,219,973 | 15,336,725 | 15,715,134 |
| INTERGOVERNMENTAL | | | | | | | |
| EVIP | 3,374,214 | 3,615,231 | 3,789,405 | 3,905,091 | 3,905,091 | 3,905,091 | 3,905,092 |
| Constitutional | 3,664,967 | 3,768,788 | 3,843,018 | 3,977,348 | 3,942,748 | 3,952,639 | 4,099,900 |
| Liquor Licenses | 35,188 | 33,843 | 36,400 | 36,400 | 36,400 | 34,538 | 36,400 |
| STATE SHARED REV. | 7,074,369 | 7,417,862 | 7,668,823 | 7,918,839 | 7,884,239 | 7,892,268 | 8,041,392 |
| FEMA | 20,563 | 0 | 0 | 0 | 17,715 | 17,715 | 0 |
| Homeland Security Training | 27,241 | 6,948 | | 0 | 0 | 0 | 0 |
| Other State Grants | 0 | 0 | 0 | 0 | 2,953 | 2,953 | 0 |
| Federal Grants | 0 | 851 | 4,413 | 0 | 123,858 | 74,705 | 100,000 |
| EECBG | 274,621 | 50,701 | | 0 | 0 | 0 | 0 |
| HUD | 289,133 | 0 | 49,808 | 0 | 0 | 0 | 0 |
| State Fire Protection Grant | 0 | 0 | 46,224 | 0 | 44,937 | 44,936 | 44,936 |
| Foundation Grant | 0 | 0 | 4,190 | 0 | 4,800 | 4,800 | 0 |
| Donations | 0 | 0 | 2,280 | 0 | 1,000 | 1,000 | 0 |
| Police Drug Overtime | 171,029 | 87,406 | 2,089 | 3,000 | 3,000 | 1,673 | 3,000 |
| Miscellaneous - Police Department | 0 | 0 | 30 | 0 | 0 | 672 | 0 |
| Reimbursement/Medicare | 705,859 | 328,030 | 309,307 | 500,000 | 577,600 | 600,836 | 500,000 |
| GRANTS | 1,488,446 | 473,936 | 418,341 | 503,000 | 775,863 | 749,290 | 647,936 |
| TOTAL INTERGOV'TAL | 8,562,815 | 7,891,798 | 8,087,164 | 8,421,839 | 8,660,102 | 8,641,558 | 8,689,328 |

**REVENUE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

| | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Approved Budget | 2015 Adjusted Budget | 2015 Projected | 2016 Approved Budget |
|-------------------------------------|------------------|------------------|------------------|----------------------------|----------------------------|-------------------|----------------------------|
| LICENSES, PERMITS & FEES | | | | | | | |
| Occupational | 38,138 | 33,306 | 35,782 | 33,000 | 33,000 | 30,133 | 33,000 |
| General Business License | 81,650 | 76,750 | 76,612 | 80,000 | 80,000 | 69,200 | 80,000 |
| TOTAL LICENSES | 119,788 | 110,056 | 112,394 | 113,000 | 113,000 | 99,333 | 113,000 |
| Housing Registration Fees | 306,022 | 285,840 | 308,799 | 303,000 | 303,000 | 300,605 | 303,000 |
| Building Permits | 210,505 | 275,563 | 104,252 | 179,300 | 169,740 | 73,365 | 100,000 |
| Electrical Permits | 59,411 | 40,235 | 32,676 | 40,100 | 40,100 | 24,440 | 40,100 |
| Mechanical Permits | 49,171 | 49,251 | 43,047 | 44,200 | 44,200 | 45,050 | 50,000 |
| Plumbing Permits | 32,315 | 17,635 | 17,170 | 44,500 | 34,939 | 12,310 | 24,000 |
| Demolition Permits | 0 | 0 | 45,445 | 0 | 34,600 | 59,771 | 50,000 |
| Sign Permits | 3,125 | 2,600 | 4,250 | 0 | 0 | 1,655 | 0 |
| Sidewalk Permits | 3,140 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fire Department Permits | 150 | 300 | 150 | 250 | 250 | 75 | 250 |
| Open Burn Permits | 0 | 0 | 4,300 | 3,750 | 3,750 | 4,900 | 3,500 |
| TOTAL PERMITS | 663,839 | 671,424 | 560,089 | 615,100 | 630,579 | 522,170 | 570,850 |
| Cable TV Franchise Fees | 527,371 | 551,556 | 580,516 | 525,000 | 525,000 | 484,657 | 525,000 |
| Cable TV PEG Fees | 52,917 | 65,681 | 58,047 | 52,449 | 52,449 | 33,606 | 52,449 |
| TOTAL FEES | 580,288 | 617,237 | 638,563 | 577,449 | 577,449 | 518,262 | 577,449 |
| TOTAL LIC./PERMIT/FEES | 1,363,915 | 1,398,717 | 1,311,046 | 1,305,549 | 1,321,028 | 1,139,765 | 1,261,299 |
| CHARGE FOR SERVICES | | | | | | | |
| Boot Removal Fee | 0 | 12,915 | 9,095 | 10,000 | 10,000 | 12,116 | 10,000 |
| Witness Fees | 10,815 | 2,994 | 2,613 | 3,200 | 3,200 | 1,834 | 3,200 |
| Zoning Code Fees | 6,300 | 5,705 | 2,895 | 6,000 | 6,000 | 3,717 | 6,000 |
| Fire System Plan Review | 625 | 1,250 | 3,670 | 700 | 700 | 2,650 | 1,500 |
| Attorney Collections | 0 | 17 | 0 | 0 | 0 | 0 | 0 |
| Fire False Alarm | 3,725 | 25,782 | 12,098 | 4,400 | 4,400 | 777 | 2,000 |
| Police False Alarm | 24,375 | 24,263 | 10,688 | 15,000 | 15,000 | 5,944 | 5,000 |
| Dog Registration Fees | 12,830 | 2,250 | 1,970 | 2,500 | 2,500 | 1,540 | 1,500 |
| Public Act 425 | 241,425 | 218,245 | 222,941 | 213,657 | 213,657 | 193,060 | 213,657 |
| Police Billable Overtime | 25,036 | 53,083 | 63,860 | 25,000 | 52,736 | 55,388 | 150,000 |
| Police Dept PBT Charges | 0 | 250 | 320 | 300 | 300 | 235 | 300 |
| Special Events Services | 38,101 | 0 | 35,656 | 45,000 | 45,000 | 23,079 | 45,000 |
| Special Events Ojibway | 0 | 10,050 | 12,640 | 10,000 | 10,000 | 0 | 10,000 |
| Engineering Plans/Records | 20 | 201 | (42) | 50 | 50 | 16 | 50 |
| Fire Apparatus Testing | 0 | (311) | (19,312) | 0 | 0 | 75 | 0 |
| Sale of Junk | 1,514 | 82 | 258 | 0 | 358 | 459 | 0 |
| Construction Plan Review | 0 | 0 | 1,889 | 0 | 0 | 3,288 | 0 |
| Neighborhood Watch Signs | 140 | 0 | 0 | 0 | 0 | 0 | 0 |
| Traffic Signs | 140 | 383 | 0 | 0 | 0 | 0 | 0 |
| Election Services | 44 | 164 | 510 | 90 | 90 | 180 | 90 |
| Materials and Services | 205,423 | 23,314 | 25,265 | 14,600 | 14,600 | 15,254 | 14,600 |
| TOTAL GENERAL GOVT. | 570,513 | 380,637 | 387,014 | 350,497 | 378,591 | 319,611 | 462,897 |

**REVENUE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

| | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Approved Budget | 2015 Adjusted Budget | 2015 Projected | 2016 Approved Budget |
|-----------------------------------|------------------|----------------|----------------|----------------------------|----------------------------|-------------------|----------------------------|
| Gun Registration Fees | 2,070 | 1,860 | 340 | 1,600 | 1,600 | 370 | 1,600 |
| Vehicle Storage Fees | 0 | 3,668 | 18,627 | 30,000 | 30,000 | 20,174 | 30,000 |
| Hazmat Clean Up Fees | 16,297 | 9,254 | 43,626 | 30,000 | 45,083 | 56,234 | 33,000 |
| Police Department | 28,340 | 60,863 | 15,577 | 10,000 | 10,000 | 17,171 | 10,000 |
| Fire Department | 4,354 | 16,545 | 12,901 | 10,000 | 10,000 | 21,893 | 10,000 |
| TOTAL POLICE & FIRE | 51,061 | 92,190 | 91,071 | 81,600 | 96,683 | 115,841 | 84,600 |
| Internment Services | 268,931 | 267,585 | 260,520 | 270,000 | 270,000 | 269,465 | 270,000 |
| Markers and Bases | 42,948 | 26,919 | 34,840 | 27,000 | 27,000 | 25,202 | 27,000 |
| Grave Spaces | 93,869 | 110,126 | 106,911 | 112,000 | 112,000 | 98,544 | 112,000 |
| Materials and Services | 72,572 | 72,016 | 68,320 | 97,000 | 97,000 | 66,241 | 97,000 |
| TOTAL CEMETERIES | 478,320 | 476,646 | 470,591 | 506,000 | 506,000 | 459,451 | 506,000 |
| TOTAL CHARGE SVC. | 1,099,894 | 949,473 | 948,676 | 938,097 | 981,274 | 894,903 | 1,053,497 |
| FINES & FORFEITURES | | | | | | | |
| Parking Ramp #1 Receipts | 0 | 33,836 | 750 | 35,000 | 35,000 | 0 | 35,000 |
| Parking Lot Receipts | 0 | 119,212 | 103,011 | 135,000 | 100,000 | 70,522 | 80,000 |
| Ordinance Fines | 216,781 | 178,043 | 147,093 | 168,000 | 168,000 | 106,276 | 150,000 |
| Parking Violation Fines | 8 | 110,172 | 189,701 | 270,000 | 192,400 | 174,343 | 250,000 |
| Civil Infractions | 250 | 3,900 | 7,400 | 23,100 | 1,600 | 2,200 | 10,000 |
| Parking Tickets - Police | 0 | 51,188 | 10,378 | 3,000 | 3,000 | 9,010 | 5,000 |
| Dog Fines (Civil Infraction) | 900 | 0 | 0 | 2,000 | 2,000 | 0 | 1,000 |
| Transfer Affidavit Fines | 9,387 | 22,045 | 25,256 | 22,600 | 22,600 | 17,421 | 19,925 |
| Penalties - Clerks Office | 0 | 0 | (5,087) | 0 | 17,868 | 17,868 | 0 |
| Police Fines and Forfeiture | 187,881 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL FINES & FORFEIT. | 415,207 | 518,396 | 478,502 | 658,700 | 542,468 | 397,640 | 550,925 |
| INTEREST | | | | | | | |
| Andersen Loan | 10,579 | 0 | 0 | 10,000 | 10,000 | 0 | 0 |
| Interest on Investments | 2,794 | (13,469) | 433 | 2,000 | 2,000 | 346 | 51,000 |
| Interest on City Income Taxes | 421,471 | 356,820 | 305,874 | 350,000 | 350,000 | 319,266 | 350,000 |
| Interest on Spec Asmts | (1,915) | 2 | 1,476 | 3,000 | 3,000 | 0 | 3,000 |
| Interest and Penalties | 0 | 44 | 27,922 | 0 | 0 | 2,677 | 0 |
| Cemetery Int on Investments | 2,246 | 2,282 | (550) | 3,000 | 3,000 | 977 | 3,000 |
| TOTAL INTEREST | 435,175 | 345,679 | 335,155 | 368,000 | 368,000 | 323,266 | 407,000 |
| RENTS & PRIVILEGES | | | | | | | |
| Land and Building Rentals | 32,109 | 30,851 | 30,479 | 32,000 | 22,000 | 31,081 | 32,000 |
| TOTAL RENTS & PRIV. | 32,109 | 30,851 | 30,479 | 32,000 | 22,000 | 31,081 | 32,000 |

**REVENUE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

| | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Approved Budget | 2015 Adjusted Budget | 2015 Projected | 2016 Approved Budget |
|-------------------------------|------------------|------------------|------------------|----------------------------|----------------------------|-------------------|----------------------------|
| OTHER REVENUES | | | | | | | |
| City/Cty/School Liaison | 5,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Saginaw County | 89,305 | 97,500 | 80,000 | 0 | 75,000 | 50,000 | 15,000 |
| Riverfront Comm Donations | 1,025 | 1,750 | 2,200 | 1,000 | 1,000 | 2,625 | 1,000 |
| Google Advertising Revenue | 0 | 0 | 3,507 | 2,750 | 2,750 | 2,533 | 2,750 |
| Contributions | 0 | 18,616 | 0 | 6,000 | 6,000 | 0 | 6,000 |
| CONTRIBUTIONS | 95,330 | 117,866 | 85,707 | 9,750 | 84,750 | 55,158 | 24,750 |
| Sale of Land/Buildings | 0 | 10,000 | 39,470 | 0 | 0 | 641 | 0 |
| Sale of Property Items | 0 | 28,959 | 0 | 0 | 0 | 0 | 0 |
| Sale of Property - Fire | 1,059 | 2,525 | 6,555 | 2,000 | 2,000 | 2,423 | 2,000 |
| SALES OF PROPERTY | 1,059 | 41,484 | 46,025 | 2,000 | 2,000 | 3,064 | 2,000 |
| Sale of Firearms | 0 | 5,375 | 0 | 0 | 0 | 0 | 0 |
| Special Assessments | (25,416) | 157,885 | 36,203 | 150,000 | 150,000 | (118,858) | 150,000 |
| TOTAL SPECIAL ASSESS. | (25,416) | 163,260 | 36,203 | 150,000 | 150,000 | (118,858) | 150,000 |
| Surplus Receipts | 47,944 | 1,006 | (1,539) | 20,000 | 20,000 | 3,070 | 20,000 |
| Demolition Contracts | 105,048 | 35,805 | 37,200 | 0 | 0 | 0 | 0 |
| Gain/Loss on Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cash Over and Short | 361 | (856) | (6,959) | 3,000 | 3,000 | 176 | 3,000 |
| Smoke Detectors | 2,560 | 100 | 66,026 | 0 | 31,657 | 31,657 | 0 |
| Clerk's Dept Fees | 0 | 0 | 0 | 0 | 0 | 6 | 0 |
| Police Donations | 18,010 | 5 | 6,005 | 0 | 0 | 0 | 0 |
| Fire Donations | 0 | 250 | 100 | 500 | 500 | 200 | 500 |
| Encroachment | 0 | 0 | 363 | 4,000 | 4,000 | 0 | 4,000 |
| Pawn Shop | 13,782 | 34,746 | 18,695 | 24,000 | 24,000 | 15,287 | 18,000 |
| Board Ups | 0 | 19,812 | 2,860 | 19,000 | 19,000 | 17,324 | 19,000 |
| Detachment | 8,172 | 7,287 | 7,287 | 7,287 | 7,287 | 7,287 | 7,287 |
| TOTAL SURPLUS RECEIPT | 195,877 | 98,155 | 130,038 | 77,787 | 109,444 | 75,007 | 71,787 |
| Indirect Costs | 2,304,995 | 2,851,425 | 2,984,489 | 2,671,701 | 2,671,701 | 2,671,701 | 2,777,880 |
| Administration Fee | 0 | 328,281 | (9) | 0 | 0 | 28 | 0 |
| Insurance Proceeds | 0 | 0 | 0 | 0 | 202,243 | 202,243 | 0 |
| Insurance Premiums | 13,158 | 27,313 | 42,556 | 14,500 | 50,596 | 49,750 | 14,500 |
| Installment Contract Proceeds | 0 | 0 | 330,490 | 0 | 0 | 0 | 0 |
| Reimbursements | 24,986 | 41,699 | 32,046 | 330,385 | 417,406 | 409,377 | 30,000 |
| Saginaw Housing Comm | 136,527 | 147,256 | 147,269 | 212,223 | 144,210 | 147,053 | 141,338 |
| Inspections | 45,500 | 40,000 | 40,325 | 55,000 | 55,000 | 48,250 | 48,250 |
| TOTAL REIMBURSEMENTS | 2,525,166 | 3,435,974 | 3,577,166 | 3,283,809 | 3,541,156 | 3,528,401 | 3,011,968 |

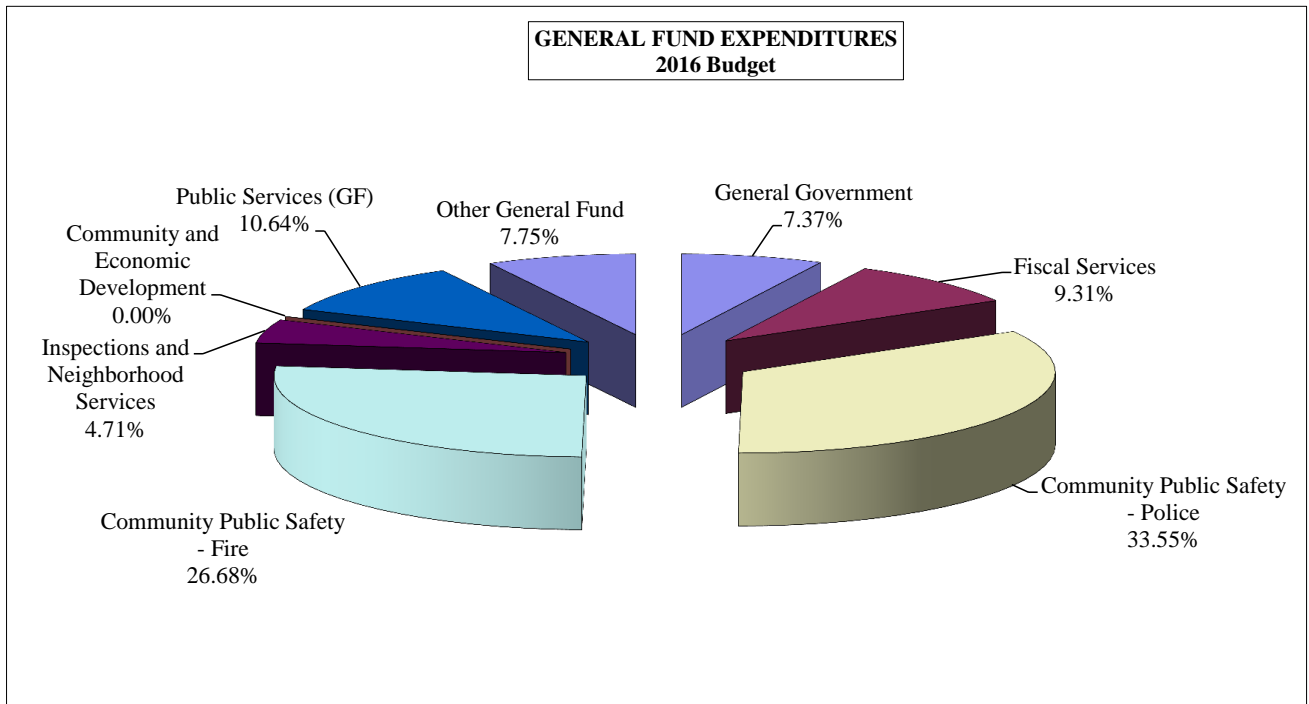
**REVENUE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

| | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Approved Budget | 2015 Adjusted Budget | 2015 Projected | 2016 Approved Budget |
|------------------------------|-------------------|-------------------|-------------------|----------------------------|----------------------------|-------------------|----------------------------|
| Police Dept Services | 170 | 300 | 1,940 | 250 | 250 | 3,577 | 1,960 |
| TOTAL PUB. SAFETY FEE | 170 | 300 | 1,940 | 250 | 250 | 3,577 | 1,960 |
| Gain/Loss on Investment | 30 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL G/L ON INVEST. | 30 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER REVENUE | 2,792,216 | 3,857,039 | 3,877,079 | 3,523,596 | 3,887,600 | 3,546,349 | 3,262,465 |
| Decrease in Fund Equity | 0 | 157,870 | 0 | 0 | 421,640 | 421,640 | 0 |
| TOTAL FUND EQUITY | 0 | 157,870 | 0 | 0 | 421,640 | 421,640 | 0 |
| Community Dev. Block Grant | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Weed and Seed | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Projects | 0 | 102,249 | 0 | 0 | 0 | 0 | 0 |
| Transfer from Other Funds | 0 | 1,520,000 | 0 | 0 | 0 | 0 | 0 |
| Insurance Fund | 701,700 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sick and Vacation Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Budget Stabilization | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Radio Operation Fund | 124,684 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL TRANSFERS | 826,384 | 1,622,249 | 0 | 0 | 0 | 0 | 0 |
| TOTAL GENERAL FUND | 32,156,082 | 32,269,485 | 30,960,087 | 31,467,754 | 32,424,085 | 30,732,926 | 30,971,648 |

**GENERAL FUND EXPENDITURES
BY DEPARTMENT AND CATEGORY
2015/2016 APPROVED BUDGET**

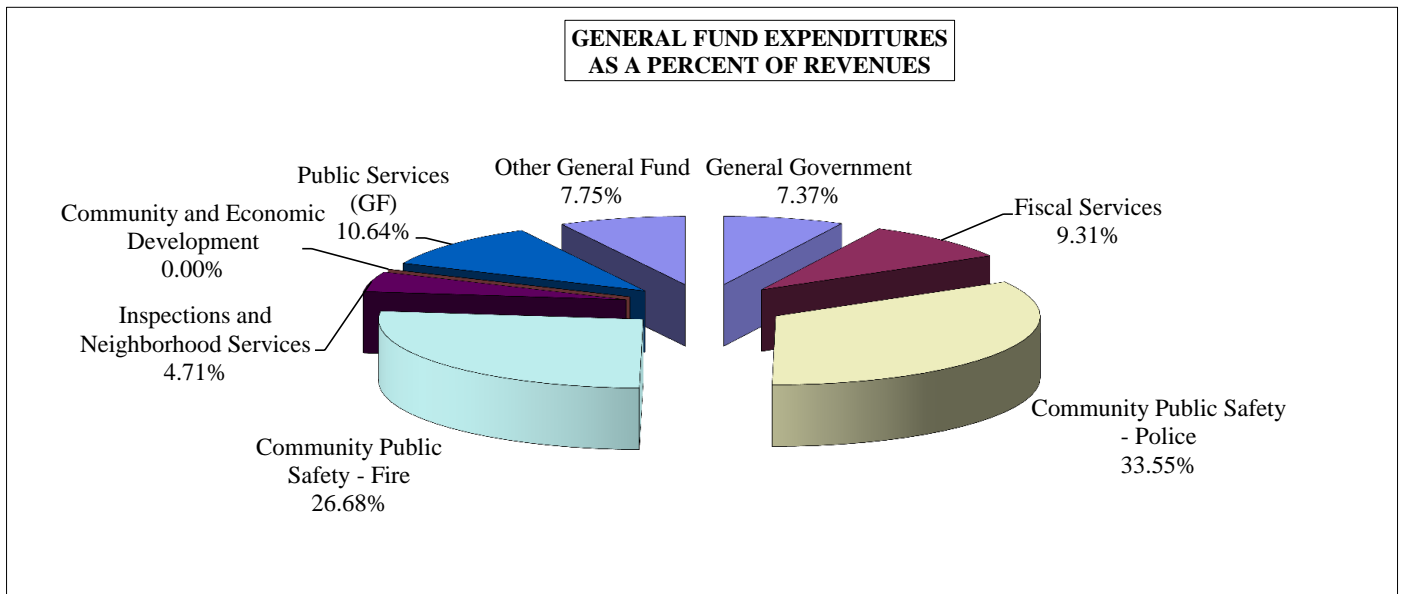
| | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Approved Budget | 2015 Adjusted Budget | 2015 Projected | 2016 Approved Budget |
|--|------------------------|------------------------|------------------------|-------------------------------------|-------------------------------------|---------------------------|-------------------------------------|
| General Government | 2,027,002 | 1,709,175 | 1,593,480 | 1,937,512 | 1,995,841 | 1,808,459 | 2,282,275 |
| Fiscal Services | 2,656,934 | 2,699,145 | 2,791,931 | 3,140,509 | 3,138,173 | 3,009,911 | 2,883,070 |
| Community Public Safety - Police | 12,728,830 | 12,662,236 | 10,058,375 | 10,382,868 | 10,471,661 | 10,134,225 | 10,390,875 |
| Community Public Safety - Fire | 9,319,436 | 8,174,390 | 7,766,873 | 8,670,788 | 9,175,122 | 8,877,119 | 8,264,380 |
| Inspections and Neighborhood Services | 0 | 1,042,307 | 1,040,528 | 1,541,838 | 1,527,485 | 1,446,166 | 1,457,609 |
| Community and Economic Development | 1,350,083 | 282,620 | 418,393 | 0 | 0 | 0 | 0 |
| Public Services (GF) | 3,403,877 | 3,098,969 | 3,045,403 | 3,601,061 | 3,788,395 | 3,646,204 | 3,294,480 |
| Other General Fund | 3,363,071 | 3,312,348 | 2,986,767 | 2,193,178 | 2,327,408 | 1,810,842 | 2,398,959 |
| TOTAL GENERAL FUND | 34,849,233 | 32,981,190 | 29,701,750 | 31,467,754 | 32,424,085 | 30,732,926 | 30,971,648 |

| | | | | | | | |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | 27,607,363 | 26,638,227 | 23,356,159 | 24,835,768 | 24,893,650 | 23,695,702 | 24,735,087 |
| Operating Expenses | 6,152,860 | 5,363,762 | 5,695,340 | 6,072,076 | 6,396,623 | 6,020,131 | 5,862,013 |
| Capital Outlay | 292,026 | 171,383 | 85,399 | 2,500 | 576,402 | 475,847 | 9,400 |
| Miscellaneous | 796,984 | 807,818 | 564,852 | 557,410 | 557,410 | 541,246 | 365,148 |
| TOTAL GENERAL FUND | 34,849,233 | 32,981,190 | 29,701,750 | 31,467,754 | 32,424,085 | 30,732,926 | 30,971,648 |



**GENERAL FUND REVENUES AND EXPENDITURES
2015/2016 APPROVED BUDGET**

| | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Approved Budget | 2015 Adjusted Budget | 2015 Projected | 2016 Approved Budget |
|--|------------------------|------------------------|------------------------|-------------------------------------|-------------------------------------|---------------------------|-------------------------------------|
| Property Taxes | 4,095,342 | 3,239,993 | 3,582,805 | 4,593,973 | 4,593,973 | 3,713,025 | 3,950,134 |
| City Income Taxes | 12,533,025 | 12,257,420 | 12,309,181 | 11,626,000 | 11,626,000 | 11,623,700 | 11,765,000 |
| State Revenue Sharing | 7,074,369 | 7,417,862 | 7,668,823 | 7,918,839 | 7,884,239 | 7,892,268 | 8,041,392 |
| Grants | 1,488,446 | 473,936 | 418,341 | 503,000 | 775,863 | 749,290 | 647,936 |
| Licenses, Permits, & Fees | 1,363,915 | 1,398,717 | 1,311,046 | 1,305,549 | 1,321,028 | 1,139,765 | 1,261,299 |
| Charge for Services | 1,099,754 | 949,473 | 948,676 | 938,097 | 981,274 | 894,903 | 1,053,497 |
| Fines and Forfeitures | 415,207 | 518,396 | 478,502 | 658,700 | 542,468 | 397,640 | 550,925 |
| Interest | 435,175 | 345,679 | 335,155 | 368,000 | 368,000 | 323,266 | 407,000 |
| Rents | 32,109 | 30,851 | 30,479 | 32,000 | 22,000 | 31,081 | 32,000 |
| Reimbursements | 2,525,166 | 3,435,974 | 3,577,166 | 3,283,809 | 3,541,156 | 3,528,401 | 3,011,968 |
| Other Revenues | 267,050 | 578,935 | 299,913 | 239,787 | 346,444 | 17,947 | 250,497 |
| Fund Balance | 0 | 0 | 0 | 0 | 421,640 | 421,640 | 0 |
| Transfers | 826,384 | 1,622,249 | 0 | 0 | 0 | 0 | 0 |
| TOTAL RESOURCES | 32,155,942 | 32,269,485 | 30,960,087 | 31,467,754 | 32,424,085 | 30,732,926 | 30,971,648 |
| General Government | 2,027,002 | 1,709,175 | 1,593,480 | 1,937,512 | 1,995,841 | 1,808,459 | 2,282,275 |
| Fiscal Services | 2,656,934 | 2,699,145 | 2,791,931 | 3,140,509 | 3,138,173 | 3,009,911 | 2,883,070 |
| Community Public Safety - Police | 12,728,830 | 12,662,236 | 10,058,375 | 10,382,868 | 10,471,661 | 10,134,225 | 10,390,875 |
| Community Public Safety - Fire | 9,319,436 | 8,174,390 | 7,766,873 | 8,670,788 | 9,175,122 | 8,877,119 | 8,264,380 |
| Inspections and Neighborhood Services | 0 | 1,042,307 | 1,040,528 | 1,541,838 | 1,527,485 | 1,446,166 | 1,457,609 |
| Community and Economic Development | 1,350,083 | 282,620 | 418,393 | 0 | 0 | 0 | 0 |
| Public Services (GF) | 3,403,877 | 3,098,969 | 3,045,403 | 3,601,061 | 3,788,395 | 3,646,204 | 3,294,480 |
| Other General Fund | 3,363,071 | 3,312,348 | 2,986,767 | 2,193,178 | 2,327,408 | 1,810,842 | 2,398,959 |
| TOTAL APPROPRIATIONS | 34,849,233 | 32,981,190 | 29,701,750 | 31,467,754 | 32,424,085 | 30,732,926 | 30,971,648 |



GENERAL FUND APPROPRIATIONS

GENERAL GOVERNMENT

DEPARTMENT OF FISCAL SERVICES

COMMUNITY PUBLIC SAFETY - POLICE

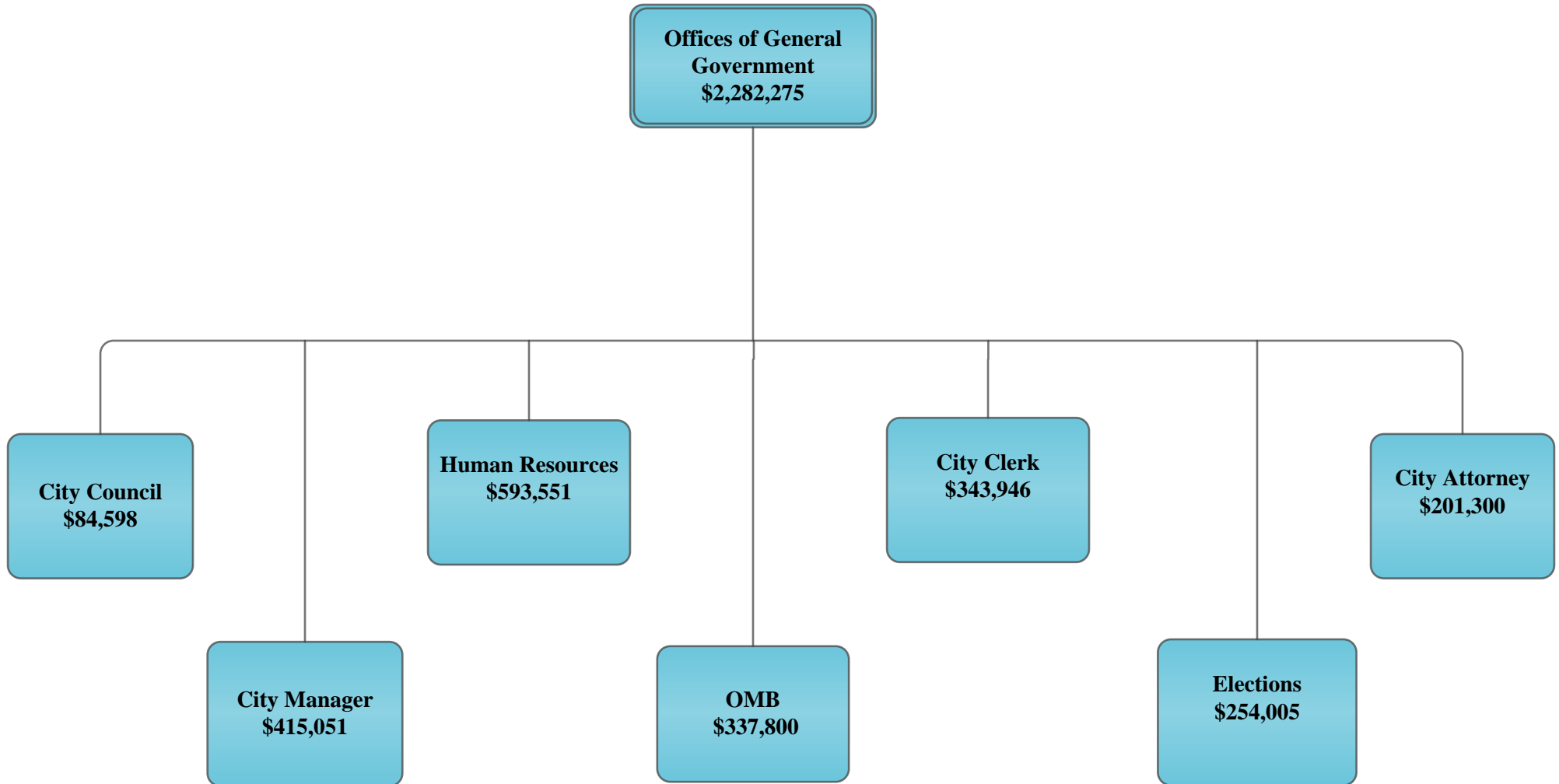
COMMUNITY PUBLIC SAFETY - FIRE

INSPECTIONS AND NEIGHBORHOOD SERVICES

DEPARTMENT OF PUBLIC SERVICES

OTHER GENERAL FUND

CITY OF SAGINAW OFFICES OF GENERAL GOVERNMENT



Also considered a part of the Offices of General Government is Saginaw Government Television Division, which equates to \$52,024. This division is represented under the Department of Technical Services. The total 2016 Budget for the Offices of General Government is \$2,282,275.

THE OFFICES OF GENERAL GOVERNMENT

EXPENDITURE BUDGET SUMMARY

The Offices of General Government will increase \$344,763, or 17.79% from the FY 2015 approved budgeted levels. The largest increase will be realized in *Personnel Services* of \$285,059, or 22.01%. This increase is due largely to the reallocation of the Office of Management and Budget (OMB) personnel from the Department of Fiscal Services and Inspections and Neighborhood Services. Furthermore, the category of personnel services realizes increases from regular step and longevity increases, the Administrative Support Clerk becoming full time effective July 1, increases to active healthcare, and a grade change for the Assistant Director of Human Resources. This increase in personnel services is offset by a reduction in pension cost due to the re-amortization of the MERS Pension Obligation. *(The personnel complement changes are listed in detail under Summary of Positions.)* As it relates to Operating Services, this department reflects a \$59,804 increase due to the reallocation of OMB to the Offices of General Government. Furthermore, expenditures have been built into the budget for the anticipated arrival of delegates from the city's sister city Tokushima in 2016. Other expenditure increases to be realized are in information management charges. *Capital Outlay* will be \$2,400 in FY 2016. The SGTV division allocated funds for the purchase of a chair. This cost is offset by revenues for this operation. Likewise, the Election Office will also purchase a laptop for the election center.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 0101 City Council | 47,069 | 48,885 | 51,742 | 67,243 | 67,243 | 52,915 | 84,598 |
| 0105 City/School Liaison | 1,993 | 1,247 | 5,000 | 0 | 0 | 0 | 0 |
| 1710 Office of the City Manager | 412,201 | 395,503 | 371,847 | 422,070 | 424,344 | 408,448 | 415,051 |
| 1711 SGTV | 44,461 | 55,978 | 39,811 | 51,556 | 71,556 | 48,399 | 52,024 |
| 1725 Human Resources | 461,253 | 507,304 | 503,642 | 595,764 | 595,764 | 555,976 | 593,551 |
| 1730 City Clerk's Office | 347,348 | 306,480 | 282,988 | 334,531 | 334,531 | 316,091 | 343,946 |
| 1731 Elections | 240,839 | 229,054 | 180,341 | 265,048 | 301,103 | 266,642 | 254,005 |
| 1734 City Attorney's Office | 471,838 | 164,724 | 158,109 | 201,300 | 201,300 | 122,410 | 201,300 |
| Office of Management and Budget | 0 | 0 | 0 | 0 | 0 | 0 | 337,800 |
| Total Expenditures | 2,027,002 | 1,709,175 | 1,593,480 | 1,937,512 | 1,995,841 | 1,808,459 | 2,282,275 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 1,442,242 | 1,154,617 | 1,107,582 | 1,295,049 | 1,296,799 | 1,258,394 | 1,580,108 |
| Operating Expenses | 582,658 | 536,486 | 485,898 | 639,963 | 676,542 | 547,367 | 699,767 |
| Capital Outlay | 2,102 | 18,072 | 0 | 2,500 | 22,500 | 2,698 | 2,400 |
| Total Expenditures | 2,027,002 | 1,709,175 | 1,590,480 | 1,937,512 | 1,995,841 | 1,808,459 | 2,282,275 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| City Council | 9.00 | 9.20 | 9.20 | 9.20 | 9.20 | 9.20 | 9.25 |
| Office of the City Manager | 2.85 | 2.95 | 2.95 | 2.95 | 2.95 | 2.95 | 2.25 |
| SGTV | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources | 3.55 | 3.55 | 3.80 | 3.80 | 3.80 | 3.80 | 3.80 |
| City Clerk's Office | 3.30 | 3.30 | 3.05 | 2.90 | 2.90 | 2.90 | 2.95 |
| Elections | 3.70 | 4.70 | 3.65 | 4.80 | 4.80 | 4.80 | 4.75 |
| Office of Management and Budget | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.35 |
| Total Positions | 23.40 | 24.70 | 23.65 | 24.65 | 24.65 | 24.65 | 26.35 |

The total Office of General Government is 26.35 FTE for FY 2016. This is a 1.70 positional increase from the 2015 approved budgeted levels. This increase is due to the addition of .85 of the Director of OMB, the Administrative/Budget Analyst, and .10 of the Economic Development Coordinator. Previously, 1.60 positions were allocated to the Department of Fiscal Services – Administration Division and the Economic Development Coordinator, formerly SEDC Loan Support, was allocated .05 to Inspections and Neighborhood Services – Planning and Zoning Division. In addition, because of the work that the Economic Development Coordinator will be completing, this position’s allocation has been increased by .05, giving the total allocation to the General Fund as .10. This budget also reflects the Administrative Support Clerk in the City Manager’s Office becoming a full time position. This position will be shared between the City Council, City Manager, OMB, and the Department of Fiscal Services – Administration. Lastly, in the City Clerk’s Office, the Deputy City Clerk’s allocation was increased by .05. A similar reduction will be realized in the Election division.

Performance Measures/Metrics: Offices of General Government:

SGTV – (summary of services)

The SGTV Division uses technology applications and software to provide audio/visual, multimedia, voice and video based projects for the City. In addition, this division provides internal technology support services to all departments, commissions and the City Council.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|-------------------------|---------------------------|-------------------------------|-------------------------------|-------------------------------|
| Increase the number of collaborative projects with city departments | 7 | 9 | 10 | 10 | 10 |

Human Resources – (summary of services)

Human Resources Division manages the city-wide recruitment process, maintains employee compensation and benefits files, provides labor and employee relations assistance and holds health and safety training for staff. This division specifically, conducts employee onboarding orientation, manages the open enrollment process for employee benefits, processes city employee retirement requests, and evaluates wage and benefit increases and/or limits.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Percentage of positions filled with highly qualified candidates within 75 business days of the announcement closing | 90% | 93.18% | 90% | 90% | 90% |
| Process all enrollment changes within 30 business days of notification from employee | 100% | 100% | 100% | 100% | 100% |

Office of the City Clerk – (summary of services)

The City Clerk’s office serves as the City’s Bureau of Information and Complaints, as stated in the City Charter; maintains agreements, reports, petitions, and informational documentation related to the City. Serves as Clerk to Council and the Civil Service Commission and preserves a record of their proceedings. Additionally, this division administers oaths and affirmations, facilitates tax abatements, preserves ordinances, manages the City’s license requirements, coordinates the annual special single lot assessments, and provides risk management service through coordination of insurance coverage and handling of claims.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| % of proposed minutes made available to the public within 8 business days after the meeting | 75% | 100% | 75% | 77% | 77% |
| % of past due notices for licensing and registration mailed w/in 30 business days of violation | 80% | 100% | 65% | 68% | 70% |

Explanation of variances:

The key performance indicator of “% of past due notices for licensing and registration mailed within 30 business days of violation” reflects to have exceeded the goal of 80% for FY 2015. This is due to the city operating in a new enterprise system that has an improved due date and past due tracking, faster creation of invoicing, ease in receipts of payments, and better enforcement monitoring. The reorganizing of other office duties has also provided time to effectively handle the accounts.

Elections – (summary of services)

The Elections Division conducts local, county, state and federal elections assuring there is compliance with the applicable laws, rules and regulations. This involves maintenance of voter registration files, election statistics, ballot preparation, issuance of absent voter ballots, delivery and set-up of voting equipment and supplies, election board appointments and their proper training.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| % of precincts without errors as noted by the Receiving Board | 60% | 76% | 60% | 62% | 62% |

Explanation of variances:


The key performance indicator of “% of precincts without errors as noted by the Receiving Board” reflects to exceed the goal of 60% by 16%. This is due to improved and specialized training session with an increase in the number of receiving board teams. Also, the elections have been smaller in turnout give the precinct workers time to focus on duties.

Office of the City Attorney – (summary of services)

The office of the City Attorney is an appointed office of the City Charter and recognized by ordinance as the Department of Law. Unless specified otherwise, the appointed City Attorney initially reviews requests for legal services and conducts review of City contracts. Generally, ordinance prosecution, labor relations, economic development and most litigation matters are referred to other outside counsel. Legal services are coordinated through the Law and Legal Affairs Team and counsel is provided by attorneys appointed by the City to perform specified services.

| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|-------------------|--------------------|--------------------|--------------------|--------------------|
| Law and Legal Affairs Team shall maintain sufficient oversight of the provision of legal services and coordinate all legal affairs of the City by meeting weekly | 40 weekly meeting | 38 Weekly meetings | 40 weekly meetings | 40 weekly meetings | 40 weekly meetings |
| Provide initial review of all legal requests (including contracts) within five (5) business days | 90% | 100% | 95% | 95% | 95% |
| Provide response to all legal requests (including contracts) by the designated due date | 95% | 93% | 95% | 95% | 95% |

Explanation of variances:


 The key performance indicator for the number of meetings maintained reflects to be mostly achieved. The meetings that were not kept were due to unforeseen circumstances.

OMB – (summary of services)

OMB develops the city’s financial management policies and strategies. This office assists in the preparation of the city’s annual budget. In addition, this office maintains master grant files, coordinates grant drawdowns, and oversees the performance management activities, evaluates program performance, and manages and reports city’s data.

| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|--------------|----------------|--------------------|--------------------|--------------------|
| Increase the City’s GFOA Distinguished Budget Award Rating to 3.5 in each area | 3.40 | 3.40 | 3.40 | 3.40 | 3.40 |
| % of budget to actual reports completed w/in 10 business days of the period closing | 90% | 91% | 90% | 95% | 95% |
| Percentage of General Fund Revenues and Expenditures projections to adjusted budget | 94% | 91% | 95% | 95% | 95% |

Explanation of variances:

 The key performance indicator for “percentage of General Fund Revenues and Expenditures projections to adjusted budget” reflects to be mostly achieved. This is due in part to the fact that the current information that the Office of Management and Budget has is an estimate. Actual information will be provided in the month of December.

The following “Expenditure Detail” pages will outline the total amounts allocated in each division for FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-0101 City Council

| Allocation Plan | | Position Control | | |
|----------------------------|-----------------------------|--------------------------------|----------------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 20,710 | Council Members | 9.00 | 13,470 |
| Overtime | 0 | Admin Support Clerk | 0.25 | 7,240 |
| Fringe Benefits | 18,625 | | | |
| | | Total Personnel | <u>9.25</u> | <u>20,710</u> |
| TOTAL | <u>39,335</u> | | | |
| | | Overtime | | <u>0</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 600 | FICA | | 1,584 |
| Internal Services | 1,713 | Healthcare Benefits - Active | | 6,277 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 5,000 | Pension | | 10,764 |
| Maintenance Fees | 1,500 | | | |
| Other Contracted Fees | 36,450 | Total Fringe Benefits | | <u>18,625</u> |
| TOTAL | <u>45,263</u> | | | |
| | | TOTAL | <u>9.25</u> | <u>39,335</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>84,598</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1710 City Manager

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 178,992 | City Manager | 1.00 | 113,883 |
| Overtime | 500 | Executive Assistant/ Public Information Officer | 1.00 | 57,869 |
| Fringe Benefits | 179,129 | Admin Support Clerk | 0.25 | 7,240 |
| TOTAL | 358,621 | Total Personnel | 2.25 | 178,992 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 500 |
| Supplies | 2,800 | | | |
| Internal Services | 17,278 | | | |
| Other Services | | FICA | | 14,104 |
| Professional Fees | 16,102 | Healthcare Benefits - Active | | 56,168 |
| Maintenance Fees | 5,550 | Healthcare Benefits - Retirees | | 0 |
| Other Contracted Fees | 14,700 | Pension | | 108,857 |
| TOTAL | 56,430 | Total Fringe Benefits | | 179,129 |
| CAPITAL OUTLAY | 0 | TOTAL | 2.25 | 358,621 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 415,051 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1711 SGTV

| Allocation Plan | | Position Control | | |
|----------------------------|---------------|--------------------------------|-------------------------|---------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 29,536 | SGTV Program Coord. (PT) | 1.00 | 29,536 |
| Overtime | 0 | | | |
| Fringe Benefits | 13,111 | Total Personnel | 1.00 | 29,536 |
| TOTAL | 42,647 | Overtime | | 0 |
| OPERATING EXPENSES | | | | |
| Supplies | 2,000 | FICA | | 425 |
| Internal Services | 4,577 | Healthcare Benefits - Active | | 11,578 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 600 | Pension | | 1,108 |
| Maintenance Fees | 600 | Total Fringe Benefits | | 13,111 |
| Other Contracted Fees | 100 | | | |
| TOTAL | 7,877 | TOTAL | 1.00 | 42,647 |
| CAPITAL OUTLAY | 1,500 | | | |
| TOTAL | 1,500 | | | |
| TOTAL APPROPRIATION | 52,024 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1725 Human Resources

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|---------------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 220,638 | Director of Human Resources | 1.00 | 92,233 |
| Overtime | 0 | Asst. Human Resources Dir. | 0.55 | 35,483 |
| Fringe Benefits | 202,674 | Employee Benefits Coordinator | 1.00 | 54,096 |
| | | Administrative Assistant I | 0.40 | 19,378 |
| | | Human Resources Support Staff (PT) | 0.85 | 19,448 |
| TOTAL | 423,312 | | | |
| OPERATING EXPENSES | | Total Personnel | 3.80 | 220,638 |
| Supplies | 3,500 | | | |
| Internal Services | 25,407 | Overtime | | 0 |
| Other Services | | | | |
| Professional Fees | 121,052 | | | |
| Maintenance Fees | 16,830 | FICA | | 16,984 |
| Other Contracted Fees | 3,450 | Healthcare Benefits - Active | | 48,336 |
| | | Healthcare Benefits - Retirees | | 0 |
| | | Pension | | 137,354 |
| TOTAL | 170,239 | | | |
| CAPITAL OUTLAY | | Total Fringe Benefits | | 202,674 |
| | 0 | | | |
| TOTAL | 0 | TOTAL | 3.80 | 423,312 |
| TOTAL APPROPRIATION | 593,551 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1730 City Clerk

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 126,666 | City Clerk | 0.55 | 44,890 |
| Overtime | 0 | Deputy City Clerk | 0.55 | 29,567 |
| Fringe Benefits | 148,962 | Office Assistant III | 0.85 | 30,017 |
| | | Office Assistant II | 0.50 | 14,002 |
| | | Skilled Clerical I (PT) | 0.50 | 8,190 |
| TOTAL | 275,628 | | | |
| | | Total Personnel | 2.95 | 126,666 |
| OPERATING EXPENSES | | | | |
| Supplies | 3,000 | Overtime | | 0 |
| Internal Services | 35,566 | | | |
| Other Services | | | | |
| Professional Fees | 17,424 | FICA | | 9,786 |
| Maintenance Fees | 9,646 | Healthcare Benefits - Active | | 26,703 |
| Other Contracted Fees | 2,682 | Healthcare Benefits - Retirees | | 0 |
| | | Pension | | 112,473 |
| TOTAL | 68,318 | | | |
| | | Total Fringe Benefits | | 148,962 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | TOTAL | 2.95 | 275,628 |
| TOTAL APPROPRIATION | 343,946 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1731 Elections

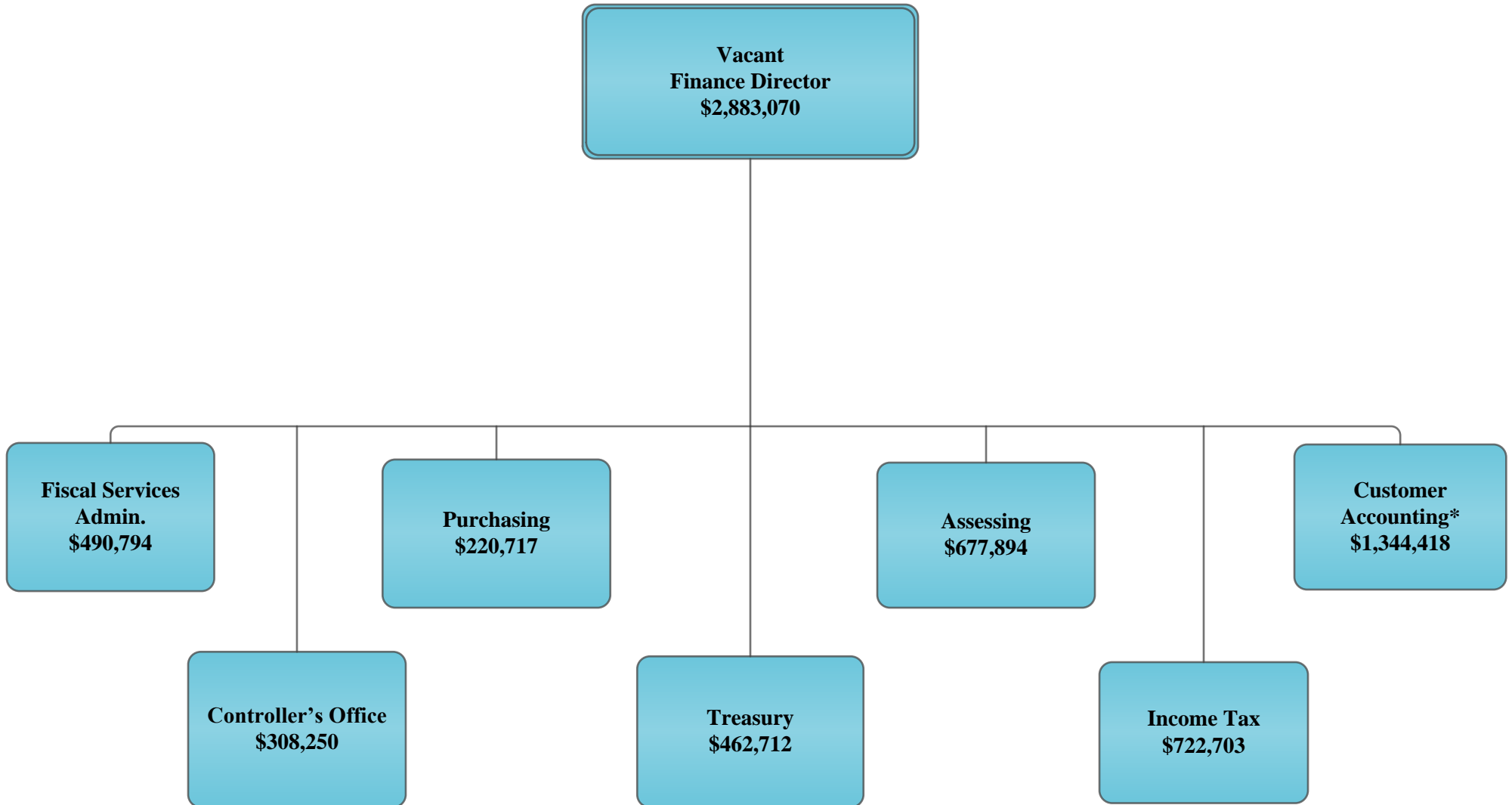
| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|-------------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 72,302 | City Clerk | 0.30 | 24,485 |
| Overtime | 8,000 | Deputy City Clerk | 0.30 | 16,128 |
| Fringe Benefits | 76,221 | Office Assistant III | 0.15 | 5,297 |
| | | Office Assistant II | 0.50 | 14,002 |
| TOTAL | 156,523 | Skilled Clerical I (PT) | 0.50 | 8,190 |
| | | Election Asst (Temp) | 3.00 | 4,200 |
| OPERATING EXPENSES | | Total Personnel | 4.75 | 72,302 |
| Supplies | 3,390 | | | |
| Internal Services | 23,085 | Overtime | | 8,000 |
| Other Services | | | | |
| Professional Fees | 56,332 | | | |
| Maintenance Fees | 12,065 | FICA | | 6,239 |
| Other Contracted Fees | 1,710 | Healthcare Benefits - Active | | 18,306 |
| TOTAL | 96,582 | Healthcare Benefits - Retirees | | 0 |
| | | Pension | | 51,676 |
| | | Total Fringe Benefits | | 76,221 |
| CAPITAL OUTLAY | 900 | | | |
| TOTAL | 900 | TOTAL | 4.75 | 156,523 |
| TOTAL APPROPRIATION | 254,005 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1735 Office of Management and Budget (OMB)

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|-------------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 145,202 | Director of OMB | 1.00 | 82,749 |
| Overtime | 0 | Admin./Budget Analyst | 1.00 | 50,817 |
| Fringe Benefits | 138,840 | Economic Dev. Coord. | 0.10 | 4,397 |
| | | Admin. Support Clerk | 0.25 | 7,240 |
| TOTAL | 284,042 | Total Personnel | 2.35 | 145,202 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 0 |
| Supplies | 2,725 | | | |
| Internal Services | 31,877 | | | |
| Other Services | | FICA | | 11,108 |
| Professional Fees | 9,870 | Healthcare Benefits - Active | | 18,838 |
| Maintenance Fees | 6,550 | Healthcare Benefits - Retirees | | 0 |
| Other Contracted Fees | 2,736 | Pension | | 108,894 |
| TOTAL | 53,758 | Total Fringe Benefits | | 138,840 |
| CAPITAL OUTLAY | 0 | TOTAL | 2.35 | 284,042 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 337,800 | | | |

CITY OF SAGINAW DEPARTMENT OF FISCAL SERVICES



**Customer Accounting is budgeted in the Water and Sewer Operation and Maintenance Funds.*

DEPARTMENT OF FISCAL SERVICES

EXPENDITURE BUDGET SUMMARY

The Department of Fiscal Services decreases by \$257,439 or -8.67% from the FY 2015 approved budgeted levels. The largest reduction to this department is realized in *Personnel Services*. This decrease is due primarily to the reallocation of the Director of the Office of Management and Budget and the Administrative/Budget Analyst to a division within the Offices of General Government. Furthermore, the city has re-amortizing the MERS pension payments, which provides savings. This reduction is offset by the city budgeting for the full cost of the vacant Finance Director position. In addition, .25 of the Administrative Support Clerk was added to the department. *Operating Expenses* are expected to decrease -6.69% from FY 2015 Budget. This is due in large part to the movement of the OMB staff to its own division within the Offices of General Government. Another reduction is realized in the employment agency fees. Furthermore, this department realizes increases to postage, insurance costs, fleet charges, and required training for the Assessing division. No *Capital Outlay* purchases are budgeted in the Department of Fiscal Services for FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 1740 Administration | 579,235 | 634,866 | 652,799 | 721,504 | 719,230 | 679,438 | 490,794 |
| 1741 City Controller | 325,658 | 315,625 | 272,906 | 307,206 | 307,206 | 325,269 | 308,250 |
| 1742 Purchasing | 180,143 | 187,166 | 206,366 | 226,307 | 226,307 | 222,774 | 220,717 |
| 1743 Treasury | 428,364 | 418,065 | 401,490 | 450,762 | 450,762 | 397,104 | 462,712 |
| 1744 Assessor | 556,444 | 537,305 | 611,773 | 690,446 | 690,384 | 651,282 | 677,894 |
| 1745 Income Tax | 587,195 | 606,118 | 646,597 | 744,284 | 744,284 | 734,043 | 722,703 |
| Total Expenditures | 2,657,039 | 2,699,145 | 2,791,931 | 3,140,509 | 3,138,173 | 3,009,911 | 2,883,070 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 1,955,889 | 1,996,431 | 2,106,923 | 2,271,005 | 2,380,889 | 2,260,216 | 2,179,948 |
| Operating Expenses | 701,150 | 701,879 | 684,543 | 869,504 | 754,481 | 748,765 | 703,122 |
| Capital Outlay | 0 | 835 | 465 | 0 | 2,803 | 930 | 0 |
| Total Expenditures | 2,657,039 | 2,699,145 | 2,791,931 | 3,140,509 | 3,138,173 | 3,009,911 | 2,883,070 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Administration | 5.35 | 5.35 | 5.35 | 5.35 | 5.35 | 5.35 | 3.75 |
| Purchasing Office | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Treasury Office | 3.25 | 3.25 | 3.25 | 3.25 | 3.25 | 3.25 | 3.25 |
| Office of the Assessor | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Income Tax Office | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Customer Accounting | 7.25 | 7.25 | 7.25 | 7.25 | 7.25 | 7.25 | 7.25 |
| Total Positions | 29.85 | 29.85 | 29.85 | 29.85 | 29.85 | 29.85 | 28.25 |

The total personnel complement for the Department of Fiscal Services is 28.25 FTE for FY 2016. This is 1.60 FTE decrease from FY 2015. In the Administration division, .85 of the Director of OMB and Administrative/Budget Analyst positions have been reallocated to General Government. In addition, to offset the elimination of 1.85 positions, .25 of the Administrative Support Clerk was added to the complement. This position provides clerical services to the Finance Director.

Performance Measures/Metrics: Department of Fiscal Services:

Controller’s Office – (summary of services)

The Controller’s Office maintains the city’s accounting system in accordance with generally accepted accounting principles (GAAP) for local units of government and continually monitors and reviews all aspects of the city’s financial software by training city employees to enter, compile, and analyze financial information. The division is also responsible for auditing, reconciling cash receipts, and approving all claims for payment. The Controller assists in the preparation of the Comprehensive Annual Financial Report (CAFR), provides financial history to outside divisions, and assists in the physical inventory of fixed assets.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Percent of month-end closes completed by target date | 91% | 91% | 91% | 91% | 91% |
| Percent of correcting accounting entries to total accounting entries | 5% | 5% | 5% | 5% | 5% |

Purchasing – (summary of services)

The Purchasing Division facilitates centralized purchasing of equipment, supplies, materials, and services for all city operations. Purchasing also solicits sealed bids, quotes, and proposals for city departments and divisions. The division also monitors all vendors, performs year-end inventory counts, and maintains contract compliance information as well as contractor licenses and insurance records.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Increase the percentage of city bids posted on joint venture procurement websites (MITN) | 100% | 100% | 100% | 100% | 100% |

City Treasury – (summary of services)

The Treasury Division collects fees and processes payments for property tax, water billing, income tax payments, business licenses, rental registrations, occupational licenses, boiler operator licenses, rubbish fees, and city building permits. The division also performs collection activities for non-sufficient fund checks and manages the petty cash fund.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Send out NSF notifications to customers within 5 business days of receiving the notice from the bank | 85% | 86% | 87% | 90% | 90% |

Explanation of variances:

The key performance indicator of “Send out NSF notifications to customers within 5 business days of receiving the notice from the bank” reflects to be fully achieved. This achievement is due to the fact that the Deputy Treasurer is now processing the NSF notices for the Income Tax division. By Treasury overseeing this function, they have to the ability to cross reference this information with banking information sooner instead of waiting on the other division.

Assessing – (summary of services)

The Assessing Division is responsible for identifying and valuing all taxable real and personal property within the city. The division annually produces the ad valorem real and personal property assessment rolls, the specific assessment roll (IFT, NEZ, OPRA, Land Bank, and Act 328), and the property tax rolls in accordance with Michigan’s General Property Tax laws and the City of Saginaw Charter.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Review 25% of real property w/in the city per year | 5,000 | 4,205 | 6,000 | 6,000 | 6,000 |

Explanation of variances:


The key performance indicator of “Review 25% of real property within the city per year” reflects to be mostly achieved at 84.10%. This is due largely to the fact that this division spent a majority of its time on the Industrial reappraisal. These reappraisals are far more complex and take much longer to review than typical residential properties.

Income Tax – (summary of services)

The Income Tax Division administers and processes the collection of all income tax revenue for the city according to Saginaw’s Uniform Income Tax Ordinance. The division processes payments and individual tax returns, corporate and partnership tax returns, and reconciles employer withholding accounts with w-2’s. In addition, the division prepares and files delinquent income tax warrants with the city prosecutor.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Total collection of delinquent income taxes as a percentage of total income tax revenue | 11% | 12% | 11% | 11% | 11% |
| Increase the number of income tax warrant files completed | 5% | 12% | 5% | 5% | 5% |

Explanation of variances:

 The key performance indicator to “Increase the number of income tax warrant files completed” reflects to be exceed the fully achieved designation. This is due largely to a change in the personnel staff.

Customer Accounting – (summary of services)

The Customer Accounting Division is responsible for the administration and billing/collection of all water and sewer accounts. This involves initiating new accounts, ensuring that metered accounts are read, edited, and billed in a timely manner as well as closing accounts when requested or delinquent. Staff members handle all bill payment arrangements, collection of returned checks, initiation of meter checks, and discontinuance of service due to non-payment.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Decrease the number of days between meter reads and billing by 30% | 5 days | <i>3 days</i> | 5 days | 5 days | 5 days |

The following “Expenditure Detail” pages will outline the total amounts allocated in each division for FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1740 Fiscal Services Administration

| Allocation Plan | | Postion Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 184,836 | Finance Director | 0.50 | 42,512 |
| Overtime | 0 | Payroll Specialist | 1.00 | 46,079 |
| Fringe Benefits | 236,949 | Acct Payable Coordinator | 1.00 | 40,382 |
| | | Collections Specialist | 1.00 | 48,623 |
| | | Admin. Support Clerk | 0.25 | 7,240 |
| TOTAL | 421,785 | | | |
| | | Total Personnel | 3.75 | 184,836 |
| OPERATING EXPENSES | | | | |
| Supplies | 1,625 | Overtime | | 0 |
| Internal Services | 28,049 | | | |
| Other Services | | | | |
| Professional Fees | 35,315 | FICA | | 14,140 |
| Maintenance Fees | 1,879 | Healthcare Benefits - Active | | 54,786 |
| Other Contracted Fees | 2,141 | Healthcare Benefits - Retirees | | 0 |
| | | Pension | | 168,023 |
| TOTAL | 69,009 | | | |
| | | Total Fringe Benefits | | 236,949 |
| CAPITAL OUTLAY | 0 | | | |
| | | TOTAL | 3.75 | 421,785 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 490,794 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1742 Purchasing

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|-----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 93,487 | Purchasing Officer | 1.00 | 54,037 |
| Overtime | 0 | Purchasing Assistant | 1.00 | 39,450 |
| Fringe Benefits | 108,727 | | | |
| | | Total Personnel | <u>2.00</u> | <u>93,487</u> |
| TOTAL | <u>202,214</u> | | | |
| | | Overtime | | <u>0</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 400 | FICA | | 7,343 |
| Internal Services | 13,130 | Healthcare Benefits - Active | | 11,467 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 2,598 | Pension | | 89,917 |
| Maintenance Fees | 1,100 | | | |
| Other Contracted Fees | 1,275 | Total Fringe Benefits | | <u>108,727</u> |
| TOTAL | <u>18,503</u> | | | |
| | | TOTAL | <u>2.00</u> | <u>202,214</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>220,717</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1743 Treasury

| Allocation Plan | | Postion Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 163,428 | Finance Director | 0.50 | 42,512 |
| Overtime | 0 | Deputy Treasurer | 1.00 | 60,495 |
| Fringe Benefits | 209,060 | Office Assistant III | 1.00 | 37,761 |
| | | Customer Serv. Coord. | 0.25 | 7,675 |
| | | Customer Serv. Repre. | 0.50 | 14,986 |
| TOTAL | 372,488 | Total Personnel | 3.25 | 163,428 |
| OPERATING EXPENSES | | | | |
| Supplies | 7,200 | Overtime | | 0 |
| Internal Services | 39,147 | | | |
| Other Services | | | | |
| Professional Fees | 4,333 | FICA | | 12,502 |
| Maintenance Fees | 36,828 | Healthcare Benefits - Active | | 49,011 |
| Other Contracted Fees | 2,716 | Healthcare Benefits - Retirees | | 0 |
| | | Pension | | 147,547 |
| TOTAL | 90,224 | Total Fringe Benefits | | 209,060 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | TOTAL | 3.25 | 372,488 |
| TOTAL APPROPRIATION | 462,712 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1744 Assessor

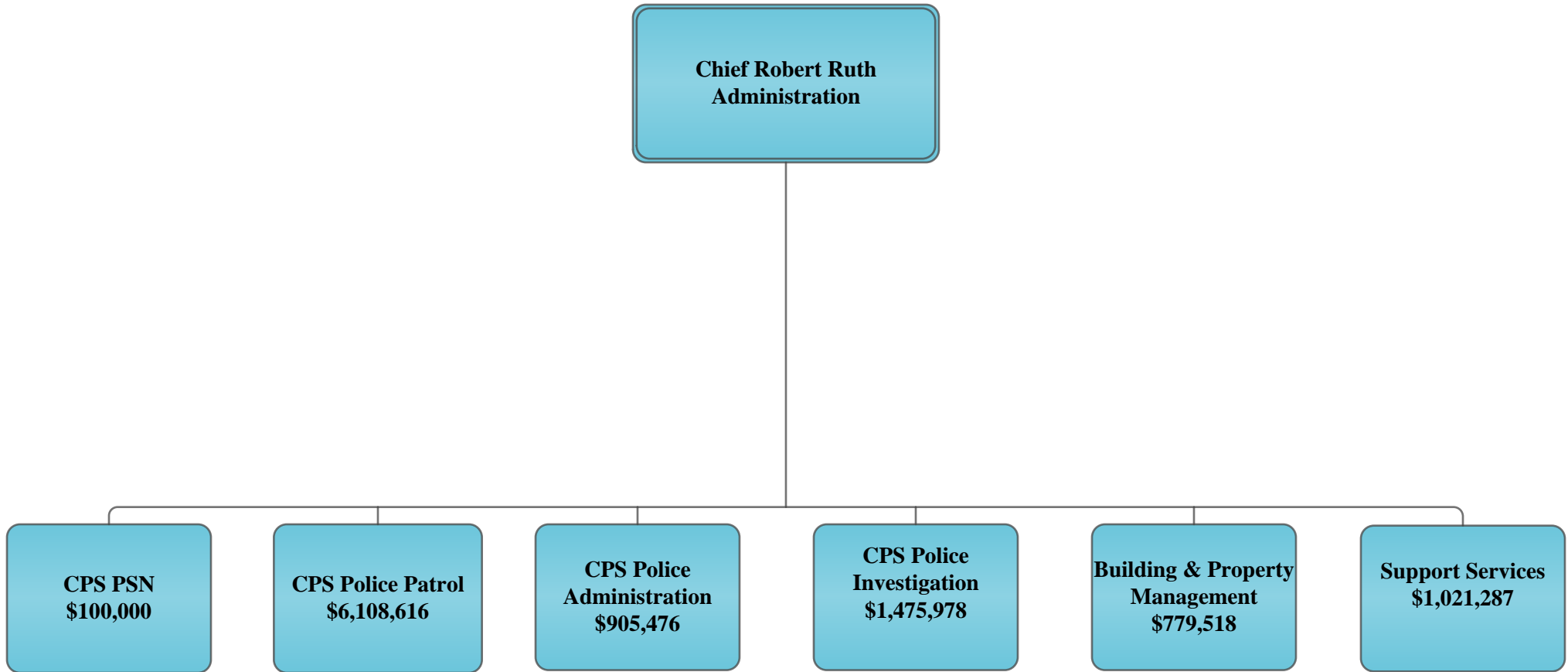
| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|-------------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 275,536 | City Assessor | 1.00 | 73,679 |
| Overtime | 200 | Property Appraiser III | 2.00 | 103,565 |
| Fringe Benefits | 297,494 | Property Appraiser II | 1.00 | 46,746 |
| | | Assessing Technician | 1.00 | 34,074 |
| | | Skilled Clerical I (PT) | 1.00 | 17,472 |
| TOTAL | 573,230 | | | |
| | | Total Personnel | 6.00 | 275,536 |
| OPERATING EXPENSES | | | | |
| Supplies | 3,270 | Overtime | | 200 |
| Internal Services | 63,296 | | | |
| Other Services | | | | |
| Professional Fees | 5,227 | FICA | | 21,094 |
| Maintenance Fees | 26,046 | Healthcare Benefits - Active | | 49,799 |
| Other Contracted Fees | 6,825 | Healthcare Benefits - Retirees | | 0 |
| | | Pension | | 226,601 |
| TOTAL | 104,664 | | | |
| | | Total Fringe Benefits | | 297,494 |
| CAPITAL OUTLAY | | | | |
| | 0 | | | |
| TOTAL | 0 | | | |
| | | TOTAL | 6.00 | 573,230 |
| TOTAL APPROPRIATION | | | | |
| | 677,894 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1745 Income Tax

| Allocation Plan | | Postion Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASISIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 247,613 | Income Tax Administrator | 1.00 | 55,921 |
| Overtime | 0 | Income Tax Audit Specialist | 1.00 | 49,182 |
| Fringe Benefits | 362,618 | Income Tax Auditor | 3.00 | 109,918 |
| | | Office Assistant III | 1.00 | 32,592 |
| TOTAL | 610,231 | Total Personnel | 6.00 | 247,613 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 0 |
| Supplies | 4,600 | | | |
| Internal Services | 45,061 | | | |
| Other Services | | FICA | | 18,942 |
| Professional Fees | 24,789 | Healthcare Benefits - Active | | 78,672 |
| Maintenance Fees | 37,472 | Healthcare Benefits - Retirees | | 0 |
| Other Contracted Fees | 550 | Pension | | 265,004 |
| TOTAL | 112,472 | Total Fringe Benefits | | 362,618 |
| CAPITAL OUTLAY | 0 | TOTAL | 6.00 | 610,231 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 722,703 | | | |

CITY OF SAGINAW
COMMUNITY PUBLIC SAFETY (CPS) - POLICE



COMMUNITY PUBLIC SAFETY - POLICE

EXPENDITURE BUDGET SUMMARY

The total Community Public Safety (CPS) - Police expenditures is \$10,390,875 for FY 2015/2016. This represents an overall increase of \$8,007 from the 2015 budgeted levels. The largest increase is realized in *Personnel Services*. Personnel Services for FY 2016 increases by a net \$8,251 from the 2015 approved budgeted levels. During FY 2016, four police officers were reallocated from other non-general fund budgets. In addition, .50 of the Public Safety Support Specialist position has been budgeted in the Police-Administration division. This position used to report 50% of the time to Community Public Safety – Fire. This is no longer the case. To offset this increase, the CPS – Police budget reflects the movement of the pension system to the Municipal Employee Retirement System. This movement allows the city to realize savings in pension cost. Furthermore, retiree healthcare costs are partially offset by the repayment of healthcare costs from the Unfunded Liabilities Fund. *(The personnel complement changes are listed in detail under Summary of Positions.)* *Operating Expenses* decrease \$244 from 2015 budgeted levels. No *Capital Outlay* purchases were budgeted in Community Public Safety – Police in FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 3010 Office of the Police Chief | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3510 Community Public Safety | 776,141 | 715,164 | 550,702 | 0 | 50,000 | 59,364 | 100,000 |
| 3511 CPS - Police Patrol | 8,555,178 | 7,891,822 | 5,855,482 | 6,162,437 | 6,082,580 | 5,874,242 | 6,108,616 |
| 3512 CPS - Police Administration | 298,027 | 439,994 | 831,013 | 825,741 | 845,077 | 903,387 | 905,476 |
| 3513 CPS - Police Investigation | 1,613,210 | 2,245,445 | 1,268,258 | 1,513,067 | 1,507,463 | 1,499,956 | 1,475,978 |
| 3514 Building and Property Management | 830,642 | 510,508 | 657,779 | 820,033 | 926,049 | 842,323 | 779,518 |
| 3515 Support Services | 655,632 | 859,303 | 895,170 | 1,061,590 | 1,060,492 | 954,953 | 1,021,287 |
| Total Expenditures | 12,728,830 | 12,662,236 | 10,058,375 | 10,382,868 | 10,471,661 | 10,134,225 | 10,390,875 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 11,824,325 | 11,403,686 | 8,588,095 | 9,122,632 | 9,075,147 | 8,812,620 | 9,130,883 |
| Operating Expenses | 1,353,487 | 1,297,532 | 1,987,365 | 1,260,236 | 1,295,415 | 1,286,438 | 1,259,992 |
| Capital Outlay | 0 | (38,982) | 10,915 | 0 | 101,099 | 35,166 | 0 |
| Total Expenditures | 12,782,830 | 12,662,236 | 10,586,375 | 10,382,868 | 10,471,661 | 10,134,225 | 10,390,875 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|--|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Community Public Safety | 5.90 | 5.00 | 4.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CPS - Police Patrol | 64.00 | 55.75 | 32.00 | 27.00 | 27.00 | 27.00 | 31.00 |
| CPS - Police Administration | 1.00 | 1.00 | 2.70 | 4.20 | 4.20 | 4.20 | 4.70 |
| CPS - Police Investigation | 11.00 | 11.00 | 9.00 | 10.00 | 10.00 | 10.00 | 10.00 |
| Building & Property Mgmt | 3.00 | 0.00 | 0.00 | 0.40 | 0.40 | 0.40 | 0.40 |
| Support Services | 10.00 | 17.00 | 17.00 | 17.00 | 17.00 | 17.00 | 17.00 |
| Total General Fund Positions | 94.90 | 89.75 | 64.70 | 58.60 | 58.60 | 58.60 | 63.10 |
| CPS - Police Patrol | 31.00 | 31.00 | 24.00 | 24.00 | 24.00 | 24.00 | 21.00 |
| CPS - Police Investigation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Public Safety Fund Positions | 31.00 | 31.00 | 24.00 | 24.00 | 24.00 | 24.00 | 21.00 |
| Community Policing | 8.75 | 7.15 | 3.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Drug Forfeiture | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Saginaw County TAPS | 0.00 | 0.00 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| Auto Theft Prevention | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Total Grant Positions | 9.75 | 8.15 | 4.30 | 5.30 | 5.30 | 5.30 | 4.30 |
| Water Operations and Maintenance | 0.10 | 0.10 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Water Operations and Maintenance Fund | 0.10 | 0.10 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Positions | 135.65 | 128.90 | 93.00 | 87.90 | 87.90 | 87.90 | 88.40 |

The personnel complement for Community Public Safety – Police is 88.40 FTE for FY 2015. This is an increase of .50 from the previous fiscal year. This increase is due to the reallocation of the Public Safety Support Specialist to this department. This position will be retitled to Support Service Specialist. Furthermore, the General Fund adds 4 Police Officers. These police officers come from the following funds - (3) Public Safety Millage Fund and (1) from the Auto Theft Prevention Fund. Furthermore, the Firearms and Property Specialist position was reclassified to the Property and Impound Specialist. With the change in this position’s responsibilities the pay grade decreased as well.

Performance Measures/Metrics: Community Public Safety - Police:


Police Patrol – (summary of services)

The Police Patrol Division provides preventive and directed patrol services, responds to calls for service, conducts preliminary investigations of reported crimes and traffic accidents, enforces traffic laws, apprehends criminal offenders, and serves on the county-wide Emergency Services Team.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Increase the level of proactive police activities by 10% * | 4,000 | 2,678 | N/A | N/A | N/A |
| Decrease the number of Part One crimes by 5%. | New | <i>New</i> | TBD | TBD | TBD |

***Proactive Police activities include:** Traffic Stops, pedestrian investigations, all self-initiated arrests, and radar and laser hours. Any activity not specifically directed by Central Dispatch or a department supervisor that results in measurable productivity.

Explanation of variances:


 The key performance indicator to “Increase the level of proactive police activities by 10%” reflects to be 66% of the 2015 goal of 4,000. In review of the data, the department determined that this key performance indicator is unattainable with the manpower reduction and difficulty in tracking

Police Administration – (summary of services)

The Police Administration Division is responsible for the administrative functions of the department (i.e. Support Services, Training, Budget, and Purchasing,). In addition, this division oversees the firearms unit, recruiting, investigative crime analysis, supervision of the patrol function of the department and Community Policing. The Police Administration also seeks, procures and administers grant funding where available.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Complete the development of Citizen Survey | 25% | <i>N/A</i> | N/A | N/A | N/A |
| Decrease the Use of Force incidents | New | 44 | TBD | TBD | TBD |

Explanation of variances:

 The key performance indicator to “Complete the development of Citizen Survey” was not completed during FY 2015. This is due in large part to a changeover in the leadership at the Police Department.

Police Investigation – (summary of services)

The Police Investigation Division investigates personal and a property crime committed by adult offenders, obtains warrants and apprehends violators. This division also prepares cases for prosecution and provides specialized investigative and interdicted services, and investigative collaborations with state and federal law enforcement partners.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| To attain the case closure rate for the division of 70% or greater | 70% | 71% | 70% | 70% | 70% |

Support Services – (summary of services)

The Support Services Division maintains the records in the Saginaw Police Records Management System, manages the centralized operation and maintenance of the L.E.I.N. system and monitors its compliance with Policy and Procedure – 36, Central Records. This division also issues gun permits, registers firearms for citizens, and provides oversight of the department’s computer systems. Other services and functions include gathering, organizing, and disseminating analytical reports. This division has oversight over the department property and evidence handling function.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Eliminate LEIN** violations for department | 0 | 0 | 0 | 0 | 0 |
| Track the number of FIOA request submitted and respond by the due date, with a goal of achieving time responses | 100% | 100% | 100% | 100% | 100% |

The following “Expenditure Detail” pages will outline the total amounts allocated in each division for FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How To Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3511 CPS - Police Patrol

| Allocation Plan | | Position Control | | |
|----------------------------|------------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 1,104,851 | Police Lieutenant | 2.00 | 151,188 |
| Overtime | 217,254 | Police Sergeant | 7.00 | 478,384 |
| Fringe Benefits | 4,689,415 | Police Officer | 8.00 | 422,359 |
| | | School Crossing Guard | 14.00 | 52,920 |
| TOTAL | 6,011,520 | Total Personnel | 31.00 | 1,104,851 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 92,254 |
| Supplies | 0 | Billable Overtime | | 125,000 |
| Internal Services | 97,096 | | | |
| Other Services | | Total Overtime | | 217,254 |
| Professional Fees | 0 | | | |
| Maintenance Fees | 0 | FICA | | 22,115 |
| Other Contracted Fees | 0 | Healthcare Benefits - Active | | 356,598 |
| TOTAL | 97,096 | Healthcare Benefits - Retirees | | 2,654,279 |
| | | Pension - Sworn | | 1,656,423 |
| CAPITAL OUTLAY | 0 | Total Fringe Benefits | | 4,689,415 |
| TOTAL | 0 | TOTAL | 31.00 | 6,011,520 |
| TOTAL APPROPRIATION | 6,108,616 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3512 CPS - Police Administration

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 287,315 | Police Chief | 1.00 | 87,362 |
| Overtime | 15,000 | Police Lieutenant | 1.00 | 76,717 |
| Fringe Benefits | 354,832 | Police Officer | 0.70 | 36,517 |
| | | Support Service Specialist | 1.00 | 45,047 |
| TOTAL | 657,147 | Administrative Professional | 1.00 | 41,672 |
| | | Total Personnel | 4.70 | 287,315 |
| OPERATING EXPENSES | | | | |
| Supplies | 1,987 | Overtime | | 15,000 |
| Internal Services | 32,268 | | | |
| Other Services | | | | |
| Professional Fees | 169,590 | FICA | | 9,809 |
| Maintenance Fees | 0 | Healthcare Benefits - Active | | 76,028 |
| Other Contracted Fees | 44,484 | Healthcare Benefits - Retirees | | 0 |
| | | Pension - Civilian | | 88,990 |
| TOTAL | 248,329 | Pension - Sworn | | 180,005 |
| | | Total Fringe Benefits | | 354,832 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | TOTAL | 4.70 | 657,147 |
| TOTAL APPROPRIATION | 905,476 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3513 CPS - Police Investigation

| Allocation Plan | | Position Control | | |
|----------------------------|--------------------------------|--------------------------------|----------------------------------|-------------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 548,453 | Police Sergeant | 2.00 | 125,108 |
| Overtime | 95,968 | Police Officers | 8.00 | 423,345 |
| Fringe Benefits | 746,030 | | | |
| | | Total Personnel | <u>10.00</u> | <u>548,453</u> |
| TOTAL | <u>1,390,451</u> | | | |
| | | Overtime | | <u>95,968</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 0 | FICA | | 9,449 |
| Internal Services | 15,427 | Healthcare Benefits - Active | | 208,875 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 69,700 | Pension - Sworn | | 527,706 |
| Maintenance Fees | 0 | | | |
| Other Contracted Fees | 400 | Total Fringe Benefits | | <u>746,030</u> |
| TOTAL | <u>85,527</u> | TOTAL | <u>10.00</u> | <u>1,390,451</u> |
| CAPITAL OUTLAY | | | | |
| | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>1,475,978</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3514 Building Maintenance

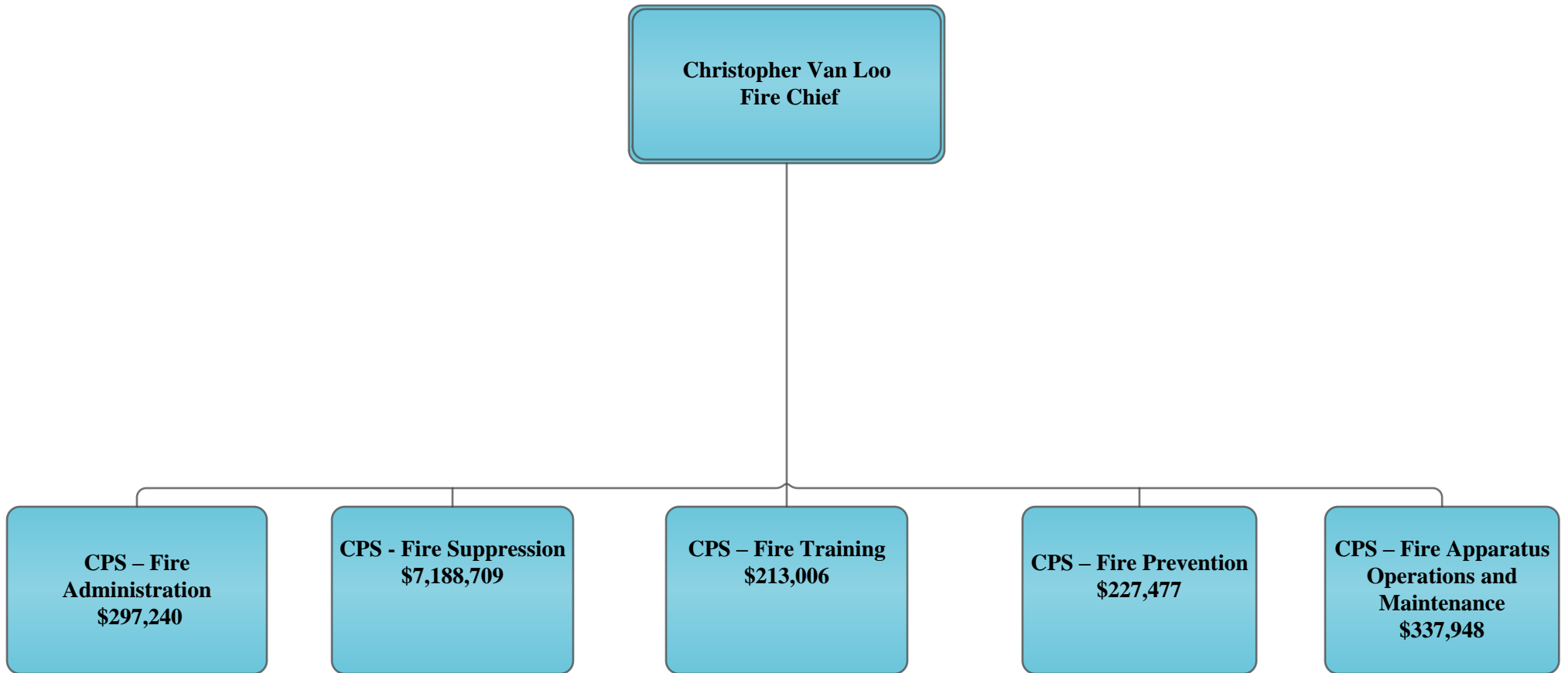
| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--|-------------------------|---------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 18,875 | Facilities Administrator | 0.05 | 3,464 |
| Overtime | 5,000 | Labor Foreman, Parks and Facilities | 0.05 | 2,498 |
| Fringe Benefits | 26,079 | Maintenance Person II | 0.25 | 10,802 |
| TOTAL | 49,954 | Parks Mechanic/Mtce Person II | 0.05 | 2,109 |
| OPERATING EXPENSES | | Total Personnel | 0.40 | 18,875 |
| Supplies | 232,738 | | | |
| Internal Services | 0 | Overtime | | 5,000 |
| Other Services | | | | |
| Professional Fees | 24,900 | FICA | | 1,826 |
| Maintenance Fees | 471,926 | Healthcare Benefits - Active | | 6,326 |
| Other Contracted Fees | 0 | Healthcare Benefits - Retirees | | 0 |
| TOTAL | 729,564 | Pension - Civilian | | 17,927 |
| | | Total Fringe Benefits | | 26,079 |
| CAPITAL OUTLAY | 0 | TOTAL | 0.40 | 49,954 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 779,518 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3515 Support Services

| Allocation Plan | | Position Control | | |
|----------------------------|------------------|------------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 437,874 | Support Services Admin. | 1.00 | 58,852 |
| Overtime | 6,000 | Property and Impound Specialist | 1.00 | 41,462 |
| Fringe Benefits | 477,937 | Property & Evidence Specialist | 1.00 | 38,608 |
| TOTAL | 921,811 | TAC/LEIN Operator | 1.00 | 38,080 |
| OPERATING EXPENSES | | Office Assistant II | 3.00 | 99,385 |
| Supplies | 0 | Custodial Worker (PT) SEIU | 1.00 | 21,632 |
| Internal Services | 56,023 | Clerical II (PT) SEIU | 1.00 | 18,720 |
| Other Services | | Clerical I (PT) SEIU | 1.00 | 18,330 |
| Professional Fees | 1,400 | Skilled Clerical I (PT) | 4.00 | 66,248 |
| Maintenance Fees | 42,053 | Basic Clerical (PT) | 2.00 | 27,664 |
| Other Contracted Fees | 0 | Basic Labor (PT) | 1.00 | 8,892 |
| TOTAL | 99,476 | Total Personnel | 17.00 | 437,874 |
| CAPITAL OUTLAY | | Overtime | | 6,000 |
| | 0 | FICA | | 30,318 |
| TOTAL | 0 | Healthcare Benefits - Active | | 138,122 |
| | | Healthcare Benefits - Retirees | | 0 |
| | | Pension | | 309,497 |
| TOTAL APPROPRIATION | 1,021,287 | Total Fringe Benefits | | 477,937 |
| | | TOTAL | 17.00 | 921,811 |

**CITY OF SAGINAW
COMMUNITY PUBLIC SAFETY (CPS) - FIRE**



COMMUNITY PUBLIC SAFETY - FIRE

EXPENDITURE BUDGET SUMMARY

The total Community Public Safety (CPS) - Fire expenditures is \$8,264,380 for the 2016 Budget. This represents a decrease of \$406,408 from the 2015 budgeted levels. The category of *Personnel Services* decreases \$468,210 or 5.90% for FY 2016. This reduction is largely due to a decrease in the retiree healthcare because of a repayment of healthcare cost from the Unfunded Liabilities Fund, a decrease in the overtime allocation, and a decrease in salaries because of individuals being promoted to positions that have lower wages. This reduction will be offset by increases to active healthcare cost. (*The personnel complement changes are listed in detail under Summary of Positions.*) As it relates to *Operating Expenses*, CPS –Fire expenditures increase \$61,800 from the previous fiscal year. This increase is due to the following: increase to parts and supplies for hoses and LED emergency scene lighting, ice machines, and furniture. Also, there was an increase to operating services for the annual jaws-of-life purchase as well as the SCBA test equipment calibrations. CPS Fire will also update the USB connection and; starting with FY 2016, the department will budget an appropriation for garbage removal. CPS- Fire also plans to change out 5 turnout gears. No *Capital Outlay* is budgeted for FY 2016. *Category of Miscellaneous* is \$39,562 in FY 2016. The city continues to make payments on an installment contract for the purchase of a fire apparatus. These payments will continue through 2024.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 3550 Fire Administration | 0 | 0 | 332 | 321,790 | 329,938 | 305,284 | 297,240 |
| 3551 CPS - Fire Suppression | 8,642,675 | 7,407,702 | 7,066,794 | 7,608,558 | 7,636,078 | 7,481,432 | 7,188,709 |
| 3552 CPS - Fire Training | 161,205 | 164,464 | 184,548 | 184,231 | 307,769 | 291,731 | 213,006 |
| 3553 CPS - Fire Prevention | 283,645 | 344,485 | 213,875 | 220,125 | 215,125 | 207,225 | 227,477 |
| 3554 CPS - Fire Apparatus Operations and Maintenance | 231,911 | 257,739 | 301,324 | 336,084 | 686,512 | 591,448 | 337,948 |
| Total Expenditures | 9,319,436 | 8,174,390 | 7,766,873 | 8,670,788 | 9,175,122 | 8,877,119 | 8,264,380 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 8,692,447 | 7,581,361 | 7,059,325 | 7,933,560 | 7,933,560 | 7,765,578 | 7,465,350 |
| Operating Expenses | 626,197 | 575,569 | 703,948 | 697,668 | 784,386 | 709,803 | 759,468 |
| Capital Outlay | 792 | 17,460 | 0 | 0 | 407,616 | 362,179 | 0 |
| Miscellaneous | 0 | 0 | 3,600 | 39,560 | 39,560 | 39,559 | 39,562 |
| Total Expenditures | 9,319,436 | 8,174,390 | 7,766,873 | 8,670,788 | 9,175,122 | 8,877,119 | 8,264,380 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Fire Administration | 0.00 | 0.00 | 0.00 | 1.50 | 1.50 | 1.50 | 1.00 |
| CPS - Fire Suppression | 41.00 | 27.00 | 24.00 | 24.00 | 24.00 | 24.00 | 24.00 |
| CPS - Fire Training | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| CPS - Fire Prevention | 2.00 | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Total General Fund Positions | 44.00 | 31.00 | 27.00 | 28.50 | 28.50 | 28.50 | 28.00 |
| CPS - Fire Suppression | 20.00 | 20.00 | 9.00 | 9.00 | 9.00 | 9.00 | 11.00 |
| CPS - Fire Prevention | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Public Safety Fund Positions | 20.00 | 20.00 | 9.00 | 9.00 | 9.00 | 9.00 | 11.00 |
| Homeland Sec. - Safer Fund | 0.00 | 0.00 | 15.00 | 15.00 | 15.00 | 15.00 | 0.00 |
| Total Grant Fund Positions | 0.00 | 0.00 | 15.00 | 15.00 | 15.00 | 15.00 | 0.00 |
| Total Positions | 64.00 | 51.00 | 51.00 | 52.50 | 52.50 | 52.50 | 39.00 |

Community Public Safety – Fire’s personnel complement for FY 2016 is 39.00. This is a 13.50 positional reduction from the FY 2015 approved personnel complement. This reduction is primarily due to the completion of the Homeland Security SAFER Grant. The city re-applied for the second round of the grant and has received the renewal. In addition, .50 of the Public Safety Support Specialist position was reallocated to Community Public Safety – Police – Police Administration’s division.


Performance Measures/Metrics: Community Public Safety - Fire:

Fire Suppression/Operations – (summary of services)

The Fire Suppression/Operations division responds to and mitigates emergencies related to fire and personal recuses. The division also provides manpower support for fire prevention presentations, code enforcement inspections and conducts pre-fire planning surveys. In addition, Fire Suppression maintains fire facilities and grounds and coordinates fire apparatus maintenance and repairs. The Fire Suppression / Operations division is actively engaged in community relations activities and the delivery of fire safety information to the community.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|-------------------------|---------------------------|-------------------------------|-------------------------------|-------------------------------|
| Confine structure fires (NFIRS code 111) to the room of fire origin. | New | 44% | 40% | 42% | 44% |
| Incrementally increase fire code inspections by 10% | 25 | 14 | 28 | 31 | 34 |

Explanation of variances:

 In FY 2015, 44% of the 185 structure fires the fire department responded to were confined to the room of origin, thus preventing further property damage and injuries. Confining a fire to the room of fire origin is a measure of fire operations effectiveness. While there are many variables that impact this measurement, preventing a fire from spreading outside of the room of origin is a reasonable indication of a timely response, adequate personnel and equipment on scene, and the application of good firefighting tactics.

The completion of the 10,000 free smoke detector project in the 1st and 2nd quarters of FY 2015 required a significant time requirement from all personnel and it impacted the department's ability to reach our goal of 25 fire code inspections completed by fire companies.

Fire Training – (summary of services)

The Fire Training Division develops and delivers department-wide training and personnel development programs for all fire department personnel. The Fire Training Division conducts performance testing, assists the Fire Chief with the establishment of criteria for entry level and promotional position testing, and supervises department safety compliance with OSHA and MIOSHA regulations.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Deliver one Fire Officer training class (co-requisites included) department wide per month | New | <i>New</i> | 12 | 12 | 12 |
| Prepare and provide succession training to all eligible officer candidate personnel | 15 | 0 | 6 | 6 | 6 |

Explanation of variances:

 In order to accomplish the delivery of 1 Fire Officer training class to the department each month, the Fire Department's Training Officer was required to obtain Fire Instructor I certification through the State of Michigan. This certification was obtained in the 3rd quarter of FY14. All Fire Officer Classes delivered must be pre-registered and posted with the State of Michigan which requires lead time. The first Fire Officer class will be (*has been*) delivered to all SFD personnel in July 2015.

An officer succession training program has not been developed yet by the Training Division. The preparation for the delivery of the Fire Officer classes department wide as well as an increased emphasis on overall department training as a whole has impacted the Training Division's time and ability to develop this program.

Fire Prevention – (summary of services)

The Fire Prevention and Public Safety Division completes building inspections and fire code enforcements, conducts fire and life safety program presentations, and investigates fires. In addition, this division maintains permanent business inspection files, conducts classroom training for operations division personnel, and serves as a member of Saginaw Code Enforcement Neighborhood Improvement Cooperative (S.C.E.N.I.C.) program. It also operates the Fire Safety House and Freddie the Firefighter Fire and Life Safety Programs and executes billing for code violations.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Increase Fire and Life Safety Public Presentations by 5% annually | 188 | 43 | 70 | 74 | 78 |
| Increase Business and Industrial Fire Code Inspections and Re-inspections by 10% annually | 266 | 137 | 150 | 165 | 182 |

Explanation of variances:

The Fire Prevention Division did not meet its FY 2015 goals for public safety presentations and fire code inspections and re-inspections. For budgetary reasons, the Fire Prevention Division has been reduced from two personnel to a single Fire Marshal. The completion of the 10,000 free smoke detector campaigns in the 1st and 2nd quarters of FY 2015 required a significant dedication of time from the Fire Marshal. The time needed for this program coupled with time required to complete fire investigations impacted the Fire Marshal’s ability to achieve performance goals.

Fire Apparatus and Maintenance – (summary of services)

The Fire Apparatus and Maintenance division provides for the funding of vehicles and apparatus repairs and maintenance. This division is not staffed by personnel. Minor repairs of fire apparatus and staff vehicles are performed by personnel assigned to the Fire Operations division. All other repairs, including preventative maintenance services, are performed by outside vendors. A Battalion Chief assigned within the Fire Operations division coordinates and schedules all small vehicle and apparatus services performed by outside vendors.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Reduce outside vendor repairs by 2% through daily apparatus checks and minor repairs | \$4,285 | \$11,246 | \$4,370 | \$4,458 | \$4,547 |

Explanation of variances:

The goal for FY 2015 was surpassed due to the purchase of a new fire apparatus (Engine 2) in the 1st quarter of FY 2015 and Fire Operations personnel performing additional small repairs on staff vehicles and fire apparatus. The purchase of a new fire apparatus realized maintenance savings as there was a reduced number of repairs required for a new vehicle and most minor repairs were covered under the manufacturer’s warranty. Increased efforts by Fire Operations personnel toward diagnosing and resolving minor mechanical issues on all other vehicles have resulted in increased savings and reduced dependence on outside vendors for minor repairs.

The following “Expenditure Detail” pages will outline the total amounts allocated in each division for FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3550 CPS - Fire Administration

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|-----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 89,765 | Fire Chief | 1.00 | 89,765 |
| Overtime | 0 | | | |
| Fringe Benefits | 96,374 | | | |
| | | Total Personnel | <u>1.00</u> | <u>89,765</u> |
| TOTAL | <u>186,139</u> | | | |
| | | Overtime | | <u>0</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 4,800 | FICA | | 1,302 |
| Internal Services | 10,882 | Healthcare Benefits - Active | | 18,208 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 93,105 | Pension - Sworn | | 76,864 |
| Maintenance Fees | 379 | | | |
| Other Contracted Fees | 1,935 | Total Fringe Benefits | | <u>96,374</u> |
| TOTAL | <u>111,101</u> | TOTAL | <u>1.00</u> | <u>186,139</u> |
| CAPITAL OUTLAY | | | | |
| | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>297,240</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3551 CPS - Fire Suppression

| Allocation Plan | | Position Control | | |
|----------------------------|------------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 1,527,602 | Battalion Chief | 3.00 | 232,960 |
| Overtime | 114,048 | Fire Captain | 3.00 | 211,467 |
| Fringe Benefits | 5,246,050 | Fire Lieutenant | 9.00 | 579,726 |
| | | Fire Engineer | 3.00 | 175,770 |
| | | Firefighter | 6.00 | 327,679 |
| TOTAL | 6,887,700 | Total Personnel | 24.00 | 1,527,602 |
| OPERATING EXPENSES | | | | |
| Supplies | 91,275 | Overtime | | 114,048 |
| Internal Services | 97,928 | | | |
| Other Services | | | | |
| Professional Fees | 18,750 | FICA | | 24,566 |
| Maintenance Fees | 92,456 | Healthcare Benefits - Active | | 520,561 |
| Other Contracted Fees | 600 | Healthcare Benefits - Retirees | | 2,205,250 |
| | | Pension - Sworn | | 2,495,673 |
| TOTAL | 301,009 | Total Fringe Benefits | | 5,246,050 |
| CAPITAL OUTLAY | 0 | TOTAL | 24.00 | 6,887,700 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 7,188,709 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3552 CPS - Fire Training

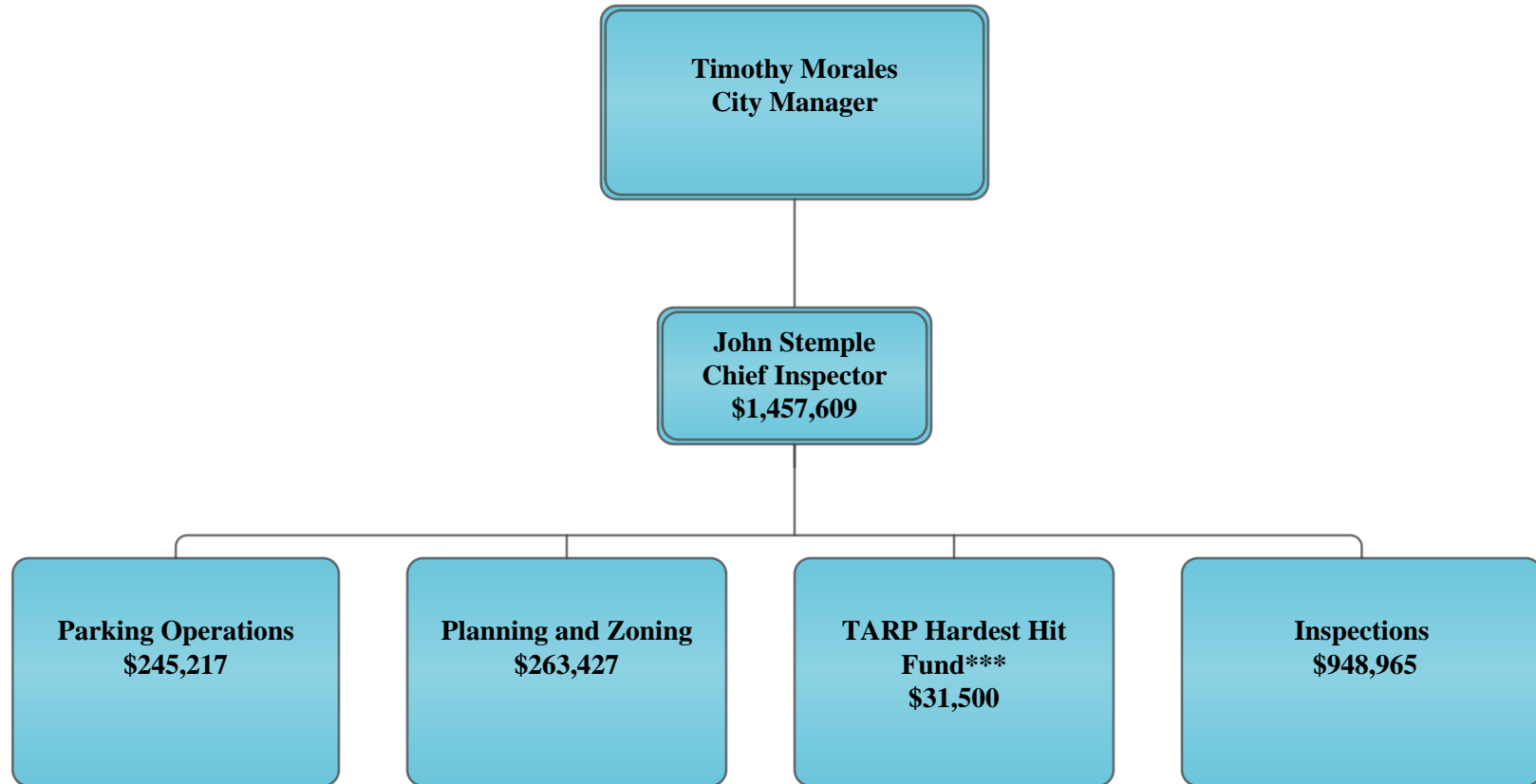
| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|-------------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 77,563 | Fire Training & | | |
| Overtime | 13,505 | Safety Officer | 1.00 | 77,563 |
| Fringe Benefits | 92,571 | | | |
| | | Total Personnel | 1.00 | 77,563 |
| TOTAL | 183,639 | | | |
| | | Overtime | | 13,505 |
| OPERATING EXPENSES | | | | |
| Supplies | 20,100 | FICA | | 1,323 |
| Internal Services | 3,387 | Healthcare Benefits - Active | | 14,384 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension - Sworn | | 76,864 |
| Maintenance Fees | 0 | | | |
| Other Contracted Fees | 5,880 | Total Fringe Benefits | | 92,571 |
| TOTAL | 29,367 | TOTAL | 1.00 | 183,639 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 213,006 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3553 CPS - Fire Prevention

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|-------------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 97,830 | Fire Marshal | 1.00 | 77,862 |
| Overtime | 4,792 | Clerical II (PT) SEIU | 1.00 | 19,968 |
| Fringe Benefits | 105,250 | | | |
| | | Total Personnel | 2.00 | 97,830 |
| TOTAL | 207,872 | | | |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 4,792 |
| Supplies | 2,700 | FICA | | 1,524 |
| Internal Services | 14,170 | Healthcare Benefits - Active | | 26,020 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension - Civilian | | 843 |
| Maintenance Fees | 0 | Pension - Sworn | | 76,863 |
| Other Contracted Fees | 2,735 | | | |
| | | Total Fringe Benefits | | 105,250 |
| TOTAL | 19,605 | | | |
| | | TOTAL | 2.00 | 207,872 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 227,477 | | | |

CITY OF SAGINAW
INSPECTIONS AND NEIGHBORHOOD SERVICES DIVISION



***The TARP Hardest Hit Fund is a special revenue fund that accounts for an 18-month grant program which has been extended into FY 2016.

INSPECTIONS AND NEIGHBORHOOD SERVICES

EXPENDITURE BUDGET SUMMARY

The Inspections and Neighborhood Services divisions are budgeted at \$1,457,609, which is a decrease of \$84,229 or -5.46% from the 2015 Approved Budget. Three divisions were reorganized into an office mid-year in 2014 – Inspections, Parking Operations and Maintenance, Planning and Zoning. This conglomerate of divisions is now located organizationally within Office of the City Manager. This is the second year of this organization.

Personnel Services decrease, in these divisions, by -\$54,301, or -5.65%. The personnel complement goes from 10.05 FTE to 9.90 FTE. This is a reduction of -0.15 FTE. This is mainly due to the reallocation of .10 FTE of the newly reclassified from the Deputy Chief Inspector to the Rubbish Collection Fund and the reallocation of SEDC Loan Support to the Office of Management and Budget division in the Office of General Government. *Operating Expenses* have decreased by a net \$29,928 from the 2015 Approved Budget. This is due to decreases in Emergency Demolition monies due to other funding sources demolition services.

Parking Operations will continue to contract with Complus Data for parking ticket administration. No *Capital Outlay* purchases were budgeted in these divisions.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 3863 Planning and Zoning | 550,215 | 282,620 | 418,393 | 280,579 | 317,461 | 292,757 | 263,427 |
| 3865 Inspections | 799,868 | 845,183 | 823,583 | 1,016,875 | 962,707 | 895,434 | 948,965 |
| 3868 Parking Operations | 1 | 197,124 | 216,945 | 244,384 | 247,317 | 257,976 | 245,217 |
| Total Expenditures | 1,350,084 | 1,324,927 | 1,458,921 | 1,541,838 | 1,527,485 | 1,446,167 | 1,457,609 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 704,767 | 824,395 | 945,610 | 960,979 | 964,084 | 956,059 | 906,678 |
| Operating Expenses | 356,185 | 493,690 | 513,311 | 580,859 | 557,334 | 486,817 | 550,931 |
| Capital Outlay | 289,132 | 6,842 | 0 | 0 | 6,067 | 3,291 | 0 |
| Total Expenditures | 1,350,084 | 1,324,927 | 1,458,921 | 1,541,838 | 1,527,485 | 1,446,167 | 1,457,609 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Planning and Zoning | 1.75 | 2.32 | 1.97 | 1.05 | 1.05 | 1.05 | 1.00 |
| Inspections | 5.50 | 5.30 | 6.00 | 6.00 | 6.00 | 6.00 | 5.90 |
| Parking Operations | 0.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Total Positions | 7.25 | 10.62 | 10.97 | 10.05 | 10.05 | 10.05 | 9.90 |


Performance Measures/Metrics: Inspections and Neighborhood Services:

Planning and Zoning-(summary of services)

The Planning and Zoning Division provides comprehensive management for all development-related activities including: processing planning and zoning applications, completing site plan review, as well as providing staff support to the Planning Commission, Zoning Board of Appeals, and the Historic District Commission. This division is also responsible for the management and implementation of the Master Plan, Zoning Ordinance, and the Neighborhood Revitalization initiatives adopted by the City Council.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Review and Update the City of Saginaw’s Zoning Ordinance. | 40% | <i>NIP</i> | 60% | 70% | 75% |
| Initiate Actions Steps Identified in the City of Saginaw’s 2011 Master Plan | 3 | <i>NIP</i> | 2 | 2 | 2 |

Explanation of variances:

 No information was provided by the department.


Inspections – (summary of services)

The Inspections Division protects the general health, safety and welfare of the public by administering and enforcing the City’s building, electrical, plumbing, mechanical, and other property codes. This division also completes the inspections for the housing rehabilitation program and determines which properties will participate in the citywide demolition program.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Attend at least one neighborhood association meeting monthly* | 15 | <i>NIP</i> | 20 | 20 | 20 |
| Increase the Issuance of City initiated code enforcement citations | 5,500 | <i>NIP</i> | 5,500 | 5,500 | 5,500 |
| Register all residential rental property within the City | 75% | <i>NIP</i> | 75% | 75% | 75% |

*There are 15 neighborhood associations. The goal is to attend at least one meeting per neighborhood association each year.

Explanation of variances:

 No information was provided by the department.

Parking Operations and Maintenance – (summary of services)

The Parking Operations and Maintenance Division manage the municipal parking structures and enforce the City’s parking ordinances. Activities include the issuance of tickets to illegally parked vehicles and inspections of the City’s parking lots. This division also ensures that the lots are free of debris and there are no maintenance or safety concerns for the patrons using the facilities.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Increase the number of citations issued for parking violations by five percent (5%) | 9,482 | <i>NIP</i> | 10,500 | 11,000 | 11,550 |
| Complete two monthly inspections of each municipal parking lot monthly | 95% | <i>NIP</i> | 95% | 95% | 95% |

Explanation of variances:



No information was provided by the department.

The following “Expenditure Detail” pages will outline the total amounts allocated in each division for FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3863 Planning and Zoning

| Allocation Plan | | Position Control | |
|----------------------------|----------------|--------------------------------|---|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET ALLOCATION |
| PERSONNEL SERVICES | | | |
| Salaries | 52,924 | | |
| Overtime | 0 | Associate Planner | 52,924 |
| Fringe Benefits | 62,610 | | |
| TOTAL | 115,534 | Total Personnel | 52,924 |
| | | | 1.00 |
| | | Overtime | 0 |
| OPERATING EXPENSES | | | |
| Supplies | 1,000 | FICA | 4,049 |
| Internal Services | 6,631 | Healthcare Benefits - Active | 13,110 |
| Other Services | | Healthcare Benefits - Retirees | 0 |
| Professional Fees | 122,500 | Pension | 45,451 |
| Maintenance Fees | 5,525 | | |
| Other Contracted Fees | 12,237 | Total Fringe Benefits | 62,610 |
| TOTAL | 147,893 | | |
| | | TOTAL | 1.00 |
| | | | 115,534 |
| CAPITAL OUTLAY | 0 | | |
| TOTAL | 0 | | |
| TOTAL APPROPRIATION | 263,427 | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3865 Inspections

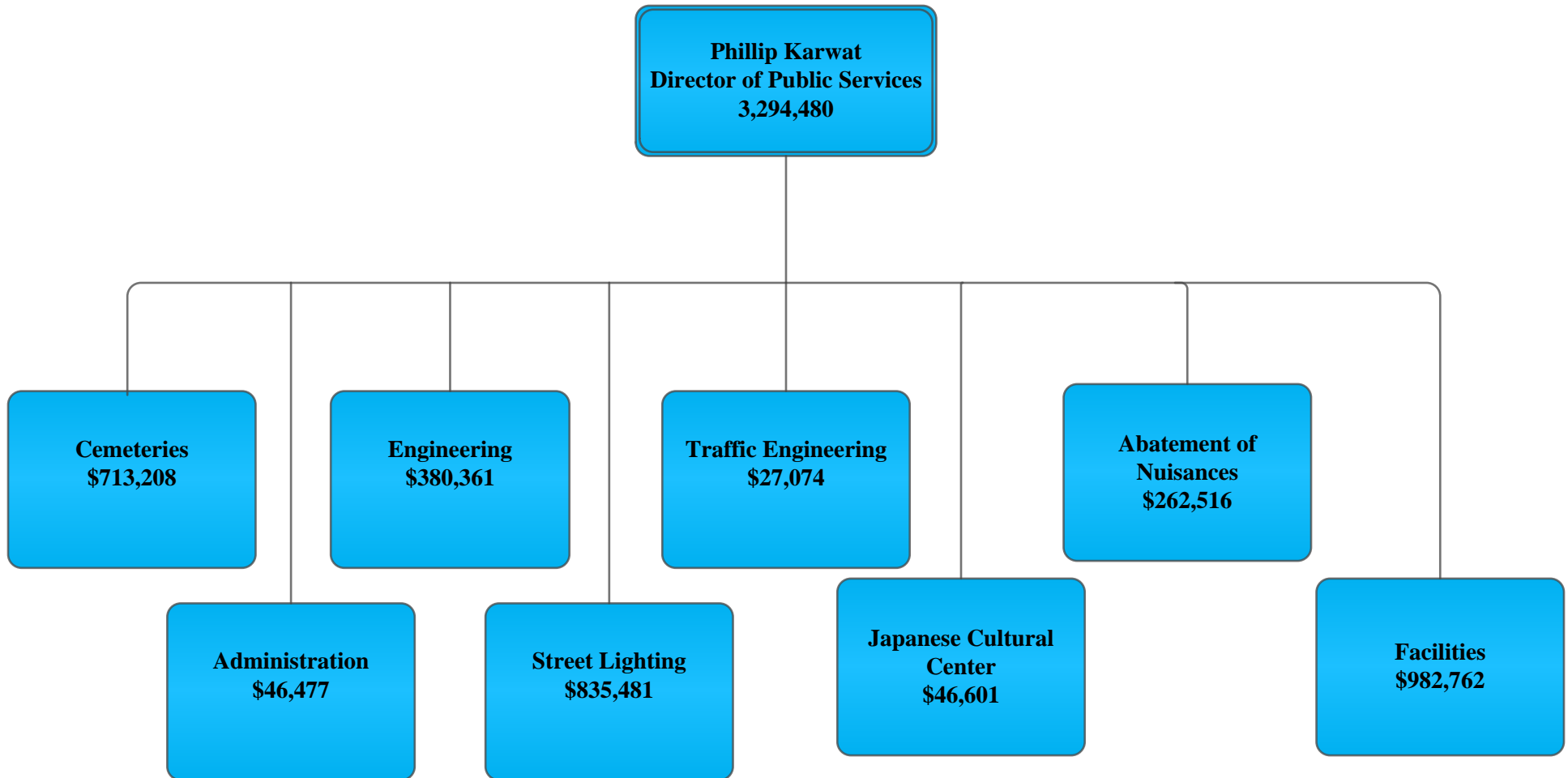
| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 300,252 | Chief Inspector | 1.00 | 73,679 |
| Overtime | 0 | Deputy Chief Inspector | 0.90 | 48,743 |
| Fringe Benefits | 367,782 | Electrical Inspector | 1.00 | 48,103 |
| | | Code Enforce. Inspectors | 1.34 | 61,206 |
| TOTAL | 668,034 | Residential Rehab Specialist | 0.66 | 30,650 |
| | | Office Assistant III | 1.00 | 37,872 |
| OPERATING EXPENSES | | Total Personnel | 5.90 | 300,252 |
| Supplies | 12,100 | | | |
| Internal Services | 37,117 | Overtime | | 0 |
| Other Services | | | | |
| Professional Fees | 1,270 | FICA | | 23,287 |
| Maintenance Fees | 185,843 | Healthcare Benefits - Active | | 79,124 |
| Other Contracted Fees | 44,601 | Healthcare Benefits - Retirees | | 0 |
| TOTAL | 280,931 | Pension | | 265,371 |
| | | Total Fringe Benefits | | 367,782 |
| CAPITAL OUTLAY | 0 | TOTAL | 5.90 | 668,034 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 948,965 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-3868 Parking Operations

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 64,228 | Parking Enforcement | 1.00 | 31,468 |
| Overtime | 2,000 | Officer | | |
| Fringe Benefits | 56,881 | Skilled Labor (PT) | 2.00 | 32,760 |
| TOTAL | 123,109 | Total Personnel | 3.00 | 64,228 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 2,000 |
| Supplies | 6,150 | | | |
| Internal Services | 4,454 | FICA | | 5,258 |
| Other Services | | Healthcare Benefits - Active | | 7,257 |
| Professional Fees | 50,000 | Healthcare Benefits - Retirees | | 0 |
| Maintenance Fees | 55,304 | Pension | | 44,366 |
| Other Contracted Fees | 6,200 | | | |
| TOTAL | 122,108 | Total Fringe Benefits | | 56,881 |
| | | TOTAL | 3.00 | 123,109 |
| CAPITAL OUTLAY | | | | |
| | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 245,217 | | | |

CITY OF SAGINAW
DEPARTMENT OF PUBLIC SERVICES – GENERAL FUND



GENERAL FUND – PUBLIC SERVICES

EXPENDITURE BUDGET SUMMARY

General Fund – Public Services decreased by \$306,581, or -8.51% from the 2015 approved levels. *Personnel Services* decrease by -2.78% or \$43,669. There is an increase of 0.05 FTE allocated to General Fund-Public Services. In FY 2015/2016, the City is required to contribute -7% less in its MERS Pension obligation due to a re-amortization of the liability payments. Retiree healthcare cost has impacted the fund as well. Most other fringe benefit rates are staying consistent with FY 2014/2015 levels. The City is also budgeting for the normal contractual step and longevity increases. Active healthcare costs have increased and include the 2016 benefit rates as well as the Patient Protection and Affordable Care Act Taxes and Fees. *Operating Expenses* decreases by \$269,912 or -13.30% from FY 2015 approved budget. This decrease in expenditures can be attributed to various reductions, the largest of which is due to the completion of the Veterans Affairs Hospital parking lot construction project, which took place in FY 2014/2015. The costs incurred during this project were directly reimbursed by the U.S. Department of Veterans Affairs. There is \$7,000 in *Capital Outlay* purchases included in FY 2015/2016. This is the Street Light division’s allocation of the Traffic Maintenance Foreman’s replace truck.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 1747 Cemeteries Operations | 681,880 | 634,302 | 640,029 | 685,123 | 755,483 | 767,728 | 713,208 |
| 1790 EECBG | 274,622 | 50,701 | 0 | 0 | 0 | 0 | 0 |
| 4610 Administration | 22,130 | 38,479 | 36,755 | 38,900 | 38,900 | 37,173 | 46,477 |
| 4611 Engineering | 334,114 | 318,125 | 314,705 | 682,373 | 746,029 | 713,916 | 380,361 |
| 4620 Street Lighting | 736,214 | 800,242 | 785,250 | 830,834 | 832,584 | 786,203 | 835,481 |
| 4621 Traffic Engineering | 62,984 | 29,360 | 26,980 | 27,012 | 27,012 | 28,013 | 27,074 |
| 7534 Japanese Cultural Center | 46,149 | 47,177 | 46,826 | 46,586 | 46,586 | 46,580 | 46,601 |
| 7550 Recreation Administration | 39,494 | 25,541 | 0 | 0 | 0 | 0 | 0 |
| 7571 Abatement Nuisances | 192,517 | 283,910 | 242,006 | 274,583 | 332,073 | 259,637 | 262,516 |
| 7575 Facilities | 1,013,775 | 981,165 | 952,852 | 1,015,650 | 1,009,728 | 1,005,988 | 982,762 |
| Total Expenditures | 3,403,877 | 3,209,002 | 3,045,403 | 3,601,061 | 3,788,395 | 3,646,202 | 3,294,480 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 1,153,334 | 1,341,881 | 1,260,596 | 1,572,254 | 1,552,988 | 1,458,266 | 1,528,585 |
| Operating Expenses | 2,250,543 | 1,710,708 | 1,755,152 | 2,028,807 | 2,159,413 | 2,112,131 | 1,758,895 |
| Capital Outlay | | 146,413 | 29,655 | 0 | 75,994 | 75,805 | 7,000 |
| Total Expenditures | 3,403,877 | 3,209,002 | 3,045,403 | 3,601,061 | 3,788,395 | 3,646,202 | 3,294,480 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|--|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Cemeteries | 4.00 | 4.25 | 3.95 | 3.95 | 3.95 | 3.95 | 3.95 |
| Public Services Administration | 0.05 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.25 |
| Engineering | 1.75 | 2.30 | 1.80 | 1.80 | 1.80 | 2.30 | 2.30 |
| Street Lighting | 0.50 | 1.25 | 1.25 | 1.25 | 1.25 | 1.25 | 1.25 |
| Traffic Engineering | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Japanese Cultural Center Recreation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Abatement of Nuisances | 2.00 | 2.20 | 1.35 | 3.35 | 3.35 | 3.35 | 2.35 |
| Facilities | 9.20 | 9.10 | 10.60 | 9.90 | 9.90 | 9.90 | 10.90 |
| Total Positions | 17.50 | 19.30 | 19.15 | 20.95 | 20.95 | 20.95 | 21.00 |

The total FY 2015/2016 personnel complement for General Fund - Public Services will be 21.00 FTE. This is a net increase of .05 FTE. This increase is associated with a reallocation of .05 of the Director of Public Services to the Public Services Administration Division from another fund. There is a 1.00 FTE reduction from 3.35 FTE to 2.35 FTE in the Abatement of Nuisance division. This is associated with a 1.00 FTE shift of a Groundskeeper into the Facilities Divisions, which is reflected as an increase from 9.90 FTE to 10.90 FTE

Performance Measures/Metrics: Department of Public Services (GF):

Cemeteries – (summary of services)

The Cemeteries Division provides sales, burial and maintenance services for Saginaw’s three municipally owned Cemeteries: Forest Lawn (200 acres), Oakwood (100 acres), Brady Hill (50 acres).


| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|-----------------|-------------------|-----------------------|-----------------------|-----------------------|
| Percentage of burial records entered into online database within 5 days of burial | 100% | 100% | 100% | 80% | 80% |
| % of times an entire cutting cycle is completed for all 3 Cemeteries within 30 days | 67% | 67% | 67% | 67% | 67% |


Engineering – (summary of services)

The Engineering Division provides multi-disciplinary engineering and full contract administration duties to the City as it relates to bridge construction and maintenance, roadway reconstruction, resurfacing and streetscaping, utility upgrades for water and sewer systems and energy efficiency projects.

| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Approved | FY 2017 Projection | FY 2018 Projection |
|--|--------------|----------------|------------------|--------------------|--------------------|
| % of metered street light system retrofitted for efficiency | 20% | 6% | 20% | 20% | 10% |
| Reduction in the number of kilowatt hours used in street lighting | 50,000 kwh | 13,104 kwh | 50,000 kwh | 50,000 kwh | 25,000 kwh |
| Lane miles of pavement reconstructed, rehabilitated, or resurfaced | 5 miles | 5 miles | 3.5 miles | 4.00 | 2 miles |
| Miles of water mains or water services replaced | 1 mile | 1.3 miles | 1.46 miles | .44 miles | 1 mile |
| % of sidewalk complaints that have been inspected and temporary repairs made within 10 calendar days | 90% | 94% | 90% | 90% | 90% |

Explanation of variances:

 The goal for the % of metered street light system retrofitted for efficiency was not met because a project to retrofit the street lights on North Hamilton Street was postponed for a year in order to apply for a grant.


 The goal for the reduction in the number of kilowatt hours used in street lighting was not met because the North Hamilton street light retrofit project was postponed for a year.


Traffic Engineering/Traffic Maintenance – (summary of services)

The Traffic Engineering/Traffic Maintenance Division provides engineering and contract administration duties as it relates to traffic signal design and maintenance. Services include planning and design of traffic signs and signals, traffic studies, transportation modeling and planning and response to citizen’s requests. Traffic Maintenance operates and maintains 105 traffic signals, 30,000 signs, 7,000 streetlights and lane or line markings for over 300 miles of streets. This division also provides maintenance to all MDOT signs and signals.

| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Approved | FY 2017 Projection | FY 2018 Projection |
|--|--------------|----------------|------------------|--------------------|--------------------|
| No. of Street light bulbs replaced (each) - scheduled | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| % of Traffic study requests completed within 9 months | 80% | 52% | 80% | 80% | 80% |
| % of street light complaints addressed within 10 business days | 100% | 98% | 100% | 100% | 100% |

Explanation of variances:

 Goal for traffic study requests completed within 9 months was not met because of the extended work absence of the Traffic Engineering Assistant (the employee responsible for the studies) due to a medical emergency. There were no other employees available to perform the studies.

 Goal for street light complaints addressed within 10 business days was not met because of the extended absence of an Electrician due to a personal injury.

Recreation Administration – (summary of services)

This Recreation Administration supports recreation and cultural activities by administering the agreements with First Ward Community Center, Friends of Hoyt Park, Japanese Tea House and Andersen Enrichment Center. Additionally, maintains the Frank N. Andersen Celebration Park, Rust Street Boat Launch and maintains grounds at various community parks.

Abatement of Nuisances – (summary of services)

The Abatement of Nuisances Division ensures public health and safety through the enforcement of city ordinances and regulations related to noxious weeds. This enforcement includes inspection, cutting of weeds and billing costs to the appropriate property owners.


| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Approved | FY 2017 Projection | FY 2018 Projection |
|--|--------------|----------------|------------------|--------------------|--------------------|
| Number of times program will complete cutting cycle. | 8.0 | 8.0 | 6.0 | 6.0 | 6.0 |
| Percent of sight obstruction complaints responded to within 48 hours | 80% | 80% | 80% | 80% | 80% |

Facilities [Inclusive of the Public Works Building] – (summary of services)

The Facilities Division provides for the maintenance and improvements to City buildings and grounds including Public Works Building, Police Department building, buildings located in park system, City Hall, Green Point Nature Center, Ojibway Island, River walk and Westside Riverfront Park Broadside Docking Facility. This division is also responsible for janitorial staff and set-up of special events.

| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Approved | FY 2017 Projection | FY 2018 Projection |
|--|--------------|----------------|------------------|--------------------|--------------------|
| % of building maintenance work requests responded to within 72 hours | 80% | 75% | 80% | 80% | 80% |
| % of time parks cut cycle completed within 15 days | 100% | 100% | 100% | 100% | 100% |
| % of time boulevards cut cycle completed within 9 days | 100% | 100% | 100% | 100% | 100% |

Explanation of variances:

 The Key Performance Indicator of “percentage of building maintenance work requests responded to within 72 hours” was not met 25% of the time for 2015. The data numbers for this indicator do not include work performed by any professional contracted services workers. The above data does include all routine maintenance, telephone requests, and special projects for maintenance. Most of the requests not completed had either to do with having to purchase parts to complete the request; not assigning the request to staff due to other priorities and the staff being pulled away from the task to do more immediately needed work items which often times happen. Facilities Staff did meet the monthly percentage goal three out of the twelve months.

The following “Expenditure Detail” pages will outline the total amounts allocated in each division for FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-1747 Cemeteries

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|-----------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 182,441 | Facilities Administrator | 0.25 | 17,322 |
| Overtime | 10,000 | Cemeteries Foreman | 1.00 | 50,759 |
| Fringe Benefits | 249,624 | Admin. Professional | 0.70 | 28,974 |
| | | Maintenance Person II | 2.00 | 85,386 |
| TOTAL | 442,065 | Total Personnel | 3.95 | 182,441 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 10,000 |
| Supplies | 45,500 | | | |
| Internal Services | 16,631 | | | |
| Other Services | | FICA | | 14,722 |
| Professional Fees | 100,370 | Healthcare Benefits - Active | | 59,056 |
| Maintenance Fees | 108,642 | Healthcare Benefits - Retirees | | 0 |
| Other Contracted Fees | 0 | Pension | | 175,846 |
| TOTAL | 271,143 | Total Fringe Benefits | | 249,624 |
| CAPITAL OUTLAY | 0 | TOTAL | 3.95 | 442,065 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 713,208 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-4610 Public Services Administration

| Allocation Plan | | Position Control | |
|----------------------------|----------------------|--------------------------------|----------------------|
| | | 2015/2016 | |
| | | JOB CLASSIFICATION | BUDGET |
| | | ALLOCATION | |
| PERSONNEL SERVICES | | | |
| Salaries | 14,475 | Director of Public Services | 0.05 |
| Overtime | 0 | Staff Professional | 0.20 |
| Fringe Benefits | 14,578 | | |
| | | Total Personnel | <u>0.25</u> |
| | TOTAL | | <u>14,475</u> |
| | <u>29,053</u> | | |
| | | Overtime | <u>0</u> |
| OPERATING EXPENSES | | | |
| Supplies | 300 | FICA | 1,107 |
| Internal Services | 4,830 | Healthcare Benefits - Active | 2,104 |
| Other Services | | Healthcare Benefits - Retirees | 0 |
| Professional Fees | 11,233 | Pension | 11,367 |
| Maintenance Fees | 1,061 | | |
| Other Contracted Fees | 0 | Total Fringe Benefits | <u>14,578</u> |
| | | | |
| | TOTAL | | <u>17,424</u> |
| | <u>17,424</u> | | |
| | | TOTAL | <u><u>0.25</u></u> |
| | | | <u><u>29,053</u></u> |
| CAPITAL OUTLAY | 0 | | |
| | | | |
| TOTAL | <u>0</u> | | |
| | <u>0</u> | | |
| TOTAL APPROPRIATION | <u><u>46,477</u></u> | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-4611 Engineering

| Allocation Plan | | Position Control | |
|----------------------------|----------------|--------------------------------|--------------------------|
| | | 2015/2016 | |
| | | JOB CLASSIFICATION | BUDGET ALLOCATION |
| PERSONNEL SERVICES | | | |
| Salaries | 117,835 | City Engineer | 0.30 24,684 |
| Overtime | 4,520 | Admin. Professional | 0.25 10,598 |
| Fringe Benefits | 143,118 | Engin.Office Supervisor | 0.25 15,092 |
| | | Engineering Tech. I | 0.50 24,009 |
| | | Engineering Assistant | 1.00 43,453 |
| TOTAL | 265,473 | | |
| | | Total Personnel | 2.30 117,835 |
| OPERATING EXPENSES | | | |
| Supplies | 8,700 | Overtime | 4,520 |
| Internal Services | 68,918 | | |
| Other Services | | FICA | 9,465 |
| Professional Fees | 20,200 | Healthcare Benefits - Active | 30,423 |
| Maintenance Fees | 17,070 | Healthcare Benefits - Retirees | 0 |
| Other Contracted Fees | 0 | Pension | 103,230 |
| TOTAL | 114,888 | Total Fringe Benefits | 143,118 |
| CAPITAL OUTLAY | 0 | | |
| TOTAL | 0 | TOTAL | 2.30 265,473 |
| TOTAL APPROPRIATION | 380,361 | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-4620 Street Lighting

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|---------------|-------------------|
| | | 2015/2016 | | |
| | | JOB CLASSIFICATION | BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 67,382 | Traffic Foreman | 0.25 | 15,705 |
| Overtime | 3,000 | Traffic Electrician II | 0.50 | 26,317 |
| Fringe Benefits | 81,678 | Traffic Electrician I | 0.50 | 25,360 |
| TOTAL | 152,060 | Total Personnel | 1.25 | 67,382 |
| OPERATING EXPENSES | | Overtime | | 3,000 |
| Supplies | 22,000 | FICA | | 5,384 |
| Internal Services | 2,371 | Healthcare Benefits - Active | | 19,875 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 2,000 | Pension | | 56,419 |
| Maintenance Fees | 650,000 | Total Fringe Benefits | | 81,678 |
| Other Contracted Fees | 50 | | | |
| TOTAL | 676,421 | TOTAL | 1.25 | 152,060 |
| CAPITAL OUTLAY | 7,000 | | | |
| TOTAL | 7,000 | | | |
| TOTAL APPROPRIATION | 835,481 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-7571 Abatement and Nuisance

| Allocation Plan | | Position Control | |
|----------------------------|----------------|--------------------------------------|--------------------------|
| | | 2015/2016 | |
| | | JOB CLASSIFICATION | BUDGET ALLOCATION |
| PERSONNEL SERVICES | | | |
| Salaries | 54,293 | Facilities Administrator | 0.10 6,929 |
| Overtime | 500 | Labor Foreman, Parks & Facilities | 0.30 14,991 |
| Fringe Benefits | 63,755 | Park Mechanic/Maint | 0.40 16,875 |
| TOTAL | 118,548 | Admin. Professional | 0.15 6,209 |
| | | Skilled Clerical I (PT) | 0.40 6,698 |
| | | Groundskeeper (S) | 1.00 2,592 |
| OPERATING EXPENSES | | Total Personnel | 2.35 54,293 |
| Supplies | 5,000 | Overtime | 500 |
| Internal Services | 12,019 | FICA | 4,192 |
| Other Services | | Healthcare Benefits - Active | 16,912 |
| Professional Fees | 65,500 | Healthcare Benefits - Retirees | 0 |
| Maintenance Fees | 61,449 | Pension | 42,651 |
| Other Contracted Fees | 0 | Total Fringe Benefits | 63,755 |
| TOTAL | 143,968 | | |
| CAPITAL OUTLAY | 0 | TOTAL | 2.35 118,548 |
| TOTAL | 0 | | |
| TOTAL APPROPRIATION | 262,516 | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

101-7575 Facilities

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|-----------------------------------|--------------|----------------|
| | | 2015/2016 | | |
| | | JOB CLASSIFICATION | BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 270,124 | Facilities Administrator | 0.30 | 20,787 |
| Overtime | 2,000 | Labor Foreman, Parks & Facilities | 0.35 | 17,489 |
| Fringe Benefits | 249,262 | Maintenance Person II | 1.90 | 82,198 |
| | | Admin. Professional | 0.15 | 6,209 |
| TOTAL | 521,386 | Park Mechanic/Maint. | 0.40 | 16,875 |
| | | Maint. Groundskeeper (PT) SEIU | 1.00 | 19,960 |
| | | Custodial Worker (PT) SEIU | 1.20 | 21,757 |
| OPERATING EXPENSES | | Skilled Clerical I (PT) | 0.20 | 3,349 |
| Supplies | 61,620 | Groundskeeper (S) | 4.40 | 68,760 |
| Internal Services | 119,167 | Basic Labor (PT) | 1.00 | 12,740 |
| Other Services | | Total Personnel | 10.90 | 270,124 |
| Professional Fees | 51,028 | | | |
| Maintenance Fees | 229,561 | Overtime | | 2,000 |
| Other Contracted Fees | 0 | | | |
| TOTAL | 461,376 | | | |
| | | FICA | | 18,556 |
| | | Healthcare Benefits - Active | | 92,075 |
| CAPITAL OUTLAY | 0 | Healthcare Benefits - Retirees | | 0 |
| | | Pension | | 138,631 |
| TOTAL | 0 | Total Fringe Benefits | | 249,262 |
| TOTAL APPROPRIATION | 982,762 | TOTAL | 10.90 | 521,386 |

OTHER GENERAL FUND

EXPENDITURE BUDGET SUMMARY

The use of this group of accounts is to reflect expenses in the General Fund, which are not directly related to any one particular departmental operation. Examples include retiree health insurance, unemployment compensation, subsidies/payments to other local governmental units, contribution to other organizations and debt service. The last set of accounts in this group is transfers to other funds, which are used to reflect transfers to other City funds and related entities, to supplement operations, such as the Public Safety Millage and Public Safety Grant Funds.

The total Other General Fund expenditures are \$2,398,959 for the 2015/16 Budget. This represents an increase of \$205,781, or 8.58% from the 2015 approved budgeted levels. This increase is attributable to a higher apportionment of GIS Charges due to utilization as well as a higher allocation for Celebration Park's General Fund contribution. In addition, retire healthcare cost increased in the Retiree Healthcare Division. In the previous fiscal year, the city repaid itself for their contribution to the Unfunded Liabilities fund. Although there is an appropriation that will be received from the Unfunded Liabilities fund, the true costs are still higher. To slightly offset this increase, there is a reduction in funds appropriated in the Operating Transfers Out. This reduction is realized in the Public Safety Grant Funds by \$146,034 and Public Safety Millage Fund by \$51,536.

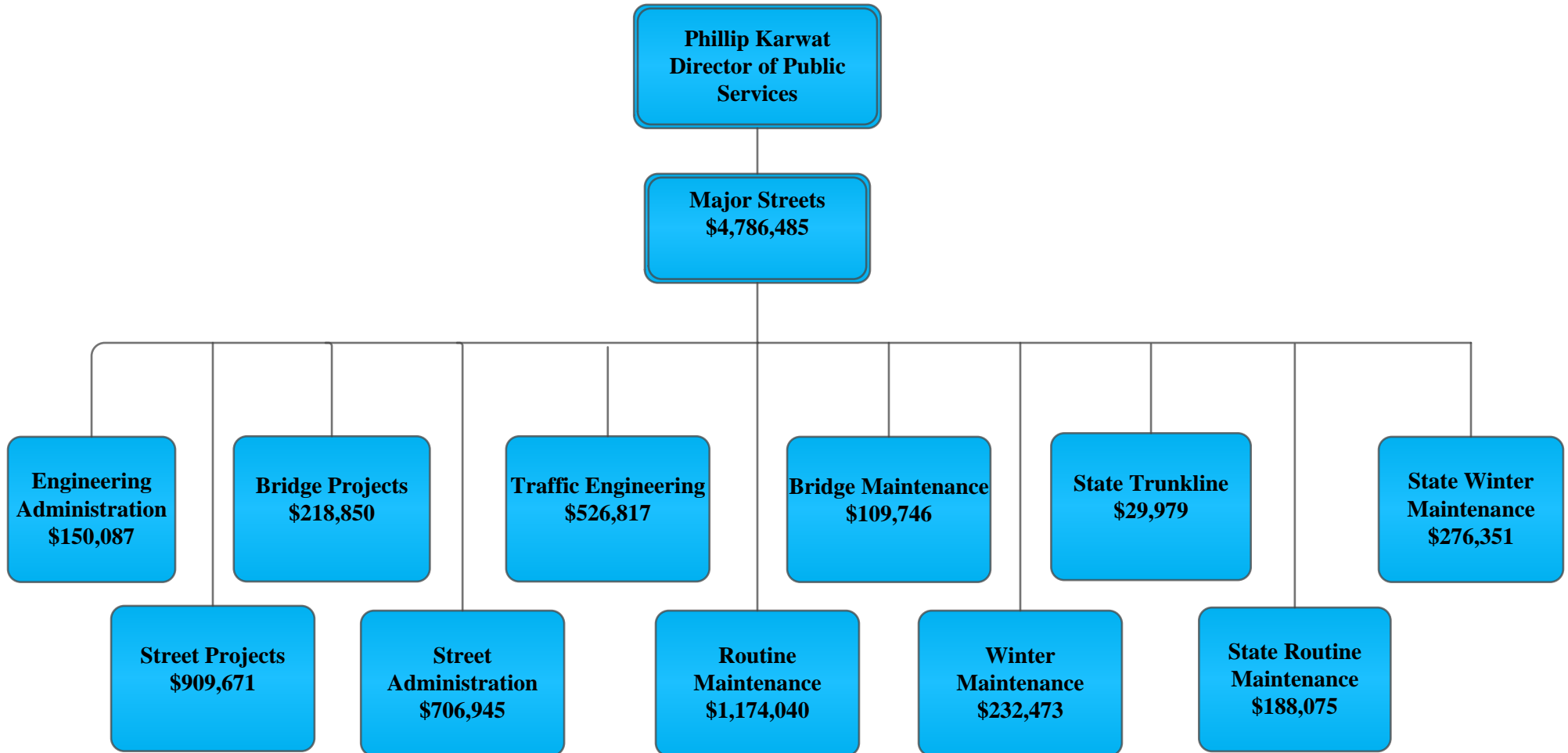
FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 8510 Retiree Health | 2,326,450 | 2,277,298 | 2,105,895 | 1,401,376 | 1,603,619 | 1,082,769 | 1,865,468 |
| 8520 Unemployment | 28,261 | 21,284 | 21,045 | 30,000 | 30,000 | 8,292 | 25,000 |
| 8525 Saginaw Housing Commission | 159,978 | 147,666 | 254,605 | 221,205 | 153,192 | 195,347 | 141,338 |
| 8540 Contributions | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 8541 Payment to Other Govts | 2,659 | 5,989 | 17 | 0 | 0 | 0 | 0 |
| 8547 GIS Charges | 47,739 | 51,293 | 42,953 | 21,474 | 21,474 | 21,747 | 40,567 |
| 9660 Operating Transfers | 796,984 | 807,818 | 561,252 | 517,850 | 517,850 | 501,687 | 325,586 |
| Total Expenditures | 3,363,071 | 3,312,348 | 2,986,767 | 2,193,178 | 2,327,408 | 1,810,842 | 2,398,959 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 2,283,648 | 2,346,266 | 2,287,216 | 1,564,311 | 1,766,554 | 1,188,430 | 1,943,536 |
| Operating Expenses | 282,439 | 158,264 | 138,299 | 111,017 | 111,017 | 120,725 | 129,837 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 796,984 | 807,818 | 561,252 | 517,850 | 517,850 | 501,687 | 325,586 |
| Total Expenditures | 3,363,071 | 3,312,348 | 2,986,767 | 2,193,178 | 2,395,421 | 1,810,842 | 2,398,959 |

CITY OF SAGINAW MAJOR STREETS FUND



The total Major Street Fund is \$4,786,485. Transfers and Debt Service equate to \$263,451, which is not reflected in the organizational chart.

**MAJOR STREETS FUND (202)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

Major Streets Fund receives an allocation of State collected gasoline taxes and license fees to be used for the maintenance, repair, and construction of state-owned streets and bridges within the City. The Municipal Street Fund functions as an inventory account for street maintenance materials. These materials are reallocated to the Major and Local Streets Funds upon completion of construction.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|--------------------------------|-----------------------------|--------------------------------|
| STATE REVENUE | 3,579,621 | ENGINEERING ADMIN. | 150,087 |
| STATE REIMBURSEMENTS | 492,948 | STREET PROJECTS | 909,671 |
| NON BUSINESS PERMITS | 20,500 | BRIDGE PROJECTS | 218,850 |
| SERVICES - SALES | 12,000 | TRAFFIC ENGINEERING | 526,817 |
| OTHER REVENUES | 681,416 | STREET ADMINISTRATION | 706,945 |
| | | ROUTINE MAINTENANCE | 1,174,040 |
| | | BRIDGE MAINTENANCE | 109,746 |
| | | WINTER MAINTENANCE | 232,473 |
| | | STATE TRUNKLINE | 29,979 |
| | | STATE ROUTINE MAINTENANCE | 188,075 |
| | | STATE WINTER MAINTENANCE | 276,351 |
| | | DEBT SERVICE | 84,701 |
| | | TRANSFERS | 178,750 |
| TOTAL RESOURCES | <u><u>4,786,485</u></u> | TOTAL APPROPRIATIONS | <u><u>4,786,485</u></u> |

MAJOR STREETS FUND

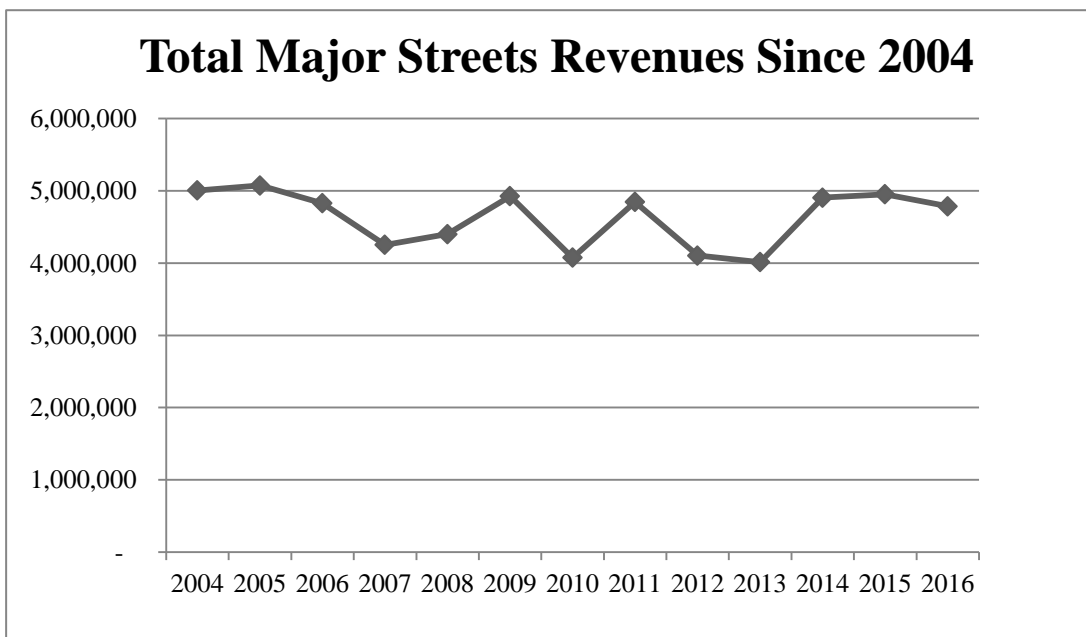
REVENUE BUDGET SUMMARY

The Major Streets Fund receives an allocation of State collected gasoline taxes and license fees to be used for the maintenance, repair, and construction of state-owned roadways and bridges within the City. The major revenue source for this fund is “State Revenue Sharing”, which is \$3,579,621 in FY 2016. This source of revenue increased by \$129,621 or 3.76%. Other sources of revenue for this fund include services and sales, interest, non-business permits and transfers from other funds. Overall, the Major Streets Fund’s revenues decreased by a net -\$167,471, or -3.38% from the FY 2015 Approved Budget. This is due to a decreased use of one-time revenue sources and a reduction in expected reimbursements.

SUMMARY OF REVENUE

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/2015 Approved | 2014/2015 Adjusted | 2014/15 Projected | 2015/16 Approved |
|----------------------------|---------------------------|---------------------------|---------------------------|-------------------------------|-------------------------------|------------------------------|-----------------------------|
| State Revenue | 3,407,631 | 3,395,002 | 3,634,015 | 3,450,000 | 3,677,538 | 2,594,716 | 3,579,621 |
| State Reimbursements | 528,840 | 513,592 | 688,762 | 504,948 | 504,948 | 110,242 | 492,948 |
| Federal Grants | 55,697 | 2,247 | 0 | 0 | 0 | 0 | 0 |
| State Grants | 0 | 0 | 305,002 | 0 | 0 | 0 | 0 |
| Non-Business Permits | 29,740 | 30,665 | 36,050 | 41,000 | 41,000 | 31,605 | 20,500 |
| Services-Sales | 27,759 | 12,710 | 10,050 | 10,050 | 10,050 | 29,960 | 12,000 |
| Interests and Rents | (630) | (1,171) | (129) | 0 | 0 | (118) | 0 |
| Other Revenue | 6 | 33,5949 | 183,191 | 0 | 536,763 | 538,763 | 0 |
| Reimbursements | 56,662 | 26,502 | 34,239 | 184,510 | 184,510 | 111,652 | 53,300 |
| Use of Fund Equity | 0 | 0 | 0 | 763,448 | 961,485 | 0 | 628,116 |
| Transfers from Other Funds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 4,105,705 | 4,013,141 | 4,907,344 | 4,953,956 | 5,916,294 | 3,416,820 | 4,786,485 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. The revenue trend illustrates two significant peaks in revenues in 2009. In 2009, the revenues rise again to account for FEMA monies and reimbursements to the Major Streets Fund due to the June 2008 wind storm. The trend also shows two years of decreased revenues: 2007, and 2010. In 2007, revenues from MDOT for construction projects were reduced. From 2011 to 2013 there was a steady decrease in revenue, going from \$4,847,182 in FY 2011 to \$4,013,141 in FY 2013. Revenues in FY 2014 increase due to special one-time winter maintenance funding from the state of Michigan because of a harsh winter. In addition, funding for Major Streets in FY 2015 stayed elevated due to higher allocations from the state’s general fund. FY 2016 shows a slight decrease of \$169,076.

DETAIL REVENUES ANALYSIS

| | 2011/12 | 2012/13 | 2013/14 | 2014/2015 | 2014/2015 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Proposed |
| Gas and Weight Tax | 3,407,631 | 3,395,002 | 3,634,015 | 3,450,000 | 3,450,000 | 3,568,507 | 3,479,794 |
| Trunkline Maintenance | 268,273 | 255,127 | 278,088 | 294,948 | 294,948 | 275,323 | 294,948 |
| MDOT Projects | 53,740 | 48,110 | 210,798 | 0 | 0 | 0 | 0 |
| Right of Way Revenue | 206,827 | 210,355 | 199,876 | 210,000 | 210,000 | 177,303 | 198,000 |
| Sidewalk Permits | 7,635 | 4,100 | 6,375 | 5,000 | 7,775 | 7,925 | 2,500 |
| Curb Cut | 4,150 | 5,625 | 5,400 | 12,000 | 12,000 | 8,125 | 6,000 |
| Barricade Permits | 4,005 | 8,250 | 8,375 | 12,000 | 14,100 | 14,200 | 6,000 |
| Right of Way Permits | 13,950 | 12,690 | 15,900 | 12,000 | 19,890 | 20,160 | 6,000 |
| FEMA | 55,697 | 2,247 | 305,002 | 0 | 0 | 0 | 0 |
| Engineering Plans/Records | 258 | 0 | 50 | 50 | 0 | 0 | 0 |
| Sale of Junk | 18,466 | 8,718 | 11,259 | 5,000 | 5,000 | 1,992 | 2,000 |
| Materials and Service | 9,035 | 3,992 | 14,955 | 5,000 | 29,658 | 31,793 | 10,000 |
| Interests on Investments | (630) | (1,171) | (129) | 0 | 0 | (91) | 0 |
| Sale of Property Items | 0 | 33,580 | 0 | 0 | 0 | 0 | 0 |
| Surplus Receipts | 6 | 14 | 0 | 0 | 0 | 0 | 0 |
| State Grants | 0 | 0 | 0 | 0 | 227,538 | 299,475 | 99,827 |
| Local Grants | 0 | 0 | 1,000 | 0 | 2,000 | 2,000 | 0 |
| Reimbursements | 56,662 | 26,502 | 34,239 | 184,510 | 184,510 | 177,377 | 53,300 |
| Installment Contract | 0 | 0 | 182,191 | 0 | 536,763 | 536,763 | 0 |
| Use of Fund Equity | 0 | 0 | 0 | 763,448 | 969,509 | 0 | 628,116 |
| Transfer In | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Totals | 4,105,705 | 4,013,141 | 4,907,344 | 4,953,956 | 5,963,741 | 5,120,852 | 4,786,485 |

EXPENDITURE BUDGET SUMMARY

Total Major Streets Fund expenditures are \$4,786,485 for FY 2016. Expenditures decreased by -\$167,471 or -3.38%. *Personnel Services* increase by .70 positions from the FY 2014/15 Approved Budget. In FY 2015/16, the City is required to contribute -7% less in its MERS Pension obligation due to a re-amortization of the liability payments. Retiree healthcare cost has impacted the fund as well. Most other fringe benefit rates stayed consistent with FY 2014/2015 levels. The City has also budgeted for the normal contractual step and longevity increases. Active healthcare costs have also increased and include the 2016 benefit rates as well as the Patient Protection and Affordable Care Act Taxes and Fees. *(The personnel complement changes are listed in detail under Summary of Positions.)*

Operating Expenses are \$2,349,406 which is a reduction of -7.78% from the FY 2015 Approved Budget. *Capital Outlay* is expected to be \$133,750 and will include a replacement vehicle, a replacement mini-dump truck, and a filing system upgrade in FY 2016. *Miscellaneous* expenditures will decrease by -\$160,203 or -47.26%, from the FY 2015 approved levels. This decrease is due to a large reduction in the transfer to the local streets fund.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/2015 | 2014/2015 | 2014/15 | 2015/16 |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Proposed |
| 4612 Engineering Administration | 163,112 | 336,580 | 73,602 | 128,282 | 125,632 | 147,949 | 150,087 |
| 4614 Street Projects | 363,267 | 536,437 | 563,190 | 1,262,734 | 1,265,980 | 899,700 | 909,671 |
| 4616 Bridge Projects | 30,448 | 41,410 | 95,047 | 115,050 | 107,050 | 52,023 | 218,850 |
| 4621 Traffic Engineering | 717,745 | 535,412 | 477,212 | 495,234 | 496,779 | 455,299 | 526,817 |
| 4650 Street Administration | 761,603 | 592,318 | 650,231 | 728,235 | 746,109 | 709,568 | 706,945 |
| 4651 Routine Maintenance | 924,688 | 934,144 | 1,049,247 | 962,457 | 1,336,764 | 1,227,805 | 1,174,040 |
| 4654 Bridge Maintenance | 98,350 | 116,501 | 98,432 | 98,096 | 105,593 | 104,531 | 109,746 |
| 4655 Winter Maintenance | 162,282 | 177,392 | 209,243 | 278,482 | 904,458 | 829,053 | 232,473 |
| 4690 State Trunkline | 38,554 | 35,593 | 25,093 | 30,623 | 30,623 | 28,509 | 29,979 |
| 4691 State Routine Maintenance | 95,308 | 99,045 | 105,800 | 134,424 | 124,424 | 75,034 | 188,075 |
| 4692 State Winter Maintenance | 128,848 | 158,570 | 256,724 | 304,017 | 304,017 | 223,649 | 276,351 |
| 4695 Debt Service | 0 | 0 | 1,950 | 77,359 | 77,359 | 21,359 | 84,701 |
| 8559 Increase to Fund Equity | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9660 Transfers | 190,571 | 265,188 | 333,760 | 338,953 | 338,953 | 338,953 | 178,750 |
| Totals | 3,674,776 | 3,828,390 | 3,939,531 | 4,953,956 | 5,963,741 | 5,113,432 | 4,786,485 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/2015 | 2014/2015 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Proposed |
| Personnel Services | 1,823,170 | 1,493,338 | 1,676,676 | 1,990,113 | 1,996,808 | 1,828,368 | 2,039,878 |
| Operating Expenses | 1,661,035 | 1,901,599 | 1,607,979 | 2,547,531 | 2,829,414 | 2,207,100 | 2,349,406 |
| Debt Service | 0 | 0 | 1,950 | 77,359 | 77,359 | 21,359 | 84,701 |
| Capital Outlay | 0 | 168,265 | 319,166 | 0 | 721,207 | 717,652 | 133,750 |
| Miscellaneous | 190,571 | 265,188 | 333,760 | 338,953 | 338,983 | 338,953 | 178,750 |
| Total Expenditures | 3,674,776 | 3,828,390 | 3,939,531 | 4,953,956 | 5,963,741 | 5,113,432 | 4,786,485 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/2015 | 2014/2015 | 2014/15 | 2015/16 |
|---------------------------------|----------------|----------------|----------------|------------------|------------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Proposed |
| 4612 Engineering Administration | 1.87 | 0.72 | 0.47 | 0.72 | 0.72 | 0.72 | 0.72 |
| 4614 Streets Projects | 0.00 | 0.20 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| 4621 Traffic Engineering | 5.00 | 2.50 | 2.50 | 2.50 | 2.50 | 2.50 | 2.50 |
| 4650 Street Administration | 0.25 | 0.48 | 0.35 | 0.35 | 0.35 | 0.35 | 0.75 |
| 4651 Routine Maintenance | 7.90 | 4.00 | 3.80 | 4.00 | 4.00 | 4.00 | 4.50 |
| 4654 Bridge Maintenance | 0.50 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.30 |
| 4655 Winter Maintenance | 0.75 | 0.75 | 0.75 | 1.00 | 1.00 | 1.00 | 0.50 |
| 4690 State Trunkline | 0.35 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| 4691 State Routine Maintenance | 2.00 | 0.85 | 0.95 | 0.95 | 0.95 | 0.95 | 1.00 |
| 4692 State Winter Maintenance | 1.00 | 0.85 | 1.20 | 1.20 | 1.20 | 1.20 | 1.35 |
| Total Positions | 20.85 | 10.80 | 10.97 | 11.67 | 11.67 | 11.67 | 12.37 |

There are a few personnel changes in the Major Streets Fund for FY 2016. The total personnel complement in this fund is 12.37 FTE-- an increase of .70 FTE from FY 2015. The Street Administration division increased by .40 employees due to an increased distribution of current clerical staff and a shift in distributions of clerical staff from the Rubbish Fund. The total complement for this division is .75 FTE. The Routine Maintenance Division increased by .50 FTE. This is due to the reallocation of .25 FTE of two Compost Site Operators from the Rubbish Collection Fund into this division and reallocation of Tree Trimmers, Streets Foreman, and the Chief ROW Foreman for a net increase of .25 FTE. The Routine Maintenance Division now has a total of 4.50 FTE. The Bridge Maintenance Division increases from 0.20 FTE to 0.30 FTE due to an increased allocation of a Tree Trimmer. The Winter Maintenance Division decreases by .50 FTE due to the reallocations of a Heavy Equipment Operator out of the division. The State Routine Maintenance Divisions increases by 0.05 FTE due to a reallocation of the Streets Foreman into this division from the Rubbish Fund. The State Winter Maintenance Division increases by 0.15 FTE due to the reallocation of Tree Trimmers into this division from the Rubbish Collection Fund.


Performance Measures/Metrics: Major and Local Streets:


Major and Local Streets – (summary of services)

The Major and Local Streets Divisions manage and maintain the of city streets that includes seasonal services such as snow and ice control, crack sealing, pothole patching and debris removal to allow for safe transportation throughout the community. Responsible for the maintenance and repair of the City’s 302 miles of paved streets and 7 vehicular and 6 pedestrian bridges. Provide for the maintenance of trees that can create hazards to the public by trimming limbs that block street signs, traffic signals, sidewalks and roadways and also remove damaged or diseased trees on City right of ways and City property.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Target | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|-----------------------|-----------------------|---------------------------|---------------------------|
| Number of trees removed (each) | 700 | 578 | 700 | 700 | 700 |
| Street Sweeping (min 3x per each mile per year) (miles) | 1,800 | 1,500 | 1,800 | 1,800 | 1,800 |
| Plowing and Salting - open majors and state highways within 24 hours of snow event | 100% | 100% | 100% | 100% | 100% |
| Plowing - open all locals within 72 hours of snow event | 75% | 100% | 75% | 75% | 75% |
| % of time potholes complaints responded to within 10 days | 50% | 97% | 90% | 90% | 90% |

Explanation of variances:

 The tree removal goal was not met because the average overall size of the trees being removed were in excess of 40 inches in diameter, resulting in longer removal time than anticipated. This caused a lower number of trees to be removed.

 The street sweeping goal was not met due to equipment failures (sweepers).

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

202-4612 Engineering

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 43,911 | City Engineer | 0.15 | 12,342 |
| Overtime | 3,000 | Assistant City Engineer | 0.25 | 15,847 |
| Fringe Benefits | 43,074 | Engin. Ofc Supervisor | 0.12 | 7,244 |
| | | Admin. Professional | 0.20 | 8,478 |
| TOTAL | 89,985 | Total Personnel | 0.72 | 43,911 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 3,000 |
| Supplies | 0 | | | |
| Internal Services | 13,385 | | | |
| Other Services | | FICA | | 3,656 |
| Professional Fees | 20,000 | Healthcare Benefits - Active | | 6,339 |
| Maintenance Fees | 10,467 | Healthcare Benefits - Retirees | | 0 |
| Other Contracted Fees | 0 | Pension | | 33,079 |
| TOTAL | 43,852 | Total Fringe Benefits | | 43,074 |
| CAPITAL OUTLAY | 16,250 | TOTAL | 0.72 | 89,985 |
| TOTAL | 16,250 | | | |
| TOTAL APPROPRIATION | 150,087 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

202-4614 Street Projects

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 24,009 | Engineering Tech. I | 0.25 | 12,004 |
| Overtime | 20,000 | Engineering Tech. I | 0.25 | 12,004 |
| Fringe Benefits | 32,373 | | | |
| | | Total Personnel | <u>0.50</u> | <u>24,009</u> |
| TOTAL | <u>76,381</u> | | | |
| | | Overtime | | <u>20,000</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 0 | FICA | | 3,367 |
| Internal Services | 2,740 | Healthcare Benefits - Active | | 6,822 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 368,000 | Pension | | 22,184 |
| Maintenance Fees | 2,250 | | | |
| Other Contracted Fees | 460,300 | Total Fringe Benefits | | <u>32,373</u> |
| TOTAL | <u>833,290</u> | | | |
| | | TOTAL | <u>0.50</u> | <u>76,381</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>909,671</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

202-4621 Traffic Engineering

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 115,259 | Traffic Foreman | 0.25 | 13,980 |
| Overtime | 9,725 | Traffic Electrician II | 0.30 | 15,790 |
| Fringe Benefits | 199,863 | Traffic Electrician I | 0.50 | 25,360 |
| | | Trans. Engr. Assistant | 0.40 | 19,241 |
| | | Traffic Mtce. Technician | 1.05 | 40,887 |
| TOTAL | 324,847 | | | |
| | | Total Personnel | 2.50 | 115,259 |
| OPERATING EXPENSES | | | | |
| Supplies | 44,500 | Overtime | | 9,725 |
| Internal Services | 9,919 | | | |
| Other Services | | FICA | | 9,959 |
| Professional Fees | 19,900 | Healthcare Benefits - Active | | 36,915 |
| Maintenance Fees | 87,214 | Healthcare Benefits - Retirees | | 41,319 |
| Other Contracted Fees | 22,837 | Pension | | 111,670 |
| TOTAL | 184,370 | Total Fringe Benefits | | 199,863 |
| CAPITAL OUTLAY | 17,600 | TOTAL | 2.50 | 324,847 |
| TOTAL | 17,600 | | | |
| TOTAL APPROPRIATION | 526,817 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

202-4650 Street Administration

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|-----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 16,333 | Director of Public Services | 0.05 | 4,612 |
| Overtime | 500 | Skilled Clerical (PT) | 0.70 | 11,721 |
| Fringe Benefits | 529,124 | | | |
| | | Total Personnel | <u>0.75</u> | <u>16,333</u> |
| TOTAL | <u>545,957</u> | | | |
| | | Overtime | | <u>500</u> |
| OPERATING EXPENSES | | | | |
| | | FICA | | 2,345 |
| Supplies | 1,045 | Healthcare Benefits - Active | | 2,654 |
| Internal Services | 117,375 | Healthcare Benefits - Retirees | | 521,631 |
| Other Services | | Pension | | 2,494 |
| Professional Fees | 2,000 | | | |
| Maintenance Fees | 1,940 | Total Fringe Benefits | | <u>529,124</u> |
| Other Contracted Fees | 38,628 | | | |
| TOTAL | <u>160,988</u> | TOTAL | <u>0.75</u> | <u>545,957</u> |
| CAPITAL OUTLAY | | | | |
| | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>706,945</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

202-4651 Routine Maintenance

| Allocation Plan | | Position Control | | |
|----------------------------|------------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 196,855 | Chief ROW Foreman | 0.15 | 9,635 |
| Overtime | 11,380 | ROW Foreman | 0.50 | 25,643 |
| Fringe Benefits | 313,691 | Heavy Equipment Operator | 1.25 | 64,848 |
| | | Tree Trimmer | 1.30 | 63,845 |
| TOTAL | 521,926 | Compost Site Operator | 0.25 | 21,911 |
| | | Groundskeeper (S) | 0.80 | 10,973 |
| OPERATING EXPENSES | | | | |
| | | Total Personnel | 4.25 | 196,855 |
| | | Overtime | | 11,380 |
| Supplies | 185,400 | | | |
| Internal Services | 10,720 | | | |
| Other Services | | FICA | | 16,009 |
| Professional Fees | 3,950 | Healthcare Benefits - Active | | 111,649 |
| Maintenance Fees | 359,544 | Healthcare Benefits - Retirees | | 32,503 |
| Other Contracted Fees | 0 | Pension | | 153,530 |
| TOTAL | 559,614 | Total Fringe Benefits | | 313,691 |
| CAPITAL OUTLAY | | | | |
| | 92,500 | TOTAL | 4.25 | 521,926 |
| TOTAL | 92,500 | | | |
| TOTAL APPROPRIATION | 1,174,040 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

202-4654 Bridge Maintenance

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 12,565 | Tree Trimmer | 0.20 | 12,565 |
| Overtime | 300 | | | |
| Fringe Benefits | 20,631 | Total Personnel | <u>0.20</u> | <u>12,565</u> |
| TOTAL | <u>33,496</u> | Overtime | | <u>300</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 0 | FICA | | 984 |
| Internal Services | 0 | Healthcare Benefits - Active | | 6,343 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension | | 13,304 |
| Maintenance Fees | 76,250 | Total Fringe Benefits | | <u>20,631</u> |
| Other Contracted Fees | 0 | | | |
| TOTAL | <u>76,250</u> | TOTAL | <u>0.20</u> | <u>33,496</u> |
| CAPITAL OUTLAY | | | | |
| | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>109,746</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

202-4655 Winter Maintenance

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 21,492 | Heavy Equipment Operator | 0.50 | 21,492 |
| Overtime | 22,000 | | | |
| Fringe Benefits | 45,529 | Total Personnel | <u>0.50</u> | <u>21,492</u> |
| TOTAL | <u>89,021</u> | Overtime | | <u>22,000</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 114,000 | FICA | | 3,327 |
| Internal Services | 4,452 | Healthcare Benefits - Active | | 19,973 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension | | 22,229 |
| Maintenance Fees | 0 | Total Fringe Benefits | | <u>45,529</u> |
| Other Contracted Fees | 0 | | | |
| TOTAL | <u>118,452</u> | TOTAL | <u>0.50</u> | <u>89,021</u> |
| CAPITAL OUTLAY | | | | |
| | 25,000 | | | |
| TOTAL | <u>25,000</u> | | | |
| TOTAL APPROPRIATION | <u><u>232,473</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

202-4690 State Trunkline

| Allocation Plan | | Position Control | | |
|----------------------------|-----------------------------|--------------------------------|-------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 9,595 | Traffic Mtce. Technician I | 0.25 | 9,595 |
| Overtime | 2,500 | | | |
| Fringe Benefits | 15,384 | Total Personnel | <u>0.25</u> | <u>9,595</u> |
| TOTAL | <u>27,479</u> | Overtime | | <u>2,500</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 2,500 | FICA | | 925 |
| Internal Services | 0 | Healthcare Benefits - Active | | 3,367 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension | | 11,092 |
| Maintenance Fees | 0 | Total Fringe Benefits | | <u>15,384</u> |
| Other Contracted Fees | 0 | | | |
| TOTAL | <u>2,500</u> | TOTAL | <u>0.25</u> | <u>27,479</u> |
| CAPITAL OUTLAY | | | | |
| | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>29,979</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

202-4691 State Routine Maintenance

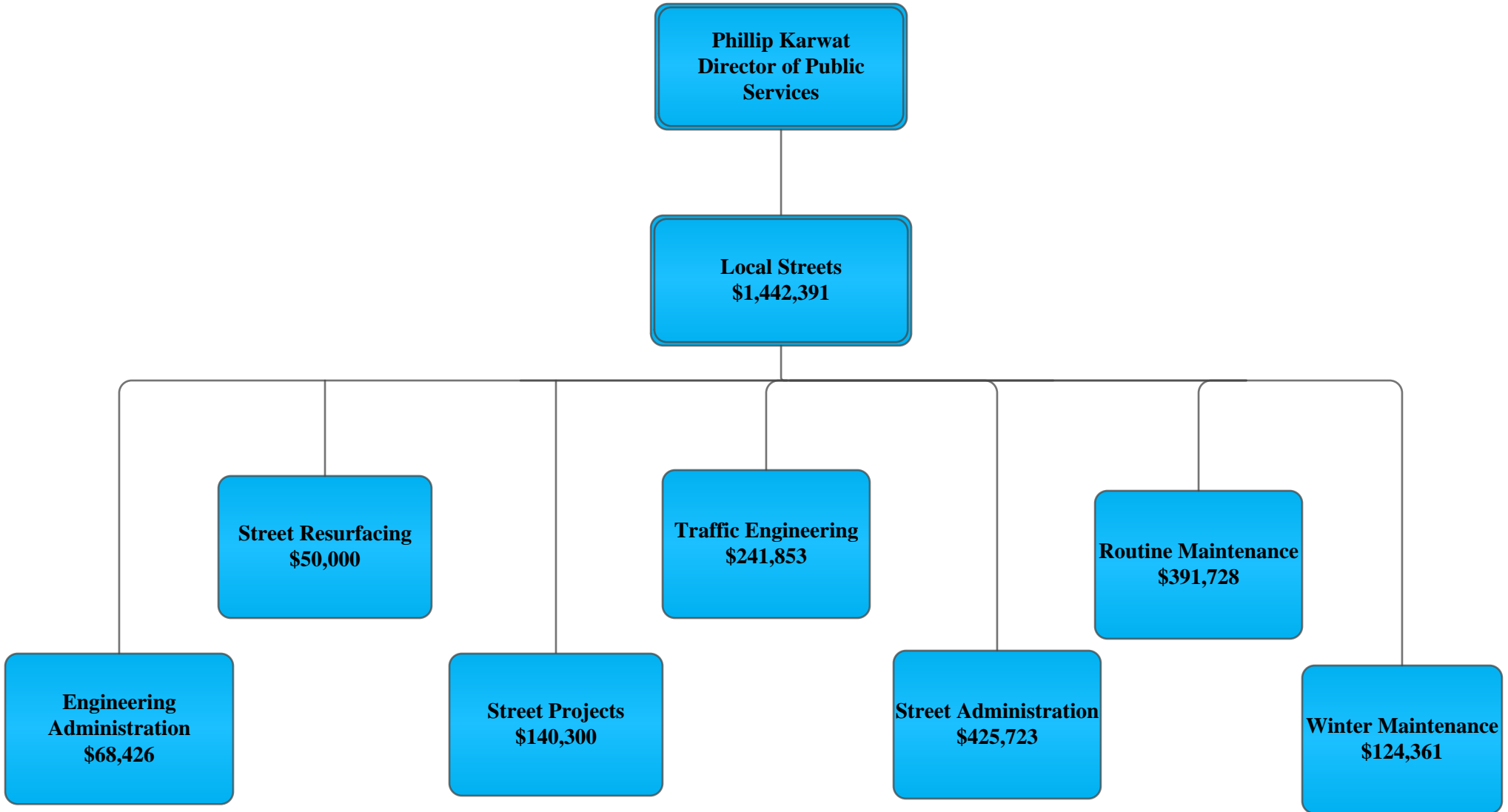
| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 49,046 | Chief ROW Foreman | 0.15 | 9,635 |
| Overtime | 4,000 | ROW Foreman | 0.35 | 17,950 |
| Fringe Benefits | 111,924 | Tree Trimmer | 0.50 | 21,461 |
| TOTAL | 164,970 | Total Personnel | 1.00 | 49,046 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 4,000 |
| Supplies | 5,000 | | | |
| Internal Services | 18,105 | FICA | | 4,137 |
| Other Services | | Healthcare Benefits - Active | | 63,056 |
| Professional Fees | 0 | Healthcare Benefits - Retirees | | 0 |
| Maintenance Fees | 0 | Pension | | 44,731 |
| Other Contracted Fees | 0 | | | |
| TOTAL | 23,105 | Total Fringe Benefits | | 111,924 |
| | | TOTAL | 1.00 | 164,970 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 188,075 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

202-4692 State Winter Maintenance

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|-----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 60,604 | Chief ROW Foreman | 0.15 | 9,635 |
| Overtime | 15,000 | Tree Trimmer | 1.20 | 50,969 |
| Fringe Benefits | 90,212 | | | |
| | | Total Personnel | <u>1.35</u> | <u>60,604</u> |
| TOTAL | <u>165,816</u> | | | |
| | | Overtime | | <u>15,000</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 109,500 | FICA | | 5,939 |
| Internal Services | 1,035 | Healthcare Benefits - Active | | 24,378 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension | | 59,895 |
| Maintenance Fees | 0 | | | |
| Other Contracted Fees | 0 | Total Fringe Benefits | | <u>90,212</u> |
| TOTAL | <u>110,535</u> | | | |
| | | TOTAL | <u>1.35</u> | <u>165,816</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>276,351</u></u> | | | |

CITY OF SAGINAW LOCAL STREETS FUND



LOCAL STREETS FUND (203)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET

Local Streets Funds receives allocation of State collected gasoline taxes and license fees to be used for the maintenance, repair, and construction of local streets and bridges within the City. The Municipal Street Fund functions as an inventory account for street maintenance materials. These materials are reallocated to the Major and Local Streets Funds upon completion of construction.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|-------------------------|-----------------------------|-------------------------|
| STATE REVENUE | 961,166 | ENGINEERING ADMIN. | 68,426 |
| INTEREST AND RENTS | 10 | STREET RESURFACING | 50,000 |
| OTHER REVENUES | 500 | STREET PROJECTS | 140,300 |
| USE OF FUND EQUITY | 301,965 | TRAFFIC ENGINEERING | 241,853 |
| TRANSFERS | 178,750 | STREET ADMINISTRATION | 425,723 |
| | | ROUTINE MAINTENANCE | 391,728 |
| | | WINTER MAINTENANCE | 124,361 |
| TOTAL RESOURCES | <u>1,442,391</u> | TOTAL APPROPRIATIONS | <u>1,442,391</u> |

LOCAL STREETS FUND

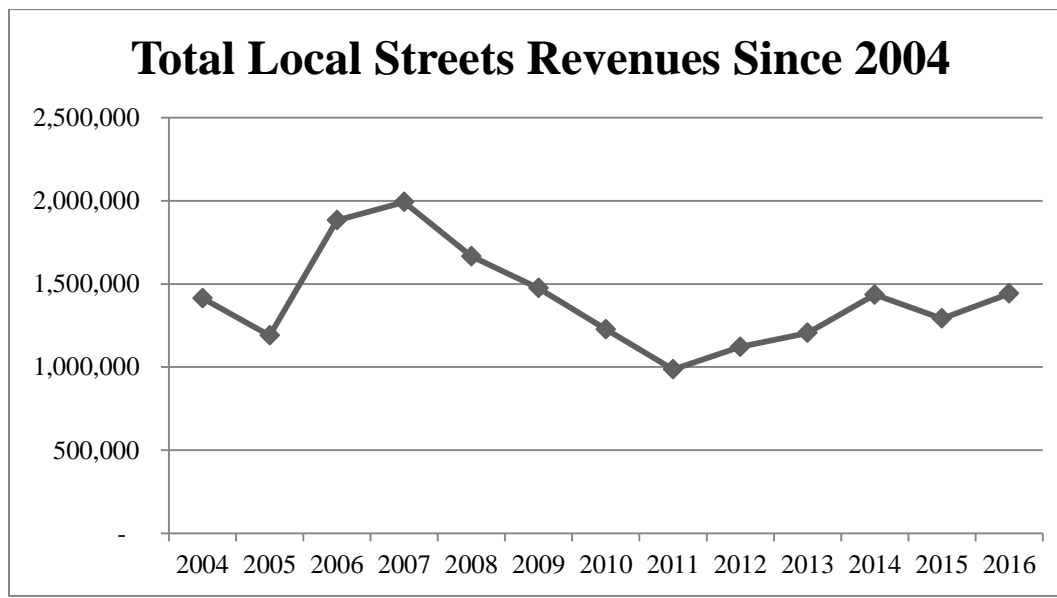
REVENUE BUDGET SUMMARY

The Local Streets Fund receives an allocation of State collected gasoline taxes and license fees to be used for the maintenance, repair, and construction of local streets and bridges within the City. The major revenue source for this fund is “State Revenue Sharing”, which is \$961,166 in FY 2016. This source of revenue increased by approximately 1.18% or \$11,166 from FY 2015 Approved Budget. The Local Streets Fund increased by \$151,038 or 11.70% due to a slight increase in direct Act 51 monies and the addition of \$301,965 in Use of Fund Equity. The transfer from the Major Streets fund was reduced by \$160,203. Other sources of revenue for this fund includes: interest on investments, special assessments, surplus receipts, and reimbursement.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Proposed |
|----------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| State Revenue Sharing | 940,197 | 934,470 | 1,100,810 | 950,000 | 1,021,854 | 986,009 | 961,166 |
| Interest and Rents | 103 | 1 | (197) | 1,400 | 1,400 | (98) | 10 |
| Other Revenues | 3,620 | 5,530 | 455 | 1,000 | 1,000 | 324 | 500 |
| Use of Fund Equity | 0 | 0 | 0 | 0 | 8,629 | 0 | 301,965 |
| Transfers from Other Funds | 177,846 | 265,188 | 333,760 | 338,953 | 338,953 | 338,953 | 178,750 |
| Total Revenues | 1,121,766 | 1,205,189 | 1,434,828 | 1,291,353 | 1,371,836 | 1,325,188 | 1,442,391 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2013 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. The revenue trend above illustrates two significant peaks in revenue (2004 and 2006). There has been a gradual decline in revenues since 2007. During the peak periods, there were large transfers from the Major Streets Fund. The two periods of drastic decline in revenues coincide with little to no transfers from the Major Streets Fund. Since 2007, there have been steady decreases in State Shared Revenues. FY 2016 will see an 11.70% increase due to a slight rise in State Shared Revenue and the Use of Fund Equity in the amount of \$301,965.

DETAIL REVENUES ANALYSIS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Proposed |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Gas and Weight Tax | 940,197 | 934,470 | 1,100,810 | 950,000 | 950,000 | 986,009 | 961,166 |
| State Grants | 0 | 0 | 0 | 0 | 71,854 | 0 | 0 |
| Materials and Services | 1,604 | 33 | 66 | 0 | 0 | 0 | 0 |
| Interest on Investments | 100 | 1 | (201) | 700 | 700 | (99) | 0 |
| Interest on Spec. Assmts | 3 | 0 | 4 | 700 | 700 | 1 | 10 |
| Special Assessments | 488 | 420 | 389 | 1,000 | 1,000 | 324 | 500 |
| Surplus Receipts | 12 | 0 | 0 | 0 | 0 | 0 | 0 |
| Reimbursement | 1,516 | 5,077 | 0 | 0 | 0 | 0 | 0 |
| Use of Fund Equity | 0 | 0 | 0 | 0 | 8,629 | 338,953 | 301,965 |
| Transfer from Other Funds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Major Street Fund | 177,846 | 265,188 | 333,760 | 338,953 | 338,953 | 0 | 178,750 |
| Totals | 1,121,766 | 1,205,189 | 1,434,828 | 1,291,353 | 1,371,836 | 1,325,188 | 1,442,391 |

EXPENDITURE BUDGET SUMMARY

The total Local Streets Fund expenditures is \$1,442,391 for FY 2016. *Personnel Services* increased by approximately \$6,116 or 0.07%. The overall Local Streets complement has decreased by a net total .25 positions from the FY 2015 Approved Budget. In FY 2015/16, the City is required to contribute -7% less in its MERS Pension obligation due to a re-amortization of the liability payments. Retiree healthcare cost has impacted the fund as well. Most other fringe benefit rates are staying consistent with FY 2014/15 levels. The City is also budgeting for the normal contractual step and longevity increases. Active healthcare costs have also increased and include the 2016 benefit rates as well as the Patient Protection and Affordable Care Act Taxes and Fees. *(The personnel complement changes are listed in detail under Summary of Positions)*. *Operating Expenses* is \$523,223, which represents an increase of 37.40% from the FY 2015 Approved Budget. This is due to the resurfacing of 19th Street, paving of Gabriel Road, and multi-use trails along Gabriel Road and Maple Street. There is \$2,500 in *Capital Outlay* budgeted for FY 2016. This is for the purchase radios for recently purchased equipment, split between Major and Local Streets. There will be no *miscellaneous* expenditure.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Proposed |
|---------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 4612 Engineering Administration | 63,336 | 90,760 | 49,348 | 78,087 | 77,346 | 67,792 | 68,426 |
| 4613 Street Resurfacing | 0 | 0 | 16210 | 0 | 741 | 741 | 50,000 |
| 4614 Street Projects | 0 | 0 | 0 | 26,400 | 26,400 | 26,400 | 140,300 |
| 4621 Traffic Engineering | 215,064 | 225,731 | 203,468 | 251,789 | 253,334 | 223,232 | 241,853 |
| 4650 Street Administration | 460,810 | 361,759 | 391,746 | 437,711 | 439,138 | 424,703 | 425,723 |
| 4651 Routine Maintenance | 312,268 | 322,989 | 291,192 | 312,744 | 390,255 | 320,327 | 391,728 |
| 4655 Winter Maintenance | 74,040 | 87,306 | 123,563 | 184,622 | 184,622 | 136,174 | 124,361 |
| 9660 Transfers | 8,401 | 0 | 0 | 0 | 0 | 0 | 0 |
| Totals | 1,154,029 | 1,088,545 | 1,075,525 | 1,291,353 | 1,371,836 | 1,199,369 | 1,442,391 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Proposed |
| Personnel Services | 823,575 | 762,022 | 734,709 | 910,552 | 910,552 | 866,028 | 916,668 |
| Operating Expenses | 322,053 | 326,523 | 340,816 | 380,801 | 461,284 | 333,341 | 523,223 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 2,500 |
| Miscellaneous | 8,401 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 1,154,029 | 1,088,545 | 1,075,525 | 1,291,353 | 1,371,836 | 1,199,369 | 1,442,391 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Proposed |
| 4612 Engineering Administration | 0.88 | 0.43 | 0.43 | 0.56 | 0.56 | 0.56 | 0.56 |
| 4621 Traffic Engineering | 1.15 | 1.60 | 1.60 | 1.60 | 1.60 | 1.60 | 1.60 |
| 4650 Street Administration | 0.20 | 0.43 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| 4651 Routine Maintenance | 3.40 | 5.05 | 4.20 | 3.30 | 3.30 | 3.30 | 3.55 |
| 4655 Winter Maintenance | 0.75 | 0.75 | 0.75 | 1.00 | 1.00 | 1.00 | 0.50 |
| Total Positions | 6.38 | 8.26 | 7.28 | 6.76 | 6.76 | 6.76 | 6.51 |

The total Local Streets’ personnel complement will be 6.51 FTE for FY 2016. In Routine Maintenance, .25 of a Heavy Equipment Operator will be reallocated to this division from the Winter Maintenance division. A total .50 of a Heavy Equipment Operator was reallocated out of Winter Maintenance. The additional .25 was reallocated to other funds.

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/16 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

203-4612 Engineering Administration

| Allocation Plan | | Position Control | | |
|----------------------------|---------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 34,789 | City Engineer | 0.15 | 12,342 |
| Overtime | 0 | Asst. City Engineer | 0.13 | 8,240 |
| Fringe Benefits | 33,637 | Engineering Office Supervisor | 0.13 | 7,848 |
| | | Administrative Professional | 0.15 | 6,359 |
| TOTAL | 68,426 | Total Personnel | 0.56 | 34,789 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 0 |
| Supplies | 0 | | | |
| Internal Services | 0 | | | |
| Other Services | | FICA | | 2,719 |
| Professional Fees | 0 | Healthcare Benefits - Active | | 5,193 |
| Maintenance Fees | 0 | Healthcare Benefits - Retirees | | 0 |
| Other Contracted Fees | 0 | Pension | | 25,725 |
| TOTAL | 0 | Total Fringe Benefits | | 33,637 |
| CAPITAL OUTLAY | 0 | TOTAL | 0.56 | 68,426 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 68,426 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

203-4621 Traffic Engineering

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 70,197 | Traffic Foreman | 0.25 | 13,980 |
| Overtime | 2,995 | Tran. Engineering Assist. | 0.40 | 19,241 |
| Fringe Benefits | 108,096 | Traffic Maint. Tech. II | 0.35 | 13,056 |
| | | Traffic Maint. Tech. I | 0.60 | 23,920 |
| TOTAL | 181,288 | Total Personnel | 1.60 | 70,197 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 2,995 |
| Supplies | 24,900 | | | |
| Internal Services | 4,951 | | | |
| Other Services | | FICA | | 5,751 |
| Professional Fees | 15,357 | Healthcare Benefits - Active | | 24,102 |
| Maintenance Fees | 13,907 | Healthcare Benefits - Retirees | | 7,223 |
| Other Contracted Fees | 1,450 | Pension | | 71,020 |
| TOTAL | 60,565 | Total Fringe Benefits | | 108,096 |
| CAPITAL OUTLAY | 0 | TOTAL | 1.60 | 181,288 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 241,853 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

203-4650 Street Administration

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|-----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 5,023 | Skilled Clerical I (PT) | 0.30 | 5,023 |
| Overtime | 200 | | | |
| Fringe Benefits | 287,153 | Total Personnel | <u>0.30</u> | <u>5,023</u> |
| TOTAL | <u>292,376</u> | Overtime | | <u>200</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 100 | FICA | | 463 |
| Internal Services | 117,231 | Healthcare Benefits - Active | | 0 |
| Other Services | | Healthcare Benefits - Retirees | | 286,690 |
| Professional Fees | 14,516 | Pension | | 0 |
| Maintenance Fees | 1,500 | Total Fringe Benefits | | <u>287,153</u> |
| Other Contracted Fees | 0 | | | |
| TOTAL | <u>133,347</u> | TOTAL | <u>0.30</u> | <u>292,376</u> |
| CAPITAL OUTLAY | | | | |
| | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>425,723</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

203-4651 Routine Maintenance

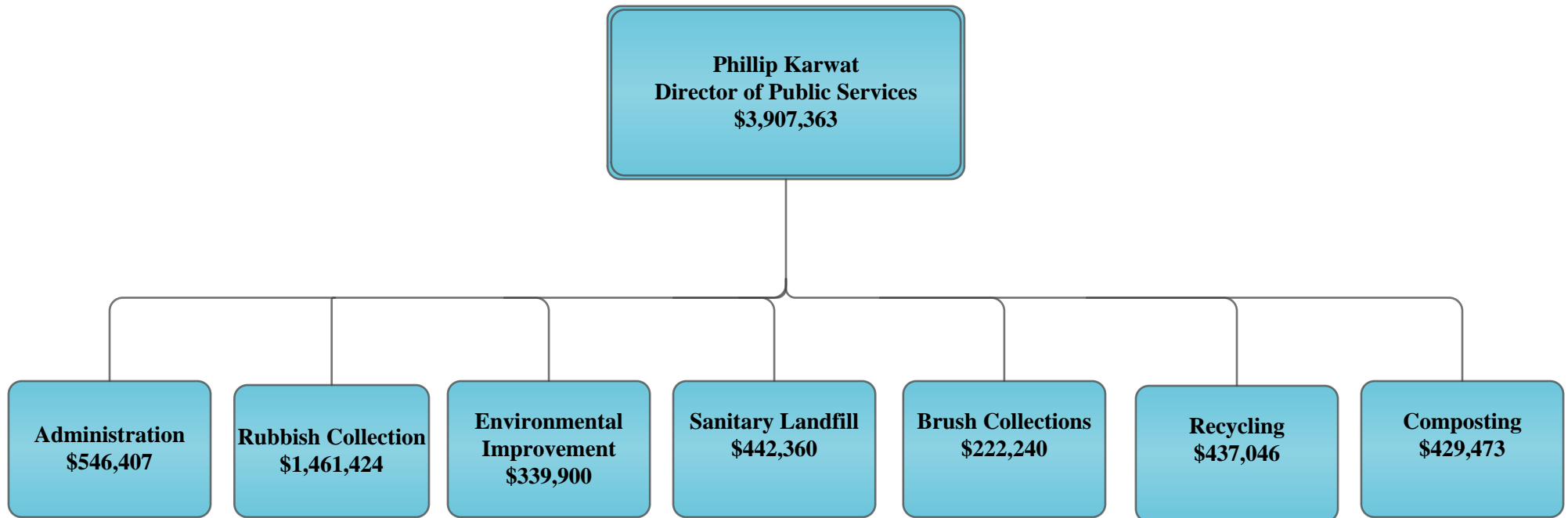
| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 119,401 | Chief ROW Foreman | 0.25 | 16,059 |
| Overtime | 7,500 | Heavy Equip. Operator | 1.50 | 64,848 |
| Fringe Benefits | 167,268 | Groundskeeper (S) | 1.80 | 38,495 |
| TOTAL | 294,169 | Total Personnel | 3.55 | 119,401 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 7,500 |
| Supplies | 31,500 | | | |
| Internal Services | 7,661 | FICA | | 9,840 |
| Other Services | | Healthcare Benefits - Active | | 54,477 |
| Professional Fees | 1,000 | Healthcare Benefits - Retirees | | 25,280 |
| Maintenance Fees | 57,398 | Pension | | 77,671 |
| Other Contracted Fees | 0 | Total Fringe Benefits | | 167,268 |
| TOTAL | 97,559 | | | |
| | | TOTAL | 3.55 | 294,169 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 391,728 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

203-4655 Winter Maintenance

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|-----------------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 21,492 | Heavy Equip. Operator | 0.50 | 21,492 |
| Overtime | 14,000 | | | |
| Fringe Benefits | 44,917 | Total Personnel | <u>0.50</u> | <u>21,492</u> |
| TOTAL | <u>80,409</u> | Overtime | | <u>14,000</u> |
| OPERATING EXPENSES | | | | |
| | | FICA | | 2,715 |
| Supplies | 39,000 | Healthcare Benefits - Active | | 19,973 |
| Internal Services | 4,452 | Healthcare Benefits - Retirees | | 0 |
| Other Services | | Pension | | 22,229 |
| Professional Fees | 0 | Total Fringe Benefits | | <u>44,917</u> |
| Maintenance Fees | 0 | | | |
| Other Contracted Fees | 500 | | | |
| TOTAL | <u>43,952</u> | TOTAL | <u><u>0.50</u></u> | <u><u>80,409</u></u> |
| CAPITAL OUTLAY | | | | |
| | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>124,361</u></u> | | | |

CITY OF SAGINAW RUBBISH COLLECTION FUND



In FY 2016, the Rubbish Collection Fund has funds budgeted for Debt Service of \$28,513.

**RUBBISH COLLECTIONS (226)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

The Rubbish Collection Fund is considered to be a Special Revenue Fund. This fund accounts for household rubbish fees and composting fees. It also records the expenditures for rubbish collection, hauling and disposal, recycling, composting and trash pickup.

| RESOURCES | | APPROPRIATIONS | |
|----------------------------|--------------------------------|--------------------------------------|--------------------------------|
| PROPERTY TAXES | (36,596) | ADMINISTRATION | 546,407 |
| SERVICES AND SALES | 590 | RUBBISH COLLECTIONS | 1,461,424 |
| CHARGE FOR SERVICES | 3,660,300 | ENVIRONMENTAL IMPROVEMENT | 339,900 |
| INTEREST AND RENTS | 38,000 | SANITARY LANDFILL | 442,360 |
| OTHER REVENUES | 245,069 | BRUSH COLLECTIONS | 222,240 |
| | | RECYCLING | 437,046 |
| | | COMPOSTING | 429,473 |
| | | DEBT SERVICE | 28,513 |
| TOTAL RESOURCES | <u><u>3,907,363</u></u> | TOTAL APPROPRIATIONS | <u><u>3,907,363</u></u> |

RUBBISH COLLECTION FUND

REVENUE BUDGET SUMMARY

Prior to the 2011/12 Budget, the City of Saginaw, under the authority of State law was able to levy a special property tax earmarked to support the cost of operating a weekly rubbish collection and disposal services. This amounted to 2.9532 mills on real and personal property. Besides having the ability to levy 2.9532 mills, the city also assessed a \$50.00 household rubbish fee, which was set by council approval.

In FY 2012, the City of Saginaw’s primary source of revenues for the Rubbish Collection Fund was changed from a 2.9532 mill levy on real and personnel property plus the \$50.00 household rubbish fee to a \$165 flat fee per household unit, at the approval of council. With this change in fee structure, the City provided limited recycling services and through this change gave the City the ability to spread the cost equitably to citizens and businesses.

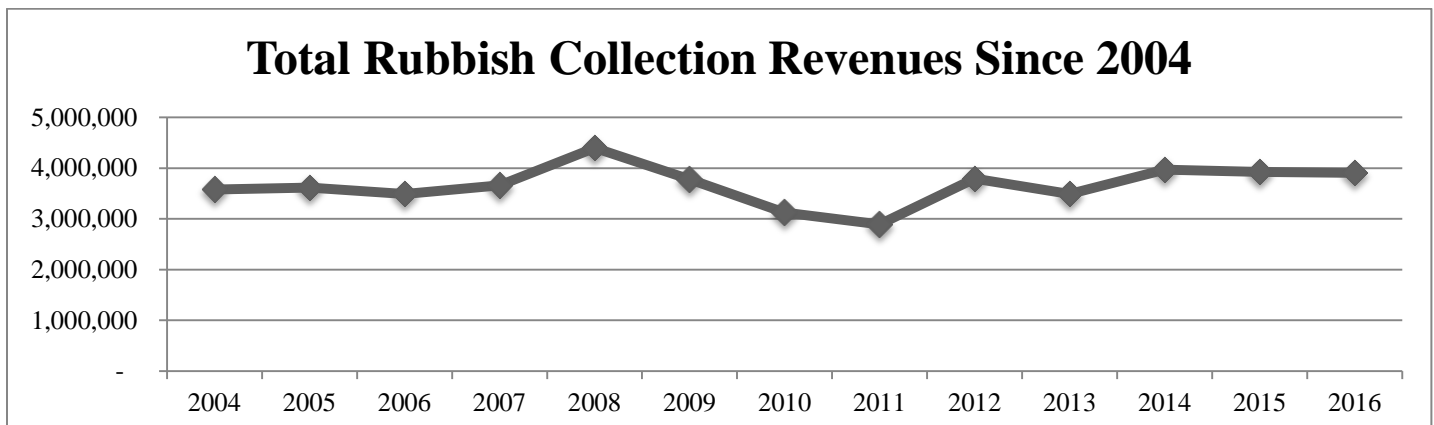
In 2013/2014, the household rubbish fee was increased by \$10 from \$165 to \$175 per household unit. This increase in fee equated to an additional \$145,585 increase. This increase was necessary due to the ever increasing cost for services and the continual decline in household count.

The 2015/2016 Budget for the Rubbish Collection Fund is \$3,907,363, which is a decrease of -.42% from the FY 2015 approved budgeted levels. This reduction is realized in the revenues for household unit charges. This is due to the continual decline in the household unit count. Also, the city decreased the revenues to be collected for the trash removal fee. In review of the budgeted line item, these revenues have not been realized in its entirety for the last four to five years. Therefore, it has been budgeted at a realistic level. To offset the decline in these revenues is an increase to abandoned vehicles and PILOT revenues.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Property Taxes | 13,500 | (200,374) | (64,243) | (65,249) | (65,249) | (108,281) | (36,006) |
| Services - Sales | 6,551 | 884 | 1,970 | 140 | 2,379 | 2,527 | 1,640 |
| Charge for Services | 3,737,593 | 3,596,681 | 3,823,782 | 3,720,050 | 3,731,282 | 3,873,074 | 3,660,300 |
| Interest and Rents | 20,078 | 39,933 | 68,978 | 38,000 | 38,000 | 67,506 | 38,000 |
| Other Revenues | 14,520 | 50,312 | 141,997 | 230,826 | 484,918 | 1,833,484 | 243,429 |
| Total Revenues | 3,792,242 | 3,487,436 | 3,972,484 | 3,923,767 | 4,191,330 | 5,668,310 | 3,907,363 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004-FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. Rubbish Collection revenues have been steady from fiscal year 2003 – 2006, however, in fiscal years 2007 and 2008 revenues spiked due to an adjustment to the household rubbish fees for unrecognized/deferred revenues. These deferred monies are considered to be a one-time revenue source, which resulted in a decline in revenues for fiscal years 2009 and 2010. In FY 2011, there appears to be a continual decline in revenues due to the decline in City property taxes collected. By 2012, the City switched from a system that was strictly reliant on property taxes to a flat fee which offset the loss of property tax revenues. From FY 2012 and FY 2013, the fund recorded a loss in the level of revenues due to the decrease in the revenue resources based on actual usage of the system and the appropriation of fund equity. In FY 2014, the City introduced a \$10 increase to the household rubbish fee in order to continue to provide rubbish collection services as well as an increase to the Compost Site Dumping Fee, which has led the revenues to reach \$4,006,140. For FY 2016 revenues still reflect a decline due to the decrease in fund reserves appropriated along with decreases in other source of revenues.

DETAIL REVENUES ANALYSIS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Real Property | 2,947 | 0 | 2,947 | 0 | 0 | 0 | 2,947 |
| Personal Property | 57 | 57 | 57 | 0 | 0 | 0 | 57 |
| Personal Property - DPPT | 8,746 | 3,609 | 5,484 | 0 | 0 | 3,112 | 400 |
| Property Taxes - Chargeback | (2,388) | (208,419) | (72,731) | (65,249) | (65,249) | (111,193) | (40,000) |
| Chargebacks - Trash Removal | 0 | 0 | 0 | 0 | 0 | (200) | 0 |
| PILOT - Housing Com | 4,138 | 590 | (590) | 0 | 0 | 0 | 590 |
| Abandoned Vehicles | 0 | 0 | 1,631 | 0 | 562 | 702 | 1,500 |
| Sale of Junk | 140 | 69 | 67 | 140 | 1,585 | 1,585 | 140 |
| Sale of Recycling Bins | 6,411 | 815 | 272 | 0 | 232 | 240 | 0 |
| Household Rubbish Fees | 3,495,375 | 3,403,109 | 3,567,098 | 3,417,050 | 3,417,050 | 3,577,785 | 3,387,300 |
| Trash Removal | 291 | 7,425 | 4,357 | 35,000 | 46,232 | 59,857 | 5,000 |
| Compost Stie Dump Fees | 241,927 | 186,147 | 252,917 | 268,000 | 268,000 | 235,431 | 268,000 |
| Interest on Investments | (1,243) | 549 | (47) | 2,500 | 2,500 | (80) | 2,500 |
| Interest on Spec Asmts | 21,321 | 39,383 | 34,862 | 500 | 500 | 0 | 500 |
| Penalties on Rubbish Fees | 0 | 0 | 34,163 | 35,000 | 35,000 | 67,586 | 35,000 |
| Sale of Property Items | 0 | 7,130 | 0 | 0 | 0 | 0 | 0 |
| Installment Contract Proceeds | 0 | 0 | 182,191 | 0 | 238,082 | 59,640 | 0 |
| Special Assessments | 14,358 | 43,182 | (45,121) | 20,000 | 20,000 | 1,773,844 | 20,000 |
| Reimbursement | 162 | 0 | 4,927 | 0 | 0 | 0 | 0 |
| Use of Fund Equity | 0 | 0 | 0 | 210,826 | 226,836 | 0 | 223,429 |
| Totals | 3,792,242 | 3,483,646 | 3,972,484 | 3,923,767 | 4,191,330 | 5,668,310 | 3,907,363 |

RUBBISH COLLECTION FUND

EXPENDITURE BUDGET SUMMARY

The total Rubbish Collection Fund is \$3,907,363 for FY 2015/2016. This is a \$16,404, or -.42% reduction from the approved FY 2015 budgeted level. The cost of *Personnel Services* is 12.39% less than the FY 2015 budgeted level. This decrease is due to the reallocation of a net 1.3 FTE to the Major Street Funds. (*The personnel complement changes are listed in detail under Summary of Positions.*) Furthermore, the city re-amortized the MERS Pension Obligation, which resulted in a savings to all funds. To offset these reductions are increases to the overtime budgets for the Rubbish Collection and Composting divisions. *Operating Expenses* increases by a net \$80,445, or 2.60%, from the FY 2015 budget. In the Rubbish Collections division, the city realized an increase in the MMWA rates. This rate begins in January 2016. The Environmental Improvement division reflects an increase due to increases to the printing for the issuance of tickets and to the fleet charge. Similar to the Rubbish Collection division, the Recycling division realizes higher than expected budget due to the change in the MMWA rates. No monies were budgeted for *Capital Outlay*. *Category of Miscellaneous* is \$28,513 in FY 2016. The city continues to make payments on an installment contracts for the purchase of a loader and two plow trucks. These payments will continue through 2024.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 4581 Rubbish Administration | 504,230 | 493,311 | 507,886 | 552,339 | 553,996 | 525,620 | 546,407 |
| 4582 Rubbish Collections | 1,512,712 | 1,393,781 | 1,287,143 | 1,335,027 | 1,350,051 | 1,181,293 | 1,461,424 |
| 4583 Environmental Improvement | 271,370 | 197,873 | 260,870 | 320,025 | 325,790 | 275,011 | 339,900 |
| 4584 Sanitary Landfill | 468,340 | 410,055 | 405,055 | 512,903 | 512,903 | 371,054 | 442,360 |
| 4585 Brush Collections | 107,347 | 205,862 | 215,233 | 276,180 | 410,566 | 397,270 | 222,240 |
| 4586 Recycling | 101,125 | 401,193 | 382,982 | 419,729 | 419,729 | 364,970 | 437,046 |
| 4587 Composting | 453,605 | 433,953 | 443,347 | 479,982 | 590,713 | 536,753 | 429,473 |
| 4590 Debt Services | 0 | 0 | 1,950 | 27,582 | 27,582 | 21,360 | 28,513 |
| 9660 Transfer | 5,359 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 3,424,088 | 3,536,028 | 3,504,466 | 3,923,767 | 4,191,330 | 3,673,330 | 3,907,363 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 641,209 | 697,696 | 778,258 | 886,857 | 903,997 | 844,329 | 789,077 |
| Operating Expenses | 2,777,520 | 2,838,989 | 2,726,158 | 3,009,328 | 3,020,769 | 2,568,180 | 3,089,773 |
| Capital Outlay | 0 | 657 | 0 | 0 | 238,982 | 239,461 | 0 |
| Miscellaneous | 5,359 | 0 | 0 | 27,582 | 27,582 | 21,360 | 28,513 |
| Total Expenditures | 3,424,088 | 3,537,342 | 3,504,416 | 3,923,767 | 4,191,330 | 3,673,330 | 3,907,363 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|--------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 4581 Rubbish Administration | 0.85 | 1.10 | 1.60 | 1.72 | 1.72 | 1.72 | 1.47 |
| 4582 Rubbish Collections | 1.00 | 0.90 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4583 Environmental Improvement | 1.00 | 1.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.10 |
| 4585 Brush Collections | 0.00 | 1.20 | 1.45 | 1.45 | 1.45 | 1.45 | 1.00 |
| 4587 Composting | 2.00 | 2.50 | 2.50 | 2.50 | 2.50 | 2.50 | 1.80 |
| Total Positions | 4.85 | 6.70 | 10.55 | 10.67 | 10.67 | 10.67 | 9.37 |

The total Rubbish Collection Fund personnel complement for FY 2016 is 9.37 FTE. This is a net reduction of 1.30 FTE. These changes are described as follows:

- In the Rubbish Administration division, the personnel complement decrease .25 positions. This reduction is due to a reallocation of the following positions: .15 of the ROW Foreman, Streets and .20 of the Skilled Clerical I (PT) to various divisions within Major Streets Fund. To offset this reduction in the division is a .10 increase of the Chief ROW Foreman.
- The Environmental Improvement division increases by .10 of a position for the addition of the Deputy Chief Inspector from the General Fund’s Inspections and Neighborhood Services – Inspections Division.
- The Brush Collections division decreases by .45 of a position. This is due to the reallocation of .45 of the Tree Trimmers to various divisions within the Major Streets Fund.
- Finally, the Composting division decreases .70 of a position. This is represented by the reallocation of .25 of the Compost Site Operator and .20 of the Skilled Clerical I (PT) to the Major Streets Fund – Routine Maintenance and Street Administration divisions, respectfully.


Performance Measures/Metrics: Rubbish Collection Fund:


Rubbish Collection – (summary of services)

The Rubbish Collection Division plans, coordinates and supervises solid waste collection and disposal. In addition, it promotes healthy neighborhood environments through weekly residential rubbish collection throughout the City. Provide seasonal citywide curbside collection of non-commercially cut brush and yard waste. This Division operates the convenience station for City residents on the 2nd Saturday of every month. This division provides annual leaf collection services to city residents. Provides collection and composting of yard waste collected from city residents and accepts yard waste from other members of the Mid-Michigan Waste Authority.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|-------------------------|---------------------------|-------------------------------|-------------------------------|-------------------------------|
| % of monthly brush collection completed on time | 85% | 73% | 85% | 85% | 85% |
| Compost Site Compost sold (cyds) | 2,500 | 8,226.50 | 2,500 | 2,500 | 2,500 |
| % of time convenience station open monthly | 100% | 100% | 100% | 100% | 100% |

Explanation of variances:

 The key performance indicator of “% of monthly brush collection completed on time” reflects to be mostly achieved or 85.88% of the FY 2015 goals. This is due to equipment failure.

 The key performance indicator of “Compost site Compost sold (cyds)” reflects to exceed the goal of 2,500. This was exceeded because unscreened compost was sold at a reduced rate to a company that brought their own screener to the site. This was done this year in order to reduce the amount of compost on site to avoid MDEQ fines.

Environmental Improvement – (summary of services)

The Environmental Improvement Division investigates complaints regarding trash and debris, inoperable vehicles, and other nuisance complaints in yards, removes trash, and bill property owners if necessary.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Remove debris from residential property | 600 tons | <i>600 tons</i> | 600 tons | 600 tons | 600 tons |

The following “Expenditure Detail” pages will outline the total amounts allocated in each division for FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How To Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

226-4581 Rubbish Collection Administration

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 65,622 | Director of Public Services | 0.10 | 9,723 |
| Overtime | 0 | City Engineer | 0.10 | 8,228 |
| Fringe Benefits | 157,158 | Assistant City Engineer | 0.12 | 7,606 |
| | | Chief ROW Foreman | 0.30 | 20,651 |
| | | ROW Foreman, Streets | 0.15 | 7,693 |
| | | Skilled Clerical I (PT) | 0.70 | 11,721 |
| TOTAL | 222,780 | | | |
| OPERATING EXPENSES | | Total Personnel | 1.47 | 65,622 |
| Supplies | 2,002 | | | |
| Internal Services | 172,927 | Overtime | | 0 |
| Other Services | | | | |
| Professional Fees | 148,638 | | | |
| Maintenance Fees | 60 | FICA | | 5,645 |
| Other Contracted Fees | 0 | Healthcare Benefits - Active | | 14,494 |
| | | Healthcare Benefits - Retirees | | 101,510 |
| | | Pension | | 35,509 |
| TOTAL | 323,627 | | | |
| CAPITAL OUTLAY | | Total Fringe Benefits | | 157,158 |
| | 0 | | | |
| TOTAL | 0 | TOTAL | 1.47 | 222,780 |
| TOTAL APPROPRIATION | | | | |
| | 546,407 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

226-4582 Rubbish Collection

| Allocation Plan | | Position Control | | |
|----------------------------|------------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 0 | | | |
| Overtime | 10,000 | | | |
| Fringe Benefits | 765 | | | |
| TOTAL | 10,765 | Total Personnel | 0.00 | 0 |
| OPERATING EXPENSES | | Overtime | | 10,000 |
| Supplies | 0 | | | |
| Internal Services | 0 | FICA | | 765 |
| Other Services | | Healthcare Benefits - Active | | 0 |
| Professional Fees | 1,398,485 | Healthcare Benefits - Retirees | | 0 |
| Maintenance Fees | 52,174 | Pension | | 0 |
| Other Contracted Fees | 0 | | | |
| TOTAL | 1,450,659 | Total Fringe Benefits | | 765 |
| | | TOTAL | 0.00 | 10,765 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 1,461,424 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

226-4583 Environmental Improvement

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 117,148 | Deputy Chief Inspector | 0.10 | 5,416 |
| Overtime | 0 | Environ. Support Specialist | 1.00 | 32,744 |
| Fringe Benefits | 120,082 | Skilled Labor II (PT) | 4.00 | 78,988 |
| TOTAL | 237,230 | Total Personnel | 5.10 | 117,148 |
| OPERATING EXPENSES | | Overtime | | 0 |
| Supplies | 30,350 | FICA | | 9,153 |
| Internal Services | 8,531 | Healthcare Benefits - Active | | 17,224 |
| Other Services | | Healthcare Benefits - Retirees | | 45,835 |
| Professional Fees | 0 | Pension | | 47,870 |
| Maintenance Fees | 62,744 | Total Fringe Benefits | | 120,082 |
| Other Contracted Fees | 1,045 | | | |
| TOTAL | 102,670 | TOTAL | 5.10 | 237,230 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 339,900 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

226 - 4585 Brush Collections

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|-----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 42,445 | Tree Trimmers | 1.00 | 42,445 |
| Overtime | 5,000 | | | |
| Fringe Benefits | 65,443 | Total Personnel | <u>1.00</u> | <u>42,445</u> |
| TOTAL | <u>112,888</u> | Overtime | | <u>5,000</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 2,500 | FICA | | 3,668 |
| Internal Services | 4,452 | Healthcare Benefits - Active | | 17,396 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 102,400 | Pension | | 44,379 |
| Maintenance Fees | 0 | Total Fringe Benefits | | <u>65,443</u> |
| Other Contracted Fees | 0 | | | |
| TOTAL | <u>109,352</u> | TOTAL | <u>1.00</u> | <u>112,888</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>222,240</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

226-4587 Composting

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|-----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 70,755 | Compost Site Operator | 1.50 | 65,732 |
| Overtime | 30,000 | Skilled Clerical I (PT) | 0.30 | 5,023 |
| Fringe Benefits | 104,659 | | | |
| | | Total Personnel | <u>1.80</u> | <u>70,755</u> |
| TOTAL | <u>205,414</u> | | | |
| | | Overtime | | <u>30,000</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 29,800 | FICA | | 7,708 |
| Internal Services | 4,026 | Healthcare Benefits - Active | | 30,401 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 84,700 | Pension | | 66,550 |
| Maintenance Fees | 104,533 | | | |
| Other Contracted Fees | 1,000 | Total Fringe Benefits | | <u>104,659</u> |
| TOTAL | <u>224,059</u> | | | |
| | | TOTAL | <u>1.80</u> | <u>205,414</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>429,473</u></u> | | | |

PUBLIC SAFETY FUND (205)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET

The Public Safety Fund was established to account for the tax levy proceeds on the special property tax earmarked to support Police and Fire services.

| | RESOURCES | | APPROPRIATIONS |
|------------------------|-------------------------|-----------------------------|-------------------------|
| PROPERTY TAXES | 2,892,604 | CPS - POLICE PATROL | 1,909,075 |
| | | CPS - FIRE SUPPRESSION | 983,529 |
| TOTAL RESOURCES | <u>2,892,604</u> | TOTAL APPROPRIATIONS | <u>2,892,604</u> |

PUBLIC SAFETY FUND

REVENUE BUDGET SUMMARY

The Public Safety Fund is considered to be a Special Revenue Fund of the City. In May of 2006, the City approved a 6 mill levy on real property taxes to support Police and Fire services. This levy was essential at that time. Without it, the City was faced with reducing services by 51 Police and Fire individuals due to the lack of general fund revenues. Although the 6 mills were passed, the General Fund had to provide a subsidy for the police and fire pension contribution. Also, at that time, the City promised the citizens that during the duration of this Public Safety millage, the City would maintain the same level of personnel in the fund. The City kept its promise.

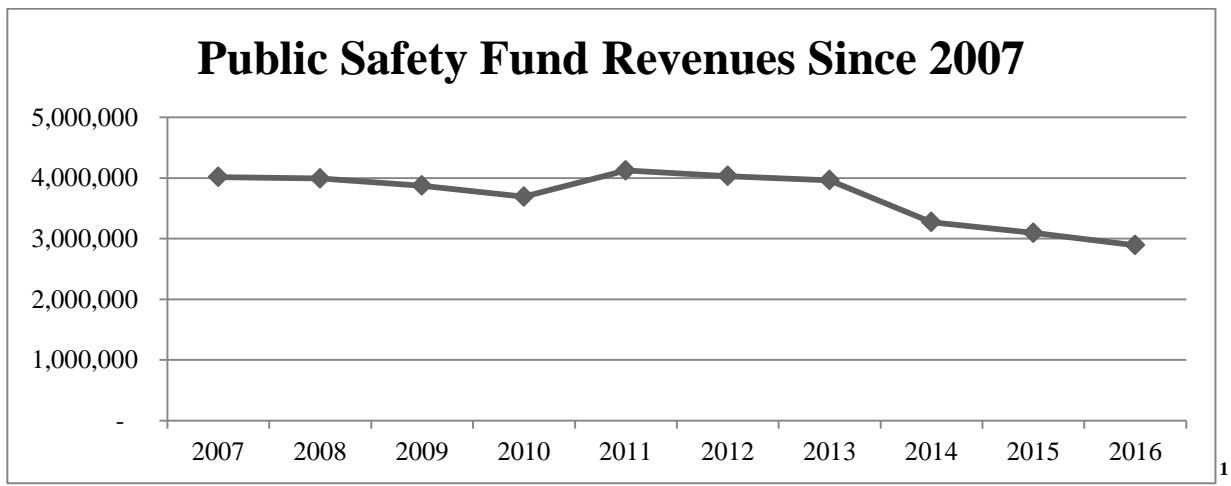
Five-years later, in November of 2010, the City petitioned the electorate again for a renewal of the 6 mills with an additional 1.5 mills. Again, the electorate approved the Public Safety millage at its new level. The General Fund continues to provide a subsidy to this fund for unfunded pension contributions. However, the same promise was not given with this new millage. In fact, the electorate was advised that the same level of sworn personnel will not be maintained.

For FY 2015/16, the Public Safety Fund’s revenues are \$2,892,604. This is a decrease of \$201,591, or -6.52%, from the previous fiscal year’s budget. The decrease in revenues is due to a reduction in the assessment of real property in the city as well as a \$45,000 allocation for property chargebacks.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Property Taxes | 3,521,160 | 3,188,283 | 3,150,638 | 3,042,659 | 3,042,659 | 3,014,952 | 2,892,604 |
| Transfers | 510,163 | 337,575 | 120,815 | 51,536 | 51,536 | 51,536 | 0 |
| Total Revenues | 4,031,323 | 3,525,858 | 3,271,453 | 3,094,195 | 3,094,195 | 3,066,488 | 2,892,604 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2007 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. In review of the financial data from FY 2007 through FY 2010, the City has experienced a steady decline in revenues. This decline is attributed to the reduction in the assessed real property values during those fiscal years. The

sharp incline in FY 2011 is attributable to the infusion of over \$1.17 million in subsidy from the General Fund due to the decline in real property tax values as well as the recognition of \$123,521 of a chargeback from the County. The 2012 Budget reflects a decline from FY 2011 due to the decline in the assessed real property tax values even though the City was able to renew the special millage at 7.5 mills. FY 2013 continues the same trend of a steady decline in real property tax values. In FY 2014, the City realized a \$3.19 million in revenues. The revenues that were realized were not sufficient to cover the total 51 sworn personnel complement. Therefore, in FY 2014, 33 employees were allocated to this fund. This level of personnel is based on the amount of revenues that the real property tax levy can generate. In FY 2015, the real property values continue to trend downward. For FY 2015, revenues will decrease \$95,566 from the previous fiscal year. Because of the downward trend, the General Fund had to provide a subsidy to cover the fund in the amount of \$51,536. By FY 2016, revenues for this fund realize an all-time low of \$2,932,615. This is due in large part to the continual decline in real property tax values as well as an increasing property charge backs.

EXPENDITURE BUDGET SUMMARY

The Public Safety Fund expenditures are \$2,892,604 for FY 2016. *Personnel Services* are less than in FY 2015. The reduction in personnel services is directly associated with a decrease in the pension allocation to this fund. The unfunded portion is recognized in the general fund. *(The personnel complement changes are listed in detail under Summary of Positions.*

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|----------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 3511 CPS - Police Patrol | 1,814,371 | 2,000,472 | 2,568,441 | 2,212,882 | 2,212,882 | 2,112,796 | 1,909,075 |
| 3513 CPS - Police Investigations | 633,367 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3551 CPS - Fire Suppression | 1,465,824 | 1,525,385 | 703,011 | 881,313 | 881,313 | 802,943 | 983,529 |
| 3553 CPS - Fire Prevention | 47,460 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 4,031,325 | 3,525,857 | 3,271,452 | 3,094,195 | 3,094,195 | 2,915,739 | 2,892,604 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel Services | 4,031,325 | 3,525,857 | 3,271,452 | 3,094,195 | 3,094,195 | 2,915,739 | 2,892,604 |
| Operating Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 4,031,325 | 3,525,857 | 3,271,452 | 3,094,195 | 3,094,195 | 2,915,739 | 2,892,604 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-------------------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 3511 CPS - Police Patrol | 22.00 | 31.00 | 24.00 | 24.00 | 24.00 | 24.00 | 21.00 |
| 3513 CPS - Police Investigations | 9.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3551 CPS - Fire Suppression | 19.00 | 20.00 | 9.00 | 9.00 | 9.00 | 9.00 | 11.00 |
| 3553 CPS - Fire Prevention | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Positions | 51.00 | 51.00 | 33.00 | 33.00 | 33.00 | 33.00 | 32.00 |

The total personnel complement for the Proposed 2016 budget is 32.00 FTE. This is one employee less than the previous fiscal year. This employee has been reallocated to the General Fund.

The following "Expenditure Detail" page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to "How to Use the Budget Document" for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

205-3511 CPS - Police Patrol

| Allocation Plan | | Position Control | | |
|----------------------------|--------------------------------|--------------------------------|------------------------------|-------------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 1,043,865 | Police Sergeant | 1.00 | 65,136 |
| Overtime | 136,850 | Police Officer | 20.00 | 978,729 |
| Fringe Benefits | 728,360 | | | |
| | | Total Personnel | <u>21.00</u> | <u>1,043,865</u> |
| TOTAL | <u>1,909,075</u> | | | |
| | | Overtime | | <u>136,850</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 0 | FICA | | 17,310 |
| Internal Services | 0 | Healthcare Benefits - Active | | 360,838 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension - Sworn | | 350,212 |
| Maintenance Fees | 0 | | | |
| Other Contracted Fees | 0 | Total Fringe Benefits | | <u>728,360</u> |
| TOTAL | <u>0</u> | | | |
| | | TOTAL | <u>21.00</u> | <u>1,909,075</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>1,909,075</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

205-3551 CPS - Fire Suppression

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 638,243 | Fire Lieutenant | 1.00 | 64,010 |
| Overtime | 27,578 | Fire Engineers | 9.00 | 520,470 |
| Fringe Benefits | 317,708 | Firefighter | 1.00 | 53,763 |
| TOTAL | 983,529 | Total Personnel | 11.00 | 638,243 |
| OPERATING EXPENSES | | Overtime | | <u>27,578</u> |
| Supplies | 0 | FICA | | 9,953 |
| Internal Services | 0 | Healthcare Benefits - Active | | 204,835 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension - Sworn | | 102,920 |
| Maintenance Fees | 0 | Total Fringe Benefits | | <u>317,708</u> |
| Other Contracted Fees | 0 | TOTAL | 11.00 | 983,529 |
| TOTAL | 0 | | | |
| CAPITAL OUTLAY | | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 983,529 | | | |

**PUBLIC SAFETY GRANTS
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

Public Safety Grant Funds are funds that account for Federal and State funding received by the City for law enforcement activities. Activities include: community policing, law enforcement training, drug enforcement activities, engagement of the youth to enhance self-esteem and self-awareness, reduction of violent crime within the community, and prevention and investigation of automobile thefts within the community and county.

| RESOURCES | | APPROPRIATIONS | |
|----------------------------------|-----------------------|----------------------------------|-----------------------|
| COMMUNITY POLICING | 546,307 | COMMUNITY POLICING | 546,307 |
| POLICE TRAINING FUND | 14,000 | POLICE TRAINING FUND | 14,000 |
| DEPT OF JUSTICE GRANT | 15,000 | DEPT OF JUSTICE GRANT | 15,000 |
| DRUG FORFEITURE FUND | 62,956 | DRUG FORFEITURE FUND | 62,956 |
| SAGINAW COUNTY TAPS | 29,020 | SAGINAW COUNTY TAPS | 29,020 |
| HOMELAND SECURITY SAFER GRANT | 0 | HOMELAND SECURITY SAFER GRANT | 0 |
| AUTO THEFT PREVENTION | 0 | AUTO THEFT PREVENTION | 0 |
| TOTAL RESOURCES | <u>667,283</u> | TOTAL APPROPRIATIONS | <u>667,283</u> |

COMMUNITY POLICING FUND

REVENUE BUDGET SUMMARY

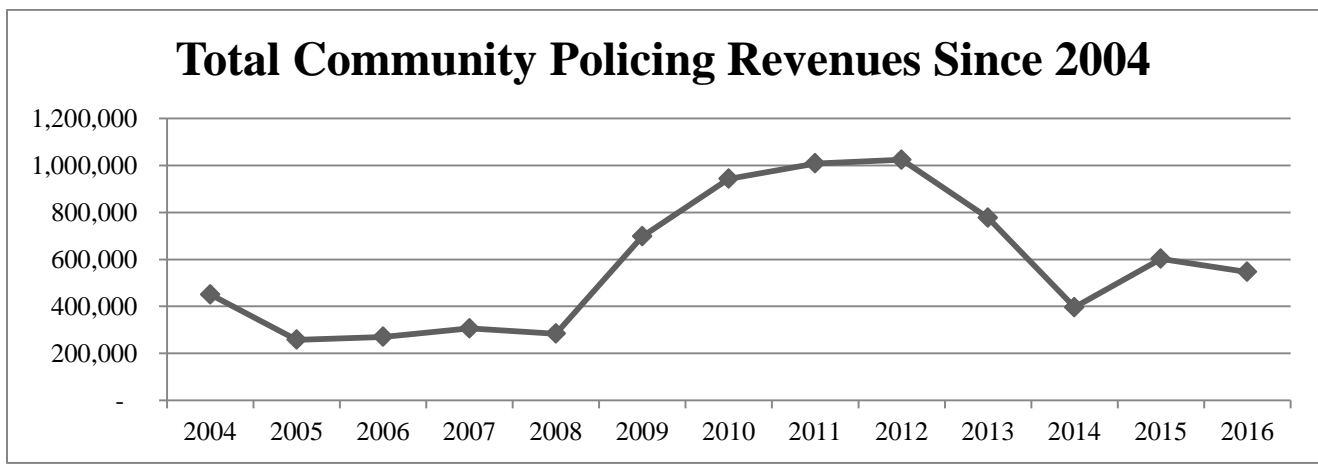
The Community Policing Fund accounts for revenues and expenditures of Police Officers assigned to various city neighborhoods. These programs and technologies provide residents with a greater sense of protection and give them the responsibility for developing and implementing problem-solving strategies in their neighborhoods.

For FY 2016, the Community Policing Fund revenues are \$546,307. This represents an 8.74% decrease from the previous fiscal year. This reduction is due primarily to a reduction to the allocation coming from the General Fund as well as a higher appropriation of Community Development Block Grant Funding.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|------------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Grants | 601,781 | 291,750 | 0 | 0 | 0 | 0 | 0 |
| Interest | 0 | 0 | (4) | 0 | 0 | 3 | 0 |
| Other Revenues | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfers | 422,377 | 386,142 | 396,100 | 598,645 | 598,645 | 597,603 | 546,307 |
| Total Revenues | 1,024,158 | 677,892 | 396,096 | 598,645 | 598,645 | 597,606 | 546,307 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Budgets. Over the past 13 years, revenues for Community Policing have changed dramatically. These monies have been dependent on funding received for grant activities, as it related to Community Policing services. From FY 2008 to the present, the City of Saginaw has received multiple grants to support this activity. In FY 2009, the City received the first grant, Weed-N-Seed Grant. This grant allowed the City to provide assistance to the neighborhood groups and work with other non-profit agencies, such as Parishioners on Patrol, to strengthen law enforcement efforts all over the City. Simultaneously, the Crime Technology Grant was received that year. As a push during calendar year 2008, the City pursued crime technology grants and was awarded grant funding to provide for Phase I of the Shotspotter. This new technology was implemented and additional monies were awarded in fiscal years 2010 and 2011 for Phase II of Shotspotter. Also, in FY 2010 – FY 2011, the City received the COPS Hiring Grant, a Federal grant that added five new

officers to the sworn personnel complement. This was a regressive grant that required the City to pay for 100% of the personnel cost in the fifth year. In FY 2012, revenues began to decline steadily. The City realized a reduction in the Weed-N-Seed and Crime Technology Grant allocations. In FY 2013, revenues continued to decline due to the maturity of the COPS Hiring Grant. Additionally in FY 2013, the CDBG allocation was decreased based on reductions in the federal entitlement allocation. The 2014 revenue budget for this fund reflects an even steeper reduction to revenues. This reduction was realized in the reduced CDBG allocations due to the Federal sequester. The General Fund had to provide a larger subsidy to cover 1.50 FTE of a Community Police Officer. In FY 2015, the CDBG allocation is even less than the sequester levels; as a result, the City will be reconfiguring the manner in which it provides community policing services. Beginning in FY 2015, community police officers were stationed at the Raptor Center and provided coverage to Celebration Park and Water Treatment facilities. Because of the change in the manner in which they are providing services, the Water Operation and Maintenance Fund provides funding for one officer. The General Fund will continue to provide a larger subsidy because of the reduction in CDBG appropriations. The FY 2016 Community Policing revenues are \$52,338 less than the previous year. This is attributable to a reduction in the amount of funds that were appropriated from the general fund. This is caused by the reallocation of lesser senior staff into this fund.

EXPENDITURE BUDGET SUMMARY

The total Community Policing Fund expenditures are \$546,307, for FY 2016. This is a decrease of -8.74%, from the 2015 approved budgeted levels. *Personnel Services* is \$535,033. This is a \$54,218 reduction from FY 2015. Although the personnel complement remain the same, the department has alternated less senior individuals into this fund that resulted in savings. Furthermore, during FY 2015 the POAM union agreed to move their pension plan to the Municipal Employees Retirement System. This movement resulted in savings to the city. *(The personnel complement changes are listed in detail under Summary of Positions.)* *Operating Expenses* is at \$11,274. This represents an increase of \$1,880 from the previous fiscal year. This increase is attributed to an increase in the information management charge. No monies are allocated for *Capital Outlay* in FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 3320 Community Policing | 445,403 | 329,391 | 396,095 | 598,645 | 598,645 | 570,117 | 546,307 |
| 3321 Weed N Seed | 38,447 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3327 Shotspotter | 194,348 | 1,358 | 0 | 0 | 0 | 0 | 0 |
| 3328 COPS Hiring Grant | 345,975 | 347,141 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 1,024,173 | 677,890 | 396,095 | 598,645 | 598,645 | 570,117 | 546,307 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 776,473 | 664,768 | 388,111 | 589,251 | 589,251 | 561,209 | 535,033 |
| Operating Expenses | 53,352 | 11,764 | 7,984 | 9,394 | 9,394 | 8,908 | 11,274 |
| Capital Outlay | 194,348 | 1,358 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 1,024,173 | 677,890 | 396,095 | 598,645 | 598,645 | 570,117 | 546,307 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 3320 Community Policing | 3.75 | 4.00 | 3.00 | 3.00 | 3.00 | 4.00 | 4.00 |
| 3328 COPS Hiring Grant | 5.00 | 3.15 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Positions | 8.75 | 7.15 | 3.00 | 3.00 | 3.00 | 4.00 | 4.00 |

The total Community Policing Fund’s personnel complement is 4.00 FTE for FY 2016. This is the same as in the previous fiscal year.

Performance Measures/Metrics: Community Policing Fund:

Community Policing – (summary of services)

The Community Policing division provides services which include, but are not limited to the following: conducting warrant sweeps for parole violators, verifying residents on the State Sex Offender Registry and visiting schools within their CPO districts. The Community Police division directly interacts with the members of the community to enhance communication and trust and to maintain a cooperative and supportive relationship between the police department and the citizens of Saginaw.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|-------------------------|---------------------------|-------------------------------|-------------------------------|-------------------------------|
| Complete three problem oriented policing initiatives* per quarter | 12 | 18 | 12 | 12 | 12 |
| Track the number of Citizen Association meetings attended by community police officers** | 72 | 138 | 72 | 72 | 72 |

*Types of initiatives: 1.) Crime Suppression initiatives, 2.) Income Tax Sweeps, 3.) Curfew Sweeps, 4.) Organizing Recreational events targeting youth

**This is a counting measure and not an output measure.

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How To Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

260-3320 Community Policing

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|-----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 213,240 | Police Officer | 4.00 | 213,240 |
| Overtime | 22,253 | | | |
| Fringe Benefits | 299,540 | Total Personnel | <u>4.00</u> | <u>213,240</u> |
| TOTAL | <u>535,033</u> | Overtime | | <u>22,253</u> |
| OPERATING EXPENSES | | | | |
| | | FICA | | 3,498 |
| Supplies | 0 | Healthcare Benefits - Active | | 79,050 |
| Internal Services | 8,274 | Healthcare Benefits - Retirees | | 0 |
| Other Services | | Pension - Sworn | | 216,992 |
| Professional Fees | 0 | Total Fringe Benefits | | <u>299,540</u> |
| Maintenance Fees | 3,000 | | | |
| Other Contracted Fees | 0 | | | |
| TOTAL | <u>11,274</u> | TOTAL | <u>4.00</u> | <u>535,033</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>546,307</u></u> | | | |

POLICE TRAINING FUND

REVENUE BUDGET SUMMARY

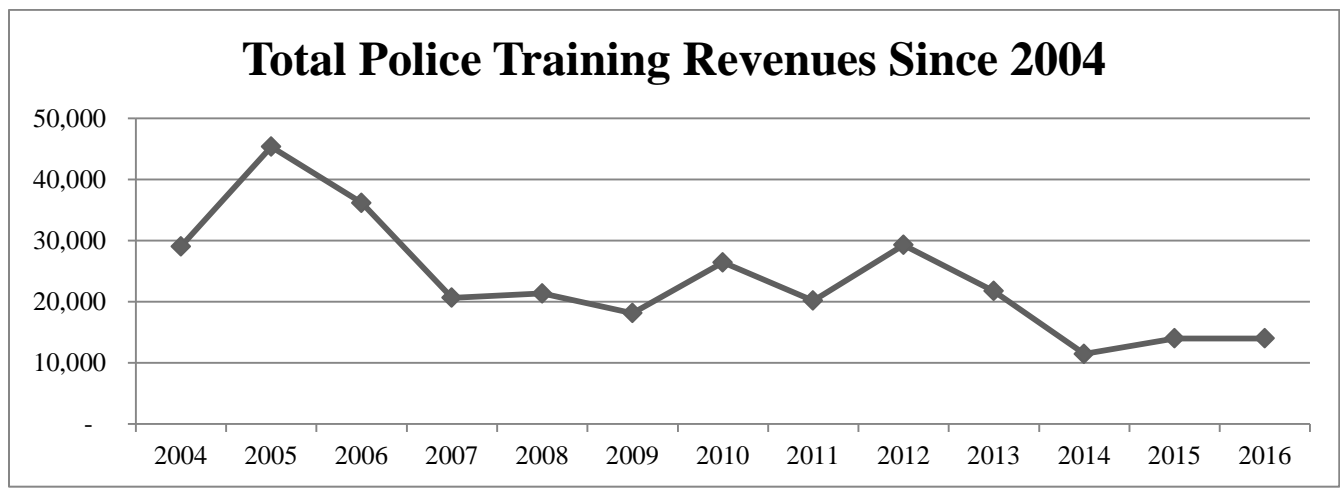
The Police Training Fund accounts for allocations received from the State of Michigan pursuant to Act 302 of the Public Act 1982. These monies are disbursed twice a year based on the number of sworn police officers. These funds can only be expended for direct costs of criminal justice training of police officers. The major revenue source for this fund is State grants. Funding is received on a reimbursement basis.

The 2015/2016 revenues for Police Training Fund are \$14,000. This is the same as the 2015 budgeted levels.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| State Grants | 29,297 | 18,488 | 14,230 | 14,000 | 14,000 | 11,141 | 14,000 |
| Interest and Rents | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfers | 0 | 3,256 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 29,297 | 21,744 | 14,230 | 14,000 | 14,000 | 11,141 | 14,000 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. The revenues in this fund fluctuate based on grant availability, the amount of police training given during the course of the year, and the number of sworn personnel.

EXPENDITURE BUDGET SUMMARY

The total Police Training Fund expenditures are \$14,000, for FY 2016. No ***Personnel Services*** are allocated to this fund. ***Operating Expenses*** makes up the budget for this fund. Operating Expenses are the same as the 2015 budgeted levels. No monies will be allocated for ***Capital Outlay***.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 3323 Police Training | 29,298 | 21,743 | 11,466 | 14,000 | 14,000 | 9,292 | 14,000 |
| Total Expenditures | 29,298 | 21,743 | 11,466 | 14,000 | 14,000 | 9,292 | 14,000 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 29,298 | 21,743 | 11,466 | 14,000 | 14,000 | 9,292 | 14,000 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 29,298 | 21,743 | 11,466 | 14,000 | 14,000 | 9,292 | 14,000 |

DEPARTMENT OF JUSTICE – JUSTICE ASSISTANCE GRANT FUND

REVENUE BUDGET SUMMARY

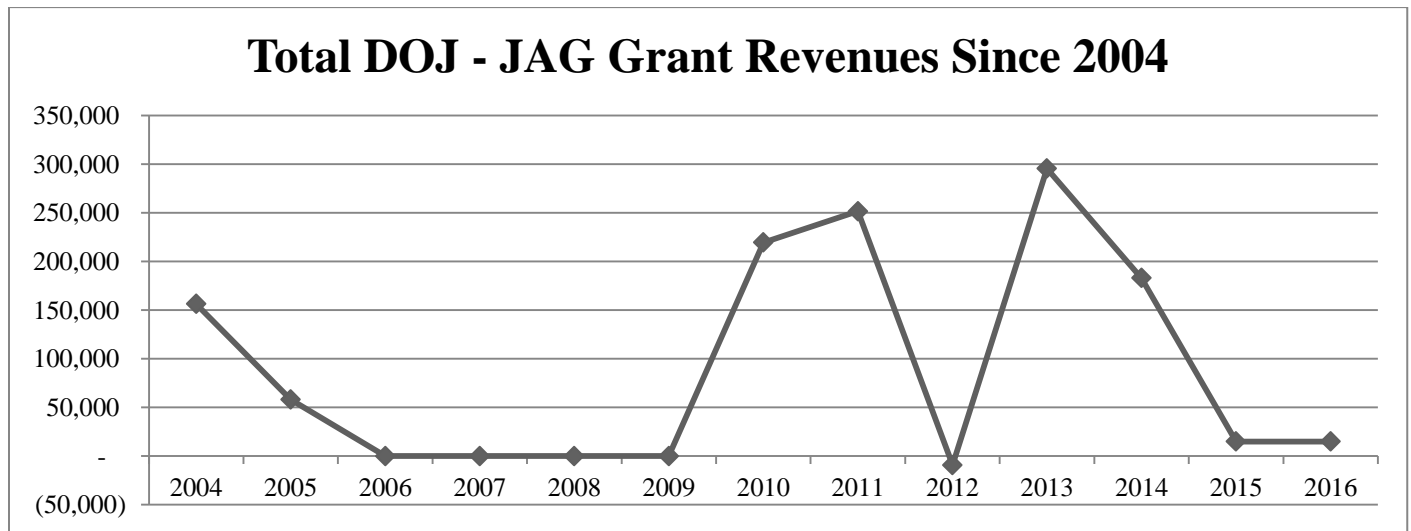
The Department of Justice (DOJ) – Justice Assistance Grant (JAG) Fund accounts for revenues and expenditures related to various projects that provide better services, and fight crime in the community as approved by the United States DOJ. This funding allocation is based on the community’s violent crime statistics. In addition, these monies are shared with surrounding municipalities and the county. What is listed in the budget is strictly the City’s portion. Moreover, the county is the fiduciary agency and is responsible for recording all expenditure activities.

The 2016 Budget for the DOJ – JAG is \$15,000. This represents a zero growth from the previous fiscal year. Additionally, at the time of budget development, the City did not have the 2015 DOJ - JAG allocation. These monies will be recognized later in FY 2016.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| State Grant | (9,109) | 295,585 | 183,047 | 15,000 | 80,266 | 19,868 | 15,000 |
| Interest | 0 | 0 | 10 | 0 | 0 | 0 | 0 |
| Transfers | 0 | 9,484 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | (9,109) | 305,069 | 183,057 | 15,000 | 80,266 | 19,868 | 15,000 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. Revenues for this fund are dependent on what the federal government allocates to the municipality. From FY 2001 – 2005, the City experienced a steady decline in revenues and grant allocations. For FY 2006 – 2009, no grant monies were received. However, in FY 2010, the City received stimulus monies from the Department of Justice. These monies were expected to be spent on law enforcement activities outlined by the Federal government. The 2011 budget reflected the addition of the Regular 2010 JAG Grant and the remaining stimulus monies. By FY 2012, revenues decreased due to the utilization of the stimulus monies in prior years. For the FY 2013, revenues increased significantly from previous fiscal year due to the extra appropriation of federal dollars to the city that was utilized during this fiscal

year. In 2014, the city continued to utilize these funds from previous fiscal years and was awarded the Alcona County Homeland Security grant to purchase the I-robot. The FY 2015 and 2016 budget will remain the same as FY 2013, as the City is not aware of how the grant will be for the next year.

EXPENDITURE BUDGET SUMMARY

The total DOJ – JAG Grant expenditures are \$15,000, for FY 2016, which is –the same as the FY 2015 approved budgeted levels. There are no *Personnel Services* in this fund. No funds are allocated towards *Operating Expenses*. *Capital Outlay* will be \$15,000 for FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 3321 DOJ Grant (Stimulus) | 90,699 | 43,659 | 0 | 0 | 0 | 0 | 0 |
| 3329 DOJ Grant (Regular) | 185,049 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3330 DOJ Grant (2011) | 41,799 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3331 DOJ Grant (2012) | 0 | 61,671 | 36,030 | 0 | 0 | 0 | 0 |
| 3332 DOJ Grant (2013) | 0 | 0 | 19,422 | 15,000 | 30,074 | 0 | 0 |
| 3333 DOJ Grant (2014) | 0 | 0 | 0 | 0 | 50,192 | 0 | 15,000 |
| 3340 FEMA Region 5 | 0 | 0 | 19,868 | 0 | 0 | 0 | 0 |
| Total Expenditures | 317,547 | 105,330 | 75,320 | 15,000 | 80,266 | 0 | 15,000 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel Services | 31,065 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 25,899 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 260,583 | 105,330 | 75,320 | 15,000 | 80,226 | 0 | 15,000 |
| Total Expenditures | 317,547 | 105,330 | 75,320 | 15,000 | 80,226 | 0 | 15,000 |

DRUG FORFEITURE GRANT FUND

REVENUE BUDGET SUMMARY

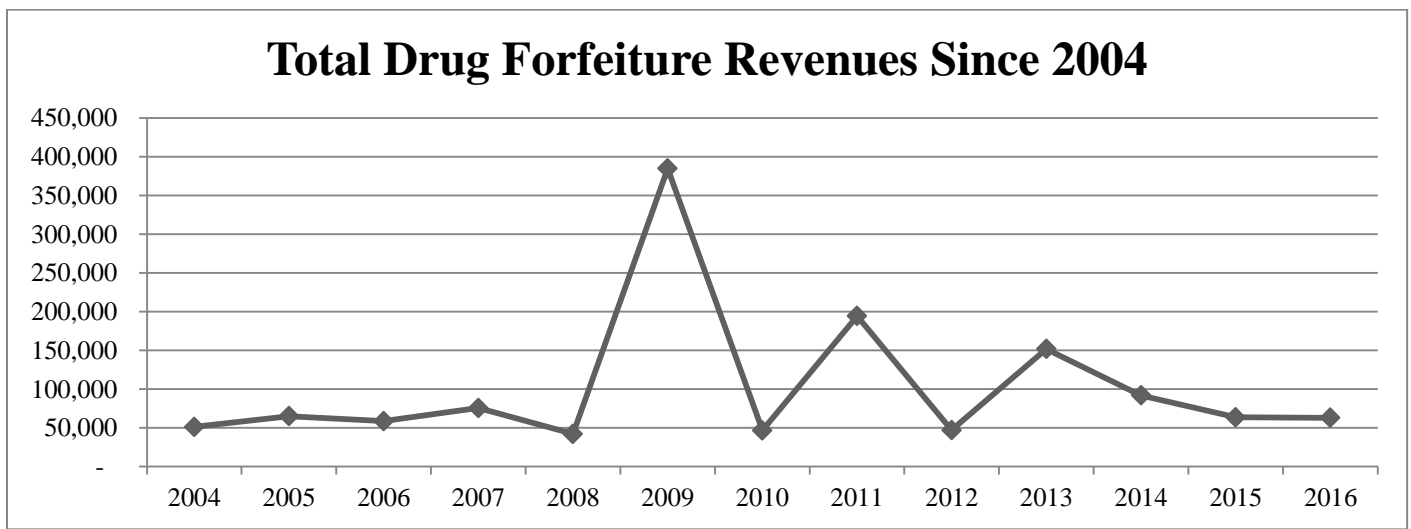
The Drug Forfeiture Fund accounts for all revenues and expenditures received from the forfeiture or cash and property seized during a drug raid. The major revenue source for the Drug Forfeiture Fund is fines and Federal and State forfeitures. After a drug raid, the City turns over these monies to the judicial system as evidence in prosecution. Afterwards, these monies are released back to the City and are utilized to offset the cost of drug enforcement activities.

The 2016 budget for this fund is approved at \$62,956. This represents a \$660 or -1.04% reductions from the previous fiscal years. The reduction in this fund is primarily attributed to a decrease in the amount appropriated from Federal and State forfeited property and that amount that's utilized from fund reserves.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Fines and Forfeitures | 137,409 | 137,409 | 90,562 | 0 | 0 | 0 | 0 |
| Interest and Rents | 1,394 | 1,394 | 1,317 | 2,500 | 2,500 | 1,106 | 2,500 |
| Other Revenues | 12,943 | 12,943 | 34 | 61,116 | 61,797 | 25,372 | 60,456 |
| Total Revenues | 151,746 | 151,746 | 91,913 | 63,616 | 64,297 | 26,478 | 62,956 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. From FY 2002-2008 there had been a steady decrease in the amounts collected from fines and forfeitures. However, by February of 2009, the City received a cash transfer of over \$251,000, for federal forfeited property from a judicial case that had been completed in a previous fiscal year. In FY 2010, little or no monies were received in fines and forfeitures. In March of 2011, the City received approximately \$170,421 in monies from a federal forfeited case. The FY 2012 actual revenues received were actually the lowest since 2007. This is due to the reduction in forfeited funds. In FY 2013, the City realized an upward trend in revenues due to the large appropriation of reserves. By FY 2014, the revenues decreased 39.43%. This is due to a decrease in the amount utilized from fund reserves to cover the estimated expenditures. The FY 2015 budget also reflected a significant decrease of -18.27%. This decrease was due to no funds

appropriated for state and federal forfeited properties. The 2016 budget is expected to decrease \$660 from the previous fiscal year due to the amount of funds that are to be utilized to balance the fund has decreased.

EXPENDITURE BUDGET SUMMARY

The total Drug Forfeiture Fund expenditures are \$62,956, for FY 2016. Again, this represents an -1.04% reduction from the previous fiscal year. No monies are appropriated for *Personnel Services*. *Operating Expenses* are \$56,956, for the upcoming year. This represents a \$6,660, decrease from FY 2015. This reduction is due to a \$10,000 decrease in professional services, which is offset by an allocation of funding towards capital outlay. The category of *Capital Outlay* is \$6,000 for the next fiscal year. This appropriation is for the purchase of electronics and camera repairs.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 3040 Drug Forfeiture | 167,464 | 250,897 | 103,702 | 63,616 | 64,297 | 26,478 | 62,956 |
| Total Expenditures | 167,464 | 250,897 | 103,702 | 63,616 | 64,297 | 26,478 | 62,956 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 70,672 | 233,940 | 39,804 | 63,616 | 58,297 | 21,559 | 56,956 |
| Capital Outlay | 96,792 | 16,957 | 62,898 | 0 | 6,000 | 4,919 | 6,000 |
| Total Expenditures | 167,464 | 250,897 | 103,702 | 63,616 | 64,297 | 26,478 | 62,956 |

SAGINAW COUNTY TREATMENT AND PREVENTION SERVICES (TAPS) FUND

REVENUE BUDGET SUMMARY

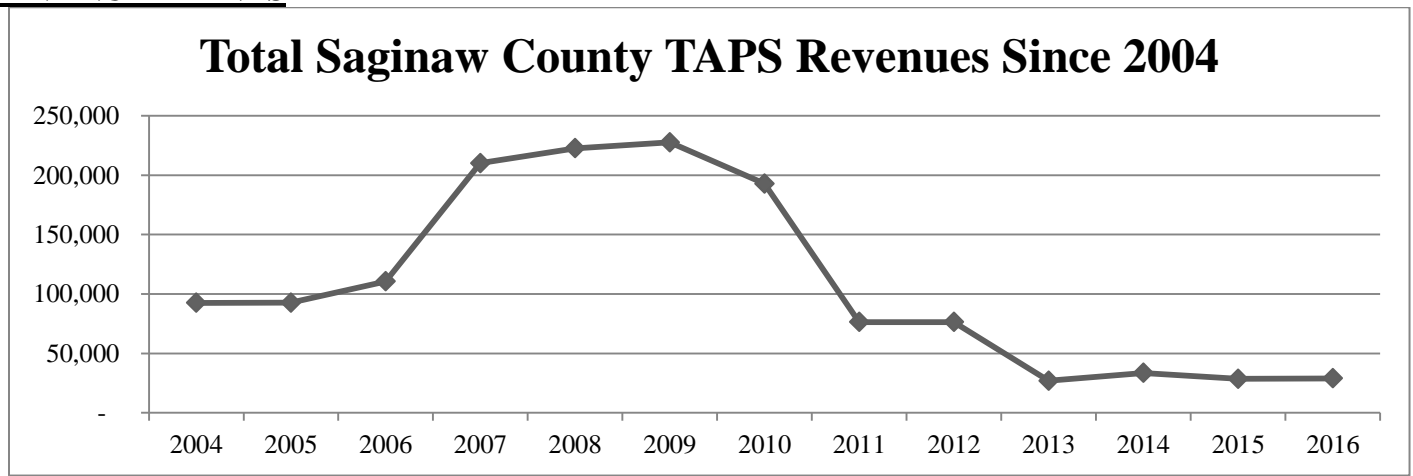
The Saginaw County Treatment and Prevention Services (TAPS) Fund, formerly the Youth Initiative Fund, accounts for grant monies received from the United States DOJ through the Saginaw County Department of Public Health. These funds are used to engage youth and provide facilities to the programs that will enhance self-awareness and self-esteem, and reduce substance abuse through participation in substance abuse programs.

The 2015/16 revenue budget for the Saginaw County TAPS Fund is \$29,020, which is \$406 more than the previous fiscal year. These programs continue to assess and reduce teen alcohol and drug use through education and outreach programs for high risk and underserved population in the Saginaw Community. The grant funding for this program is expected to end by September 30, 2015.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Other Revenues | 59,736 | 56,253 | 33,518 | 28,614 | 100,134 | 60,001 | 29,020 |
| Total Revenues | 59,736 | 56,253 | 33,518 | 28,614 | 100,134 | 60,001 | 29,020 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. From FY 2001-2006, there had been a steady decline in the monies received from the Department of Justice for the Youth Initiative Program. From FY 2007 – 2010, the City received more entitlement monies for the program. Therefore, the City was able to allocate more funds towards enhancing this program. However, from FY 2011 – 2012, there was a change at the County administration level that resulted in a decrease in the funding level. With this change, the Youth Initiative Program was changed to the Saginaw County Treatment and Prevention Service. Moreover, the City was advised that no funding would be provided after October 2011. In FY 2012, with new County administration, the City received two grant opportunities in the total amount of \$83,000. The majority of these monies were utilized during FY 2012. In FY 2013 revenues continue to reflect a downward trend. The revenue budget was established for the remaining \$27,000 grant funds received in FY 2012. These grants expired on September 30, 2012. As of January 2013, the City was awarded additional grant funds for this program. The FY 2014 budget reflected the remaining balance of the grant awarded in January 2013. These monies, similar to the previous year’s grant, are required to be spent by

September 30. The FY 2015 budget reflected the remaining balance of the grant awarded in January 2013. These monies, similar to the previous year’s grant, are required to be spent by September 30. For FY 2016, the city received additional funds during the course of 2015 that will be appropriated through the end of September 2015. This will cover the cost of .30 of a Police Officer as well as overtime.

EXPENDITURE BUDGET SUMMARY

The total Saginaw County TAPS Fund expenditures are \$29,020 for FY 2016. *Personnel Services* increase by \$406. This budget reflects an increase to some fringe benefit cost for the .30 of a police officer allocated to it. No funds are appropriated for *Operating Expenses* or *Capital Outlay*.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 3325 Saginaw County TAPS | 59,433 | 56,253 | 29,278 | 28,614 | 100,134 | 43,006 | 29,020 |
| Total Expenditures | 59,433 | 56,253 | 29,278 | 28,614 | 100,134 | 43,006 | 29,020 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 59,433 | 56,253 | 29,278 | 28,614 | 100,134 | 43,006 | 29,020 |
| Operating Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 59,433 | 56,253 | 29,278 | 28,614 | 100,134 | 43,006 | 29,020 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|--------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 3325 Saginaw County TAPS | 0.00 | 0.00 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| Total Positions | 0.00 | 0.00 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

265-3325 Saginaw County Treatment and Prevention Services (TAPS)

| Allocation Plan | | Position Control | | |
|----------------------------|-----------------------------|--------------------------------|----------------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 15,650 | Police Officer | 0.30 | 15,650 |
| Overtime | 10,107 | | | |
| Fringe Benefits | 3,263 | Total Personnel | <u>0.30</u> | <u>15,650</u> |
| TOTAL | <u>29,020</u> | Overtime | | <u>10,107</u> |
| OPERATING EXPENSES | | | | |
| | | FICA | | 379 |
| Supplies | 0 | Healthcare Benefits - Active | | 2,884 |
| Internal Services | 0 | Healthcare Benefits - Retirees | | 0 |
| Other Services | | Pension - Sworn | | 0 |
| Professional Fees | 0 | | | |
| Maintenance Fees | 0 | Total Fringe Benefits | | <u>3,263</u> |
| Other Contracted Fees | 0 | | | |
| TOTAL | <u>0</u> | TOTAL | <u>0.30</u> | <u>29,020</u> |
| CAPITAL OUTLAY | | | | |
| | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>29,020</u></u> | | | |

HOMELAND SECURITY STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE GRANT FUND

REVENUE BUDGET SUMMARY

The Homeland Security Staffing for Adequate Fire and Emergency Response (SAFER) Grant Fund was created in FY 2014. This is a federal grant received from the Department of Homeland Security. Their purpose in creating this grant was to provide funding directly to fire department and volunteer firefighter interest groups to help them increase or maintain the number of trained, “front line” firefighters available in their communities. The primary goal of SAFER is to enhance the local fire department’s ability to comply with staffing, response, and operational standards established by the NFPA 1710.

The Homeland Security SAFER Grant Fund’s revenues are \$0 for FY 2016. This is due to the completion of the two-year grant during FY 2015.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Homeland Security Grant | 0 | 0 | 1,040,320 | 1,180,944 | 1,180,944 | 1,034,514 | 0 |
| Total Revenues | 0 | 0 | 1,040,320 | 1,180,944 | 1,180,944 | 1,034,514 | 0 |

EXPENDITURE BUDGET SUMMARY

The Homeland Security SAFER Grant Fund is \$0 for FY 2016. This is due to the completion of the grant at the end of FY 2016. A second grant submission to fund 13 employees was submitted to the Department of Homeland Security in February 2015. After the approval of the FY 2016 budget, the city received an extension and renewal of the grant. The renewal begins on September 18, 2015.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|--------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 3551 Homeland Security - SAFER | 0 | 0 | 1,040,320 | 1,180,944 | 1,180,944 | 1,034,514 | 0 |
| Total Expenditures | 0 | 0 | 1,040,320 | 1,180,944 | 1,180,944 | 1,034,514 | 0 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel Services | 0 | 0 | 1,040,320 | 1,180,994 | 1,180,994 | 1,034,514 | 0 |
| Operating Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 0 | 0 | 1,040,320 | 1,180,944 | 1,180,944 | 1,034,514 | 0 |

SUMMARY OF POSTIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 3551 Homeland Security - SAFER | 0.00 | 0.00 | 0.00 | 15.00 | 15.00 | 15.00 | 0.00 |
| Total Positions | 0.00 | 0.00 | 0.00 | 15.00 | 15.00 | 15.00 | 0.00 |

Note: After the approval of the proposed budget, the city was notified that they received the renewal on the grant submission. The 13 employees will retain their position with the city.

AUTO THEFT PREVENTION GRANT (ATPG) FUND

REVENUE BUDGET SUMMARY

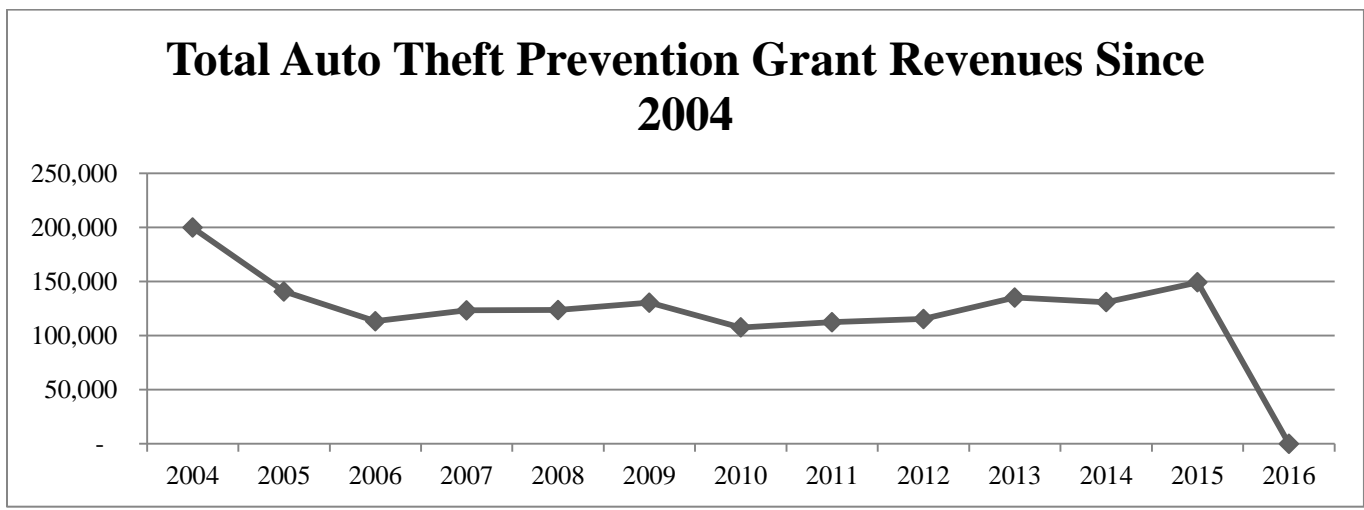
The Auto Theft Prevention Fund accounts for grant funding received from the State of Michigan pursuant to Public Act 10 of 1986. These funds are used by Community Public Safety - Police and Saginaw Township Police Department for the prevention and investigation of automobile thefts in Saginaw County.

The 2015/2016 Budget is \$0, which is a 100% reduction from the previous fiscal year. The City of Saginaw evaluated the program to determine the viability of the operation. In review of the operation, it was determine the grant funds received are not sufficient enough to support the operations. In addition, the need for this type of enforcement has declined significantly that it did not make economic sense to continue with these services.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| State Grants | 39,312 | 40,232 | 42,590 | 59,514 | 59,514 | 46,354 | 0 |
| Other Revenues | 1,471 | 0 | 257 | 1,000 | 1,000 | 236 | 0 |
| Transfers | 74,472 | 77,953 | 90,349 | 88,730 | 88,730 | 99,841 | 0 |
| Total Revenues | 115,255 | 118,185 | 135,196 | 149,244 | 149,244 | 146,431 | 0 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. In FY 2003, the City of Saginaw received larger amounts for the auto theft prevention program from the State for Auto Theft Prevention from FY 2002. The largest amount received was in 2004. However, from FY 2005 to the present, these monies have declined steadily or remained the same. The General Fund has had to provide continual increased subsidies for this fund since 2006. For FY 2015, revenues reflect a slight increase from FY 2014. This increase is directly related to the increased General Fund subsidy for higher expenditures. The 2016 budget year reflects revenues at \$0. This program will no longer function at the city of Saginaw due to the lack of funding to cover the cost of the operations as well as the continual decline in the need for these services.

EXPENDITURE BUDGET SUMMARY

The total Auto Theft Prevention Grant expenditures are \$0 for FY 2016. This is a 100% reduction from the previous fiscal year. The reason for the reduction is due to the fact the city was not receiving enough funds to adequately fund this operations. In addition, the work log for this employee has dropped significant of the years, from over 200 vehicle thefts to just 4 in the current year that it did not make economic sense to continue with the operations as it stood.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|----------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 3322 Auto Theft Prevention | 115,252 | 118,186 | 135,197 | 149,244 | 149,244 | 146,431 | 0 |
| Total Expenditures | 115,252 | 118,186 | 135,197 | 149,244 | 149,244 | 146,431 | 0 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel Services | 96,161 | 100,988 | 117,412 | 130,037 | 130,037 | 128,470 | 0 |
| Operating Expenses | 19,091 | 17,198 | 17,785 | 19,207 | 19,207 | 17,961 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 115,252 | 118,186 | 135,197 | 149,244 | 149,244 | 146,431 | 0 |

SUMMARY OF POSTIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|----------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 3322 Auto Theft Prevention | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Total Positions | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |

Due to the lack of grant funds to support this operation, the employee that was allocated to the Auto Theft Prevention Fund has been reallocated to the General Fund.

CLEAN ENERGY COALITION FUND (230)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET

The Clean Energy Coalition Fund accounts for the promotion of clean energy technology, projects, and savings citywide. The State of Michigan through MSHDA provided to the City of Saginaw a grant that allowed the City the ability to complete energy efficiency and renewable energy installations on municipal facilities.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|----------------------|-----------------------------|----------------------|
| TRANSFERS | 40,000 | CLEAN ENERGY COAL. | 40,000 |
| TOTAL RESOURCES | <u>40,000</u> | TOTAL APPROPRIATIONS | <u>40,000</u> |

CLEAN ENERGY COALITION

REVENUE BUDGET SUMMARY

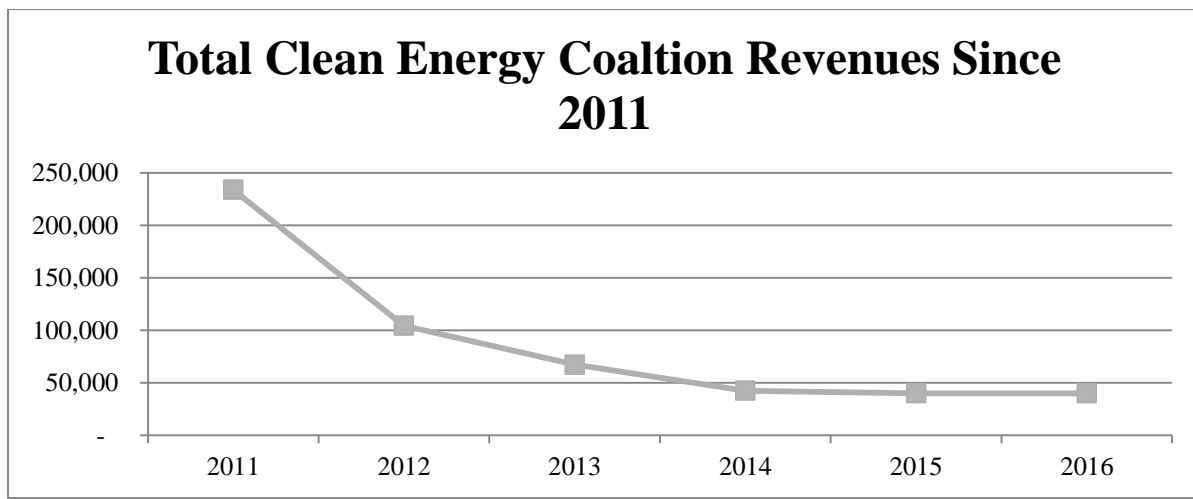
The Clean Energy Coalition (CEC) Fund accounts for the projects that provide and promote clean energy technology within the City of Saginaw. The major source of revenue is a transfer of energy savings from the general fund. By accepting this grant, the City committed to continual savings and energy efficiencies. Project income is expected and those monies must be reallocated into additional energy savings projects.

CEC Revenues for FY 2016 will be \$40,000, which represents a no change from the FY 2015 Approved Budget.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|----------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Federal Grant | 4,253 | 0 | 0 | 0 | 0 | 0 | 0 |
| Reimbursements | 0 | 23,535 | 0 | 0 | 0 | 0 | 0 |
| Interests and Rents | 0 | 0 | (4) | 0 | 0 | 2 | 0 |
| Loan Proceeds | 100,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Use of Fund Equity | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfers from Other Funds | 0 | 43,682 | 42,503 | 40,000 | 40,000 | 40,000 | 40,000 |
| Total Revenues | 104,253 | 67,217 | 42,499 | 40,000 | 40,000 | 40,002 | 40,000 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2011 Actual Revenues, FY 2012 Actual Revenues, FY 2013 Actual Revenues, FY 2014 Actual Revenues, FY 2015 Approved Revenues and FY 2016 Approved Revenues. FY 2013 saw a \$37,036 drop in grant funding. In FY 2014 CEC began getting a \$40,000 transfer from the General Fund to account for projected energy savings from energy efficiency projects. This continued through FY 2015. In FY 2016, the general fund transfer is its sole source of revenue.

EXPENDITURE BUDGET SUMMARY

The total Clean Energy Coalition Fund expenditures are budgeted at \$40,000. This is the same as the FY 2015 Approved Budget. *Personnel Services* total is \$10,694 for FY 2016. Ten percent of the Engineering Assistant will continue to be allocated to this fund. *Operating Expenses* are \$21,303. This is a 1.86% increase from the FY 2015 Approved budget level. The operating budget will cover expenses related to loan repayments and assisting with renewable energy projects throughout the city. There is no *Capital Outlay* expected for FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 1795 Clean Energy Coalition | 4,920 | 166,436 | 42,203 | 40,000 | 40,000 | 36,848 | 40,000 |
| Total Expenditures | 4,920 | 166,436 | 42,203 | 40,000 | 40,000 | 36,848 | 40,000 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 0 | 8,674 | 6,730 | 11,066 | 11,066 | 8,832 | 10,694 |
| Operating Expenses | 4,253 | 149,761 | 27,471 | 20,914 | 20,914 | 20,014 | 21,303 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Debt Service | 667 | 8,001 | 8,002 | 8,020 | 8,020 | 8,002 | 8,003 |
| Total Expenditures | 4,920 | 166,436 | 42,203 | 40,000 | 40,000 | 36,848 | 40,000 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Clean Energy Coalition | 0.00 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |
| Total Positions | 0.00 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

230-1795 Clean Energy Coalition

| Allocation Plan | | Position Control | | |
|----------------------------|-----------------------------|--------------------------------|----------------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 4,181 | Engineering Asst/Energy | 0.10 | 4,181 |
| Overtime | 0 | Coordinator | | |
| Fringe Benefits | 6,513 | Total Personnel | <u>0.10</u> | <u>4,181</u> |
| TOTAL | <u>10,694</u> | Overtime | | <u>0</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 0 | FICA | | 320 |
| Internal Services | 7,739 | Healthcare Benefits - Active | | 1,759 |
| Other Services | 0 | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension | | 4,434 |
| Maintenance Fees | 0 | Total Fringe Benefits | | <u>6,513</u> |
| Other Contracted Fees | 21,567 | | | |
| TOTAL | <u>29,306</u> | TOTAL | <u>0.10</u> | <u>10,694</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>40,000</u></u> | | | |

ANDERSEN ENRICHMENT CENTER (236)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET

This fund accounts for the operation, maintenance expenditures, and building rentals for the Andersen Enrichment Center. The Andersen Enrichment Center(AEC) was developed in 1993 with the assistance of the Saginaw Arts and Enrichment Commission and is managed by a part-time manager and director. The manager and director are responsible for fund-raising, marketing, scheduling activities, collecting fees, managing finances, and supervising staff, as well as the day-to-day operations of the center. The Andersen Enrichment Center and Saginaw Arts and Enrichment Commission were divided into two separate funds mid-year FY 2014/2015.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|-----------------------|-----------------------------|-----------------------|
| CHARGES FOR SERVICES | 0 | ANDERSEN ENRICH. CTR. | 112,957 |
| INTEREST AND RENTS | 53,334 | | |
| OTHER REVENUES | 51,644 | | |
| USE OF FUND EQUITY | 7,979 | | |
| TOTAL RESOURCES | <u>112,957</u> | TOTAL APPROPRIATIONS | <u>112,957</u> |

ANDERSEN ENRICHMENT CENTER

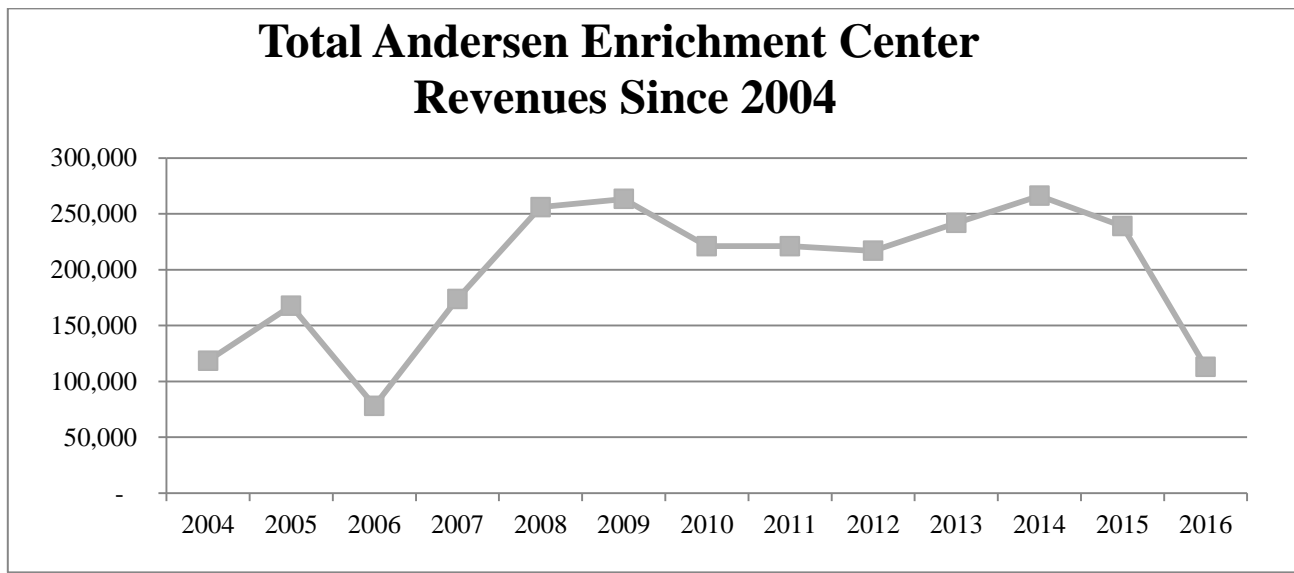
REVENUE BUDGET SUMMARY

The Andersen Enrichment Center Fund accounts for the operation, maintenance expenditures, and building rentals for the Andersen Enrichment Center. The major revenue source for this fund is “Charges of Services” and “Interest and Rents”, which are \$48,644 and \$53,334, respectively, in FY 2016. The 2016 revenue budget for the Andersen Enrichment Center Fund is \$112,957. This represents a \$126,054 decrease from the previous fiscal year due to the removal of the Saginaw Arts and Enrichment Commission from this fund and the creation of its own. Upon conducting research, it was discovered that the Andersen Center and the Saginaw Arts and Enrichment Commission are completely separate entities- one being owned and operated by the City of Saginaw and the other being a separate component unit with its own finances.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|----------------------------|----------------|----------------|----------------|----------------|----------------|---------------|----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Charges For Services | 20,250 | 20,000 | 31,750 | 36,939 | 29,600 | 19,250 | 48,644 |
| Interest and Rents | 42,022 | 57,774 | 44,287 | 49,734 | 44,019 | 51,955 | 53,334 |
| Other Revenues | 143,087 | 164,071 | 190,062 | 123,591 | 26,829 | 0 | 3000 |
| Use of Fund Equity | 0 | 0 | 0 | 28,747 | 0 | 21,123 | 7,979 |
| Transfers from Other Funds | 11,542 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 216,901 | 241,845 | 266,099 | 239,011 | 100,448 | 92,328 | 112,957 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Proposed Revenues. The revenue trend above illustrates two significant drops in revenue, one in 2004 and another in 2006. Both decreases were due to significant drop in contributions to the Andersen Enrichment Center from private donors. From 2007 through 2009 those same contributions averaged over \$100,000 per year before. The revenues have decreased slightly in 2010. From FY 2010 – 2012, the revenues have remained fairly consistent. The FY 2013 actual budget recorded an increase in revenues by \$24,944 or 11.50%. In 2015, revenues decreased slightly; however, the

FY 2016 revenue reflects a sharp decrease in revenue due to the separation of the Andersen Center from the Saginaw Arts and Enrichment Commission, which will have its own fund in 2016.

EXPENDITURE BUDGET SUMMARY

The total Andersen Enrichment Center Fund expenditures are \$112,957 for FY 2016. The Andersen Enrichment Center expenditures have decreased \$126,054, or -52.74%. *Personnel Services* totals \$39,690 for FY 2016, which is a decrease of \$40,113. This is due to the reallocation of the Director of the Saginaw Arts and Enrichment Commission and the Director of Marketing of the commission to the new Saginaw Arts and Enrichment Commission fund. *Operating Expenses* will be \$73,267; this represents a decrease of \$82,941 from the FY 2015 approved budgeted level. This is a result of moving all Saginaw Arts and Enrichment Commission activity to a new fund. There are no *Capital Outlay* expenditures budgeted for this fund in FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 7540 Andersen Enrichment Center | 122,228 | 124,877 | 138,064 | 139,633 | 100,448 | 92,328 | 112,957 |
| 7541 Enrichment Commission | 94,257 | 114,507 | 138,926 | 99,378 | 0 | 0 | 0 |
| Total Expenditures | 216,485 | 239,385 | 276,990 | 239,011 | 100,448 | 92,328 | 112,957 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 86,284 | 83,503 | 85,692 | 79,803 | 40,618 | 39,030 | 39,690 |
| Operating Expenses | 130,201 | 155,882 | 191,298 | 159,208 | 56,830 | 53,298 | 73,267 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 216,485 | 239,385 | 191,298 | 239,011 | 100,448 | 92,328 | 112,957 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|----------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Andersen Enrichment Center | 4.00 | 4.00 | 4.00 | 4.00 | 2.00 | 2.00 | 2.00 |
| Total Positions | 4.00 | 4.00 | 4.00 | 4.00 | 2.00 | 2.00 | 2.00 |

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

236-7540 Andersen Enrichment Center

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|-------------------------|---------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 32,240 | Andersen Ctr. Site Super. | 1.00 | 16,640 |
| Overtime | 0 | Andersen Center Director | 1.00 | 15,600 |
| Fringe Benefits | 7,450 | | | |
| | | Total Personnel | 2.00 | 32,240 |
| TOTAL | 39,690 | | | |
| | | Overtime | | 0 |
| OPERATING EXPENSES | | | | |
| Supplies | 5,301 | FICA | | 1,435 |
| Internal Services | 33,852 | Healthcare Benefits - Active | | 6,015 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 14,656 | Pension | | 0 |
| Maintenance Fees | 19,458 | | | |
| Other Contracted Fees | 0 | Total Fringe Benefits | | 7,450 |
| TOTAL | 73,267 | | | |
| | | TOTAL | 2.00 | 39,690 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 112,957 | | | |

**SAGINAW ARTS AND ENRICHMENT COMMISSON
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

This fund also accounts for the private donations and individual contributions received by the Saginaw Arts and Enrichment Commission to provide financial support to cultural and creative arts organizations and to sponsor various social and community events to improve the quality of life in the City.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|-----------------------|---|-----------------------|
| DONATIONS | 153,500 | SAGINAW ARTS AND ENRICHMENT COMMISSION | 190,300 |
| INTEREST AND RENTS | 500 | | |
| OTHER REVENUES | 36,300 | | |
| TOTAL RESOURCES | <u>190,300</u> | TOTAL APPROPRIATIONS | <u>190,300</u> |

SAGINAW ARTS AND ENRICHMENT COMMISSION

REVENUE BUDGET SUMMARY

The Saginaw Arts and Enrichment Commission Fund accounts for the private donations and individual contributions received by the Saginaw Arts and Enrichment Commission to provide financial support to cultural and creative arts organizations and to sponsor various social and community events to improve the quality of life in the City. This commission is a component unit of the city and acts as a separate entity. This fund was created mid-year in FY 2014/2015 to ensure that funds collected for Commission activities are not comingled with funds meant for the Andersen Enrichment Center building, which is owned and operated by the City of Saginaw. The major revenue source for this fund is “Donations”, which is budgeted at \$153,500 in FY 2016. The 2016 Approved Revenue budget for the Andersen Enrichment Center Fund is \$190,300.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Donations | 0 | 0 | 0 | 0 | 151,500 | 156,245 | 153,500 |
| Interest and Rents | 0 | 0 | 0 | 0 | 500 | 39 | 500 |
| Other Revenues | 0 | 0 | 0 | 0 | 36,300 | 40,355 | 36,300 |
| Use of Fund Equity | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 | 188,300 | 196,639 | 190,300 |

EXPENDITURE BUDGET SUMMARY

The total Saginaw Arts and Enrichment Commission Fund expenditures are \$190,300 for FY 2016. This is a new fund. *Personnel Services* total \$49,390 for FY 2016. *Operating Expenses* are \$140,910. There is no *Capital Outlay* budgeted for this fund in FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|----------------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 7541 Art & Enrichment Commission | 0 | 0 | 0 | 0 | 188,300 | 194,989 | 190,300 |
| Total Expenditures | 0 | 0 | 0 | 0 | 188,300 | 194,989 | 190,300 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 0 | 0 | 0 | 0 | 39,185 | 48,720 | 49,390 |
| Operating Expenses | 0 | 0 | 0 | 0 | 149,115 | 146,269 | 140,910 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 0 | 0 | 0 | 0 | 188,300 | 194,989 | 190,300 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|------------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Arts & Enrichment Commission | 0 | 0 | 0 | 0 | 2.00 | 2.00 | 2.00 |
| Total Positions | 0 | 0 | 0 | 0 | 2.00 | 2.00 | 2.00 |

The Saginaw Art and Enrichment Commission’s personnel complement for FY 2016 is 2 FTE. This includes the Director of the Saginaw Arts Commission and the Director of Marketing.

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

237-7541 Saginaw Arts and Enrichment Commission

| Allocation Plan | | Position Control | | |
|----------------------------|-----------------------|--------------------------------|----------------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 45,880 | Director of Sag. Art Comm. | 1.00 | 17,800 |
| Overtime | 0 | Director of Marketing | 1.00 | 28,080 |
| Fringe Benefits | 3,510 | | | |
| | | Total Personnel | <u>2.00</u> | <u>45,880</u> |
| TOTAL | <u>49,390</u> | | | |
| | | Overtime | | <u>0</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 2,000 | FICA | | 3,510 |
| Internal Services | 0 | Healthcare Benefits - Active | | 0 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 51,200 | Pension | | 0 |
| Maintenance Fees | 9,100 | | | |
| Other Contracted Fees | 78,610 | Total Fringe Benefits | | <u>3,510</u> |
| TOTAL | <u>140,910</u> | | | |
| | | TOTAL | <u>2.00</u> | <u>49,390</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u>190,300</u> | | | |

**TAX INCREMENT FINANCING AUTHORITY (TIFA) AND
LAND DEVELOPMENT FINANCING AUTHORITY (LDFA)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

| RESOURCES | | APPROPRIATIONS | |
|--|-----------------------|--|-----------------------|
| COMMERCE CENTER | 23,253 | COMMERCE CENTER | 23,253 |
| DOWNTOWN DEVELOP AUTH. | 141,883 | DOWNTOWN DEVELOP AUTH. | 141,883 |
| BROWNFIELD AUTHORITY | 66,987 | BROWNFIELD AUTHORITY | 66,987 |
| DOWNTOWN DEVELOPMENT AUTHORITY 2011 | 1,200 | DOWNTOWN DEVELOPMENT AUTHORITY 2011 | 1,200 |
| TOTAL RESOURCES | <u>233,323</u> | TOTAL APPROPRIATIONS | <u>233,323</u> |

*Note:
Thomson LDFA was closed in FY 2010/2011.*

COMMERCE CENTER DDA

REVENUE BUDGET SUMMARY

The Commerce Center DDA Fund accounts for revenues and expenditures captured and utilized in the Commerce Center District. Projects must be approved by City Council prior to the City Assessor capturing these tax dollars. After these dollars have been collected then a portion of capturing monies must be utilized on reinvesting in the Commerce Center District. The plan requires that updates be made in the district or on the Commerce Building. The City Controller and Assessing Offices work with the Office of Management and Budget and Community Services to ensure that this district is in compliance with the approved plan and that all dollars collected are reconciled.

For the Approved 2015/2016 Budget, revenues in the Commerce Center DDA Fund are \$23,253, which represents a - 1.6% decrease from the previous fiscal year. This reduction is attributed to a decrease in the real property values in this district.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Property Taxes | 29,045 | 26,078 | 23,740 | 23,632 | 23,632 | 23,574 | 23,253 |
| Interest and Rents | (52) | (44) | (36) | 0 | 0 | (12) | 0 |
| Other Revenues | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 28,993 | 26,034 | 23,704 | 23,632 | 23,632 | 23,562 | 23,253 |

EXPENDITURE BUDGET SUMMARY

The total Commerce Center DDA expenditures for 2016 are budgeted \$23,253. In the category of *Miscellaneous Expenditures*, expenditures are \$23,253. These monies are for reinvestment in the district.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 1775 Component Unit | 26,006 | 26,026 | 23,502 | 23,632 | 23,632 | 23,058 | 23,253 |
| Total Expenditures | 26,006 | 26,026 | 23,502 | 23,632 | 23,632 | 23,058 | 23,253 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 26,006 | 26,026 | 23,502 | 23,632 | 23,632 | 23,058 | 23,253 |
| Total Expenditures | 26,006 | 26,026 | 23,502 | 23,632 | 23,632 | 23,058 | 23,253 |

DOWNTOWN DEVELOPMENT AUTHORITY

REVENUE BUDGET SUMMARY

The Downtown Development Authority was established by Ordinance D-1376 pursuant to Public Act 197 of 1975, as amended, to correct and prevent deterioration in business districts, and to promote economic growth in the district. The Downtown Development Authority Fund accounts for revenues and expenditures captured and utilized in the Downtown Development District. The fund will not be generating any property tax revenue in FY 2016. The property values in the district have dropped below the baseline level for tax increment capture.

For the FY 2016 Approved Budget, revenues in the Downtown Development Authority Fund are budgeted at \$141,883, a decrease of \$22,917, or -13.91%. The decrease in revenues is due to the reduced use of fund equity to cover the fund expenses, which have reduced due to the completion of a façade improvement grant program. During the 2013 audit, a recommendation was made that this fund reflects the true cost of services. In previous fiscal years, a majority of these costs were recognized in the Community Development Block Grant Fund. Even though additional funds will be recognized, fund reserves will also be appropriated.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Grants | 0 | 0 | 10,000 | 0 | 0 | 0 | 0 |
| Property Taxes | 1013 | (3,421) | 3,865 | 0 | 0 | (156) | 0 |
| Interest and Rents | (103) | (77) | (73) | 0 | 0 | (22) | 0 |
| Sale of Real Property | 34,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fund Equity | 0 | 0 | 0 | 100,202 | 100,202 | 51,362 | 77,285 |
| Other Revenues | 0 | 52,938 | 51,758 | 64,598 | 74,883 | 67,490 | 64,598 |
| Total Revenues | 35,410 | 49,440 | 65,541 | 164,800 | 175,085 | 118,674 | 141,883 |

EXPENDITURE BUDGET SUMMARY

The total Downtown Development Authority Fund's expenditures are budgeted at \$141,883 for FY 2016. This is a decrease, from FY 2015, of \$22,917. The decrease is associated with the completion of the DDA façade improvement program.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|------------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 1775 Component Unit | 15,349 | 53,449 | 80,963 | 164,800 | 175,085 | 118,674 | 141,883 |
| 8559 Increase to Fund Equity | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 15,349 | 53,449 | 80,963 | 164,800 | 164,800 | 118,674 | 141,883 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 15,349 | 52,949 | 80,963 | 164,800 | 164,800 | 118,674 | 141,883 |
| Capital Outlay | 0 | 500 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 15,349 | 53,449 | 80,963 | 164,800 | 164,800 | 118,674 | 141,883 |

BROWNFIELD AUTHORITY SRRF

REVENUE BUDGET SUMMARY

The Brownfield Redevelopment Authority was established by City Council on September 29, 1997 under the provision of 1996 PA 381 as amended, to promote the revitalization of brownfield areas in the City of Saginaw. The Brownfield Authority SRRF Fund accounts for revenues and expenditures captured and utilized in the various brownfield districts within the city limits. Plans must be developed and approved by City Council prior to the City Assessor capturing these tax dollars. A portion of these tax dollars must be utilized on reinvesting in these brownfield areas. The City Controller and Assessing Offices work with the Office of Management and Budget and Community Services to ensure that this district is in compliance with the approved plans and that all dollars collected are reconciled.

For the Proposed 2015/16 Budget, revenues in the Brownfield Authority SRRF Fund are \$66,987. This represents a \$1,019, decrease from the previous fiscal year. This is attributed to a decrease in the real property tax values within these districts.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Property Taxes | 30,281 | 33,048 | 33,268 | 68,006 | 68,006 | 71,170 | 66,987 |
| Total Revenues | 30,281 | 33,048 | 33,268 | 68,006 | 68,006 | 71,170 | 66,987 |

EXPENDITURE BUDGET SUMMARY

The total Brownfield Authority SRRF Fund expenditures for FY 2016 are budgeted at \$66,987. The category of *Operating Expenditures* has decreased due to the amount appropriated to be reinvested in these districts.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 1775 Component Unit | 10,116 | 0 | 22,808 | 68,006 | 68,006 | 40,832 | 66,987 |
| Total Expenditures | 10,116 | 0 | 22,808 | 68,006 | 68,006 | 40,832 | 66,987 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 10,116 | 0 | 22,808 | 68,006 | 68,006 | 40,832 | 66,987 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 10,116 | 0 | 22,808 | 68,006 | 68,006 | 40,832 | 66,987 |

THOMSON LDFA

REVENUE/EXPENDITURE BUDGET SUMMARY

The Thomson LDFA Fund accounts for revenues and expenditures captured and utilized at Thomson district for qualifying improvements. Projects and improvements must be approved by City Council prior to the City Assessor capturing these tax dollars. After these dollars have been collected then a portion of capturing monies must be utilized on reinvesting in the land development within the district. The City Controller and Assessing Offices work with the Neighborhood Services division to ensure that this district is in compliance with the approved plan and that all dollars collected are reconciled.

City Council voted to close Thomson LDFA in 2011.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Property Taxes | 129,246 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest and Rents | 8,961 | 6,586 | 3,725 | 0 | 3,400 | 3,630 | 0 |
| Other Revenues | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 138,207 | 6,586 | 3,725 | 0 | 3,400 | 3,630 | 0 |

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 1775 Component Unit | 204 | 30 | 0 | 0 | 3,400 | 0 | 0 |
| Total Expenditures | 204 | 30 | 0 | 0 | 3,400 | 0 | 0 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 204 | 30 | 0 | 0 | 3,400 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 204 | 30 | 0 | 0 | 3,400 | 0 | 0 |

DOWNTOWN DEVELOPMENT AUTHORITY – 2011(DDA 2011)

REVENUE/EXPENDITURE BUDGET SUMMARY

The Downtown Development Authority 2011 (DDA 2011) Fund will be a new fund in FY 2015/2016. This fund will be used to account for revenues collected for the Downtown Development Authority’s updated Tax Increment Finance Authority (TIFA) district as outlined in the 2011 DDA TIFA plan. The FY 2015/2016 DDA 2011 Fund revenues and expenditures will be \$1,200 and will be used to reinvest in the district.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Property Taxes | 0 | 0 | 0 | 0 | 172 | 0 | 1,200 |
| Interest and Rents | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 | 172 | 0 | 1,200 |

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 1775 Component Unit | 0 | 0 | 0 | 0 | 172 | 0 | 1,200 |
| Total Expenditures | 0 | 0 | 0 | 0 | 172 | 0 | 1,200 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 0 | 0 | 0 | 0 | 172 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 | 1,200 |
| Total Expenditures | 0 | 0 | 0 | 0 | 172 | 0 | 1,200 |

**TARP HARDEST HIT (274)
 RESOURCE ALLOCATION
 2015/2016 APPROVED BUDGET**

In 2013, Saginaw was one of five cities in Michigan targeted to receive federal funding for blight elimination efforts through an 18-month intergovernmental demolition pilot program. The City receives funding for inspections and administrative costs associated with the grant while the Saginaw County Land Bank manages contractors and property acquisitions that are reimbursed directly by the Michigan State Housing Development Authority (MSHDA).

| RESOURCES | | APPROPRIATIONS | |
|------------------------|----------------------|-----------------------------|----------------------|
| STATE GRANTS | 31,500 | TARP GRANT | 31,500 |
| TOTAL RESOURCES | <u><u>31,500</u></u> | TOTAL APPROPRIATIONS | <u><u>31,500</u></u> |

TARP Hardest Hit Grant (SRF)

REVENUE BUDGET SUMMARY

The TARP Hardest Hit Fund accounts for the revenues and expenditures related to the Troubled Asset Relief Program (TARP) Hardest Hit money received mid-year FY 2014. Saginaw is one of only five cities in Michigan targeted to receive this federal funding for blight elimination efforts through an 18-month intergovernmental demolition pilot program. Though the city was specifically targeted, Saginaw only receives funding for inspections and administrative costs associated with managing the grant. The City's partner, Saginaw County Land Bank manages demolition contractors and property acquisitions and is reimbursed directly by the Michigan State Housing Development Authority (MSHDA). The total amount of funding available through this program is \$11.2 million dollars. However, since the City of Saginaw is working in conjunction with the Saginaw County Land Bank, which is doing most of the costly activity of this program, the City only budgeted \$31,500 in FY 2016. This program was set to expire in the spring of FY 2015. However, the City has received an extension for the program that will last through the end of the first quarter of FY 2016.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|----------|----------|---------------|----------------|----------------|----------------|---------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Charges for Service | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest and Rents | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 0 | 0 | 50,184 | 130,000 | 188,881 | 124,728 | 31,500 |
| Total Revenues | 0 | 0 | 50,184 | 130,000 | 188,881 | 124,728 | 31,500 |

EXPENDITURE BUDGET SUMMARY

The TARP Hardest Hit Fund is \$31,500 in FY 2016. This grant was extended into FY 2016. There are no *Personnel Services* for this fund. *Operating Expenses* are \$31,500 for the FY 2016. This is for administrative costs of the grant such as supplies, legal services, employment agency fees and professional fees. *Capital Outlay*- There are no capital expenditures budgeted in FY 2016.

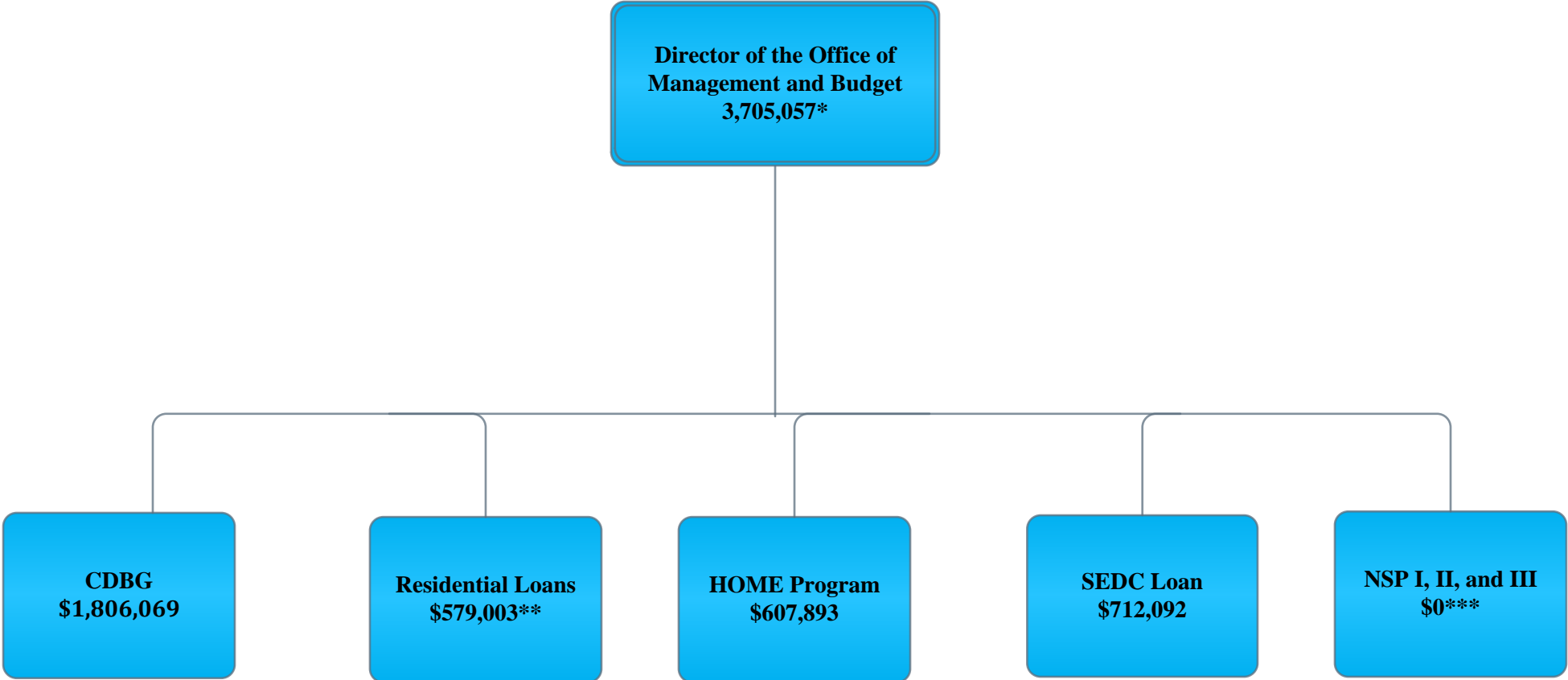
FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------|----------|---------------|----------------|----------------|----------------|---------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 3866 TARP Grant | 0 | 0 | 42,066 | 130,000 | 188,881 | 124,728 | 31,500 |
| Total Expenditures | 0 | 0 | 42,066 | 130,000 | 188,881 | 124,728 | 31,500 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 0 | 0 | 42,066 | 130,000 | 188,881 | 124,728 | 31,500 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 0 | 0 | 42,066 | 130,000 | 188,881 | 124,728 | 31,500 |

**CITY OF SAGINAW
COMMUNITY DEVELOPMENT BLOCK GRANT**



**CDBG is now a part of the Office of Management and Budget and reports to the OMB Director.
**The Rental Loans fund was combined with Residential Loans in FY 2015.
***The City does not expect any revenue or expenses to occur in NSP.*

**COMMUNITY DEVELOPMENT BLOCK GRANT (275)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

The Community Development Block Grant (CDBG) Fund is used to account for the revenues and expenditures of the Federal Community Development Block Grant Entitlement Program. The CDBG administers federal funds to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|-------------------------|-----------------------------|-------------------------|
| FEDERAL GRANTS | 1,806,069 | CDBG ADMINISTRATION | 468,897 |
| | | SPECIAL PROJECTS | 475,126 |
| | | ECONOMIC DEVELOPMENT | 0 |
| | | ECON. DEVE. SUBGRANTEES | 365,064 |
| | | SAGINAW ECON. DEV. CORP | 133,720 |
| | | CODE COMPLIANCE | 115,153 |
| | | SUBGRANTEES | 0 |
| | | MCKINNEY HOMELESS | 183,511 |
| | | TRANSFERS | 64,598 |
| TOTAL RESOURCES | <u>1,806,069</u> | TOTAL APPROPRIATIONS | <u>1,806,069</u> |

COMMUNITY DEVELOPMENT BLOCK GRANT

REVENUE BUDGET SUMMARY

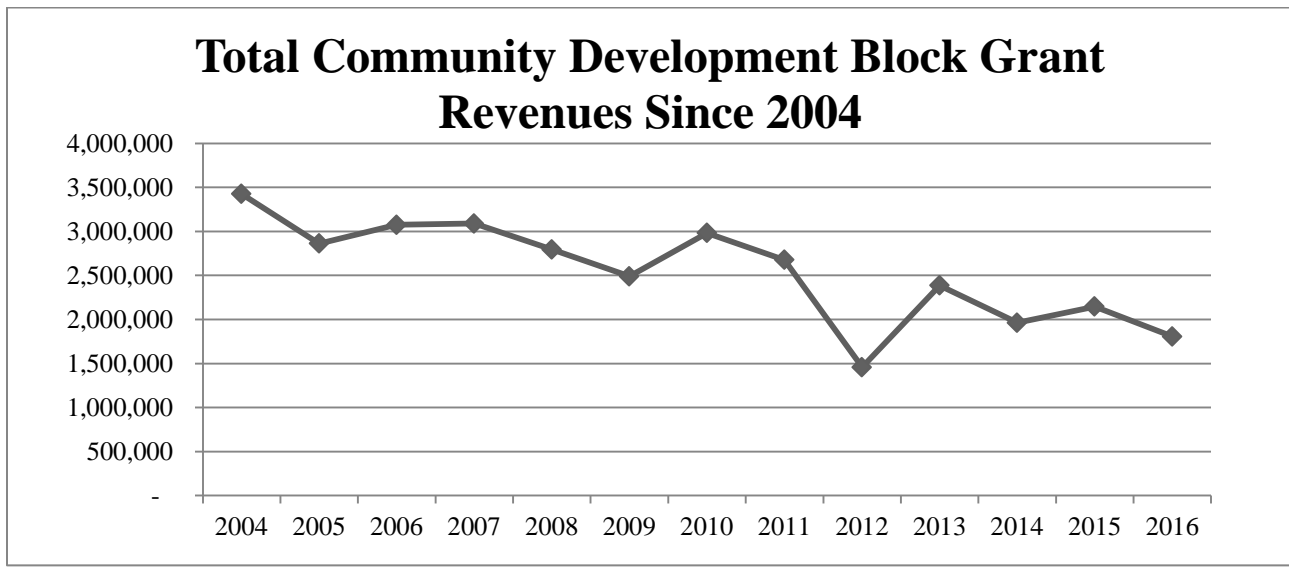
The Community Development Block Grant (CDBG) Fund is used to account for the revenues and expenditures of the CDBG Program. This is classified as a Special Revenue Fund, which is defined as a fund used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The major source of revenue for this fund is the Federal Department of Housing and Urban Development (HUD) entitlement monies.

For FY 2016, CDBG revenues decreased by -15.85% from the 2015 Approved Budget. This decrease is due to a reduction in the City's Federal entitlement allocation.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Federal Grants | 1,457,719 | 2,362,866 | 1,940,162 | 2,146,362 | 2,272,509 | 2,141,359 | 1,774,978 |
| Interests and Rents | 85 | 406 | 592 | 0 | 0 | 28 | 0 |
| Other Revenues | 952 | 22,304 | 21,639 | 0 | 0 | 31,885 | 31,091 |
| Total Revenues | 1,458,756 | 2,385,576 | 1,962,393 | 2,146,362 | 2,272,509 | 2,173,272 | 1,806,069 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. This trend reveals three significant spikes in revenue: 2004, and 2010. In 2004, there was a \$547,054 increase in transfer into the fund from SEDC. Lastly, in 2010 there was 200% increase in monies for the Stewart McKinney Homeless Program. In 2005 there was a decrease in child care fees and transfers from component units. In 2009, there was a -13.77% decrease in block grant entitlement monies. The CDBG revenue has decreased steadily from 2010 through 2015. From 2013 to 2015, there was a sharp decline in revenue due to the Federal sequester that was in place. In FY 2012 there was revenue expected to come in after the end of the year that was never realized. In FY 2016, that revenue is following a general declining trend due to reductions of entitlement dollars from the federal government.

DETAIL REVENUES ANALYSIS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Block Grant Entitlement | 1,266,948 | 2,024,944 | 1,739,847 | 1,973,179 | 2,099,326 | 1,919,489 | 1,591,467 |
| Stewart McKinney Homeless | 190,771 | 337,922 | 200,315 | 173,183 | 173,183 | 221,870 | 183,511 |
| Homeless P&R Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest on Investments | 85 | 406 | 592 | 0 | 31 | 28 | 0 |
| Reimbursements | 952 | 2,912 | 893 | 0 | 0 | 31,885 | 0 |
| Surplus Receipts | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Donations | 0 | 1,000 | 0 | 0 | 0 | 0 | 0 |
| Demolition Contracts | 0 | 18,392 | (4,139) | 0 | 0 | 0 | 0 |
| Transfers In | 0 | 0 | 24,885 | 0 | 0 | 0 | 31,091 |
| Total Revenues | 1,458,756 | 2,385,576 | 1,962,393 | 2,146,362 | 2,272,509 | 2,173,272 | 1,806,069 |

EXPENDITURE BUDGET SUMMARY

The total Community Development Block Grant (CDBG) Fund expenditures are \$1,806,069 for FY 2016. This represents a -15.85% decrease from the FY 2015 Approved Budget. *Personnel Services* expenditures have decreased by \$25,086 or 9%. This is due to lower MERS Pension valuation. *Operating Expenses* for the CDBG increased by \$95,184 or 16.14%. This increase is due to slightly higher allocations to demolitions. *Capital Outlay* is \$800 in FY 2015/2016 for the purchase of office chairs. The category of *Miscellaneous Expenditures* is \$651,723 for FY 2016. This represents a decrease of \$109,048, or -21.70% for the upcoming year.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|--------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 6510 CDBG Administration | 433,881 | 371,651 | 370,455 | 454,988 | 454,988 | 425,211 | 468,897 |
| 6511 Special Projects | 463,404 | 537,009 | 512,744 | 708,095 | 834,242 | 664,934 | 475,126 |
| 6512 Economic Development | 32,638 | 48,742 | 56,548 | 0 | 64,598 | 64,423 | 0 |
| 6513 Econ. Development Subgrantees | 389,283 | 287,050 | 325,037 | 358,202 | 358,202 | 334,446 | 365,064 |
| 6520 Saginaw Econ. Development Corp. | 111,020 | 129,539 | 132,497 | 146,756 | 146,756 | 137,169 | 133,720 |
| 6572 Code Compliance | 154,958 | 151,201 | 100,625 | 111,933 | 111,933 | 111,058 | 115,153 |
| 6574 Subgrantees | 229,900 | 140,701 | 124,715 | 123,378 | 123,378 | 132,241 | 0 |
| 6585 McKinney Homeless | 465,345 | 181,254 | 183,098 | 178,412 | 178,412 | 218,545 | 183,511 |
| 9660 Transfers | 3,020 | 0 | 0 | 64,598 | 0 | 0 | 64,598 |
| Total Expenditures | 2,283,449 | 1,847,147 | 1,805,719 | 2,146,362 | 2,272,509 | 2,088,027 | 1,806,069 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 703,393 | 650,645 | 624,881 | 736,963 | 736,963 | 705,430 | 711,877 |
| Operating Expenses | 459,870 | 507,976 | 491,440 | 648,628 | 774,175 | 597,221 | 441,669 |
| Capital Outlay | 0 | 0 | 0 | 0 | 600 | 598 | 800 |
| Miscellaneous | 1,120,186 | 688,526 | 689,398 | 760,771 | 760,771 | 784,778 | 651,723 |
| Total Expenditures | 2,283,449 | 1,847,147 | 1,805,719 | 2,146,362 | 2,272,509 | 2,088,027 | 1,806,069 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|--------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 6510 CDBG Administration | 2.33 | 1.90 | 1.75 | 1.85 | 1.85 | 1.85 | 1.85 |
| 6511 Special Projects | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 6520 Saginaw Econ. Development Corp. | 1.05 | 1.20 | 1.03 | 0.95 | 0.95 | 0.95 | 0.90 |
| 6572 Code Compliance | 2.00 | 1.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Positions | 7.38 | 5.35 | 4.78 | 4.80 | 4.80 | 4.80 | 4.75 |


Performance Measures/Metrics: Community Services:


Block Grant Services-(summary of services)


The Community Services manages over forty programs in Community Development Block Grant (CDBG), HOME, Emergency Solutions Grant, Section 108 Loan, and Neighborhood Stabilization Programs. Services include processing loan applications, hosting vendor trainings, and overseeing federal grant money drawdowns.

| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|----------------------|----------------|--------------------|----------------------|--------------------|
| Secure the release of CDBG, HOME, and ESG funds no later than July 1 st . | July 1 st | July 17 | July 1st | July 1 st | July 1 |
| Obligate 75% of total funds appropriated by HUD for business loans through SEDC | 80% | 43.76% | 80% | 80% | 80% |
| Spend 50 % of total funds allocated by HUD to the City of Saginaw. | 55% | 80% | 75% | 80% | 80% |

Explanation of variances:

 The key performance indicator to “Secure the release of CDBG, HOME, and ESG Funds no later than July 1st” was mostly achieved in FY 2015. The city met all of its requirements for the July 1st goal. However, the Department of Housing and Urban Development had a delay in their process causing the release to happen on July 17.

 The key performance indicator to “Obligate 75% of total funds appropriate by the HUD for business loans through SEDC” was partially achieved in FY 2015. SEDC has worked with over 50 clients, providing technical assistance of which over 90% of them are either not loan ready, have not come back to SEDC, or are still working on their business plans. Some of the loan requests that were submitted were softly denied by staff and not taken to the board due to their lack of experience, credit report findings or financial statements provided by the clients. SEDC's focus is to put more emphasis on clients being "Loan Ready." With the implementation of the Saginaw Soup in April 2015, SEDC has been able to use the Soup as a Pre-Qualification Process for its clients prior to them coming directly to SEDC. Some of SEDC's clients are currently submitting their business proposals to the Saginaw Soup committee, instead of SEDC, which has decreased the number of applicants over these last 3-4 months. But because SEDC staff is a part of the Saginaw Soup Committee, we are privy to service the same clients and provide technical assistance in hopes of gaining future SEDC clients after they have gone through the proper channels.

 The key performance indicator to “Spend 50% of total funds allocated by HUD to the city of Saginaw” reflects to exceed the goals established for FY 2015. This is due to staff becoming more proficient with trouble shooting, and a change in leadership.

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How To Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

275-6510 CDBG Administration

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 107,287 | Block Grant Administrator | 0.60 | 40,926 |
| Overtime | 0 | Block Grant Specialist | 0.25 | 12,860 |
| Fringe Benefits | 286,920 | Block Grant Accountant | 1.00 | 53,501 |
| TOTAL | 394,207 | Total Personnel | 1.85 | 107,287 |
| | | Overtime | | 0 |
| OPERATING EXPENSES | | | | |
| Supplies | 1,200 | FICA | | 8,714 |
| Internal Services | 8,666 | Healthcare Benefits - Active | | 27,897 |
| Other Services | | Healthcare Benefits - Retirees | | 165,520 |
| Professional Fees | 57,124 | Pension | | 84,789 |
| Maintenance Fees | 1,500 | | | |
| Other Contracted Fees | 5,800 | Total Fringe Benefits | | 286,920 |
| TOTAL | 74,290 | TOTAL | 1.85 | 394,207 |
| CAPITAL OUTLAY | | | | |
| | 400 | | | |
| TOTAL | 400 | | | |
| TOTAL APPROPRIATION | 468,897 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

275-6511 Special Projects

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|------------------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 46,439 | Dangerous Building | | |
| Overtime | 0 | Inspector | 1.00 | 46,439 |
| Fringe Benefits | 64,661 | | | |
| | | Total Personnel | <u>1.00</u> | <u>46,439</u> |
| TOTAL | <u>111,099</u> | | | |
| | | Overtime | | <u>0</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 150 | FICA | | 3,553 |
| Internal Services | 6,529 | Healthcare Benefits - Active | | 16,742 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension | | 44,366 |
| Maintenance Fees | 321,167 | | | |
| Other Contracted Fees | 0 | Total Fringe Benefits | | <u>64,661</u> |
| TOTAL | <u>327,846</u> | | | |
| | | TOTAL | <u><u>1.00</u></u> | <u><u>111,099</u></u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| MISCELLANEOUS | 36,181 | | | |
| TOTAL | <u>36,181</u> | | | |
| TOTAL APPROPRIATION | <u><u>475,126</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

275-6520 Saginaw Economic Development Corp.

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 39,570 | Econ. Dev. Coordinator | 0.90 | 39,570 |
| Overtime | 0 | | | |
| Fringe Benefits | 58,473 | Total Personnel | 0.90 | 39,570 |
| TOTAL | 98,043 | Overtime | | 0 |
| OPERATING EXPENSES | | | | |
| Supplies | 1,506 | FICA | | 3,027 |
| Internal Services | 7,119 | Healthcare Benefits - Active | | 15,346 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 15,300 | Pension | | 40,100 |
| Maintenance Fees | 7,102 | Total Fringe Benefits | | 58,473 |
| Other Contracted Fees | 4,650 | | | |
| TOTAL | 35,677 | TOTAL | 0.90 | 98,043 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 133,720 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

275-6572 Code Compliance

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 45,935 | Code Enforcement Officer | 0.66 | 30,146 |
| Overtime | 0 | Residential Rehab. | | |
| Fringe Benefits | 62,593 | Specialist | 0.34 | 15,789 |
| TOTAL | 108,528 | Total Personnel | 1.00 | 45,935 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 0 |
| Supplies | 191 | | | |
| Internal Services | 6,181 | | | |
| Other Services | | FICA | | 3,579 |
| Professional Fees | 0 | Healthcare Benefits - Active | | 13,166 |
| Maintenance Fees | 253 | Healthcare Benefits - Retirees | | 0 |
| Other Contracted Fees | 0 | Pension | | 45,848 |
| TOTAL | 6,625 | Total Fringe Benefits | | 62,593 |
| CAPITAL OUTLAY | 0 | TOTAL | 1.00 | 108,528 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 115,153 | | | |

CDBG RESIDENTIAL LOANS (276)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET

The CDBG Residential Loan Fund provides loan resources for a variety of housing rehabilitation opportunities for single-family homeowners within the City of Saginaw. This fund is classified as a Special Revenue Fund. CDBG Rental Loans was combined with this fund in FY 2015.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|----------------|-----------------------------|----------------|
| FEDERAL GRANTS | 533,591 | RESIDENTIAL LOANS | 254,738 |
| INTEREST | 5,412 | SINGLE FAMILY | 312,010 |
| OTHER REVENUES | 40,000 | RENTAL LOANS | 12,255 |
| | | | |
| TOTAL RESOURCES | 579,003 | TOTAL APPROPRIATIONS | 579,003 |

CDBG RESIDENTIAL LOANS

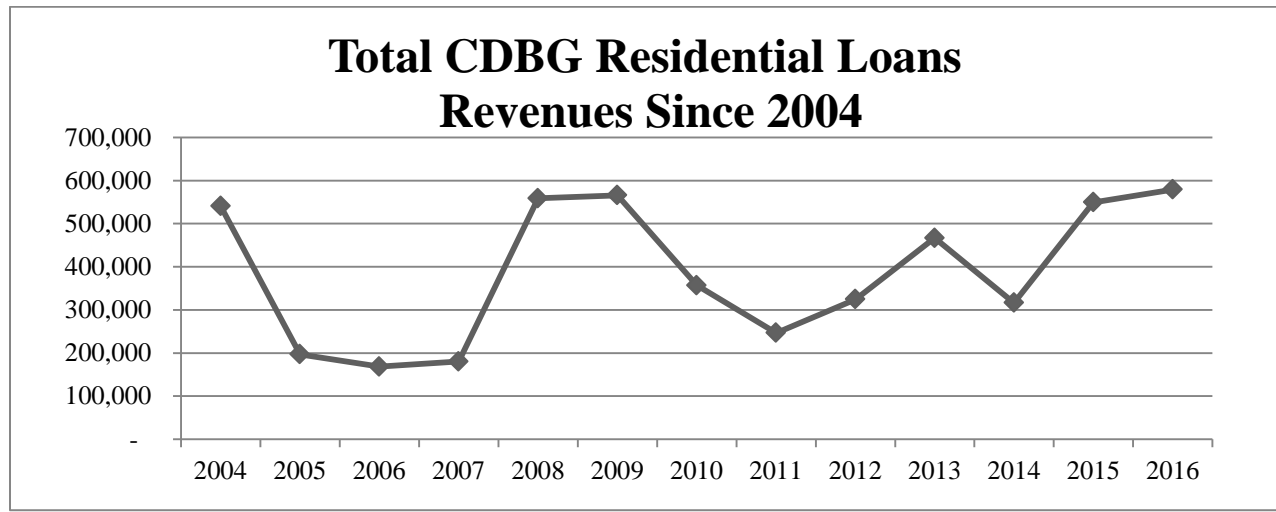
REVENUE BUDGET SUMMARY

The CDBG Residential Loan Fund provides loan resources for a variety of housing rehabilitation opportunities for single-family homeowners within the City of Saginaw. In FY 2015, the Rental Loan Fund was combined with this fund. This fund is classified as a Special Revenue Fund, which is defined as a fund used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The major source of revenue for this fund is “Federal Grants”, which is \$533,591 in FY 2016. CDBG Residential Loan Fund revenues have increased by \$29,449, or 5.36%, from FY 2015. This is due to increased entitlement dollars.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Federal Grants | 238,651 | 392,513 | 257,551 | 452,143 | 452,143 | 228,765 | 533,591 |
| Interests and Rents | 11,672 | 11,217 | 2,015 | 17,012 | 17,012 | 3,807 | 5,412 |
| Other Revenues | 70,119 | 56,362 | 56,838 | 80,400 | 80,400 | 160,433 | 40,000 |
| Use of Fund Equity | 0 | 0 | 0 | 0 | 0 | 50,317 | |
| Transfer from Other Funds | 4,275 | 6,655 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 324,717 | 466,747 | 316,404 | 549,555 | 549,555 | 443,322 | 579,003 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. This trend reveals three significant spikes in revenue: 2003, 2008, and 2013. In 2002, there was a \$137,566 transfer from the CDBG Fund that stayed steady from the year prior. In 2008, there was a \$398,031 carryover of entitlement funds from the previous year. This fund also experienced two major drops in revenue: in 2005 there was a decrease in entitlement funds from the Federal government and principal loan payments and in 2011 there was a -30.85% decrease in block grant entitlement monies. From 2011 forward, there seems to be a gradual increase in revenues. In 2014, block grant entitlement and interests on loans came in less than expected. Revenue for FY 2016 increases by \$29,449, due to an increase in block grant entitlement dollars.

EXPENDITURE BUDGET SUMMARY

The total CDBG Residential Loan Fund expenditures are \$579,003 for FY 2016. This represents a \$29,449, or 5.36%, increase from FY 2015 Approved Budget. Expenditures for *Personnel Services* have decreased by 2.15% or \$4,264 due to a reduction in MERS pension valuation. The number of employees allocated to this fund will be 1.65 FTE and does not change for FY 2016. *Operating Expenses* for the CDBG Residential Loans Fund will increase by \$2,475, or 3.52%. This can be attributed to higher information management charges. There are no *Capital Outlay* expenditure requests budgeted for this fund. The category of *Miscellaneous Expenditures* is \$312,010; this represents an increase of \$31,237 or 11.13%, which can be attributed to higher loan disbursements.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 6540 Residential Loans | 166,230 | 264,371 | 226,089 | 371,758 | 371,758 | 309,886 | 254,738 |
| 6550 Single Families | 153,605 | 69,056 | 80,553 | 165,542 | 165,542 | 133,436 | 312,010 |
| 6560 Rental Loans | 0 | 0 | 0 | 12,255 | 12,255 | 0 | 12,255 |
| 9660 Transfers | 10,284 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 330,119 | 333,427 | 306,642 | 549,555 | 549,555 | 443,322 | 579,003 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 104,597 | 165,638 | 167,861 | 198,536 | 198,536 | 117,297 | 194,272 |
| Operating Expenses | 47,443 | 25,818 | 32,628 | 70,246 | 70,246 | 117,370 | 72,721 |
| Capital Outlay | 498 | 0 | 600 | 0 | 0 | 219 | 0 |
| Miscellaneous | 177,581 | 141,971 | 105,553 | 280,773 | 280,773 | 208,436 | 312,010 |
| Total Expenditures | 330,119 | 333,427 | 306,642 | 549,555 | 549,555 | 443,322 | 579,003 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 6540 Residential Loans | 1.50 | 1.77 | 1.65 | 1.65 | 1.65 | 1.65 | 1.65 |
| Total Positions | 1.50 | 1.77 | 1.65 | 1.65 | 1.65 | 1.65 | 1.65 |

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

276-6540 Residential Loans

| Allocation Plan | Position Control | 2015/ 2016 BUDGET | ALLOCATION |
|----------------------------|--|----------------------------------|-------------------|
| PERSONNEL SERVICES | JOB CLASSIFICATION | | |
| Salaries | | 87,553 | |
| Overtime | Block Grant Administrator | 0.40 | 27,284 |
| Fringe Benefits | Block Grant Specialist | 0.75 | 38,579 |
| | Rehabilitation Application Specialist | 0.50 | 21,690 |
| TOTAL | | 194,272 | |
| | Total Personnel | 1.65 | 87,553 |
| OPERATING EXPENSES | | | |
| Supplies | Overtime | | 0 |
| Internal Services | | | |
| Other Services | | | |
| Professional Fees | FICA | | 6,698 |
| Maintenance Fees | Healthcare Benefits - Active | | 25,772 |
| Other Contracted Fees | Healthcare Benefits - Retirees | | 0 |
| | Pension | | 74,249 |
| TOTAL | | 269,500 | |
| | Total Fringe Benefits | | 106,719 |
| CAPITAL OUTLAY | | 0 | |
| TOTAL | TOTAL | 1.65 | 194,272 |
| MISCELLANEOUS | | 115,231 | |
| TOTAL | | 115,231 | |
| TOTAL APPROPRIATION | | 579,003 | |

**CDBG RENTAL LOANS (277)
 RESOURCE ALLOCATION
 2015/2016 APPROVED BUDGET**

The CDBG Rental Loan Fund provides loan resources for a variety of housing rehabilitation opportunities for single-family homeowners within the City of Saginaw. This fund is classified as a Special Revenue Fund.

| RESOURCES | APPROPRIATIONS |
|------------------------|-----------------------|
| INTEREST | 0 |
| OTHER REVENUES | 0 |
| TOTAL RESOURCES | 0 |
| | 0 |

CDBG RENTAL LOANS

REVENUE BUDGET SUMMARY

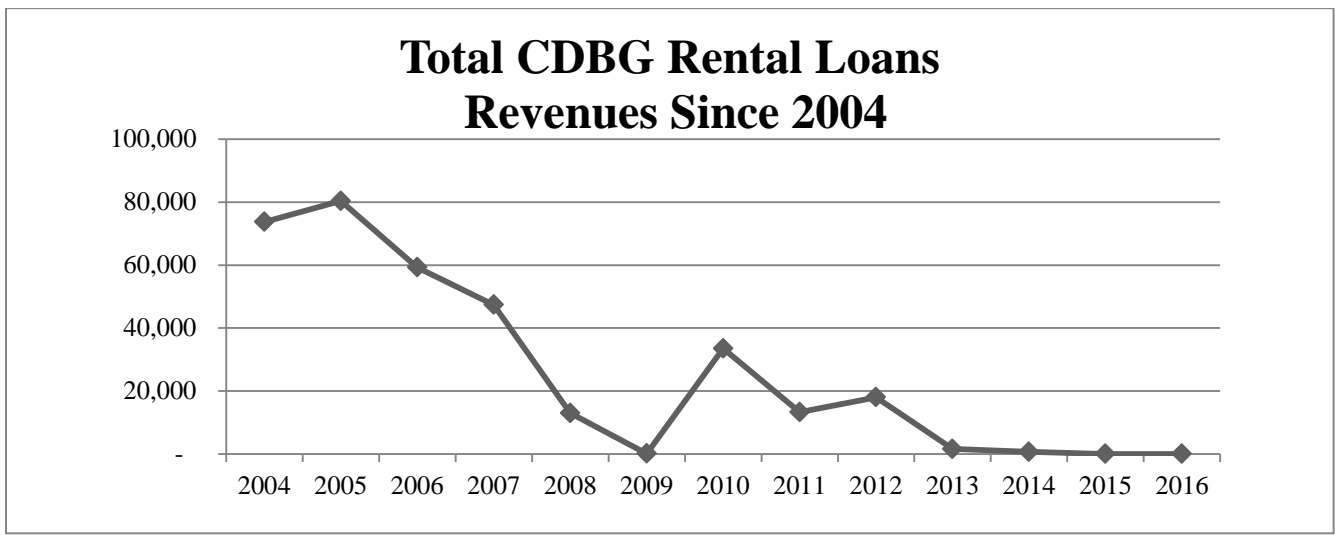
The CDBG Rental Loan Fund provides loan resources for a variety of housing rehabilitation opportunities for single-family homeowners within the City of Saginaw. This fund is classified as a Special Revenue Fund, which is defined as a fund used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

CDBG Rental Loan Fund revenues will now be accounted for in Residential Loans. These two funds were combined due to the small amount of activity in the Rental Loans Fund.

SUMMARY OF REVENUE

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Interests and Rents | 4,808 | 6,305 | 4,551 | 0 | 0 | 0 | 0 |
| Other Revenues | 13,177 | (4,744) | (3,873) | 0 | 0 | 0 | 0 |
| Total Revenues | 17,985 | 1,561 | 678 | 0 | 0 | 0 | 0 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. This trend reveals three significant spikes in revenue: 2004, 2010 and 2015. The fund experienced a drop in revenue in 2003, when there was a decrease in entitlement funds from the Federal government. From 2005 through 2009, the funds revenues dropped consistently. In 2010 and 2015, the spikes in revenue can be attributed to an increase in principle loan payments. Since 2009, revenue has been inconsistent and the slight activity this fund has prompted the incorporation of this fund into Fund 276 Residential Loans. Combining these two funds is appropriate because of the lack of activity in Rental Loans and the reduction of revenues over time.

EXPENDITURE BUDGET SUMMARY

The total CDBG Rental Loan Fund expenditures are \$0 for FY 2016. There are no *Personnel Services* allocated to this fund in FY 2016. *Operating Expenses* for this fund have been eliminated and moved to the Residential Loan Fund 276. *Capital Outlay* is not incorporated in this fund in FY 2016. The category of *Miscellaneous Expenditures* have also been eliminated and moved to the Residential Loan Fund 276.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 6560 Rental Loans | 17,985 | 1,561 | 994 | 0 | 0 | 0 | 0 |
| 9660 Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 17,985 | 1,561 | 994 | 0 | 0 | 0 | 0 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 13710 | 1,561 | 994 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 4275 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 17,985 | 1,561 | 994 | 0 | 0 | 0 | 0 |

**CDBG HOME PROGRAM (278)
 RESOURCE ALLOCATION
 2015/2016 APPROVED BUDGET**

The HOME Program Fund provides for city generated housing rehabilitation activities as well as current City of Saginaw Community Housing Development Organization (CHDO) sub-recipient. The focus is on providing low interest loans to low-income families for home rehabilitation. Direct grants are also provided to qualifying citizens. The CHDO activity allows the city to participate with a developer in new home construction.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|-----------------------|-----------------------------|-----------------------|
| FEDERAL GRANTS | 607,893 | HOME PROGRAM | 607,893 |
| TOTAL RESOURCES | <u>607,893</u> | TOTAL APPROPRIATIONS | <u>607,893</u> |

CDBG HOME PROGRAM

REVENUE BUDGET SUMMARY

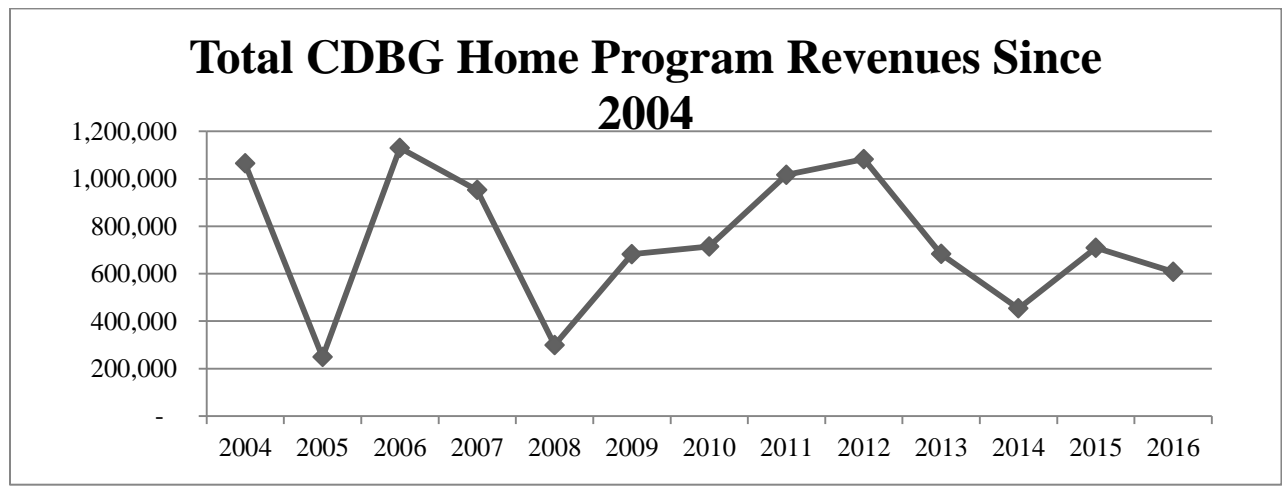
The HOME Program Fund provides for city generated housing rehabilitation activities as well as current City of Saginaw Community Housing Development Organization (CHDO) sub-recipient. The focus is on providing low interest loans to low-income families for home rehabilitation. This fund is classified as a Special Revenue Fund, which means it is used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

CDBG HOME Program revenues have decreased by \$101,580, or -14.32% from the 2015 Approved Budget. This decrease is due to a reduction in the City’s federal entitlement allocation and the elimination of a transfer from the Community Development Block Grant Fund 275.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Federal Grants | 272,152 | 655,202 | 452,669 | 709,473 | 709,473 | 605,509 | 607,893 |
| Other Revenues | 0 | 27,472 | 1,057 | 0 | 0 | 6 | 0 |
| Transfer from Other Funds | 10,284 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 282,436 | 682,674 | 453,726 | 709,473 | 709,473 | 605,515 | 607,893 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. The lowest points of revenues for this fund were in 2005, 2008, and 2014. In 2005, 2008 and 2014 the significant decreases were due to reductions in the HOME Program allocation. The three years with the highest revenue for this fund were 2003 and 2006. In 2003 the Federal Home Program allocations were over \$1.4 million. Revenue will decrease by -14.32% in FY 2016. This is due to decreased federal funding and no transfers in from other funds.

EXPENDITURE BUDGET SUMMARY

The total CDBG HOME Program Fund expenditures are \$607,893 for FY 2016. This represents a -14.32% decrease from the FY 2015 Approved Budget. *Personnel Services* have decreased by \$1,171. This is due to a reduction in the MERS pension liability. *Operating Expenses* for the CDBG HOME Program Fund are \$2,548. This is a reduction of \$228 in information management charges. *Capital Outlay* There are no capital expenditure requests budgeted for this fund. The category of *Miscellaneous Expenditures* has decreased by \$100,145, or -15.36% due to a decrease in grant disbursement expenditures.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 6580 CDBG HOME Program | 617,353 | 462,790 | 413,201 | 709,437 | 709,413 | 567,038 | 607,893 |
| Total Expenditures | 617,353 | 462,790 | 413,201 | 709,413 | 709,413 | 567,038 | 607,893 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 68,332 | 29,746 | 57,150 | 54,479 | 54,479 | 53,677 | 53,308 |
| Operating Expenses | 4,410 | 3,313 | 3,843 | 2,754 | 2,754 | 2,776 | 2,548 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 544,611 | 429,731 | 352,208 | 652,182 | 652,182 | 510,585 | 552,037 |
| Total Expenditures | 617,353 | 462,790 | 413,201 | 709,413 | 709,413 | 567,038 | 607,893 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 6580 CDBG HOME Program | 1.12 | 0.36 | 0.60 | 0.50 | 0.50 | 0.50 | 0.50 |
| Total Positions | 1.12 | 0.36 | 0.60 | 0.50 | 0.50 | 0.50 | 0.50 |

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

278-6580 HOME Program

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 21,690 | Rehabilitation Application | 0.50 | 21,690 |
| Overtime | 0 | Specialist | | |
| Fringe Benefits | 31,618 | | | |
| | | Total Personnel | <u>0.50</u> | <u>21,690</u> |
| TOTAL | <u>53,308</u> | | | |
| | | Overtime | | <u>0</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 0 | FICA | | 1,659 |
| Internal Services | 2,548 | Healthcare Benefits - Active | | 7,775 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension | | 22,184 |
| Maintenance Fees | 0 | | | |
| Other Contracted Fees | 0 | Total Fringe Benefits | | <u>31,618</u> |
| TOTAL | <u>2,548</u> | | | |
| | | TOTAL | <u>0.50</u> | <u>53,308</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| MISCELLANEOUS | 552,037 | | | |
| TOTAL | <u>552,037</u> | | | |
| TOTAL APPROPRIATION | <u><u>607,893</u></u> | | | |

**NEIGHBORHOOD STABILIZATION PROGRAM (279)
 RESOURCE ALLOCATION
 2015/2016 APPROVED BUDGET**

This fund is a combination of Neighborhood Stabilization Program (NSP) I, II and III. The City expects to utilize all three programs for the acquisition and redevelopment of foreclosed properties as well as demolition of blighted structures.

| RESOURCES | APPROPRIATIONS |
|------------------------|-----------------------------|
| FEDERAL GRANTS | 0 NSP III |
| OTHER REVENUES | 0 |
| TOTAL RESOURCES | TOTAL APPROPRIATIONS |
| 0 | 0 |

NEIGHBORHOOD STABILIZATION PROGRAM (NSP)

REVENUE BUDGET SUMMARY

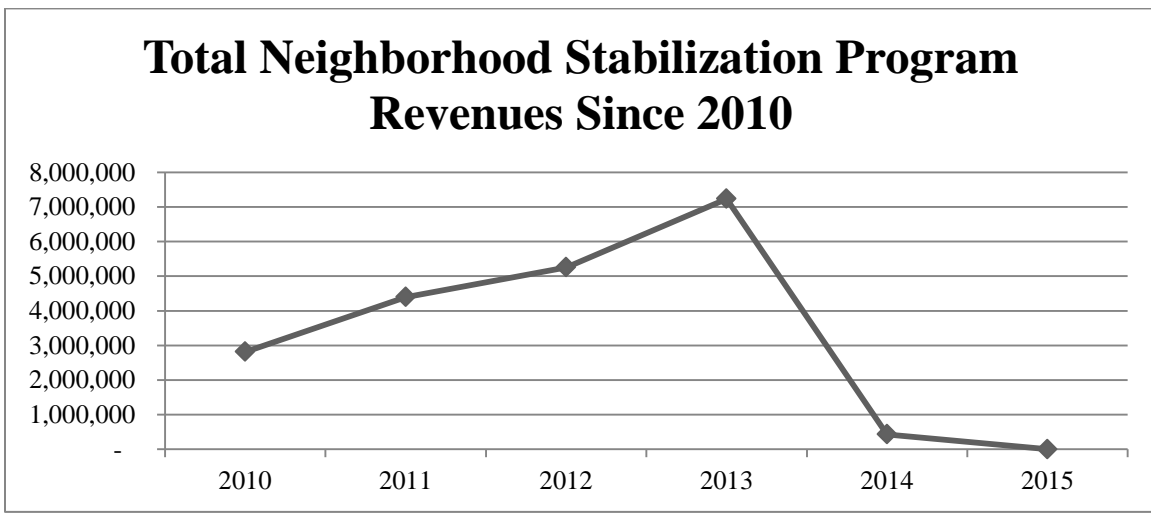
This fund is a combination of NSP I, II and III. The City will no longer receive NSP funding from the Federal Government. The statutory deadline for NSP II funding was met in February 2013. This fund is classified as a Special Revenue Fund, which means it is used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The major source of revenue for this is an allocation from the Department of Housing and Urban Development, which must be completely expended within three years.

The NSP revenues are \$0 for FY 2016. The city does not anticipate any funding through grants or program income for this program.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|------------------|------------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Federal Grants | 4,097,765 | 6,515,392 | 377,670 | 0 | 113,945 | 113,9450 | 0 |
| Other Revenues | 1,156,979 | 718,900 | 288,333 | 0 | 93,334 | 131,551 | 0 |
| Total Revenues | 5,254,744 | 7,234,292 | 666,003 | 0 | 207,279 | 245,496 | 0 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2010 through 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. The City was awarded its first NSP allocation in 2010. In 2011 and 2012, the city saw an increase in revenue directly related to the City receiving awards for NSP II and III. NSP I, II and III funding will no longer be available in FY 2016.

EXPENDITURE BUDGET SUMMARY

The total Neighborhood Stabilization Program Fund expenditures is \$0 for FY 2016. This represents no increase or decrease from the FY 2015 Approved Budget. There are no *Personnel Services* expenditures budgeted in FY 2016. The city does not anticipate any activity related to NSP I, II, or III. There are no *Operating Expenses, Capital Outlay or Miscellaneous Expenditures*.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| NSP I | 5,426 | 147,859 | 0 | 0 | 0 | 0 | 0 |
| NSP II | 5,573,364 | 6,118,990 | 89,503 | 0 | 203,650 | 27,959 | 0 |
| NSP III | 815,549 | 1,160,987 | 181,608 | 0 | 1,709 | 1,707 | 0 |
| NSP IV | 0 | 0 | 0 | 0 | 1,920 | 9,033 | 0 |
| Total Expenditures | 6,394,339 | 7,427,836 | 271,111 | 0 | 207,279 | 38,699 | 0 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|------------------|------------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 279,071 | 73,063 | 1,796 | 0 | 0 | 0 | 0 |
| Operating Expenses | 508,929 | 642,224 | 106,412 | 0 | 4,217 | 29,198 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 5,608,587 | 6,713,549 | 162,903 | 0 | 203,062 | 9,501 | 0 |
| Total Expenditures | 6,394,339 | 7,427,836 | 271,111 | 0 | 207,279 | 38,699 | 0 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 6551 NSP II | 2.75 | 0.91 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Positions | 2.75 | 0.91 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

The following "Expenditure Detail" page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to "How To Use the Budget Document" for better clarification for the Operating Expenses categories.

**SEDC REVOLVING LOAN (282)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

The purpose of the Saginaw Economic Development Corporation (SEDC) Revolving Loan Fund (RLF) is to create permanent, long-term jobs within the City of Saginaw by providing “gap” and start-up financing to qualified businesses for eligible activities. Loans made through the Revolving Loan Fund are intended to help bridge the gap created by shortfalls in commercial financing. Funds are repaid into the program and recycled to other businesses, thus allowing an ongoing job-creation program. Funds are available for businesses located in the City of Saginaw.

| RESOURCES | | | APPROPRIATIONS |
|------------------------|----------------|-----------------------------|-----------------------|
| FEDERAL GRANTS | 0 | SEDC | 712,092 |
| INTEREST AND RENTS | 106,000 | | |
| OTHER REVENUES | 251,750 | | |
| USE OF FUND EQUITY | 354,342 | | |
| TOTAL RESOURCES | 712,092 | TOTAL APPROPRIATIONS | 712,092 |

SEDC REVOLVING LOAN

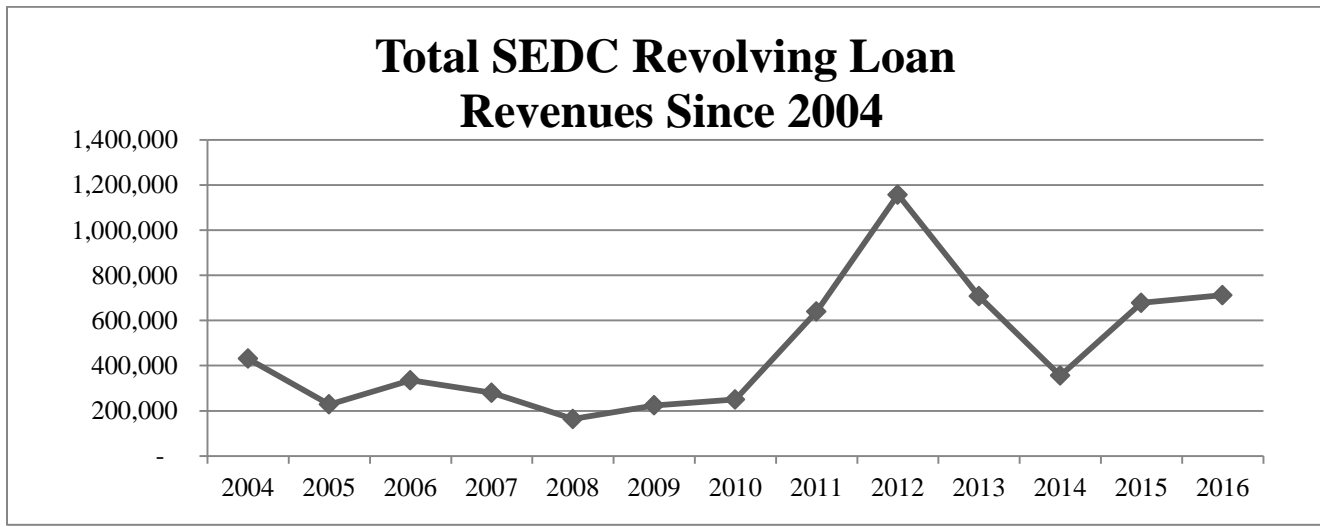
REVENUE BUDGET SUMMARY

The purpose of the SEDC Revolving Loan Fund (RLF) is to create permanent, long-term jobs within the City of Saginaw by providing “gap” and start-up financing to qualified businesses for eligible activities. Loans made through the Revolving Loan Fund are intended to help bridge the gap created by shortfalls in commercial financing. This fund is classified as a Special Revenue Fund, which is defined as a fund used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The FY 2016 SEDC Revolving Loan fund revenues have increased to \$712,092 which is a 4.98% increase from the 2015 Approved Budget. This is due to the increased use of fund equity.

SUMMARY OF REVENUE

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Federal Grants | 0 | 428,470 | 0 | 0 | 8,380 | 8,380 | 0 |
| Charge for Services | 1,500 | 1,250 | 1,250 | 1,750 | 1,750 | 500 | 1,750 |
| Interest and Rents | 66,145 | 68,907 | 61,950 | 106,000 | 107,500 | 6,888 | 106,000 |
| Other Revenues | 272,214 | 208,790 | 292,196 | 250,000 | 423,939 | 487,752 | 250,000 |
| Use of Fund Equity | 0 | 0 | 0 | 320,556 | 320,556 | 0 | 354,342 |
| Total Revenues | 339,859 | 707,417 | 355,396 | 678,306 | 862,125 | 503,520 | 712,092 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. Since 2004, this fund has mostly decreased. FY 2010 began an increase in revenue and 2013 saw a large dip. FY 2016 will see a slight increase in revenue overall from FY 2015.

EXPENDITURE BUDGET SUMMARY

The total SEDC Revolving Loan Fund expenditures are \$712,092 for FY 2016. There will not be any *Personnel Services* expenditures for FY 2016. *Operating Expenses* amount to \$3,500 for general repairs. There is no *Capital Outlay* purchase requests budgeted for this fund. The category of *Miscellaneous Expenditures* has increased by \$2,695 due to a decrease in loan disbursements.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 8570 Saginaw Economic Develop. Corp. | 399,058 | 389,584 | 370,123 | 678,806 | 862,125 | 297,853 | 712,092 |
| Total Expenditures | 399,058 | 389,584 | 370,123 | 678,306 | 862,125 | 297,853 | 712,092 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 0 | 3,180 | | 3,500 | 13,940 | 7,058 | 3,500 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 399,058 | 386,404 | 370,123 | 674,806 | 848,185 | 290,795 | 708,592 |
| Total Expenditures | 399,058 | 389,584 | 370,123 | 678,306 | 862,125 | 297,853 | 712,092 |

**CELEBRATION PARK (508)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

Frank N. Andersen - Celebration Park (formerly known as Andersen Water Park) is the City of Saginaw's newest community recreation experience located in the heart of the City. Celebration Park has been redeveloped into the most exciting recreation experience in the Tri-Cities. The City's mission was to repurpose the former Andersen Water Park into a lower cost, lower maintenance facility that is free to the public and for the use of people of all ages and abilities.

Frank N. Andersen - Celebration Park is a community park that is comfortable and easily accessible with shaded areas, walking paths, and leisure activities. It contains a variety of activities and learning experiences, and takes advantage of the natural surroundings. The park provides a relaxed setting for social interaction and focuses on improving the community and the families that live here. The new park features a water splash park, skateboarding plaza, playground, a scenic boardwalk along Lake Linton, bocce ball courts, volleyball courts, picnic pavilion, exercise path, and open green space. Best of all, the park is free to the public.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|---------------|-----------------------------|---------------|
| TRANSFERS | 86,267 | CELEBRATION PARK | 86,267 |
| TOTAL RESOURCES | 86,267 | TOTAL APPROPRIATIONS | 86,267 |

CELEBRATION PARK

REVENUE BUDGET SUMMARY

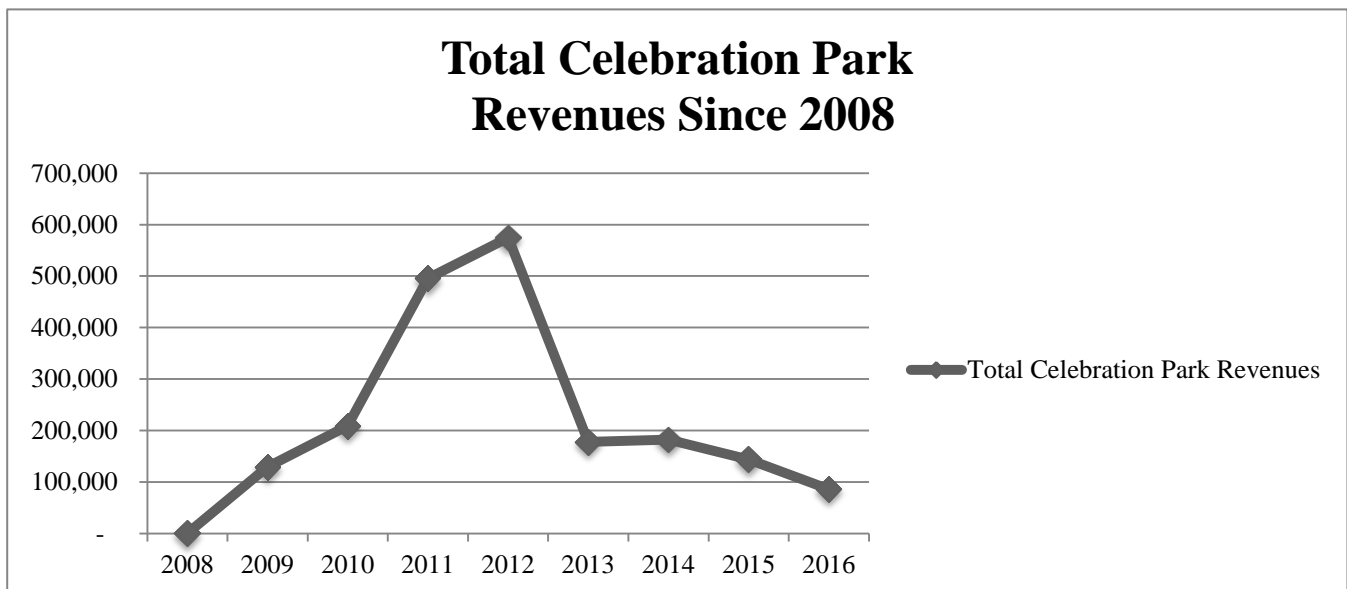
Celebration Park Fund is considered to be a Special Revenue Fund of the City. Revenues and expenditures related to the construction and operation of the Frank N. Andersen – Celebration Park is recorded in this fund.

The Celebration Park Fund is expected to decrease -39.91% or \$57,295 from the FY 2015 Approved Budget. In previous fiscal years, the City was mandated to pay a deficit elimination amount to the State. This deficit elimination plan was a result of reconstruction of the Water Park into the Frank N. Andersen- Celebration Park. Revenues were to be received by the City over a five year span, which resulted in the deficit in the fund. The 2014 budget was the last year of the mandated payment. For FY 2016, the approved budget is \$86,267; which reflects a reduction in the Transfer from Other Fund. In addition, the FY 2016 budget also reflects the reduction of the DNR Trust Fund Boulder Climbing Structure and Connection Path grant. This project was completed in FY 2015.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|--------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| State Grants | 47,510 | 48,000 | 30,000 | 50,837 | 67,000 | 60,300 | 0 |
| Local Grants | 527,000 | 0 | 0 | 10,474 | 0 | 3,732 | 0 |
| Services and Sales | 94 | 0 | 6,826 | 1,500 | 16,706 | 0 | 0 |
| Interests and Rents | 0 | 0 | 18 | 2,000 | 2,000 | (23) | 0 |
| Use of Fund Equity | 0 | 0 | 0 | 0 | 27,400 | 17,640 | 0 |
| Transfer from Other Fund | 0 | 130,000 | 145,691 | 78,751 | 62,588 | 62,588 | 86,267 |
| Total Revenues | 574,604 | 178,000 | 182,535 | 143,562 | 174,694 | 144,237 | 86,267 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2008 – FY 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. In 2009, transfers from the General Fund supported park development. From 2010 through 2011, revenue steadily increases through grants from the state and local entities to complete the park's

construction. In 2013 the park support from government grants decreased drastically. By FY 2013, revenues leveled out and were transferred in to maintain operations. In FY 2014, revenues began decreasing due to the completion of the deficit elimination plan and the completion of the Boulder Climbing Structure and Connector Path.

EXPENDITURE BUDGET SUMMARY

The total Celebration Park Fund expenditures are \$86,267 for FY 2016. *Personnel Services* has increased by \$8,169, or 20.65%. This is due to increases for returning Celebration Park Coordinators and state law that increases the minimum wage, which affects the Celebration Park Attendants. *Operating Expenses* has decreased \$51,271, or -51.79% from the previous fiscal. This decrease is primarily attributed to the completion of the grant-funded boulder climbing structure and connection path project. *Capital Outlay* is the same at \$8,000 to cover the cost related to partial irrigation for the park. The category of *Miscellaneous Expenditures* is zero in FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|---------------|---------------|---------------|----------------|----------------|----------------|---------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 7580 Celebration Park | 56,118 | 34,364 | 54,093 | 143,562 | 174,694 | 144,237 | 86,267 |
| 8559 Increase Fund Equity | 0 | 0 | 0 | 0 | 0 | 0 | |
| Total Expenditures | 56,118 | 34,364 | 54,093 | 143,562 | 174,694 | 144,237 | 86,267 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|---------------|---------------|---------------|----------------|----------------|----------------|---------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 20,474 | 27,144 | 19,914 | 39,561 | 39,561 | 25,341 | 47,730 |
| Operating Expenses | 35,644 | 7,220 | 34,179 | 99,001 | 130,133 | 118,896 | 30,537 |
| Capital Outlay | 0 | 0 | 0 | 5,000 | 5,000 | 0 | 8,000 |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 56,118 | 34,364 | 54,093 | 143,562 | 174,694 | 144,237 | 86,267 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------------|--------------|-------------|-------------|--------------|--------------|--------------|--------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 7580 Celebration Park (PTE) | 10.00 | 7.00 | 9.00 | 11.00 | 11.00 | 11.00 | 11.00 |
| Total Positions | 10.00 | 7.00 | 9.00 | 11.00 | 11.00 | 11.00 | 11.00 |

In FY 2016, the Celebration Park part time personnel complement will not increase.

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How To Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

508-7580 Celebration Park

| Allocation Plan | | Position Control | | |
|----------------------------|-----------------------------|--------------------------------|----------------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 44,338 | Celebration Park Coordinator | 4.00 | 18,368 |
| Overtime | 0 | Celebration Park Attendant | 7.00 | 25,970 |
| Fringe Benefits | 3,392 | | | |
| | | Total Personnel | <u>11.00</u> | <u>44,338</u> |
| TOTAL | <u>47,730</u> | | | |
| | | Overtime | | <u>0</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 11,501 | FICA | | 3,392 |
| Internal Services | 0 | Healthcare Benefits - Active | | 0 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 3,536 | Pension | | 0 |
| Maintenance Fees | 15,500 | | | |
| Other Contracted Fees | 0 | Total Fringe Benefits | | <u>3,392</u> |
| TOTAL | <u>30,537</u> | TOTAL | <u>11.00</u> | <u>47,730</u> |
| CAPITAL OUTLAY | 8,000 | | | |
| TOTAL | <u>8,000</u> | | | |
| TOTAL APPROPRIATION | <u><u>86,267</u></u> | | | |

DEBT SERVICE

DEBT SERVICE POLICY:

Listed below is the draft Debt Service Policy. This policy has not been formally approved by the City Council and is in the process of review by the City's financial advisor. This policy was included in the 2015 Budget for informational purposes.

Introduction

The debt management policy is written to outline the guiding principle and restrictions of debt service at the City of Saginaw. This policy includes guidelines for debt issuance process, management of the City's debt portfolio, and compliance with various federal and state laws and regulations. These policies are flexible in design to allow for exceptions under changing and extraordinary circumstances.

1. General Debt Policy

- 1.1 The City shall seek to maintain and, if possible, to improve its current BBB- bond rating so borrowing costs are minimized and access to credit is preserved. It is imperative that the City demonstrates to rating agencies, investment bankers, creditors, and taxpayers that City officials are following a prescribed financial plan. The City will follow a policy of full disclosure by communicating with bond rating agencies to inform them of the City's financial condition.
- 1.2 Every future bond issue proposal will be accompanied by an analysis provided by the proposing service area, demonstrating conformity to the debt policies adopted by City Council. The Finance Director with the assistance of bond counsel will review and comment on each bond issue proposal. The review will focus on areas such as conformance with existing debt, financial policies, specific aspects of the proposed financing package, and the impact on the City's creditworthiness.
- 1.3 The City recognizes that it is of the utmost importance that elected and appointed City officials, and all others associated with the issuance of City debt, should avoid the conflict of interest, and the appearance thereof. City officials shall conduct themselves in a manner consistent with the best interests of the City and taxpayers. Elected and appointed official shall adhere to all federal and state campaign and finance laws and regulations. All conflicts of interest or potential conflict of interest shall be provided in writing and filed with the City Clerk.
- 1.4 Bonds shall be sold on a competitive basis unless it is in the best interest of the City to conduct a negotiated sale. Competitive sales will be the preferred method. Negotiated sales may occur when selling bonds for a defeasance of existing debt, for current or advanced refunding of debt, or for other appropriate reasons.

2. Taxpayer Equity

- 2.1 Saginaw's property taxpayers and citizens who benefit from projects financed by bonds should be the source of the related debt service funding. This principle of taxpayer equity should be a primary consideration in determining the type of projects selected for financing through bonds. Furthermore, the principle of taxpayer equity shall be applied for setting rates in determining net revenues for bond coverage ratios.

3. Uses

- 3.1 Bond proceeds should be limited to financing the costs of planning, design, land acquisition, buildings, permanent structures, attached fixtures or equipment, and movable pieces of equipment, such as fire engines, or other costs as permitted by law. Utility revenue bond proceeds may be used to establish a debt service reserve as allowed by State law. Acceptable uses of bond proceeds can be viewed as items, which can be capitalized. Non-capital furnishings and supplies will not be financed from bond proceeds. Refunding Bonds are designed to restructure currently outstanding debt and are an acceptable use of bonds proceeds.
- 3.2 The City will not use short-term borrowing to finance operating needs except in the case of an extreme financial emergency, which is beyond its control or reasonable ability to forecast. Recognizing that bond issuance costs add to the total interest costs of financing, the City shall perform due diligence to ensure that installment agreement or other legally appropriate debt is considered whenever applicable.
- 3.3 The City's Full Faith and Credit will be issued for projects and debt, which benefit the City as a whole.

4. Decision Analysis

- 4.1 Whenever the City is contemplating a possible bond issue, information will be developed concerning the four categories, listed below, and commonly used by rating agencies assessing the City's creditworthiness. The subcategories are representative of the types of items to be considered. The Finance Director will present this information to the Financial Management Team for its review and recommendation to the City Manager.

Methods include: Debt Analysis, Financial Analysis, Governmental and Administrative Analysis, and Economic Analysis

- 4.2 The City may use the services of qualified internal staff and outside advisors to assist in the analysis, evaluation, and decision process, including bond counsel and financial advisors. Recognizing the importance and value to the City's creditworthiness and marketability of the City's bonds, this policy is intended to ensure that potential debt complies with all laws and regulations, as well as sound financial principles.

5. Debt Planning

- 5.1 General obligation bond borrowing should be planned and the details of the plan must be incorporated in the Saginaw Capital Improvement Plan.
- 5.2 General obligation bond issues should be included in at least one Capital Improvement Plans preceding the year of the bond sale. The first inclusion should contain a general description of the project, its timing, and financial limits; subsequent inclusions should become increasingly specific.
- 5.3 The City Manager and the Finance Director will develop criteria that will be used in the evaluation of all capital projects. Projects with a useful life of less than five years will not be eligible for inclusion in bond issues. The Finance Director, with the approval from Bond Counsel, will determine the useful life of a project.

6. Communication and Disclosure

- 6.1 Significant financial reports affecting or commenting on the City will be forwarded to the rating agencies. Each bond prospectus will follow the disclosure guidelines of the Government Finance Officers Association of the U.S. & Canada.
- 6.2 The City should attempt to develop coordinated communication processes concerning collective plans for future debt issues with all other jurisdictions with which it shares a common property tax base. Reciprocally, shared information on debt plans including amounts, purposes, timing, and types of debt would aid each jurisdiction in its debt planning decisions.
- 6.3 The net indebtedness, also known as debt margin, of the City shall not exceed 10% of the State Equalized Valuation of all assessed real and personal property. Obligations that are not included in the computation of legal debt margin are: special assessment bonds; mortgage bonds; Michigan Transportation bonds; revenue bonds; bonds issued, or contracts or assessment obligations, incurred, to comply with an order of the Department of Environmental Quality, or a court of competent jurisdiction; and other obligations incurred for water supply, drainage or refuse disposal projects necessary to protect the public health by abutting pollution.

7. General Obligation/ Revenue Bonds

- 7.1 Every project proposed for financing through general obligation debt should be accompanied by a full analysis of the future operating and maintenance costs associated with the project.
- 7.2 Generally, bonds cannot be issued for a longer maturity schedule than a conservative estimate of the useful life of the asset to be financed. The City will attempt to keep the average maturity of general obligation bonds at or below 20 years. The City will limit the total of its general obligation debt to a level consistent with Michigan law.
- 7.3 It will be a long-term goal that each utility or enterprise will ensure future capital financing needs are met by using a combination of current operating revenues and revenue bond financing. Therefore a goal is established that 15% of total project costs should come from operating funds of the utility or enterprise.
- 7.4 It is the City's goal that each utility or enterprise should provide adequate debt service coverage.

8. Limited Tax General Obligation Debt

- 8.1 Limited tax general obligation bonds should be considered when constraints preclude the practice of voter approved general obligation bonds. As a precondition to the issuance of limited tax general obligation bonds, all alternative methods of financing should have been investigated. Consideration should always be given to provide a pledge of facility revenue to accompany the basic pledge of limited tax revenues.
- 8.2 Limited tax general obligation bonds should be issued under certain conditions:
 - 8.2.a A project to be financed will generate positive net revenues, i.e., additional revenues generated by the project will be greater than the debt service requirements. The net revenues should be positive over the life of the bonds, and be positive each year if possible. The City recognizes that net revenues may not be positive in the early years of certain projects, but should be positive within a reasonable time period of five to seven years. These calculations will be made on a conservative basis so that the potential for a long-term net decrease in general fund revenues is minimized.

8.2.b Matching fund monies are available which may be lost if not applied for in a timely manner.

8.2.c Catastrophic conditions.

8.2.d A project may be financed when the analysis shows the impact to the organization is in the best interest of the City for the long-term.

9. Short Term Financing/Capital Lease Debt

9.1 Short-term financing, (for 3 to 12 months) or capital lease debt will be considered when financing certain equipment and rolling stock purchases when the aggregate cost of equipment to be purchased exceeds \$25,000. Adequate funds for the repayment of principal and interest must be included in the requesting service area's approved budget.

9.2 The term of short-term financing will be limited to the usual useful life period of the vehicle or equipment, but in no case will exceed fifteen years.

9.3 Appropriation Centers requesting capital financing must have an approved budget allocation. Appropriation Centers shall submit documentation for approved purchases to the Financial Management Team each year within 60 days after the annual budget is adopted. The Financial Management Team will consolidate all requests and may solicit competitive or negotiated proposals for capital financing to ensure the lowest possible interest costs.

10. Defeasance of Bonds (Refunding)

10.1 The City will solicit the advice of bond counsel and financial advisor in order to outline key legal and financial issues. Three key criteria will be evaluated when considering a refunding candidate: Financial and Policy Objectives, Financial Savings / Results, and Bond Structure and Escrow Efficiency

10.2 Financial and Policy Objectives -The City will ensure that refunding bond issues comply with the Debt Management Policy objectives set forth herein, and otherwise comply with other City policies.

10.3 Financial Savings - The City shall ensure that refunding results in a positive Net Present Value (NPV) savings of at least 3%, or \$100,000. In certain circumstances, lower savings thresholds may be justified. For example, when an advance refunding is being conducted primarily for policy reasons (other than economic savings), interest rates are at historically low levels or the time remaining to maturity is limited, and as such, future opportunities to achieve greater savings are not likely to occur.

In this analysis, the following must be considered: issuance costs and the interest rate at which the bonds can be issued, the maturity date of the refunded bonds, call date of the refunded bonds, call premium on the refunded bonds, structure and yield of the refunding escrow, any transferred proceeds penalty, and the internal rate of return is greater than the cost of the capital.

10.4 Bond Structure and Escrow Efficiency - The City shall pay careful attention to the structure of bonds prior to issuance to address features that may affect flexibility in the future. Potential for refunding shall be anticipated.

Escrows for defeasance shall be structured to optimize efficiency and savings. All legally eligible securities shall be evaluated with regard to liquidity, risk and yield. Escrow securities shall be

selected to mature and/or pay interest as closely as possible prior to debt service requirements of the refunded escrow, and also to minimize risk. The City shall seek the lowest cost escrow agent qualified to manage its escrows.

OVERVIEW:

The City currently has seven debt issues outstanding of a general obligation nature. These issues are ultimately secured by the full faith, credit and taxing power of the City.

Water Supply System Revenue Bond, Series 2008

On May 6, 2008, the corporation issued \$11,100,000 in Water Supply System Revenue Bonds, Series 2008. The bonds were issued under the provision Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of paying part of the cost of acquiring and constructing improvements to the City's Water Supply System. These bonds are payable solely from net revenues of the system.

The Saginaw-Midland Municipal Water Supply Corporation, 2009 Issue

On January 29, 2009, the corporation issued \$5,910,000 in Water Supply System Revenue Refunding Bonds, Series 2009. These bonds were issued under the provision Act 94, Public Acts of Michigan 1933, as amended, Act 233, Public Acts of Michigan, 1995, as amended, and the resolutions and ordinances of the Saginaw-Municipal Water Supply Corporation. These bonds were secured for the purpose of refunding certain of the City's outstanding Water Supply System Refunding Bonds, 1998 Refunding Issue. These bonds are payable solely from net revenues of the system.

Water Supply System Revenue Bonds, Series 2011A

On July 7, 2011, the cooperation issued Water Supply System Revenue Bonds, Series 2011A. These bonds were issued under the provision Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of paying the cost of acquiring and constructing improvements to the City's Water Supply System. The 2011A Bonds are payable solely from the net revenues of the system.

Water Supply System Revenue Refunding Bonds, Series 2012

On February 26, 2012, the cooperation issued the Water Supply System Revenue Refunding Bonds, Series 2012. These bonds were issued under the provision Act 94, Public Acts of Michigan, 1933 as amended, Act 233, Public Acts of Michigan, 1955, as amended, and Ordinance No. One of the Corporation adopted on June 21, 1979, as amended by subsequently adopted ordinances including Ordinance No. 2012-1, adopted on February 16, 2012, authorizing the Bonds of the Saginaw-Midland Municipal Water Supply Corporation (Corporation) for the purpose of refunding all or a portion of the Corporation's Water Supply System Water Supply System Refunding Revenues Bonds, Series 2002, and the Corporation's Water Supply System Revenue Bonds, Series 2006. The 2012 Bonds are payable solely from the net revenues of the system.

The Saginaw-Midland Municipal Water Supply Corporation, Series 2013

On November 6, 2013 the cooperation issued the Water Supply System Revenue Bonds, (Limited Tax General Obligation), Series 2013. These bonds were issued under the provision Act 94, Public Acts of Michigan, 1933 as amended, Act 233, Public Acts of Michigan, 1955, as amended, and Ordinance No. One adopted on June 21, 1979, as amended by subsequently adopted Ordinances and Ordinance No. 2013-1, adopted on August 15, 2013, by Saginaw-Midland Municipal Water Supply Corporation (Corporation) for the purpose of defraying the cost of acquiring and constructing enlargements and extensions to the Saginaw – Midland Water Supply system (the "System"). The system is being extended to supply raw water services to a new Bay Area Water

Treatment Plan to be operated by the County of Bay, Michigan (the “County”), pursuant to a 40 year contract (the “County Contract”) between the Corporation and the County.

DIRECT DEBT:

| | | | | |
|--|----------|--|----|----------------------|
| DIRECT DEBT: | | | | |
| General Obligations Bonds (As of 10/31/2013) | | | | |
| | 04/01/93 | Sewage LT (Self-Supporting) | \$ | 450,000 |
| | 04/01/93 | Sewage LT (Self-Supporting) | | 1,065,000 |
| | 06/29/93 | Sewage LT (Self-Supporting) | | 355,000 |
| | 09/30/93 | Sewage LT (Self-Supporting) | | 750,000 |
| | 03/27/97 | Sewer LT (Self Supporting) | | 455,000 |
| | 06/25/98 | Sewer LT (Self Supporting) | | 2,405,000 |
| | 04/01/99 | Sewer LT (Self Supporting) | | 365,000 |
| | 06/24/99 | Sewer LT (Self Supporting) | | 6,830,000 |
| | 12/01/01 | Sewer LT (CSO) | | 800,000 |
| | 09/22/05 | Sewer LT (SRF) | | 2,340,000 |
| | 09/21/06 | Sewer LT (SRF) | | 1,155,000 |
| | 09/20/07 | Sewer LT (SRF) | | 3,675,000 |
| | 01/22/10 | Sewer LT (SRF) | | 1,835,000 |
| | 09/18/12 | Sewer LT (SRF) | | 2,735,000 |
| | | | | \$ 25,215,000 |
| Revenue Bonds | | | | |
| | 05/01/08 | Water Supply System Series 2008 | \$ | 9,600,000 |
| | 07/07/11 | Water Supply System Series 2011A | | 9,810,000 |
| | | | | \$ 19,410,000 |
| Share of County Issued Bonds | | | | |
| | 06/27/96 | Weiss Street | \$ | 564,300 |
| | | | | \$ 564,300 |
| Share of Saginaw/Midland Water Supply Corp (Self-Supporting) | | | | |
| | 01/29/09 | Water Supply Corp Series 2009 | \$ | 1,366,669 |
| | 07/19/12 | Water Supply Corp Ref., LT Series 2012 | | 3,230,697 |
| | TBD | Water Supply Corp Series 2013 | | 2,193,023 |
| | | | | \$ 6,790,390 |
| TOTAL DIRECT DEBT | | | | \$ 51,979,689 |
| Less: | | | | |
| | | Revenue Bonds | \$ | (18,964,689) |
| | | Self-Supporting Sewer Bonds | | (19,410,000) |
| | | | | \$ (38,374,689) |
| NET DIRECT DEBT | | | | \$ 13,605,000 |

OVERLAPPING DEBT:

| | | | | | |
|--|--------|-------------------------|------------|----|-------------------|
| NET DIRECT DEBT | | | | \$ | 13,605,000 |
| | 71.40% | Saginaw School District | 58,460,000 | | 41,740,440 |
| | 10.57% | Saginaw County at Large | 33,498,346 | | 3,540,775 |
| | 10.70% | Saginaw ISD | 2,200,000 | | 235,400 |
| | 4.66% | Delta College | 0 | | 0 |
| TOTAL OVERLAPPING DEBT | | | | \$ | 45,516,615 |
| NET DIRECT AND OVERLAPPING DEBT | | | | \$ | 59,121,615 |

DEBT RATIOS

| | | | | | |
|--|--|--|--|----|-----------|
| DEBT RATIO | | | | | |
| Per Capita 2013 State Equalized Valuation | | | | \$ | 9,971.00 |
| Per Capita 2013 True Cash Value | | | | \$ | 19,961.00 |
| Per Capita 2013 Net Direct Debt | | | | \$ | 264.13 |
| Per Capita Combined Net Direct and Overlapping Debt | | | | \$ | 1,147.81 |
| Percent of Net Direct Debt of 2013 State Equalized Valuation and Taxable Value | | | | | 2.65% |
| Percent of Net Direct and Overlapping Debt of 2013 State Equalized Valuation | | | | | 11.50% |
| Percent of Net Direct and Overlapping Debt of 2013 Taxable Value | | | | | 11.51% |
| Percent of Net Direct Debt of 2013 True Cash Value | | | | | 1.32% |
| Percent of Net Direct and Overlapping Debt of 2013 True Cash Value | | | | | 5.75% |

LEGAL DEBT MARGIN

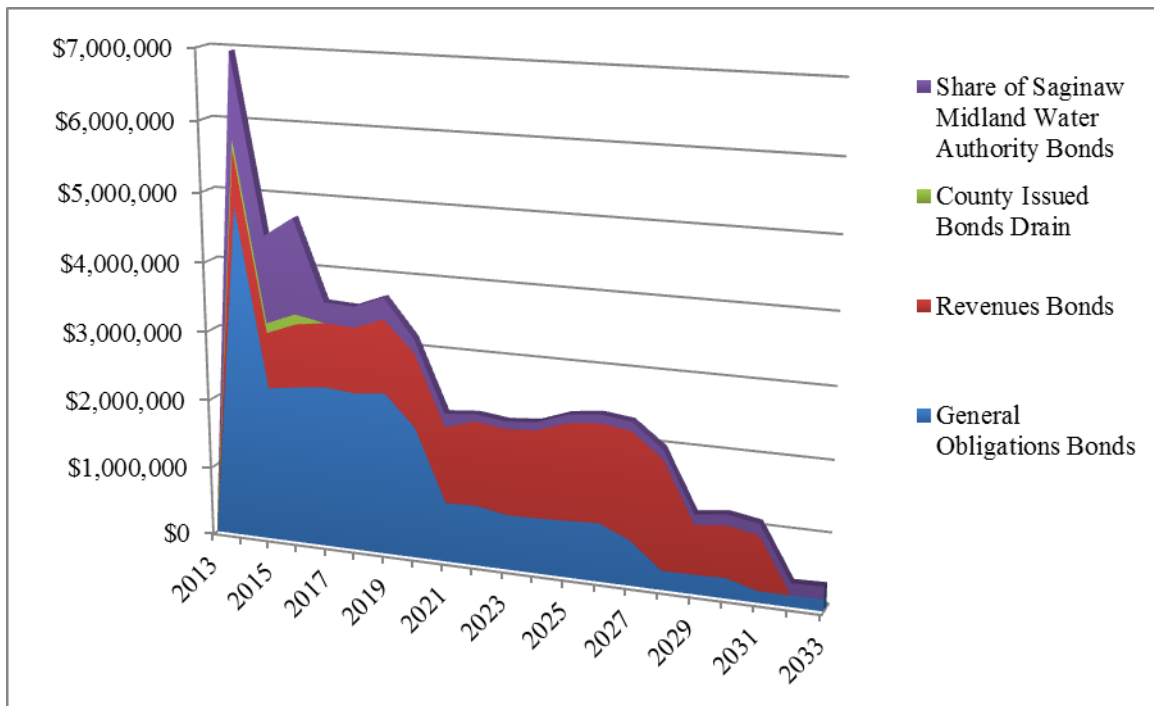
The net indebtedness of the City shall not exceed 10% of the State Equalized Valuation of all assessed real and personal property. Obligations which are not included in the computation of legal debt margin are:

- (1) Special Assessment Bonds;
- (2) Mortgage Bonds;
- (3) Michigan Transportation Bonds;
- (4) Revenue Bonds;
- (5) Bonds issued, or contracts or assessment obligations, incurred, to comply with an order of the Water Resources Commission (now the Department of Environmental Quality) or a court of competent jurisdiction;
- (6) Other obligations incurred for water supply, sewage, drainage or refuse disposal projects necessary to protect the public health by abutting pollution.

| STATEMENT OF LEGAL DEBT MARGIN | | | | | |
|---|--|--|--|--------------|----------------------|
| 2013 State Equalized Valuation | | | | | \$ 514,068,460.00 |
| Plus Assessed Value Equivalent: | | | | | |
| 2013 Equivalent IFT Value | | | | | 3,612,583 |
| Total Valuation | | | | | \$ 517,681,043.00 |
| Debt Limit (10% of State Equalized Valuation) | | | | | \$ 51,768,104 |
| Amount of Outstanding Debt (Debt Statement) | | | | 51,979,689 | |
| Less: | | | | | |
| Revenue Bonds | | | | (19,410,000) | 32,569,689 |
| LEGAL DEBT MARGIN | | | | | \$ 19,198,415 |

SCHEDULE OF BOND MATURITIES SCHEDULE – (As of 10/31/13)

| SCHEDULE OF BOND MATURITIES | | | | | |
|------------------------------------|---------------------------------|----------------------|------------------------------------|--|----------------------|
| Year | General Obligations Bonds | Revenues Bonds | County Issued Bonds Drain | Share of Saginaw Midland Water Authority Bonds | Total |
| 2013 | 0 | 0 | 136,620 | 0 | 136,620 |
| 2014 | 4,815,000 | 795,000 | 139,590 | 1,211,525 | 6,961,115 |
| 2015 | 2,240,000 | 800,000 | 142,560 | 1,246,292 | 4,428,852 |
| 2016 | 2,295,000 | 910,000 | 145,530 | 1,363,968 | 4,714,498 |
| 2017 | 2,340,000 | 925,000 | 0 | 296,860 | 3,561,860 |
| 2018 | 2,300,000 | 940,000 | 0 | 299,534 | 3,539,534 |
| 2019 | 2,345,000 | 1,055,000 | 0 | 304,883 | 3,704,883 |
| 2020 | 1,895,000 | 1,070,000 | 0 | 204,884 | 3,169,884 |
| 2021 | 860,000 | 1,090,000 | 0 | 198,954 | 2,148,954 |
| 2022 | 875,000 | 1,210,000 | 0 | 104,302 | 2,189,302 |
| 2023 | 795,000 | 1,230,000 | 0 | 109,651 | 2,134,651 |
| 2024 | 800,000 | 1,255,000 | 0 | 115,000 | 2,170,000 |
| 2025 | 820,000 | 1,385,000 | 0 | 120,349 | 2,325,349 |
| 2026 | 840,000 | 1,410,000 | 0 | 125,698 | 2,375,698 |
| 2027 | 650,000 | 1,540,000 | 0 | 133,721 | 2,323,721 |
| 2028 | 275,000 | 1,570,000 | 0 | 139,070 | 1,984,070 |
| 2029 | 280,000 | 705,000 | 0 | 147,093 | 1,132,093 |
| 2030 | 290,000 | 740,000 | 0 | 155,116 | 1,185,116 |
| 2031 | 165,000 | 780,000 | 0 | 163,140 | 1,108,140 |
| 2032 | 165,000 | 0 | 0 | 171,163 | 336,163 |
| 2033 | 170,000 | 0 | 0 | 179,186 | 349,186 |
| Total | \$ 25,215,000 | \$ 19,410,000 | \$ 564,300 | \$ 6,790,389 | \$ 51,979,689 |



DEBT HISTORY

The City has no record of default on its obligations.

FUTURE BONDING: The City plans to issue general obligation capital improvement bonds during FY 2016 for the purchase of equipment, upgrade of the city’s energy management system, and the retrofit of the city’s street lighting system.

BOAT LAUNCH OPERATIONS (239)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET

The Boat Launch Operations Fund accounts for the revenues collected from the Wickes and Rust Avenue boat launches for parking and admission fees. This fund also accounts for the operation and maintenance expenditures of these sites. Starting in FY 2015/2016, this fund will become an enterprise fund that will account for its business-type activity on a full accrual basis.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|----------------------|-----------------------------|----------------------|
| CHARGE FOR SERVICES | 23,000 | BOAT LAUNCH OPERATION | 37,067 |
| OTHER REVENUES | 14,067 | | |
| TOTAL RESOURCES | <u>37,067</u> | TOTAL APPROPRIATIONS | <u>37,067</u> |

BOAT LAUNCH OPERATIONS

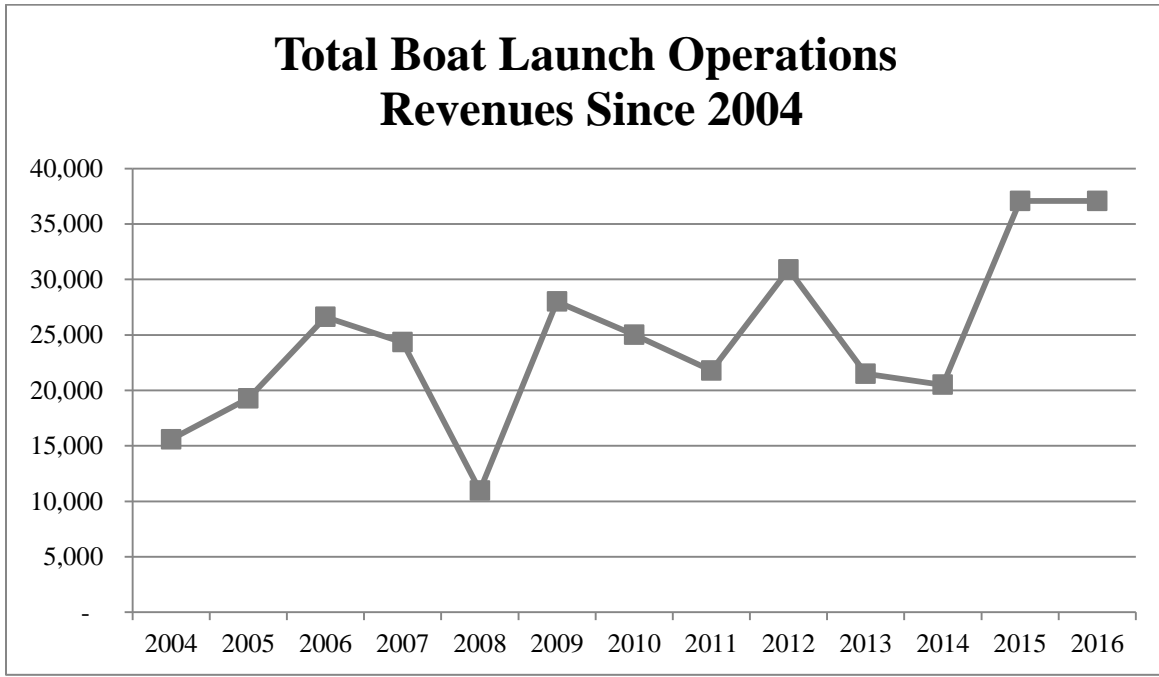
REVENUE BUDGET SUMMARY

The Boat Launch Operations Fund accounts for the revenues collected from the Wickes and Rust Avenue boat launches for parking and admission fees. This fund also accounts for the operation and maintenance expenditures of these sites. Starting in FY 2015/2016, this fund will become an enterprise fund that will account for its business-type activity on a full accrual basis. This is appropriate because revenue for this fund is collected through a charge to external users of the City’s boat launches. The major revenue source for this fund is “Charges for Services”, which is anticipated to be \$23,000 in FY 2016. The FY 2016 Approved Budget for the Boat Launch Operations Fund will be the same as FY 2015 at \$37,067.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Charges for Service | 30,920 | 21,520 | 20,519 | 23,000 | 23,000 | 22,561 | 23,000 |
| Interest and Rents | (18) | (28) | (23) | 0 | 0 | (7) | 0 |
| Other Revenues | 0 | 0 | 0 | 14,067 | 14,067 | 0 | 14,067 |
| Total Revenues | 30,902 | 21,492 | 20,496 | 37,067 | 37,067 | 22,554 | 37,067 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. The revenue trend above illustrates four significant drops in revenue: in 2004, 2008, 2011, and 2013. All four decreases were due to significant drop in the payment of Boat Launch services from private citizens. However, revenues are expected to be stable in FY 2016 as compared to the FY 2015.

EXPENDITURE BUDGET SUMMARY

The Boat Launch will expend \$37,067 in FY 2016, which is at the same spending level as FY 2015. *Personnel Services* There are no personnel expenditures for this fund. *Operating Expenses* will be \$37,067 for the FY 2016. *Capital Outlay* There are no capital expenditures budgeted in FY 2016.

FUNDING LEVEL SUMMARY

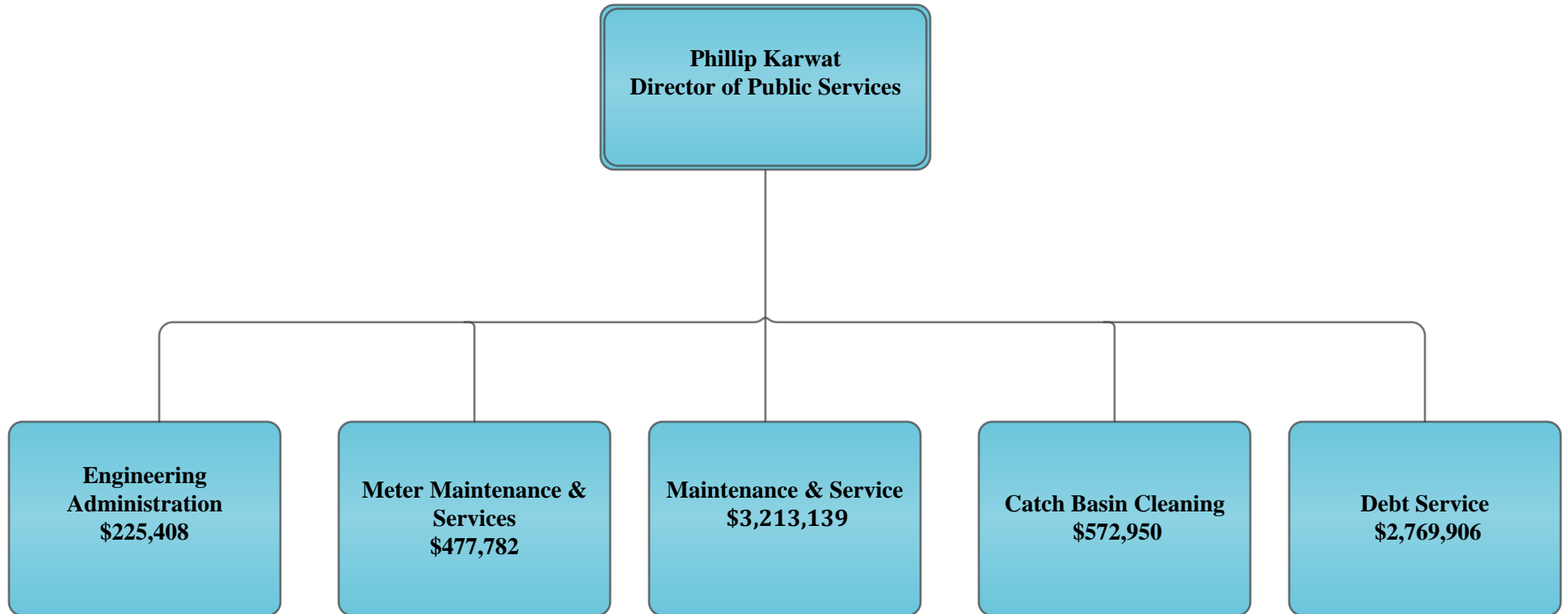
| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 7546 Boat Launch Operation | 21,708 | 17,707 | 16,005 | 37,067 | 37,067 | 20,146 | 37,067 |
| Total Expenditures | 21,708 | 17,707 | 16,005 | 37,067 | 37,067 | 20,146 | 37,067 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 21,708 | 17,707 | 16,005 | 37,067 | 37,067 | 20,146 | 37,067 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 21,708 | 17,707 | 16,005 | 37,067 | 37,067 | 20,146 | 37,067 |

CITY OF SAGINAW

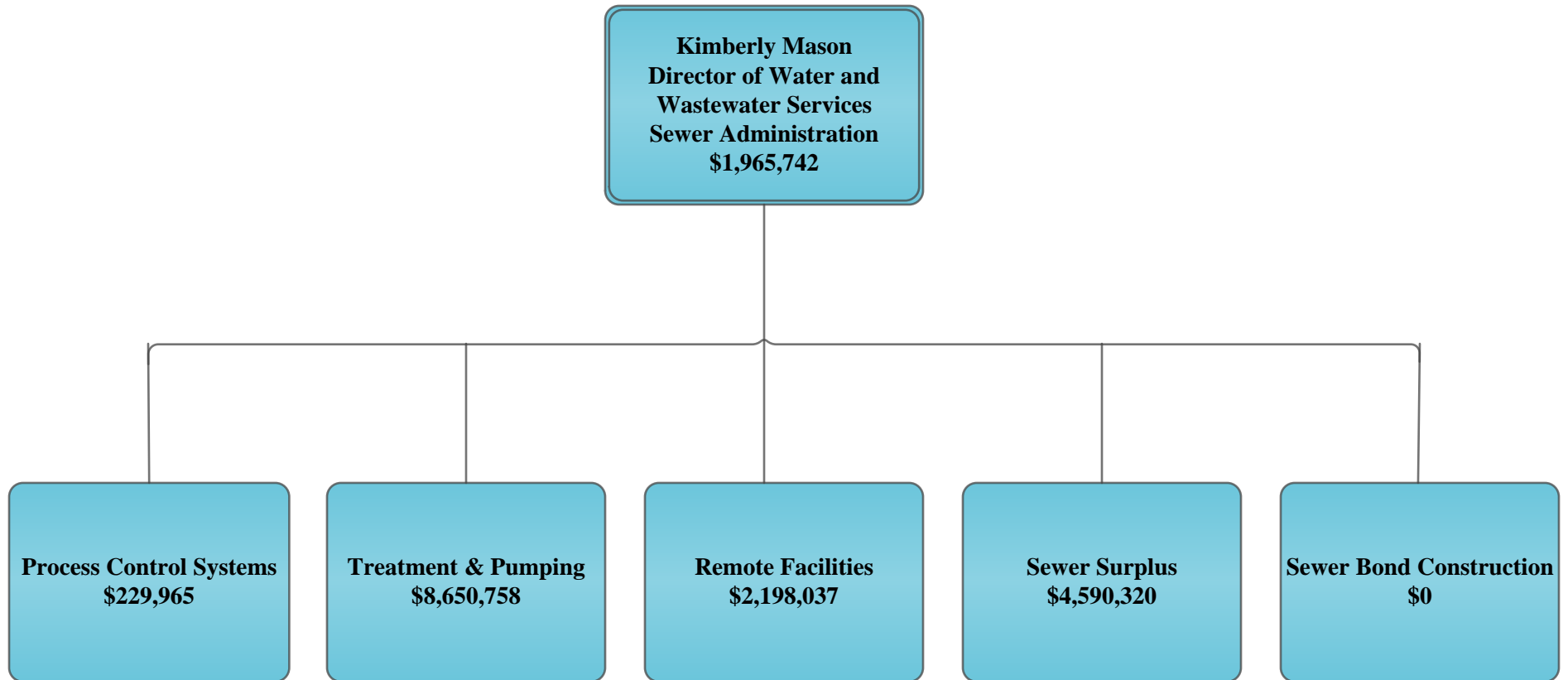
SEWER OPERATIONS AND MAINTENANCE FUND



The total Sewer Operations and Maintenance Fund is \$25,582,427 for FY 2016.

CITY OF SAGINAW

SEWER OPERATIONS AND MAINTENANCE FUND



The total Sewer Operations and Maintenance Fund is \$25,582,427 for FY 2016.

**SEWER OPERATIONS AND MAINTENANCE FUND (590)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

The Sewer Operations and Maintenance Fund is the largest Enterprise/Proprietary Fund for the City of Saginaw. This fund is used to account for revenues and expenditures associated with the provision of sewer services to residential, commercial, and industrial establishments of the City as well as several municipalities surrounding the City.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|---------------------------------|-----------------------------|---------------------------------|
| NON-BUSINESS PERMITS | 400 | SEWER ADMINISTRATION | 1,965,742 |
| SERVICES - SALES | 21,744,000 | ENGINEERING ADMIN. | 225,408 |
| FINES AND FORFEITURES | 77,000 | PROCESS CONTROL SYSTEMS | 229,965 |
| INTEREST AND RENTS | 467,500 | METER MAINT. & SERVICE | 477,782 |
| OTHER REVENUES | 3,293,527 | MAINTENANCE & SERVICE | 3,213,139 |
| | | CATCH BASIN CLEANING | 572,950 |
| | | TREATMENT & PUMPING | 8,650,758 |
| | | REMOTE FACILITIES | 2,198,037 |
| | | SEWER SURPLUS | 4,590,320 |
| | | SEWER BOND CONSTRUCTION | 0 |
| | | DEBT SERVICE | 2,769,906 |
| | | CUSTOMER ACCOUNTING | 688,420 |
| TOTAL RESOURCES | <u><u>25,582,427</u></u> | TOTAL APPROPRIATIONS | <u><u>25,582,427</u></u> |

SEWER OPERATIONS AND MAINTENANCE

REVENUES BUDGET SUMMARY

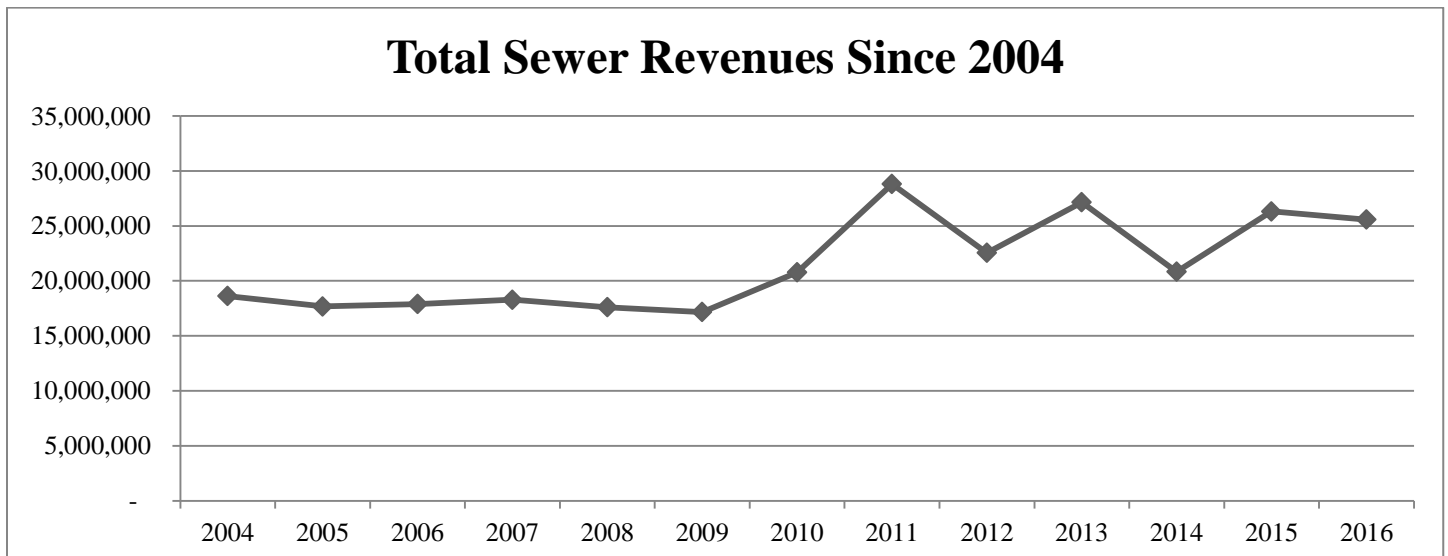
The Sewer Operation and Maintenance Fund’s major revenue sources are charges based upon the size of the meter, “readiness-to-serve charges” and the quantity of water consumed “commodity charge”. This is based on the water consumption. The City also assesses a utility lien charge for industrial users of the system. Other revenue sources are IPP permits, septic hauling fees, interest, EPA grants, IPP testing and sampling, IPP fines and charges, surplus receipts, insurance claims, use of fund equity, and bond proceeds.

For FY 2015/16, the Sewer Operations and Maintenance Fund’s revenues are projected to be \$25,582,427. This is a decrease of \$735,094, or -2.79% from the approved 2014/15 budgeted levels. The reduction in revenues is a direct result of a decrease in the appropriation of retained earnings. This reduction will be offset by increases in service and sale charges, and grant revenues due to the City becoming a recipient of the Storm Water Asset Management Grant.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Grants | 0 | 0 | 0 | 0 | 0 | 0 | 1,999,943 |
| Non-Business Permits | 400 | 200 | 2,000 | 3,200 | 3,200 | 1,200 | 400 |
| Services - Sales | 21,872,923 | 21,639,551 | 20,064,657 | 21,250,500 | 21,276,644 | 21,019,777 | 21,744,000 |
| Fines and Forfeitures | 0 | 85,867 | 94,250 | 86,000 | 90,685 | 90,685 | 77,000 |
| Interest and Rents | 605,426 | 651,322 | 592,077 | 467,500 | 566,043 | 588,025 | 467,500 |
| Other Revenues | 71,983 | 145,677 | 86,312 | 4,510,321 | 11,017,029 | 68,643 | 1,293,584 |
| Total Revenues | 22,550,732 | 22,522,617 | 20,839,296 | 26,317,521 | 32,953,601 | 21,768,330 | 25,582,427 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. The spike from FY 2010 that continued through FY 2011 is due in large part by the City increasing the residential, commercial, and industrial sewer rates that began July 1, 2009 that continued through July 1, 2012. Additionally, in FY 2011, the City increased its septic hauling fee rate to \$.03 per gallon. Furthermore in FY 2011, the City was able to obtain Build America funding to assist in construction at the Wastewater Treatment Plant. This is a one-

time revenue source that was not available in FY 2012. FY 2013 reflected a slight increase in revenues due the higher appropriation of retained earnings to be utilized for updating the Wastewater facility. The 2014 revenues budget reflected a decrease. This reduction is due to a decrease in the IPP testing and sampling fees and a reduction in the use of retained earnings. This reduction was offset by increases to materials and services, IPP fines and charges, and the use of bonds/loan proceeds for the bar screening project. The FY 2015 revenue budget increased. This is due to a higher appropriation of retained earnings. The 2016 budget reflects an increase due to the city receiving the Storm Water Asset Management grant during FY 2015 as well as an increase to the user charge.

DETAIL REVENUES ANALYSIS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| SRF Grant | 0 | 0 | 0 | 0 | 0 | 0 | 1,999,943 |
| Federal Grant | 0 | 0 | 0 | 0 | | 0 | 0 |
| IPP Permits | 400 | 200 | 2,000 | 3,200 | 3,200 | 1,200 | 400 |
| Sale of Junk | 689 | 6,534 | 44,432 | 3,000 | 18,634 | 19,925 | 5,000 |
| Sewer | 21,498,917 | 21,375,389 | 19,772,172 | 21,000,000 | 21,000,000 | 20,747,890 | 21,500,000 |
| Sewer Connection | 41,920 | 39,429 | 15,405 | 25,000 | 25,000 | 7,270 | 15,000 |
| IPP Testing and Sampling | 136,123 | 48,026 | 65,833 | 52,500 | 52,500 | 54,057 | 54,000 |
| Material & Services | 195,274 | 170,173 | 166,815 | 170,000 | 180,510 | 190,635 | 170,000 |
| IPP Fines & Charges | 0 | 85,867 | 94,250 | 86,000 | 90,685 | 90,685 | 77,000 |
| Interest on Investments | 4,718 | 8,332 | 12,336 | 15,000 | 15,000 | 9,965 | 15,000 |
| Interest on Spec. Assmt | 35 | 0 | 404 | 2,500 | 2,500 | 376 | 2,500 |
| Interest & Penalties | 600,673 | 642,990 | 579,337 | 450,000 | 548,543 | 577,684 | 450,000 |
| Special Assessments | 47,226 | 46,010 | 56,443 | 52,600 | 52,600 | 55,084 | 52,600 |
| Surplus Reciepts | 21,241 | 67 | 2 | 3,000 | 3,000 | 0 | 3,000 |
| Reimbursements | 2,833 | 6,129 | 11,591 | 0 | 200,000 | 0 | 0 |
| Sale of Property | 0 | 10,523 | 0 | 0 | 0 | 0 | 0 |
| Gain/Loss on Invest. | 683 | (36,572) | 18,276 | 10,000 | 10,000 | 13,558 | 10,000 |
| Use of Fund Equity | 0 | 0 | 0 | 4,444,721 | 10,751,429 | 0 | 1,227,984 |
| Bond Proceeds/SRF | 0 | 119,520 | 0 | 0 | 0 | 0 | 0 |
| Totals | 22,550,732 | 22,522,617 | 20,839,296 | 26,317,521 | 32,953,601 | 21,768,330 | 25,582,427 |

SEWER OPERATIONS AND MAINTENANCE

EXPENDITURE BUDGET SUMMARY

The total Sewer Operations and Maintenance Fund is \$25,852,427 for FY 2015/16. This is a decrease \$735,094, or -2.79% from the approved 2014/15 budgeted levels. **Personnel Services**, representing \$10,347,726 of the total budget, reflects a decrease of \$436,139. In FY 2015/2016, the City of Saginaw has decided to re-amortize the MERS Pension System which will result in significant savings. Furthermore, retiree healthcare costs will be .21% less than the previous fiscal year. Additionally, two Mechanical Equipment Repairpersons have been reallocated back to the Motor Pool Operation Fund. *(The personnel complement changes are listed in detail under Summary of Positions.)* **Operating Expenses** will increase by \$1,158,641 from FY 2014/2015. The largest increase to the Sewer Operations and Maintenance Fund is for the Storm Water Asset Management (SAW) grant that the city became a recipient of during 2015. This grant requires that the city create an asset management plan for the sewer system. The city will have to contract with Greeley and Hansen to begin the process. Other increases that affect operating services are: increases to the information management charges, the cost allocation plan, radio rental fees, computer software needs for the Process Control System, increase to the hauling and disposal cost for street sweeping, increase to parts and supplies for laboratory equipment at the Treatment Plant, and increases for the cost of utilities. These costs will be offset by decreases in operating services, GIS charges, and telephones. **Capital Outlay** increases \$294,850 or 25%. This is a result of planned capital expenditures. The category of **Miscellaneous Expenditures** will decrease \$1,752,446 from the 2015 approved budgeted levels. This decrease is due to the reduction in the principal and interest payments for the CSOs.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 4810 Sewer Administration | 7,239,856 | 9,150,986 | 8,592,019 | 2,001,950 | 8,317,715 | 1,852,772 | 1,965,742 |
| 4811 Engineering Administration | 118,784 | 109,454 | 198,969 | 246,397 | 251,397 | 212,360 | 225,408 |
| 4815 Process Control Systems | 172,720 | 149,674 | 148,459 | 229,124 | 229,124 | 155,869 | 229,965 |
| 4820 Meter Maint. & Service | 367,317 | 341,616 | 429,909 | 607,228 | 607,228 | 513,063 | 477,782 |
| 4821 Maintenance & Service | 1,886,743 | 1,675,524 | 2,694,553 | 3,280,146 | 3,288,621 | 2,474,034 | 3,213,139 |
| 4822 Catch Basin Cleaning | 270,869 | 276,125 | 473,482 | 617,548 | 625,548 | 563,137 | 572,950 |
| 4830 Treatment and Pumping | 5,793,883 | 5,804,815 | 6,769,665 | 8,762,314 | 8,778,049 | 7,024,783 | 8,650,758 |
| 4835 Remotes Facilities | 1,198,780 | 1,323,503 | 1,409,375 | 2,237,664 | 2,245,904 | 1,501,886 | 2,198,037 |
| 4840 Sewer Surplus | 59,296 | 52,581 | 29,469 | 3,112,000 | 3,335,099 | 801,460 | 4,590,320 |
| 4843 Sewer Bond Construction | 899 | 33,925 | 0 | 0 | 50,833 | 35,832 | 0 |
| 4845 Debt Service | 653,805 | 561,209 | 522,392 | 4,522,352 | 4,522,352 | 567,063 | 2,769,906 |
| 5311 Customer Accounting | 567,293 | 615,871 | 411,583 | 700,798 | 701,731 | 446,492 | 688,420 |
| 9660 Transfers | 33,977 | 0 | 0 | 0 | 0 | 0 | 0 |
| Totals | 18,364,222 | 20,095,283 | 21,679,875 | 26,317,521 | 32,953,601 | 16,148,752 | 25,582,427 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 8,157,275 | 8,178,251 | 9,333,537 | 10,783,865 | 10,781,977 | 9,581,451 | 10,347,726 |
| Operating Expenses | 9,476,757 | 11,285,930 | 11,770,229 | 9,831,854 | 16,498,808 | 5,326,527 | 10,990,495 |
| Capital Outlay | 42,408 | 69,893 | 53,717 | 1,179,450 | 1,150,464 | 673,711 | 1,474,300 |
| Miscellaneous | 687,782 | 561,209 | 522,392 | 4,522,352 | 4,522,352 | 567,063 | 2,769,906 |
| Total Expenditures | 18,364,222 | 20,095,283 | 21,679,875 | 26,317,521 | 32,953,601 | 16,148,752 | 25,582,427 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 4810 Sewer Administration | 1.88 | 1.80 | 1.80 | 1.80 | 1.80 | 1.80 | 1.80 |
| 4811 Engineering Administration | 1.51 | 1.18 | 1.70 | 1.70 | 1.70 | 1.70 | 1.70 |
| 4815 Process Control Systems | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 4820 Meter Maint. & Service | 2.75 | 4.00 | 3.25 | 3.25 | 3.25 | 3.25 | 4.00 |
| 4821 Maintenance & Service | 14.50 | 18.00 | 18.25 | 18.25 | 18.25 | 18.25 | 16.25 |
| 4822 Catch Basin Cleaning | 2.95 | 3.25 | 3.50 | 3.50 | 3.50 | 3.50 | 4.00 |
| 4830 Treatment and Pumping | 47.95 | 46.95 | 46.60 | 46.60 | 46.60 | 46.60 | 45.85 |
| 4835 Remotes Facilities | 11.05 | 12.05 | 10.90 | 10.90 | 10.90 | 10.90 | 11.65 |
| Total Positions | 83.59 | 88.23 | 87.00 | 87.00 | 87.00 | 87.00 | 86.25 |

The Sewer Operations and Maintenance Fund’s personnel complement for FY 2016 will be 85.50 FTE. This is a .75 reduction from the 2015 approved budgeted levels. Furthermore, in the Meter Maintenance and Service division .50 of the Utilities Person III and II were reallocated to Maintenance and Service division. The personnel complement for this division will be offset by the reallocation of the Mechanical Equipment Repairperson II back to the Motor Pool Operations. The Catch Basin division will decrease by .50 of a Heavy Equipment Operator. However, the Treatment and Pumping division will increase by a net .50. This reduction is primarily attributed to the reallocation of the Mechanical Equipment Repairperson II back to the Motor Pool Operations, which is offset by the addition of a vacant Labor position. In addition, .25 of the Superintendent of Water Treatment & Field Operations will be allocated to the Maintenance and Service Division for this position will oversee both Maintenance and Service and the Water Treatment operations

The employees listed under Sewer Operations and Maintenance Fund’s Customer Accounting Division is a part of the Department of Fiscal Services.


Performance Measures/Metrics: Sewer Operations and Maintenance Fund:


Sewer and Water Operations/Maintenance – (summary of services)

The Sewer Operations/Maintenance Divisions provide continuous maintenance and service on the City’s water transmission, distribution, and sewer collection systems. This includes repair of all sewer main breaks and leaks, meter reading of residential and wholesale customers, cross connection compliance per PA 399 and Safe Drinking Water Act, construction of new sewer connections, pavement repairs for connections, rodent bait in manholes, investigation of sewer backups, and catch basin cleaning.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|-------------------------|---------------------------|-------------------------------|-------------------------------|-------------------------------|
| Sewer Cleaned (miles) | 15 | <i>13.50</i> | 15 | 15 | 15+ |
| Number of automated meter reading upgrades installed annually | 3,000 | <i>2,900</i> | 3,000 | 3,000 | 150-200 |

Explanation of variances:

 The key performance indicator to “Sewer Cleaning (miles)” reflects to be mostly achieved. Miles of Sewers cleaned was approx. 1.5 miles short of our 15 mile goal, due to situations beyond our control with equipment failure and personal issues. These issues have been taken care of so the Maintenance & Service should hit their FY 16 benchmark

 The key performance indicator to “Number of automated meter reading upgrades installed annually” reflects to be mostly achieved. One of the factors that this goal was not reached is that the Maintenance & Service Division ran out

of a particular AMR close to the end of the FY 15 and could not reorder till FY 2016 budget was enacted. Why the number of installs for FY 2018 is lower than years prior is that all AMRS should have been installed in FY 2017. The hundred that I have listed for FY 2018 is for repairs and replacement of damaged units.

Wastewater Treatment – (summary of services)

The Wastewater Treatment Division operates and maintains the Wastewater Treatment Plant, seven retention treatment basins, and five pump stations. This division is also responsible for treating combined sewage from the City of Saginaw, Saginaw Township's Weiss Street Drainage District; sanitary sewage from Northwest Utilities Authority, and part of Spaulding Township. Additionally, this division provides wastewater treatment services to private entities. The division also provides industrial pretreatment services for all areas served.

| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|--------------|----------------|--------------------|--------------------|--------------------|
| Number of National Pollutant Discharge Elimination System (NPDES) Permit parameters achieved per 1704 possible annually at Wastewater Treatment Plant | 100% | 100% | 100% | 100% | 100% |
| Number of NPDES Permit parameters achieved per 2562 possible annually at the Remote Treatment Basins | 100% | 100% | 100% | 100% | 100% |
| Percent of Industrial Users sewer use ordinance violations responded to within 30 days of knowledge of violation | 100% | 97% | 100% | 100% | 100% |

Explanation of variances:

The key performance indicator of “% of Industrial Users sewer use ordinance violations responded to within 30 days of knowledge of violations” reflects to be mostly achieved. This is due to the fact that on two occasions, the city’s response was late because staff was waiting for Lab Analytical Reports and Industrial User Compliance Monitoring Reports

Instrumentation and Process Controls – (summary of services)

The Instrumentation and Process Controls Division provides accurate operational information and maintains timely plant control for the Water and Wastewater Treatment Plants through the Supervisory Control and Data Acquisition System (S.C.A.D.A). Additionally, maintains the automated meter reading and security systems for various city operations.

| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|--------------|----------------|--------------------|--------------------|--------------------|
| Response to Level I service calls within 24 hours | 100 % | 100% | 100% | 100% | 100% |
| Response to Level II service calls within 72 hours | 95% | 90.1% | 90% | 95% | 95% |

Explanation of variances:

The key performance indicator of “% of response to level II calls within 72 hours” reflects to be mostly achieved. This is due to the complexity of some of the service calls received.

The following “Expenditure Detail” pages will outline the total amounts allocated in each division for FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

590-4810 Sewer Administration

| Allocation Plan | | Position Control | | |
|----------------------------|------------------|--|-------------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 126,418 | Director of Public Services | 0.40 | 36,893 |
| Overtime | 500 | Director of Water/ Wastewater Treatment | 0.50 | 46,117 |
| Fringe Benefits | 820,828 | Staff Professional | 0.90 | 43,408 |
| TOTAL | 947,746 | Total Personnel | 1.80 | 126,418 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 500 |
| Supplies | 1,600 | | | |
| Internal Services | 885,410 | | | |
| Other Services | | FICA | | 11,072 |
| Professional Fees | 115,786 | Healthcare Benefits - Active | | 41,803 |
| Maintenance Fees | 1,200 | Healthcare Benefits - Retirees | | 685,573 |
| Other Contracted Fees | 13,000 | Pension | | 82,380 |
| TOTAL | 1,016,996 | Total Fringe Benefits | | 820,828 |
| CAPITAL OUTLAY | 1,000 | TOTAL | 1.80 | 947,746 |
| TOTAL | 1,000 | | | |
| TOTAL APPROPRIATION | 1,965,742 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

590-4811 Engineering Administration

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 88,036 | City Engineer | 0.10 | 8,228 |
| Overtime | 3,345 | Assistant City Engineer | 0.25 | 15,847 |
| Fringe Benefits | 87,699 | Engineering Office Supv. | 0.25 | 15,092 |
| | | Traffic Foreman | 0.05 | 2,796 |
| | | Transportation Engineer Asst | 0.10 | 4,810 |
| | | Engineering Technician I | 0.20 | 9,603 |
| | | Engineering Assistant | 0.30 | 13,640 |
| | | Traffic Maint. Tech. II | 0.10 | 4,093 |
| | | Traffic Maint. Tech. I | 0.20 | 7,568 |
| | | Administrative Professional | 0.15 | 6,359 |
| TOTAL | 179,080 | Total Personnel | 1.70 | 88,036 |
| OPERATING EXPENSES | | | | |
| Supplies | 1,500 | Overtime | | 3,345 |
| Internal Services | 21,661 | FICA | | 7,039 |
| Other Services | | Healthcare Benefits - Active | | 4,304 |
| Professional Fees | 14,917 | Healthcare Benefits - Retirees | | 0 |
| Maintenance Fees | 0 | Pension | | 76,356 |
| Other Contracted Fees | 3,300 | Total Fringe Benefits | | 87,699 |
| TOTAL | 41,378 | | | |
| CAPITAL OUTLAY | | | | |
| | 4,950 | TOTAL | 1.70 | 179,080 |
| TOTAL | 4,950 | | | |
| TOTAL APPROPRIATION | | | | |
| | 225,408 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

590-4815 Process Control Systems

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|-----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 60,051 | Instrument & Control Admin | 0.50 | 34,780 |
| Overtime | 1,000 | Instrument & Control Tech | 0.50 | 25,271 |
| Fringe Benefits | 63,861 | | | |
| | | Total Personnel | <u>1.00</u> | <u>60,051</u> |
| TOTAL | <u>124,912</u> | | | |
| OPERATING EXPENSES | | | | |
| | | Overtime | | <u>1,000</u> |
| Supplies | 17,000 | FICA | | 4,670 |
| Internal Services | 15,503 | Healthcare Benefits - Active | | 14,401 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 49,980 | Pension | | 44,790 |
| Maintenance Fees | 1,300 | | | |
| Other Contracted Fees | 9,270 | Total Fringe Benefits | | <u>63,861</u> |
| TOTAL | <u>93,053</u> | | | |
| | | TOTAL | <u>1.00</u> | <u>124,912</u> |
| CAPITAL OUTLAY | 12,000 | | | |
| TOTAL | <u>12,000</u> | | | |
| TOTAL APPROPRIATION | <u><u>229,965</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

590-4820 Meter Maintenance & Service

| Allocation Plan | | Position Control | |
|----------------------------|----------------|----------------------------------|---|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET ALLOCATION |
| PERSONNEL SERVICES | | | |
| Salaries | 140,704 | Asst. Supt. Of Mtce & Service | 0.25 15,979 |
| Overtime | 14,250 | ROW Foreman, Utilities | 0.75 38,427 |
| Fringe Benefits | 216,403 | Mech Equip Repairperson II | 0.25 11,061 |
| TOTAL | 371,357 | Crossover Operator | 0.50 21,821 |
| | | Utilities Person III | 0.25 11,151 |
| | | Utilities Person II | 1.00 42,266 |
| OPERATING EXPENSES | | Total Personnel | 3.00 140,704 |
| Supplies | 9,500 | | |
| Internal Services | 34,425 | Overtime | 14,250 |
| Other Services | | | |
| Professional Fees | 15,000 | FICA | 11,961 |
| Maintenance Fees | 12,500 | Healthcare Benefits - Active | 70,270 |
| Other Contracted Fees | 0 | Healthcare Benefits - Retirees | 0 |
| TOTAL | 71,425 | Pension | 134,172 |
| CAPITAL OUTLAY | 35,000 | Total Fringe Benefits | 216,403 |
| TOTAL | 35,000 | TOTAL | 3.00 371,357 |
| TOTAL APPROPRIATION | 477,782 | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

590-4821 Maintenance & Service

| Allocation Plan | | Position Control | |
|----------------------------|------------------|---|---|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET ALLOCATION |
| PERSONNEL SERVICES | | | |
| Salaries | 702,903 | Supt of Water Treatment & Field Operations | 0.25 22,219 |
| Overtime | 33,250 | Asst. Supt. Of Mtce & Service | 0.25 15,979 |
| Fringe Benefits | 1,070,318 | ROW Foreman, Utilities | 0.75 38,427 |
| TOTAL | 1,806,471 | Mech Equip Repairperson II | 0.25 11,061 |
| | | Administrative Professional | 0.50 21,196 |
| OPERATING EXPENSES | | Utilities Person III | 1.00 44,783 |
| Supplies | 386,500 | Utilities Person II | 5.50 235,656 |
| Internal Services | 165,480 | Utilities Person I | 3.50 144,994 |
| Other Services | | Crossover Operator | 3.50 150,674 |
| Professional Fees | 502,451 | Custodial Worker (PT) SEIU | 0.50 9,360 |
| Maintenance Fees | 321,287 | Skilled Clerical I (PT) | 0.50 8,554 |
| Other Contracted Fees | 9,200 | Total Personnel | 16.50 702,903 |
| TOTAL | 1,384,918 | Overtime | 33,250 |
| CAPITAL OUTLAY | 21,750 | FICA | 56,116 |
| TOTAL | 21,750 | Healthcare Benefits - Active | 324,007 |
| | | Healthcare Benefits - Retirees | 0 |
| | | Pension | 690,195 |
| TOTAL APPROPRIATION | 3,213,139 | Total Fringe Benefits | 1,070,318 |
| | | TOTAL | 16.50 1,806,471 |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

590-4822 Catch Basin Cleaning

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 150,637 | Heavy Equipment Operator | 3.00 | 129,696 |
| Overtime | 2,000 | Tree Trimmer | 0.50 | 20,941 |
| Fringe Benefits | 231,745 | | | |
| TOTAL | 384,382 | Total Personnel | 3.50 | 150,637 |
| | | Overtime | | 2,000 |
| OPERATING EXPENSES | | | | |
| Supplies | 0 | FICA | | 11,677 |
| Internal Services | 48,568 | Healthcare Benefits - Active | | 64,734 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 140,000 | Pension | | 155,334 |
| Maintenance Fees | | | | |
| Other Contracted Fees | | Total Fringe Benefits | | 231,745 |
| TOTAL | 188,568 | TOTAL | 3.50 | 384,382 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 572,950 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

590-4830 Treatment & Pumping

| Allocation Plan | | Position Control | | |
|----------------------------|------------------|--------------------------------|----------------------|------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 2,031,269 | Supt of Wastewater Tmt | 0.80 | 63,746 |
| Overtime | 100,000 | Asst Supt of Wastewater | 0.80 | 51,063 |
| Fringe Benefits | 2,851,316 | Chief Chemist | 1.00 | 57,515 |
| | | Operating Foreman | 5.00 | 245,419 |
| TOTAL | 4,982,585 | Plant Mtce Foreman WW | 1.00 | 52,200 |
| | | Electrical Mtce Foreman | 1.00 | 56,805 |
| | | Plant Engineer | 0.80 | 53,498 |
| OPERATING EXPENSES | | Plant Maintenance Supervisor | 0.80 | 51,388 |
| | | Environ Compliance Admin. | 1.00 | 64,235 |
| Supplies | 732,500 | Environ Compliance Analyst | 2.00 | 90,717 |
| Internal Services | 525,213 | Plant Mtce Electrician B | 2.00 | 90,317 |
| Other Services | | Plant Operator B | 10.00 | 431,319 |
| Professional Fees | 1,058,978 | Equipment & Safety Specialist | 0.75 | 31,185 |
| Maintenance Fees | 1,191,432 | Administrative Professional | 0.75 | 32,064 |
| Other Contracted Fees | 49,550 | Laboratory Technician | 2.00 | 89,595 |
| TOTAL | 3,557,673 | Plant Mtce. Mechanic B | 1.00 | 44,711 |
| | | Sewage Plant Mtce Person III | 1.00 | 44,603 |
| | | Sewage Plant Mtce Person II | 3.90 | 170,329 |
| | | Sewage Plant Mtce Person I | 5.00 | 215,870 |
| CAPITAL OUTLAY | 110,500 | Stock Clerk WWT | 0.75 | 31,730 |
| | | Custodial Worker B | 1.00 | 40,839 |
| TOTAL | 110,500 | Labor (Temp) | 3.00 | 17,565 |
| | | Intern (Temp) | 1.00 | 4,558 |
| TOTAL APPROPRIATION | 8,650,758 | Total Personnel | 46.35 | 2,031,269 |
| | | Overtime | | 100,000 |
| | | FICA | | 164,414 |
| | | Healthcare Benefits - Active | | 629,148 |
| | | Healthcare Benefits - Retirees | | 161,395 |
| | | Pension | | 1,896,359 |
| | | Total Fringe Benefits | | 2,851,316 |
| | | TOTAL | 46.35 | 4,982,585 |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

590-4835 Remote Facilities

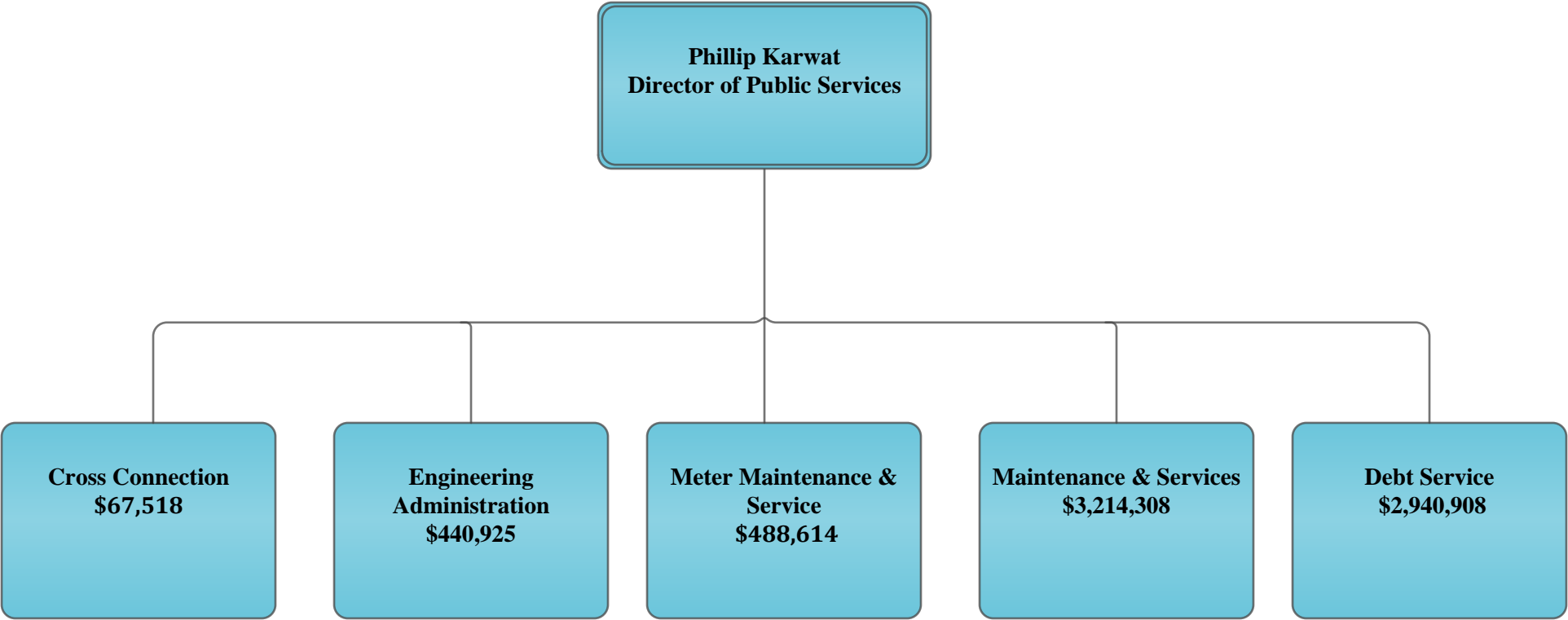
| Allocation Plan | | Position Control | | |
|----------------------------|------------------|-------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 491,275 | Supt of Wastewater Tmt | 0.20 | 15,937 |
| Overtime | 20,000 | Asst. Supt of Wastewater | 0.20 | 12,766 |
| Fringe Benefits | 695,049 | Plant Engineer | 0.20 | 13,374 |
| | | Plant Maintenance Supervisor | 0.20 | 12,847 |
| | | Remote RTB Facilities Foreman | 1.00 | 47,900 |
| | | Plant Mtce Electrician B | 1.00 | 45,154 |
| | | Equipment & Safety Specialist | 0.25 | 10,395 |
| | | Sewage Plant Mtce Person II | 0.10 | 4,372 |
| | | Administrative Professional | 0.25 | 10,688 |
| | | Stock Clerk WWT | 0.25 | 10,577 |
| | | Plant Maint Mechanic B | 1.00 | 45,431 |
| | | Remote Facilities Person III | 1.00 | 43,067 |
| | | Remote Facilities Person II | 5.00 | 212,771 |
| | | Labor (Temp) | 1.00 | 5,998 |
| | | Total Personnel | 11.65 | 491,275 |
| | | | | 20,000 |
| | | | | 39,408 |
| | | | | 180,438 |
| | | | | 0 |
| | | | | 475,203 |
| | | Total Fringe Benefits | | 695,049 |
| | | TOTAL | 11.65 | 1,206,324 |
| OPERATING EXPENSES | | | | |
| Supplies | 315,150 | | | |
| Internal Services | 119,877 | | | |
| Other Services | | | | |
| Professional Fees | 128,404 | | | |
| Maintenance Fees | 352,132 | | | |
| Other Contracted Fees | 5,950 | | | |
| TOTAL | 921,513 | | | |
| CAPITAL OUTLAY | 70,200 | | | |
| TOTAL APPROPRIATION | 2,198,037 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

590-5311 Customer Accounting

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|---------------------------------|-------------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 133,715 | Admin of Utilities Accounts | 0.50 | 27,961 |
| Overtime | 0 | Office Assistant III | 2.00 | 71,310 |
| Fringe Benefits | 211,154 | Customer Service Coordinator | 0.38 | 11,666 |
| TOTAL | 344,869 | Customer Service Rep | 0.76 | 22,779 |
| | | Total Personnel | 3.64 | 133,715 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 0 |
| Supplies | 1,400 | | | |
| Provision for Losses | 220,000 | FICA | | 10,325 |
| Internal Services | 73,026 | Healthcare Benefits - Active | | 41,366 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 43,000 | Pension | | 159,463 |
| Maintenance Fees | 4,975 | Total Fringe Benefits | | 211,154 |
| Other Contracted Fees | 1,150 | | | |
| TOTAL | 343,551 | TOTAL | 3.64 | 344,869 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 688,420 | | | |

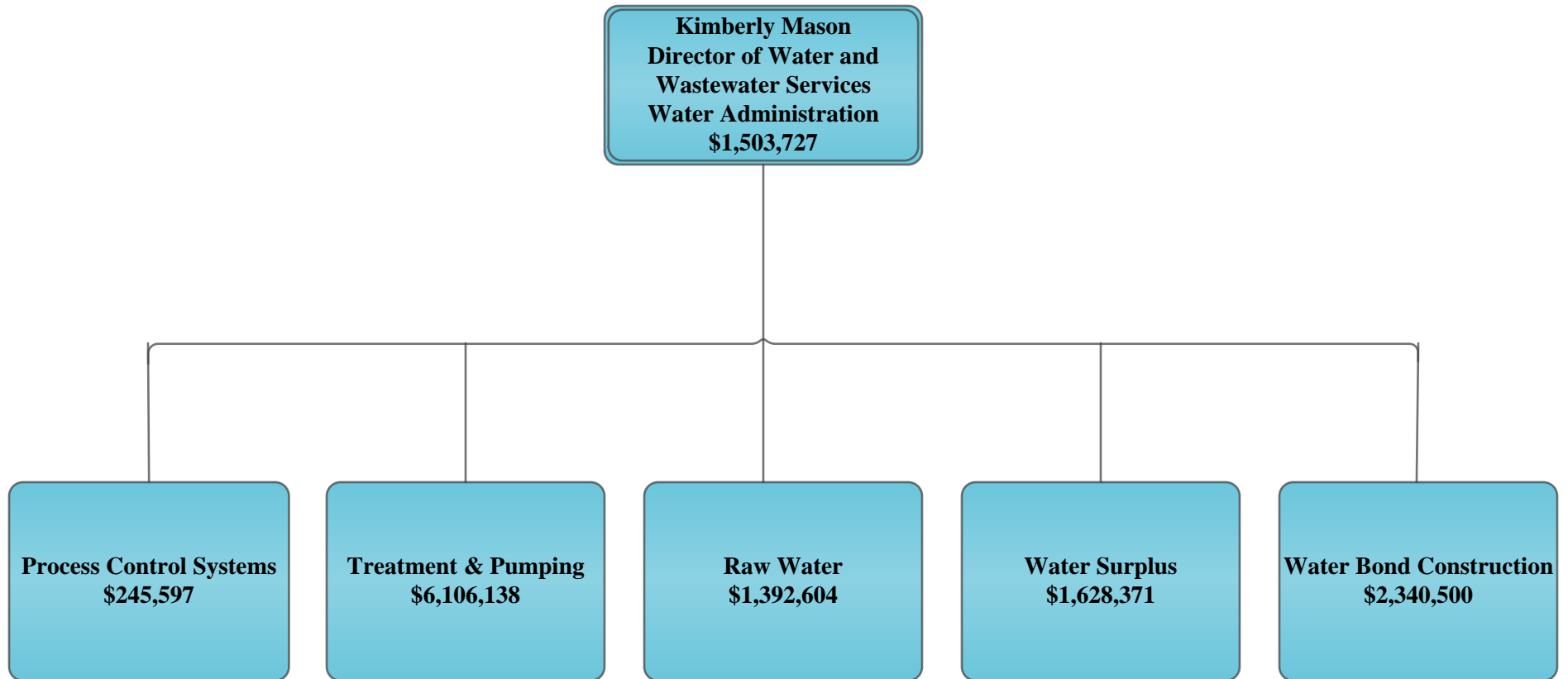
**CITY OF SAGINAW
WATER OPERATIONS AND MAINTENANCE FUND**



The total Water Operations and Maintenance Fund is \$21,158,722 for FY 2016. Transfer equates to \$133,514, which is not reflected in either of the organizational charts.

CITY OF SAGINAW

WATER OPERATIONS AND MAINTENANCE FUND



The total Water Operations and Maintenance Fund is \$21,158,722 for FY 2016. Transfer equates to \$133,514, which is not reflected in either of the organizational charts.

**WATER OPERATIONS AND MAINTENANCE (591)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

The Water Operations and Maintenance Fund is the second largest Enterprise/Proprietary Fund for the City of Saginaw. This fund is used to account for revenues and expenditures associated with the provision of water services to residential, commercial, and industrial establishments of the city as well as several municipalities surrounding the city. The ten largest customers are: Saginaw, Thomas, Frankenmuth, Buena Vista, Bridgeport, Tittabawassee, Kochville, and Birch Run Townships, North American Op/BV, James, Swan Creek, and St. Charles.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|--------------------------|-----------------------------|--------------------------|
| PROPERTY TAXES | (50,000) | CROSS CONNECTIONS | 67,518 |
| SERVICES - SALES | 16,336,974 | WATER ADMINISTRATION | 1,503,727 |
| INTEREST AND RENTS | 141,000 | ENGINEERING ADMINISTRATION | 440,925 |
| OTHER REVENUES | 4,730,748 | PROCESS CONTROL SYSTEMS | 245,597 |
| | | METER MAINT. & SERVICE | 488,614 |
| | | MAINTENANCE & SERVICE | 3,214,308 |
| | | TREATMENT & PUMPING | 6,106,138 |
| | | RAW WATER | 1,392,604 |
| | | WATER SURPLUS | 1,628,371 |
| | | WATER BOND CONSTRUCTION | 2,340,500 |
| | | DEBT SERVICE | 2,940,908 |
| | | CUSTOMER ACCOUNTING | 655,998 |
| | | TRANSFERS | 133,514 |
| TOTAL RESOURCES | <u>21,158,722</u> | TOTAL APPROPRIATIONS | <u>21,158,722</u> |

WATER OPERATIONS AND MAINTENANCE

REVENUE BUDGET SUMMARY

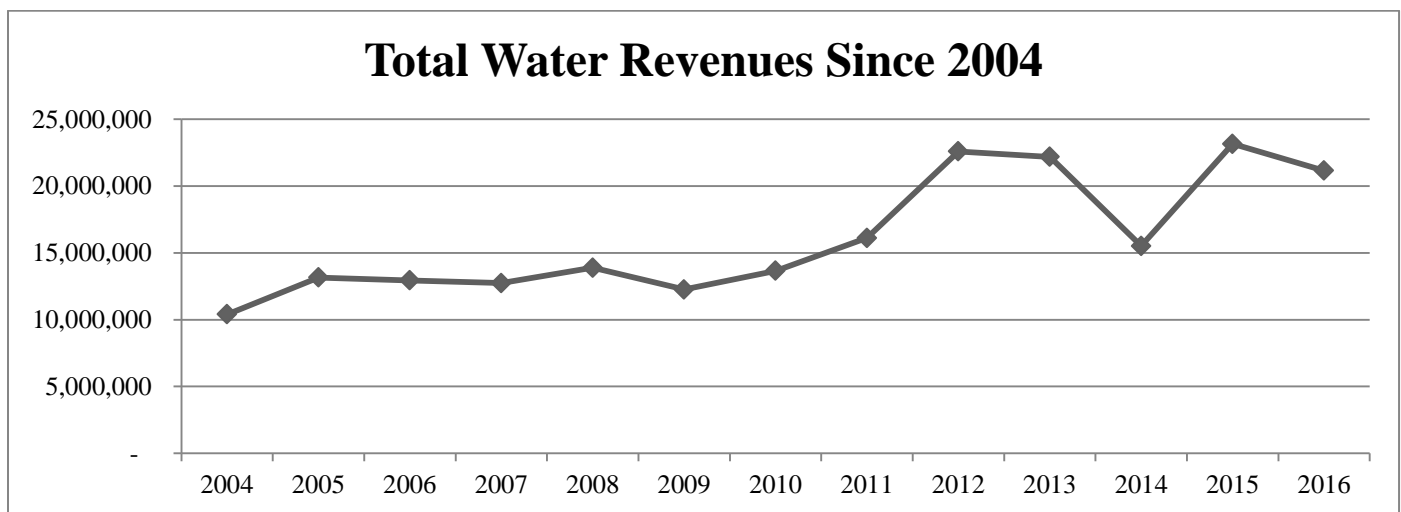
The Water Operations and Maintenance Fund’s major revenue sources are charges based upon the size of the meter, “readiness-to-serve charges” and the quantity of water consumed “commodity charge”. The net rate charged for treated and filtered water to consumers within the limits of the City is the sum of the readiness-to-serve and the commodity charge. Other revenue sources are: sale of junk, turn on charges, material and services, interest, interest on investments, interest and penalties, gain on bond refunding, and available and unrestricted retained earnings.

For FY 2015/2016, the Water Operations and Maintenance Fund’s revenues are projected to decrease \$1,997,406, or - 8.63% from the FY 2014/2015 approved budget. This reduction is directly associated with the amounts that will be used from the previous fiscal year’s bond proceeds.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Property Taxes | 0 | 0 | (42,683) | (50,000) | (50,000) | (51,322) | (50,000) |
| Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Services - Sales | 16,462,308 | 15,384,214 | 15,325,033 | 16,294,000 | 16,473,092 | 14,708,557 | 16,336,974 |
| Interest and Rents | 153,539 | 198,098 | 201,978 | 141,000 | 190,105 | 200,597 | 141,000 |
| Other Revenues | 67,563 | 3,852 | 31,138 | 6,771,128 | 8,803,984 | 1,904,495 | 4,730,748 |
| Total Revenues | 16,683,410 | 15,586,164 | 15,515,466 | 23,156,128 | 25,417,181 | 16,762,328 | 21,158,722 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. The spike from FY 2010 that continued through FY 2011 is due in large part to the City increasing the residential, commercial, and industrial water rate that began in July 1, 2009 and July 1, 2010. Rate increases continued for the next few years. Additionally, as already stated above, in 2012 the City issued \$10,570,000 in Water Supply System Revenue Bonds, Series 2011 A for the purpose of paying for the cost of acquiring and constructing improvements to the City’s Water Supply System. The City utilized these monies during FY 2013. The FY 2014 actual revenues collected reflect a significant decline. This decline is related to a system issue that was caught and corrected in 2015. The

FY 2015 revenues are projected to increase due to the unusually high sale of water for the previously unusually dry summer. This does not represent a rate increase. This increase is based on historical trends. The FY 2016 revenues are expected to decrease by \$1,997,406. This reduction is due to the reduction in the amount budgeted to be used from the retained earnings.

DETAIL REVENUES ANALYSIS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Property Taxes | 0 | 0 | (42,683) | (50,000) | (50,000) | (51,322) | (50,000) |
| Federal Grant | 0 | 0 | 0 | 0 | 0 | 90 | 0 |
| Sale of Junk | 74,219 | 13,643 | 11,802 | 20,000 | 20,000 | 7,396 | 13,000 |
| Turn on Charges | 2,782 | 10,466 | 189,904 | 4,000 | 183,092 | 185,068 | 200,000 |
| Water | 15,962,663 | 15,090,925 | 14,875,035 | 16,000,000 | 16,000,000 | 14,310,146 | 15,893,974 |
| Water Connections | 20,620 | 15,846 | 12,105 | 20,000 | 20,000 | 347 | 5,000 |
| Materials & Services | 402,024 | 253,334 | 236,187 | 250,000 | 250,000 | 205,511 | 225,000 |
| Interest on Investments | (2,401) | 27,138 | 29,059 | 30,000 | 30,000 | 20,756 | 30,000 |
| Dividends | 1,348 | 1,423 | 15,724 | 0 | 14,547 | 19,031 | 0 |
| Interest on Spec. Asmts. | 5,982 | 0 | 0 | 1,000 | 1,000 | 0 | 1,000 |
| Interest and Penalties | 148,610 | 169,537 | 157,195 | 110,000 | 144,558 | 160,810 | 110,000 |
| Special Assessments | 3,119 | 2,455 | 0 | 0 | 0 | 0 | 0 |
| Surplus Reciepts | 135 | 63 | 3 | 0 | 0 | 0 | 0 |
| Sale of Property | 0 | 1,461 | 0 | 0 | 0 | 0 | 0 |
| Insurance Proceeds | 426 | 0 | 0 | 0 | 0 | 0 | 0 |
| Reimbursement | 63,729 | 8,136 | 23,511 | 0 | 0 | 7,074 | 0 |
| Gain/Loss on Invest. | 154 | (8,263) | 7,624 | 0 | 17,000 | 15,178 | 0 |
| Bond Proceeds | 0 | 0 | 0 | 2,949,000 | 2,949,000 | 0 | 4,730,748 |
| Use of Fund Equity | 0 | 0 | 0 | 3,822,128 | 5,837,984 | 1,882,243 | 0 |
| Totals | 16,683,410 | 15,586,164 | 15,515,466 | 23,156,128 | 25,417,181 | 16,762,328 | 21,158,722 |

WATER OPERATIONS AND MAINTENANCE

EXPENDITURE BUDGET SUMMARY

The Water Operations and Maintenance Fund is \$21,158,722 for FY 2016. This is a decrease of \$1,997,406 from the previous fiscal year. *Personnel Services* decreases \$387,317, or 8.63%. In FY 2015/2016, the City of Saginaw has re-amortized the MERS Pension System which results in savings. Furthermore, retiree healthcare costs are at .21% less than the previous fiscal year. Furthermore, two Mechanical Equipment Repairpersons have been reallocated back to the Motor Pool Operation Fund. *(The personnel complement changes are listed in detail under Summary of Positions.)* The largest reduction in this fund is realized in *Operating Expenses*. In the Water Bond Construction division the construction decreased \$1.89 million from the previous fiscal year. The reason for this decrease is due to a delay in the number of projects that will be completed. City administration took a strategic approach to scheduling these projects. City administration will budget for these projects in subsequent years. *Capital Outlay* decrease \$450,760 or -45.54%. This is attributable to a reduction in the amount of equipment that will be repaired and/or replaced during the year. The category of *Miscellaneous Expenditures* decrease \$9,622 from the 2015 approved budgeted levels. However, funds were built into the budget to cover financing of equipment.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 3867 Cross Connection | 96,778 | 52,440 | 65,194 | 68,805 | 68,805 | 32,872 | 67,518 |
| 4710 Water Administration | 3,121,629 | 3,757,377 | 3,302,609 | 1,538,159 | 3,295,471 | 1,458,907 | 1,503,727 |
| 4711 Engineering Administration | 301,582 | 295,747 | 364,873 | 448,994 | 448,994 | 408,514 | 440,925 |
| 4715 Process Control Systems | 160,294 | 157,907 | 148,289 | 246,870 | 246,870 | 166,314 | 245,597 |
| 4720 Meter Maint. and Service | 456,598 | 340,124 | 472,498 | 625,604 | 625,604 | 528,135 | 488,614 |
| 4721 Maintenance and Services | 1,973,832 | 1,821,752 | 2,081,572 | 2,974,273 | 2,897,095 | 2,185,340 | 3,214,308 |
| 4730 Treatment and Pumping | 4,186,069 | 4,313,734 | 5,078,997 | 6,458,498 | 6,583,632 | 5,364,513 | 6,106,138 |
| 4735 Raw Water | 1,260,090 | 1,257,253 | 1,245,060 | 1,392,604 | 1,392,604 | 1,202,092 | 1,392,604 |
| 4740 Water Surplus | 25,782 | 26,091 | 0 | 1,395,000 | 1,377,063 | 873,592 | 1,628,371 |
| 4741 Water Bond Construction | 35,572 | 11,500 | 506,861 | 4,237,500 | 4,710,288 | 1,804,788 | 2,340,500 |
| 4745 Debt Service | 1,118,960 | 2,014,160 | 1,436,138 | 2,961,858 | 2,961,858 | 2,160,319 | 2,940,908 |
| 5310 Customer Accounting | 431,443 | 402,207 | 405,964 | 669,706 | 670,640 | 438,685 | 655,998 |
| 9660 Transfers | 19,062 | 13,664 | 21,853 | 138,257 | 138,257 | 138,257 | 133,514 |
| Totals | 13,187,691 | 14,463,956 | 15,129,908 | 23,156,128 | 25,417,181 | 16,762,328 | 21,158,722 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 5,863,573 | 6,033,330 | 6,592,829 | 7,586,282 | 7,584,469 | 6,886,681 | 7,198,965 |
| Operating Expenses | 6,144,207 | 6,332,446 | 5,011,510 | 11,479,931 | 11,288,769 | 6,328,206 | 10,330,224 |
| Capital Outlay | 41,889 | 70,356 | 539,572 | 989,800 | 1,783,828 | 1,248,865 | 539,040 |
| Miscellaneous | 1,138,022 | 2,027,824 | 2,985,995 | 3,100,115 | 4,760,115 | 2,298,576 | 3,090,493 |
| Total Expenditures | 13,187,691 | 14,463,956 | 15,129,906 | 23,156,128 | 25,417,181 | 16,762,328 | 21,158,722 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 3867 Cross Connection | 1.00 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| 4710 Water Administration | 1.47 | 1.85 | 1.85 | 1.85 | 1.85 | 1.85 | 1.85 |
| 4711 Engineering Administration | 2.49 | 3.07 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| 4715 Process Control System | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| 4720 Meter Maint. and Service | 4.00 | 4.00 | 3.25 | 3.25 | 3.25 | 3.25 | 4.00 |
| 4721 Maintenance and Service | 18.00 | 16.25 | 16.00 | 16.00 | 16.00 | 16.00 | 15.25 |
| 4730 Treatment and Pumping | 33.25 | 34.10 | 36.50 | 36.50 | 36.50 | 36.50 | 37.50 |
| Total Positions | 61.21 | 60.77 | 62.10 | 62.10 | 62.10 | 62.10 | 63.10 |

The Water Operations and Maintenance Fund’s personnel complement is 61.80 FTE for FY 2016. This is a reduction of 1.30 positions from the 2015 approved budgeted levels. This reduction is due to the following:

- In the Administration division, .05 of the Director of Public Services was reallocated to the General Fund – Department of Public Services – Administration division.
- In the Treatment and Pumping Division, .25 the Superintendent of Water Treatment & Field Operations was allocated to the Maintenance and Service division. In addition, .25 of this same position was reallocated to the Sewer Operation and Maintenance Fund’s Maintenance and Service Division for this position will oversee both Maintenance and Service and the Water Treatment operations.
- The Maintenance and Service division increases a net 1.25 positions. As previously discussed, .25 of the Superintendent of Water Treatment & Field Operations has been added, as well as .50 of the Utilities Person II position, and Crossover Operator. This is offset by the reallocation of .50 of the Mechanical Equipment Repairperson back to the Motor Pool Operations Fund.

The employees listed under Water Operations and Maintenance Fund’s Customer Accounting Division is a part of the Department of Fiscal Services.


Performance Measures/Metrics: Water Operations and Maintenance Fund:


Water Operations/Maintenance – (summary of services)

The Water Operations/Maintenance Divisions provide continuous maintenance and service on the City’s water transmission and distribution systems. This includes repair of all water main breaks and leaks, meter reading of residential and wholesale customers, cross connection compliance per PA 399 and Safe Drinking Water Act, construction of water connections, pavement repairs for connections, and provide service for water turn-ons and turn-offs for non-payment.

| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|-----------------|-------------------|-----------------------|-----------------------|-----------------------|
| % of high hazard cross connection inspections completed annually (each) | 100% | 82% | 100% | 100% | 100% |
| % of all monthly meter read cycles completed annually | 85% | 98.2% | 100% | 100% | 100% |

Explanation of variances:

 The key performance indicator of “% of high hazard cross connection inspections completed annually (each)” reflects to be mostly achieved. The completion percentage of 82% for high hazard cross connection inspections completed for FY 2015 is low and not quite accurate being that the cross connection high hazard inspection are done from April 1st to December 31st in any given calendar year. Maintenance & Service completed 443 high hazard inspections out of 447 required 2014 for a 99% completion rate which is stated on the 2014 DEQ Cross Connection Report.

 The key performance indicator of “% of all monthly meter read cycles completed annually” reflects to be fully achieved. As more AMRS are installed the percentage of estimated meter reads will continue to decrease. The meter reads (1.8%) that were estimated for FY 15 is a good indicator as how efficient the AMRS system is working along with the Maintenance and Service personal to get monthly reads.

Water Treatment – (summary of services)

The Water Treatment and Pumping Division provide high quality drinking water to the residents of 23 water systems in a three county service area. The City of Saginaw has owned, operated, and maintained these facilities for more than 80 years. On a daily basis, 19.2 million gallons of potable water is delivered to customers.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|--|---------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| To meet all primary and secondary drinking water standards determined by governmental regulatory agencies. | 0 violations | <i>0 violations</i> | 0 violations | 0 violations | 0 violations |
| Meet partnership for safe water target goals for measured* finished water turbidity (100% < 0.1 NTU) | 99% < 0.1 NTU | <i>100% < 0.1 NTU</i> | 100% < 0.1 NTU | 100% < 0.1 NTU | 100% < 0.1 NTU |
| % of time met water quality complaint response** goal (respond to complaints in <48 hours of notification) | 100% | <i>100%</i> | 100% | 100% | 100% |

*Note: The city is in Phase II (data collection and reporting). We intend to complete Phase III (comprehensive self-assessment/evaluation) in the next year or two.
 **Response time measured from time of notification until contact is made. Note: There may be times when response by phone is adequate depending on results of investigations.

The following “Expenditure Detail” pages will outline the total amounts allocated in each division for FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

591-3867 Cross Connection

| Allocation Plan | | Position Control | | |
|----------------------------|-----------------------------|--------------------------------|----------------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 22,301 | Utilities Person III | 0.50 | 22,301 |
| Overtime | 1,500 | | | |
| Fringe Benefits | 35,835 | Total Personnel | <u>0.50</u> | <u>22,301</u> |
| TOTAL | <u>59,636</u> | Overtime | | <u>1,500</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 150 | FICA | | 1,828 |
| Internal Services | 6,732 | Healthcare Benefits - Active | | 11,823 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 0 | Pension | | 22,184 |
| Maintenance Fees | 1,000 | Total Fringe Benefits | | <u>35,835</u> |
| Other Contracted Fees | 0 | | | |
| TOTAL | <u>7,882</u> | TOTAL | <u>0.50</u> | <u>59,636</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>67,518</u></u> | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

591-4710 Water Administration

| Allocation Plan | | Position Control | | |
|----------------------------|------------------|---|-------------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 126,418 | Director of Public Services | 0.40 | 36,893 |
| Overtime | 500 | Director of Water & Wastewater Treatment | 0.50 | 46,117 |
| Fringe Benefits | 682,360 | Staff Professional | 0.90 | 43,408 |
| TOTAL | 809,278 | Total Personnel | 1.80 | 126,418 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 500 |
| Supplies | 1,750 | | | |
| Internal Services | 537,172 | | | |
| Other Services | | FICA | | 10,073 |
| Professional Fees | 139,876 | Healthcare Benefits - Active | | 22,484 |
| Maintenance Fees | 5,951 | Healthcare Benefits - Retirees | | 567,423 |
| Other Contracted Fees | 9,700 | Pension | | 82,380 |
| TOTAL | 694,449 | Total Fringe Benefits | | 682,360 |
| CAPITAL OUTLAY | 0 | TOTAL | 1.80 | 809,278 |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 1,503,727 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

591-4711 Engineering Administration

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|-------------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 152,129 | City Engineer | 0.20 | 16,456 |
| Overtime | 30,690 | Assistant City Engineer | 0.25 | 15,847 |
| Fringe Benefits | 187,292 | Engineering Office Super. | 0.25 | 15,092 |
| | | Traffic Foreman | 0.10 | 5,592 |
| | | Transportation Engineer Asst | 0.10 | 4,810 |
| | | Engineering Technician I | 0.80 | 38,414 |
| | | Engineering Assistant | 0.60 | 27,829 |
| | | Traffic Maint. Tech. II | 0.15 | 6,139 |
| | | Traffic Maint. Tech. I | 0.30 | 11,352 |
| | | Administrative Professional | 0.25 | 10,598 |
| TOTAL | 370,111 | | | |
| OPERATING EXPENSES | | | | |
| Supplies | 1,500 | | | |
| Internal Services | 46,147 | Total Personnel | 3.00 | 152,129 |
| Other Services | | | | |
| Professional Fees | 14,917 | | | |
| Maintenance Fees | 0 | Overtime | | 30,690 |
| Other Contracted Fees | 6,000 | | | |
| TOTAL | 68,564 | FICA | | 14,072 |
| | | Healthcare Benefits - Active | | 38,816 |
| | | Healthcare Benefits - Retirees | | 0 |
| CAPITAL OUTLAY | 2,250 | Pension | | 134,404 |
| TOTAL | 2,250 | Total Fringe Benefits | | 187,292 |
| TOTAL APPROPRIATION | 440,925 | TOTAL | 3.00 | 370,111 |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

591-4715 Process Control Systems

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|-------------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 60,051 | Instrument & Control Admin. | 0.50 | 34,780 |
| Overtime | 1,000 | Instrument & Control Tech | 0.50 | 25,271 |
| Fringe Benefits | 63,861 | | | |
| | | Total Personnel | 1.00 | 60,051 |
| TOTAL | 124,912 | | | |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 1,000 |
| Supplies | 15,000 | FICA | | 4,670 |
| Internal Services | 18,135 | Healthcare Benefits - Active | | 14,401 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 53,580 | Pension | | 44,790 |
| Maintenance Fees | 1,800 | | | |
| Other Contracted Fees | 13,170 | Total Fringe Benefits | | 63,861 |
| TOTAL | 101,685 | | | |
| | | TOTAL | 1.00 | 124,912 |
| CAPITAL OUTLAY | 19,000 | | | |
| TOTAL | 19,000 | | | |
| TOTAL APPROPRIATION | 245,597 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

591-4720 Water Metering Maintenance & Service

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|----------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 141,704 | Asst. Supt. Of Mtce & Service | 0.25 | 15,979 |
| Overtime | 14,250 | ROW Foreman, Utilities | 0.75 | 38,427 |
| Fringe Benefits | 215,403 | Mech Equip Repairperson II | 0.25 | 11,061 |
| | | Utilities Person III | 0.75 | 11,151 |
| TOTAL | 371,357 | Utilities Person II | 1.00 | 43,266 |
| | | Crossover Operators | 0.50 | 21,821 |
| OPERATING EXPENSES | | Total Personnel | 3.50 | 141,704 |
| Supplies | 8,500 | | | |
| Internal Services | 40,007 | Overtime | | 14,250 |
| Other Services | | | | |
| Professional Fees | 20,000 | FICA | | 11,961 |
| Maintenance Fees | 13,750 | Healthcare Benefits - Active | | 69,270 |
| Other Contracted Fees | 0 | Healthcare Benefits - Retirees | | 0 |
| TOTAL | 82,257 | Pension | | 134,172 |
| | | Total Fringe Benefits | | 215,403 |
| CAPITAL OUTLAY | 35,000 | | | |
| TOTAL | 35,000 | TOTAL | 3.50 | 371,357 |
| TOTAL APPROPRIATION | 488,614 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

591-4721 Maintenance & Service

| Allocation Plan | | Position Control | |
|----------------------------|------------------|---|---|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET ALLOCATION |
| PERSONNEL SERVICES | | | |
| Salaries | 625,851 | Supt of Water Treatment & Field Operations | 0.25 22,219 |
| Overtime | 58,250 | Asst. Supt. Of Mtce & Service | 0.25 15,979 |
| Fringe Benefits | 940,184 | ROW Foreman, Utilities | 0.75 38,427 |
| TOTAL | 1,624,285 | Mech Equip Repairperson II | 0.25 11,061 |
| | | Administrative Professional | 0.50 21,196 |
| OPERATING EXPENSES | | Utilities Person III | 1.00 44,783 |
| Supplies | 597,600 | Utilities Person II | 4.50 192,115 |
| Internal Services | 209,538 | Utilities Person I | 3.50 144,994 |
| Other Services | | Crossover Operator | 2.50 108,113 |
| Professional Fees | 415,105 | Custodial Worker (PT) SEIU | 0.50 9,360 |
| Maintenance Fees | 325,230 | Skilled Clerical I (PT) | 0.50 8,554 |
| Other Contracted Fees | 20,800 | Labor (Temp) | 2.00 9,050 |
| TOTAL | 1,568,273 | Total Personnel | 16.50 625,851 |
| | | Overtime | 58,250 |
| CAPITAL OUTLAY | | | |
| | 21,750 | FICA | 51,920 |
| TOTAL | 21,750 | Healthcare Benefits - Active | 287,278 |
| | | Healthcare Benefits - Retirees | 0 |
| TOTAL APPROPRIATION | | Pension | 600,986 |
| | 3,214,308 | Total Fringe Benefits | 940,184 |
| | | TOTAL | 16.50 1,624,285 |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

591-4730 Treatment & Pumping

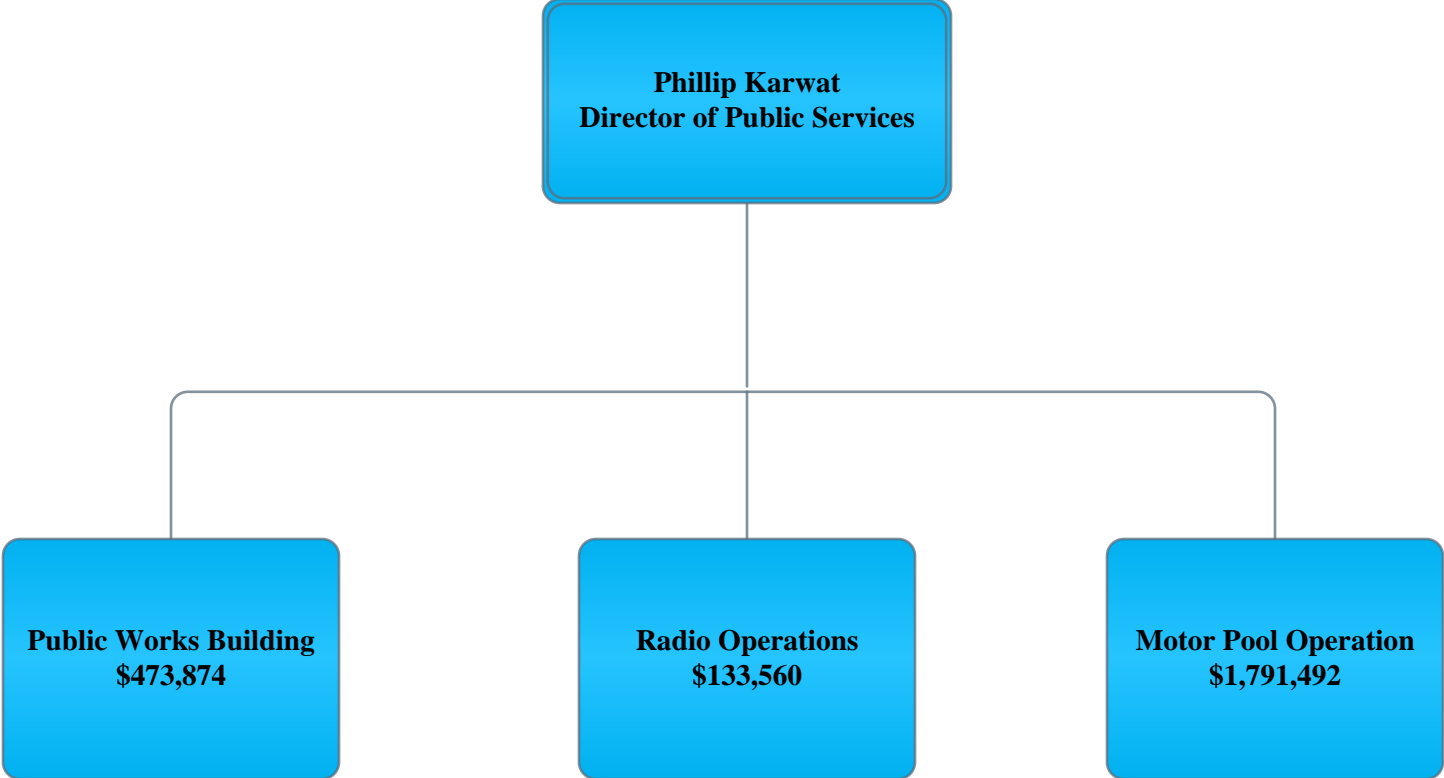
| Allocation Plan | | Position Control | |
|----------------------------|------------------|--|------------------------------------|
| | | JOB CLASSIFICATION | 2015/2016 BUDGET ALLOCATION |
| PERSONNEL SERVICES | | | |
| Salaries | 1,467,863 | Supt of Water Treatment & Field Operations | 0.50 44,438 |
| Overtime | 80,958 | Asst Super of Water Tmt | 1.00 66,786 |
| Fringe Benefits | 1,948,381 | Chief Chemist | 1.00 57,850 |
| TOTAL | 3,497,202 | Operating Foreman | 5.00 252,292 |
| | | Plant Mtce Foreman | 1.00 61,725 |
| | | Biologist | 1.00 49,064 |
| OPERATING EXPENSES | | Plant Mtce Electrician II | 1.00 52,924 |
| Supplies | 641,350 | Plant Mtce Electrician I | 2.00 91,160 |
| Internal Services | 441,092 | Filtration Plant Mtce III | 3.00 130,318 |
| Other Services | | Filtration Plant Mtce II | 3.00 115,253 |
| Professional Fees | 274,651 | Plant Mtce Mechanic A | 1.00 49,424 |
| Maintenance Fees | 1,030,556 | Plant Operator A | 5.00 201,825 |
| Other Contracted Fees | 47,247 | Equipment & Safety Specialist | 1.00 43,380 |
| TOTAL | 2,434,896 | Administrative Professional | 1.00 41,789 |
| | | Laboratory Technician | 1.00 45,170 |
| CAPITAL OUTLAY | 174,040 | Stock Clerk WT | 1.00 38,060 |
| | | Custodial Worker A | 1.00 35,452 |
| TOTAL | 174,040 | Skilled Clerical I (PT) | 1.00 17,472 |
| | | Labor (Temp) | 5.00 73,483 |
| | | Total Personnel | 35.50 1,467,863 |
| TOTAL APPROPRIATION | 6,106,138 | Overtime | 80,958 |
| | | FICA | 115,857 |
| | | Healthcare Benefits - Active | 377,191 |
| | | Healthcare Benefits - Retirees | 135,005 |
| | | Pension | 1,320,328 |
| | | Total Fringe Benefits | 1,948,381 |
| | | TOTAL | 35.50 3,497,202 |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

591-5310 Customer Accounting

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|---------------------------------|-------------------------|----------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 132,808 | Admin of Utilities Accounts | 0.50 | 27,961 |
| Overtime | 0 | Office Assistant III | 2.00 | 71,310 |
| Fringe Benefits | 209,376 | Customer Service Coordiantor | 0.37 | 11,359 |
| TOTAL | 342,184 | Customer Service Rep | 0.74 | 22,179 |
| | | Total Personnel | 3.61 | 132,808 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 0 |
| Supplies | 1,400 | | | |
| Provision for Losses | 180,000 | | | |
| Internal Services | 64,839 | FICA | | 10,255 |
| Other Services | | Healthcare Benefits - Active | | 40,964 |
| Professional Fees | 43,400 | Healthcare Benefits - Retirees | | 0 |
| Maintenance Fees | 19,575 | Pension | | 158,157 |
| Other Contracted Fees | 4,600 | | | |
| TOTAL | 313,814 | Total Fringe Benefits | | 209,376 |
| | | TOTAL | 3.61 | 342,184 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 655,998 | | | |

CITY OF SAGINAW
DEPARTMENT OF PUBLIC SERVICES – INTERNAL SERVICE FUNDS



**PUBLIC WORKS BUILDING (641)
 RESOURCE ALLOCATION
 2015/2016 APPROVED BUDGET**

This fund was established to account for all operating and capital expenditures required to maintain the Public Works Service Center. Rent is charged to the departments occupying the building based on square footage.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|----------------|-----------------------------|----------------|
| SERVICES - SALES | 473,874 | PUBLIC WORKS BUILDING | 473,874 |
| TOTAL RESOURCES | 473,874 | TOTAL APPROPRIATIONS | 473,874 |

PUBLIC WORKS BUILDING FUND

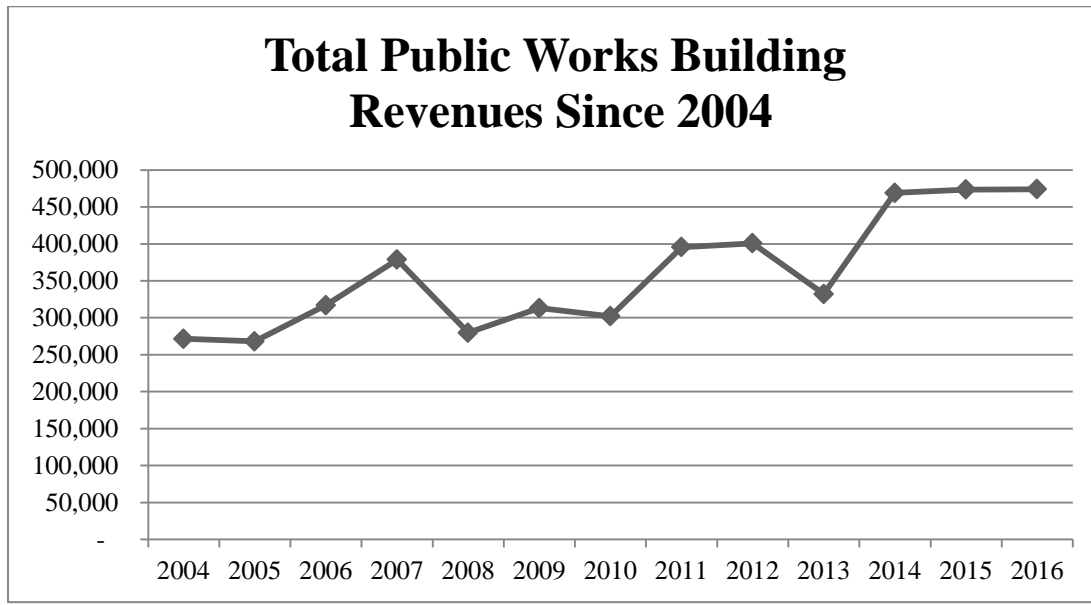
REVENUE BUDGET SUMMARY

The Public Works Building Fund is considered an Internal Service fund for the City of Saginaw. This means that this fund accounts for goods and/or services provided to one department by another on a cost reimbursement basis. The only source of revenue for this fund is “Charge for Services”, which is anticipated to be \$473,874 in FY 2016. This fund was established to account for all operating and capital expenditures to maintain the Public Works Service Center. Rent is charged to the departments occupying the building based on square footage. The Public Works Building has increased by 0.08% or \$367 for FY 2016 Approved Budget.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Services - Sales | 400,894 | 332,221 | 469,383 | 473,507 | 473,507 | 473,507 | 473,874 |
| Interest and Rents | -145 | (132) | (22) | 0 | 0 | (33) | 0 |
| Other Revenues | 6 | 11 | 301 | 0 | 90 | 220 | 0 |
| Total Revenues | 400,755 | 332,100 | 469,012 | 473,507 | 473,597 | 473,694 | 473,874 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. From FY 2003-2005, there was minimal fluctuation in the revenues collected for this fund. From 2006 through 2007 there is a slight increase in revenues yearly due to the increase in internal service charges collected for rent of the Public Works Building. There was a \$98,971 drop in revenues from 2007 to 2008 with little fluctuation between 2008 and 2010. In FY 2011, revenue began increasing steadily. In FY 2013 there was a dip in revenue because the fund did not require as much of a contribution from other funds. There was a smaller allocation of full-time employees to this fund; therefore the costs were not as. Conversely, in FY 2015, there were more full-time employees allocated here causing the expenses, and therefore the revenue, to increase. FY 2016 will see the highest revenue projected in, at least, the last 12 years. This means the highest rent at the Public Works Building in the same time frame. Since 2003 the costs of operating the Public Services Building has generally been trending upward.

EXPENDITURE BUDGET SUMMARY

The total Public Works Building Fund expenditures are \$473,874 for FY 2016. The fund has increases by \$367 or .08% from FY 2015 Approved Budget. *Personnel Services* has decreased by \$3,028 or -1.38% in FY 2016. The personnel complement will be the same as FY 2015. *Operating Expenses* will be \$244,819 for the upcoming year. This represents a \$3,395, or 1.41%, increase from the FY 2015 Approved Budget. This is due to an increase in higher costs for parts and supplies, utilities, and general repairs. *Capital Outlay* will increase in the FY 2016 Approved Budget by \$1,338, or 12.28% for repairs and replacements. There is no *Miscellaneous Expenditures* in FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|----------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 4439 Public Works Building | 400,229 | 332,102 | 383,014 | 473,507 | 473,597 | 447,073 | 473,874 |
| 9660 Transfers | 526 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 400,755 | 332,102 | 383,014 | 473,507 | 473,597 | 447,073 | 473,874 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 201,852 | 154,307 | 181,356 | 219,854 | 219,854 | 213,573 | 216,826 |
| Operating Expenses | 198,903 | 177,795 | 201,658 | 241,424 | 242,979 | 224,150 | 244,819 |
| Capital Outlay | 0 | 0 | 0 | 12,229 | 10,764 | 9,350 | 12,229 |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 400,755 | 332,102 | 383,014 | 473,507 | 473,597 | 447,073 | 473,874 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|----------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 4439 Public Works Building | 3.50 | 3.15 | 2.80 | 3.80 | 3.80 | 3.80 | 3.80 |
| Total Positions | 3.50 | 3.15 | 2.80 | 3.80 | 3.80 | 3.80 | 3.80 |

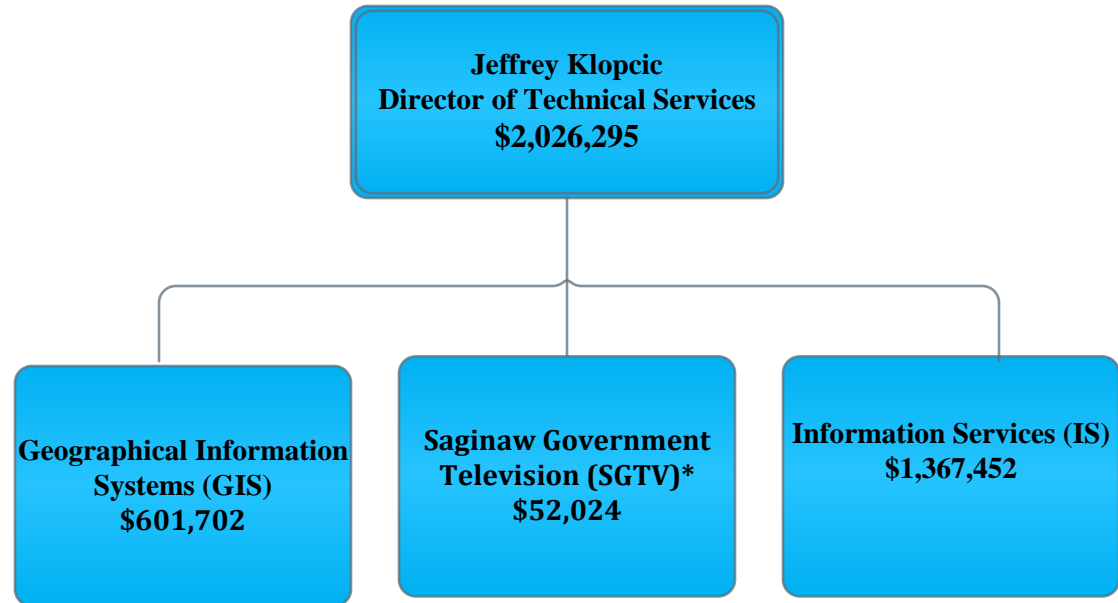
The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

641-4439 Public Works Building

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 108,510 | Facilities Administrator | 0.30 | 20,787 |
| Overtime | 3,000 | Labor Foreman, Parks & Facilities | 0.30 | 14,991 |
| Fringe Benefits | 105,316 | Maintenance Person II | 0.85 | 36,483 |
| TOTAL | 216,826 | Parks/Maint. Person II | 0.15 | 6,328 |
| | | Custodial Worker (PT) SEIU | 0.80 | 10,483 |
| | | Skilled Clerical I (PT) | 0.40 | 6,698 |
| | | Basic Labor (PT) | 1.00 | 12,740 |
| OPERATING EXPENSES | | | | |
| | | Total Personnel | 3.80 | 108,510 |
| Supplies | 26,680 | | | |
| Internal Services | 6,508 | | | |
| Other Services | | Overtime | | 3,000 |
| Professional Fees | 10,610 | | | |
| Maintenance Fees | 201,021 | | | |
| Other Contracted Fees | 0 | FICA | | 8,530 |
| TOTAL | 244,819 | Healthcare Benefits - Active | | 24,673 |
| | | Healthcare Benefits - Retirees | | 0 |
| | | Pension | | 72,113 |
| CAPITAL OUTLAY | 12,229 | Total Fringe Benefits | | 105,316 |
| TOTAL | 12,229 | TOTAL | 3.80 | 216,826 |
| TOTAL APPROPRIATION | 473,874 | | | |

CITY OF SAGINAW
DEPARTMENT OF TECHNICAL SERVICES – INTERNAL SERVICE FUNDS



**SGTV is accounted for in the General Government division of the General Fund.*

DEPARTMENT OF TECHNICAL SERVICES (650)
GEOGRAPHICAL INFORMATION SYSTEMS
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET

The TS-GIS fund is used to account for the development and operation of the citywide geographical information. Money for operation of this fund is supplied mainly from contributions from other city funds

| RESOURCES | | APPROPRIATIONS | |
|------------------------|-----------------------|----------------------------------|-----------------------|
| SERVICES - SALES | 27,500 | GEOGRAPHICAL INFORMATION SYSTEMS | 521,981 |
| CHARGE FOR SERVICES | 556,702 | CALL CENTER | 79,721 |
| OTHER REVENUES | 17,500 | TRANSFERS | 0 |
| TOTAL RESOURCES | <u>601,702</u> | TOTAL APPROPRIATIONS | <u>601,702</u> |

**DEPARTMENT OF TECHNICAL SERVICES –
GEOGRAPHICAL INFORMATION SYSTEM (GIS)**

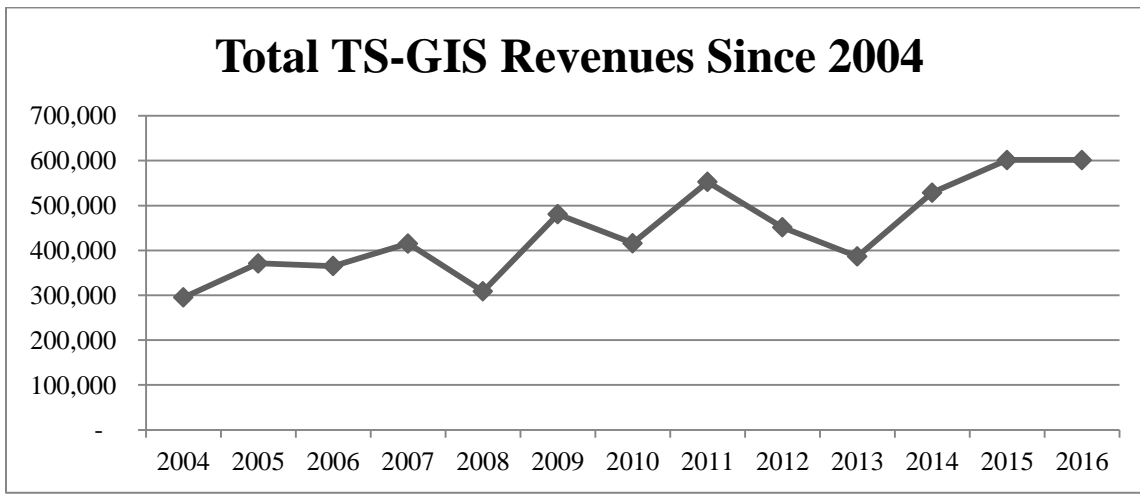
REVENUE BUDGET SUMMARY

The Department of Technical Services - Geographical Information Services (GIS) Fund is considered to be an Internal Service Fund of the City. That means that this fund accounts for goods and/or services provided to one department by another on a cost reimbursement basis. The major revenue source for this fund is “Charge for Services”, which is \$556,702 in FY 2016. This fund is used to account for the development and operation of the citywide geographical information system. Funding for operation of this fund is supplied mainly from contributions from other city funds. For FY 2016, the TS-GIS Fund’s total revenues are budgeted at \$601,702. This is an increase of \$301 or 0.05%, from the previous fiscal year.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Services - Sales | 22,698 | 28,755 | 3,435 | 30,000 | 30,000 | 6,825 | 27,500 |
| Charges for Services | 388,592 | 315,733 | 500,762 | 546,401 | 546,401 | 546,401 | 556,702 |
| Other Revenues | 40,055 | 42,026 | 24,588 | 25,000 | 25,000 | 22,260 | 17,500 |
| Total Revenues | 451,345 | 386,514 | 528,770 | 601,401 | 601,401 | 575,480 | 601,702 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 Approve Revenues, and the FY 2016 Approved Revenues. From FY 2003-2004 there was minimal fluctuation in the revenues collected for this fund. In 2005, revenue increased slightly due to outside parties contracting with the City for GIS services. There was another slight increase in 2007 when TS - GIS began conducting environmental assessments for the City’s Inspections division. In 2008 there was a dramatic decrease in the request for GIS services throughout the region, but this rebounded in 2009. From 2010 to 2011, there was a significant increase in revenues, which can be attributed to TS - GIS receiving additional monies from the Development Department for NSP II mapping services. Revenues have been slightly tumultuous, moving up and down year-to-year since 2007. FY 2016 will see a slight 0.05% increase.

EXPENDITURE BUDGET SUMMARY

The total TS-GIS Fund expenditures are \$601,702 for FY 2016. This is a budget increase of \$301 from FY 2015 approved budgeted. *Personnel Services* have decreased by -1.5% or \$7,281 in FY 2016. This is due to a decrease in MERS Pension costs across the board. The personnel complement stays the same as the previous year. *Operating Expenses* are \$121,767 for the upcoming year. This represents a \$12,345 or 11.29% increase. This increase is due mainly to increases in information management charges. *Capital Outlay* expenditures are \$1,000. This is a decrease of \$4,772. The category of *Miscellaneous Expenditures* is \$0.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|------------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 1738 GIS | 440,496 | 411,374 | 447,093 | 519,323 | 519,323 | 486,367 | 521,981 |
| 1739 Call Center | 31,197 | 41,227 | 60,113 | 82,078 | 82,078 | 73,669 | 79,721 |
| 8559 Increase in Fund Equity | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9660 Transfers | 526 | 20,493 | 21,853 | 0 | 0 | 0 | 0 |
| Total Expenditures | 472,219 | 473,094 | 529,059 | 601,401 | 601,401 | 560,036 | 601,702 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 375,758 | 375,417 | 421,575 | 486,216 | 486,216 | 465,716 | 478,935 |
| Operating Expenses | 93,074 | 76,160 | 83,116 | 109,413 | 109,413 | 92,633 | 121,767 |
| Capital Outlay | 2,861 | 1,024 | 2,515 | 5,772 | 5,772 | 1,687 | 1,000 |
| Miscellaneous | 526 | 20,493 | 21,853 | 0 | 0 | 0 | 0 |
| Total Expenditures | 472,219 | 473,094 | 529,059 | 601,401 | 601,401 | 560,036 | 601,702 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|------------------------|----------------|----------------|----------------|-----------------|-----------------|------------------|-----------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 1738 TE - GIS | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 |
| 1739 Call Center | 1.00 | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Total Positions | 4.50 | 5.50 | 6.50 | 6.50 | 6.50 | 6.50 | 6.50 |

The following "Expenditure Detail" page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to "How to Use the Budget Document" for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

650-1738 TS - GIS

| Allocation Plan | | Position Control | |
|----------------------------|----------------|--------------------------------|------------------------------------|
| | | JOB CLASSIFICATION | 2015/2016 BUDGET ALLOCATION |
| PERSONNEL SERVICES | | | |
| Salaries | 191,926 | Technical Services | |
| Overtime | 5,000 | Director | 0.50 46,117 |
| Fringe Benefits | 228,326 | GIS Analyst | 1.00 56,127 |
| TOTAL | 425,252 | Info. Technology Analyst | 1.00 48,754 |
| | | GIS Technician | 1.00 40,928 |
| | | Total Personnel | 3.50 191,926 |
| OPERATING EXPENSES | | | |
| Supplies | 4,493 | Overtime | 5,000 |
| Internal Services | 58,158 | | |
| Other Services | | FICA | 14,912 |
| Professional Fees | 24,628 | Healthcare Benefits - Active | 53,664 |
| Maintenance Fees | 5,200 | Healthcare Benefits - Retirees | 0 |
| Other Contracted Fees | 1,708 | Pension | 159,750 |
| TOTAL | 94,187 | Total Fringe Benefits | 228,326 |
| CAPITAL OUTLAY | | | |
| | 2,542 | TOTAL | 3.50 425,252 |
| TOTAL | 2,542 | | |
| TOTAL APPROPRIATION | 521,981 | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

650-1739 Call Center

| Allocation Plan | | Position Control | |
|----------------------------|-----------------------------|--------------------------------|------------------------------------|
| | | JOB CLASSIFICATION | 2015/2016 BUDGET ALLOCATION |
| PERSONNEL SERVICES | | | |
| Salaries | 49,868 | Skilled Clerical I (PT) | 3.00 49,868 |
| Overtime | 0 | | |
| Fringe Benefits | 3,815 | Total Personnel | <u>3.00 49,868</u> |
| TOTAL | <u>53,683</u> | Overtime | <u>0</u> |
| OPERATING EXPENSES | | | |
| | | FICA | 3,815 |
| Supplies | 700 | Healthcare Benefits - Active | 0 |
| Internal Services | 24,838 | Healthcare Benefits - Retirees | 0 |
| Other Services | | Pension | 0 |
| Professional Fees | 200 | Total Fringe Benefits | <u>3,815</u> |
| Maintenance Fees | 300 | | |
| Other Contracted Fees | 0 | | |
| TOTAL | <u>26,038</u> | TOTAL | <u><u>3.00 53,683</u></u> |
| CAPITAL OUTLAY | 0 | | |
| TOTAL | <u>0</u> | | |
| TOTAL APPROPRIATION | <u><u>79,721</u></u> | | |

**DEPARTMENT OF TECHNICAL SERVICES (658)
 INFORMATION SERVICES
 RESOURCE ALLOCATION
 2015/2016 APPROVED BUDGET**

Computer and information services are provided to the City operating departments through this fund. The operation is financed by service charges levied against user departments and service contracts with other governmental entities.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|-------------------------|-----------------------------|-------------------------|
| CHARGE FOR SERVICES | 1,367,452 | INFORMATION SERVICES | 1,352,228 |
| | | TRANSFERS | 15,224 |
| TOTAL RESOURCES | <u><u>1,367,452</u></u> | TOTAL APPROPRIATIONS | <u><u>1,367,452</u></u> |

DEPARTMENT OF TECHNICAL SERVICES – INFORMATION SERVICES (IS)

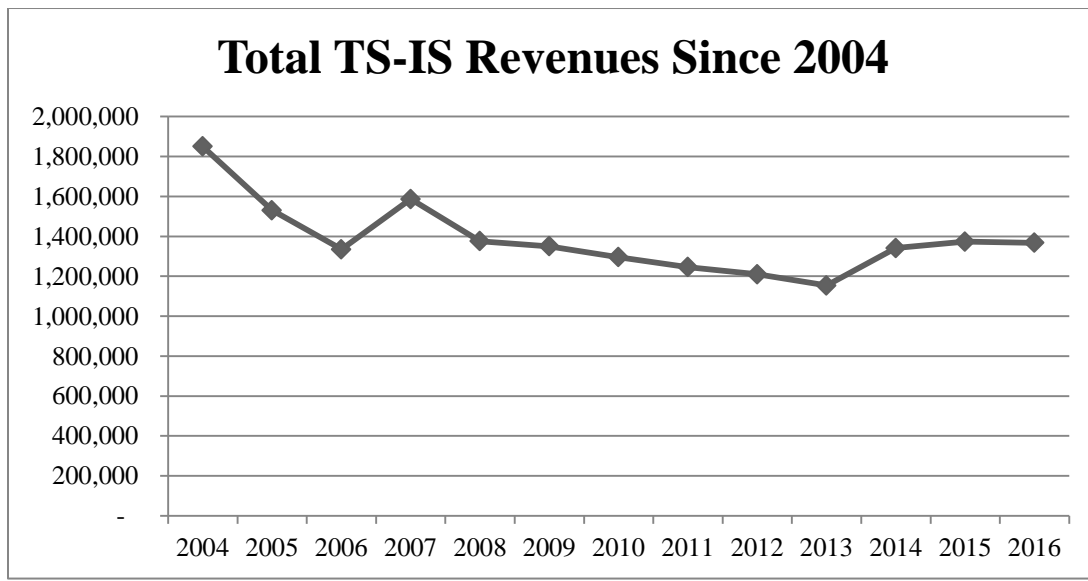
REVENUE BUDGET SUMMARY

The Department of Technical Services - Information Services (IS) Fund is an Internal Service Fund of the City. That means that this fund accounts for goods and/or services provided to one department by another on a cost reimbursement basis. The major revenue source for this fund is “Service - Sales”, which is \$1,367,452 in FY 2016. Computer and information services are provided to the City operating departments through this fund. The operation is financed solely by service charges levied against user departments in FY 2016. For the upcoming year, the TS-IS Fund’s total revenues will be \$1,367,452. This is a decrease of \$5,886 from FY 2015.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Services - Sales | 1,210,357 | 1,153,781 | 1,339,580 | 1,373,338 | 1,373,338 | 1,374,011 | 1,367,452 |
| Interest and Rents | (313) | (138) | (6) | 0 | 0 | (47) | 0 |
| Charges for Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 0 | 174 | 1,189 | 0 | 0 | 619 | 0 |
| Total Revenues | 1,210,044 | 1,153,817 | 1,340,763 | 1,373,338 | 1,373,338 | 1,374,583 | 1,367,452 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 Approved Revenues, and FY 2016 Approved Revenues. From FY 2003-2006 there was a constant decrease in revenues. This decline in revenues was attributed to a reduction in the amount charged to user departments for services provided. However, from 2006-2007, these fees increased slightly. Revenues for this fund have stabilized and remained relatively consistent from 2008 to 2016, with a slight increase since 2013 due to changes in the City’s enterprise software.

EXPENDITURE BUDGET SUMMARY

The total TS-IS Fund expenditures will be \$1,367,452 for FY 2016. This is an increase of \$35,584 from FY 2015 approved budgeted levels. *Personnel Services* has decreased by -\$12,502, or -1.97%, in FY 2016. This is attributed to a lower pension valuation and retiree healthcare rates. The complement will stay the same. *Operating Expenses* is \$680,502 for the upcoming year. This represents an increase of \$30,888. This can be attributed to some increases in computer software license costs and telephone costs. *Capital Outlay* is \$49,000 for FY 2016. This is a decrease of \$25,508. This is a reduction on the costs for maintenance equipment. The category of *Miscellaneous Expenditures* will be \$15,224 for the upcoming year. This is to assist Celebration Park operations and maintenance.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 1720 Information Services | 1,189,689 | 1,085,464 | 1,192,561 | 1,359,440 | 1,359,440 | 1,323,393 | 1,352,228 |
| 9660 Transfers | 2,048 | 20,493 | 21,853 | 13,898 | 13,898 | 13,898 | 15,224 |
| Total Expenditures | 1,191,737 | 1,105,957 | 1,214,414 | 1,373,338 | 1,373,338 | 1,337,291 | 1,367,452 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 675,414 | 531,387 | 557,336 | 635,318 | 635,318 | 625,665 | 622,816 |
| Operating Expenses | 511,525 | 533,478 | 604,169 | 649,614 | 649,614 | 666,298 | 680,412 |
| Capital Outlay | 2,750 | 11,153 | 31,056 | 74,508 | 74,508 | 31,430 | 49,000 |
| Miscellaneous | 2,048 | 29,939 | 21,853 | 13,898 | 13,898 | 13,898 | 15,224 |
| Total Expenditures | 1,191,737 | 1,105,957 | 1,214,414 | 1,373,338 | 1,373,338 | 1,337,291 | 1,367,452 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 1720 TS - IS | 5.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 |
| Total Positions | 5.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 |

Performance Measures/Metrics: Information Services Fund:

Information Services– (summary of services)

The IS Division develops, enhances and facilitates the integration of technology through the City's enterprise software system, specialized web applications, instructional courses and help desk support. Manage and enhance our network infrastructure to provide reliable and fast access to City/department applications while providing secure electronic data storage. Promote new and innovative uses of technology.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Change out computer equipment according to lease schedule | 100% | 100% | 100% | 100% | 100% |

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

658-1720 TS - IS

| Allocation Plan | | Position Control | | |
|----------------------------|------------------|---|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 254,606 | Technical Services | | |
| Overtime | 3,000 | Director | 0.50 | 46,117 |
| Fringe Benefits | 471,896 | Assistant Director of Technical Services | 1.00 | 69,560 |
| TOTAL | 729,502 | Enterprise Analyst | 1.00 | 52,869 |
| | | Tech. Support Specialist | 2.00 | 86,061 |
| | | Total Personnel | 4.50 | 254,606 |
| OPERATING EXPENSES | | | | |
| Supplies | 43,000 | Overtime | | 3,000 |
| Internal Services | 94,641 | | | |
| Other Services | | FICA | | 19,707 |
| Professional Fees | 365,021 | Healthcare Benefits - Active | | 162,376 |
| Maintenance Fees | | Healthcare Benefits - Retirees | | 86,670 |
| Other Contracted Fees | 86,288 | Pension | | 203,143 |
| TOTAL | 588,950 | Total Fringe Benefits | | 471,896 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 49,000 | TOTAL | 4.50 | 729,502 |
| TOTAL APPROPRIATION | 1,367,452 | | | |

**RADIO OPERATIONS (660)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET**

The Radio Operations Fund is considered an Internal Service Fund of the City of Saginaw. This fund allows for the City to acquire, install, and maintain two-way radio equipment for use by City operating departments. Rental fees are charged to using departments to recover the cost of maintaining and replacing equipment.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|----------------|-----------------------------|----------------|
| CHARGE FOR SERVICES | 133,560 | RADIO OPERATIONS | 82,709 |
| INTEREST | 0 | INCREASE FUND EQUITY | 50,851 |
| OTHER REVENUES | 0 | | |
| TOTAL RESOURCES | 133,560 | TOTAL APPROPRIATIONS | 133,560 |

RADIO OPERATIONS FUND

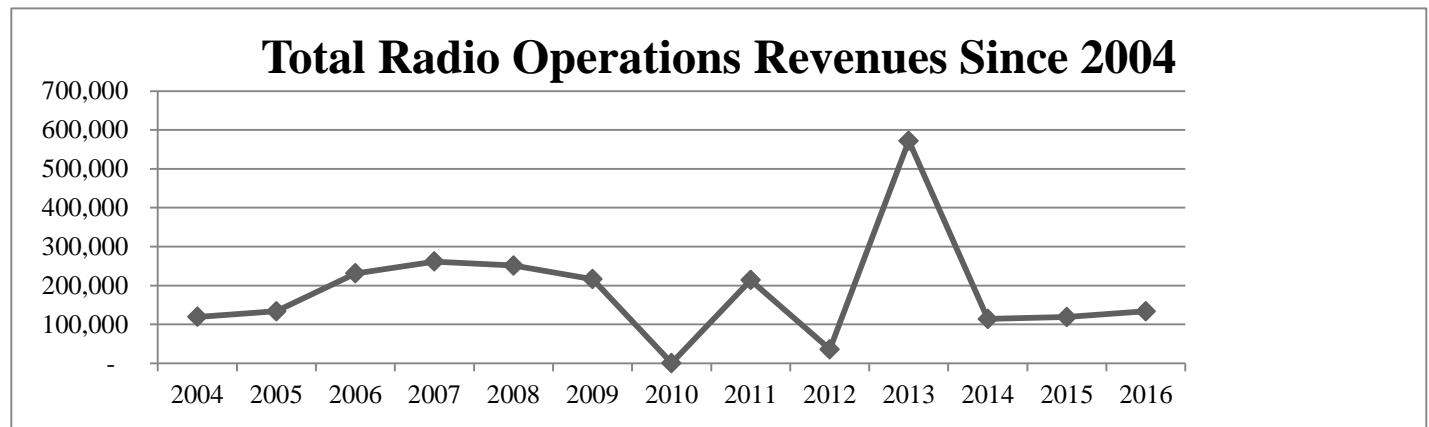
REVENUE BUDGET SUMMARY

The Radio Operations Fund is considered to be an Internal Service Fund of the City. That means that this fund accounts for goods and/or services provided to one department by another on a cost reimbursement basis. This fund provides radio repair and replacement to: Cemeteries, Community Public Safety – Police and Fire, Major and Local Streets, Rubbish Collection, Parking, Sewer and Water Operations and Maintenance, and Motor Pool Operations. The major revenue source for this fund is “Charge for Services”, which is anticipated to be \$133,560 for the next fiscal year. This is an increase of \$14,793 from the previous fiscal year. The increase in fund is primarily due to the increase in the cost of maintaining the city’s radio.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Charges for Service | 37,236 | 111,892 | 114,144 | 118,767 | 118,767 | 118,767 | 133,560 |
| Interest and Rents | (1,572) | (503) | (283) | 0 | 0 | (134) | 0 |
| Other Revenues | 0 | (200) | 150 | 0 | 0 | 0 | 0 |
| Total Revenues | 35,664 | 111,189 | 114,011 | 118,767 | 118,767 | 118,633 | 133,560 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. In 2010, the City only recognized interest on investments. There were no purchases or repairs to any radio by user departments. In 2012, user departments were repaid for monies allocated in previous fiscal years. By FY 2013, revenues reflected a steady incline due to the City appropriating uncommitted and unrestricted fund reserves in order to purchase a new radio system. The FY 2015 revenues reflect a dramatic drop for the city purchase a new radio system, which occurred in FY 2013. The FY 2016 budget is slightly higher due to the increase in the maintenance charges to user departments.

SUMMARY OF EXPENDITURES

The total Radio Fund for FY 2016 is \$133,560. This represents a \$14,793 overall increase from the previous fiscal year. *Personnel Services* - are \$37,906 for FY 2016. This is a -2.14% decrease from FY 2015. This decrease is primarily

attributed to the re-amortization of the MERS pension plan. *Operating Expense* also increases during FY 2016. The budget is set at \$42,003, which is a \$3,822, or 10.01% increase. This increase is attributable to an increase in the indirect cost allocation plan. These costs are considered fixed cost, wherein it is based on previous fiscal year actual cost. *Capital Outlay* is expected to be \$2,800 for FY 2016. The Department of Public Services is expected to purchase a ½ ton pickup truck for the foreman. The cost of this vehicle will be shared between the General, Sewer and Water Operations and Maintenance Funds. The category of *Miscellaneous Expenditures* reflects an increase of \$9,002 from the previous fiscal year. These extra funds will be added to fund equity.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 422 Radio Operation | 44,359 | 88,136 | 139,001 | 118,767 | 118,767 | 116,101 | 133,560 |
| 9660 Transfers | 124,946 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 169,305 | 88,136 | 139,001 | 118,767 | 118,767 | 116,101 | 133,560 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel Services | 3,339 | 29,194 | 30,932 | 38,737 | 38,737 | 35,467 | 37,906 |
| Operating Expenses | 41,020 | 58,942 | 108,069 | 38,181 | 38,181 | 80,634 | 42,003 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 2,800 |
| Miscellaneous | 124,946 | 0 | 0 | 41,849 | 41,849 | 0 | 50,851 |
| Total Expenditures | 169,305 | 88,136 | 139,001 | 118,767 | 118,767 | 116,101 | 133,560 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 4422 Radio Operations | 0.00 | 0.00 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| Total Positions | 0.00 | 0.00 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |

Performance Measures/Metrics: Radio Operations Fund:

Radio Operations – (summary of services)

The Radio Operations Division supports equipment maintenance and technical services for approximately 500 two-way radio devices for both public safety (194) and public services (298), and for the City of Saginaw’s Emergency siren system (9 sirens) that was upgraded in 2008. The radio fund supports both maintenance and future replacement of all radio devices, and ensures that the radio system and its operation are compliant with current Federal Communications (FCC) guidelines. This division manages contracts annually with radio repair specialists for repairs that cannot be made by City electricians.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|------------------------------------|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| % of City radios operational daily | 95% | 99% | 95% | 95% | 95% |

The following “Expenditure Detail” page will outline the total amounts in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How To Use the Budget Document” for better clarification for the Operating Expense Categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

660-4422/8559 Radio Operations

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|----------------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 16,119 | Traffic Foreman | 0.10 | 5,592 |
| Overtime | 1,690 | Traffic Electrician II | 0.20 | 10,527 |
| Fringe Benefits | 20,097 | | | |
| | | Total Personnel | <u>0.30</u> | <u>16,119</u> |
| TOTAL | <u>37,906</u> | | | |
| | | Overtime | | <u>1,690</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 3,000 | FICA | | 1,362 |
| Internal Services | 20,305 | Healthcare Benefits - Active | | 5,213 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 10,598 | Pension | | 13,522 |
| Maintenance Fees | 5,300 | | | |
| Other Contracted Fees | 2,800 | Total Fringe Benefits | | <u>20,097</u> |
| TOTAL | <u>42,003</u> | | | |
| | | TOTAL | <u>0.30</u> | <u>37,906</u> |
| CAPITAL OUTLAY | 2,800 | | | |
| TOTAL | <u>2,800</u> | | | |
| MISCELLANEOUS | 50,851 | | | |
| TOTAL | <u>50,851</u> | | | |
| TOTAL APPROPRIATION | <u><u>133,560</u></u> | | | |

MOTOR POOL OPERATIONS (661)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET

The Motor Pool Operations Fund is considered an Internal Service Fund of the City of Saginaw. This fund is responsible for acquiring and maintaining vehicles and other motorized equipment for use in general city operations. The costs of maintenance and replacement are recovered through rental rates charged to city operations using these vehicles and equipment.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|------------------|-----------------------------|------------------|
| CHARGE FOR SERVICES | 1,780,567 | GARAGE ADMINISTRATION | 1,005,516 |
| INTEREST | 3,800 | GARAGE OPERATIONS | 785,976 |
| OTHER REVENUES | 7,125 | | |
| TOTAL RESOURCES | 1,791,492 | TOTAL APPROPRIATIONS | 1,791,492 |

MOTOR POOL OPERATIONS FUND

REVENUE BUDGET SUMMARY

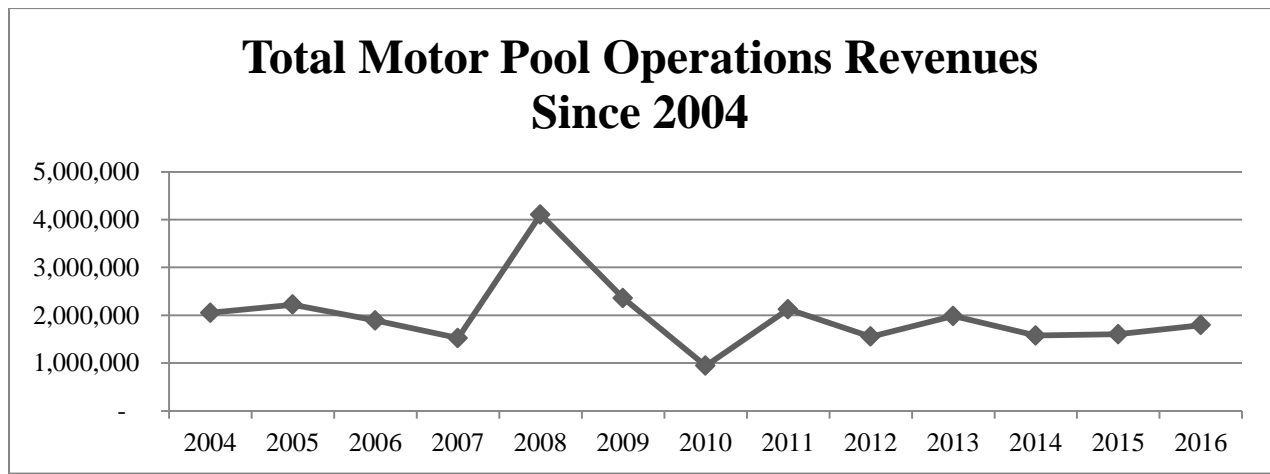
The Motor Pool Operations Fund is considered to be an Internal Service Fund of the City. That means that this fund accounts for goods and/or services provided to one department by another on a cost reimbursement basis. The major revenue source for this fund is “Charge for Services”, which is anticipated to be \$1,780,567 in FY 2016. This fund provides for the acquisition and maintenance to vehicles and other motorized equipment that are utilized by general city operations. The only exception is Community Public Safety – Fire for this department has specialized equipment that must be handled by certified mechanics that are familiar with fire apparatuses. Other revenue sources for this fund are: sale of junk, fluids, surplus receipts, insurance proceeds, and the appropriation of fund equity.

For FY 2016, the Motor Pool Operations Fund’s total revenues are \$1,791,492. This is an increase of \$189,991, or 11.86% from the previous fiscal year. This increase will be realized in the “Charge for Services” as the user departments must provide a larger subsidy to this fund. This is largely required to cover the cost of the reallocation of two Mechanical Equipment Repairpersons from the Water and Sewer Operations and Maintenance Funds.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Charge for Services | 1,543,057 | 1,258,018 | 1,452,100 | 1,590,576 | 1,753,622 | 1,753,621 | 1,780,567 |
| Interest and Rents | (422) | 168 | (36) | 3,800 | 3,800 | 3 | 3,800 |
| Other Revenues | 9,623 | 5,863 | 124,782 | 7,125 | 7,125 | 3,095 | 7,125 |
| Transfers | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,552,258 | 1,264,049 | 1,576,846 | 1,601,501 | 1,764,547 | 1,756,719 | 1,791,492 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. From FY 2004-2005, there has been minimal fluctuation in the revenues collected for this fund. However in FY 2005 – 2007, revenues declined significantly. This is primarily attributed to a reduction in the amount collected from user departments. Additionally, prior to FY 2008, there was no formal fee structure established for replacement and maintenance cost to the city’s fleet. In FY 2008, the City began utilizing a 35% fleet charge (maintenance charge) that derived from the rates established by the State of Michigan’s Schedule C. Also, an extended replacement fee was created based on type of vehicle and equipment. At the end of FY 2008, it was determined that the new fleet charge was too high

and that enterprise funds should only pay for maintenance cost instead of maintenance plus replacement. From FY 2009 – 2011, the City began adjusting the fleet rate from 23% to 19% of the State rate. By FY 2012, it was determined that a historical charge should be allocated to each of the user departments. Additionally, in FY 2011/12 the City increased its appropriation of fund equity for the repayment of vehicles in other funds that have contributed replacement monies into the Motor Pool. In FY 2013, revenues reflect a downward trend. This reduction in the revenues is based on reduction in use of fund equity and the charges for services. FY 2016 revenue budget continues to realize the same problems as FY 2013. This fund cannot maintain or support itself with the current fee structure. Therefore, this budget reflects a fixed and variable cost for services for user departments. The 2016 revenue budget also reflects the same issue as the 2015 approved budget. No fund reserves are available to this fund hence user departments must contribute more to the fund to maintain the fleet.

EXPENDITURE BUDGET SUMMARY:

The total Motor Pool Operations Fund expenditures are \$1,791,492 for FY 2016. This budget increases from the FY 2015 Approved Budget by a net \$189,991. Beginning in FY 2016, the Motor Pool Operations is divided into two divisions – Garage Administration and Garage Operations. The first division is comprised of 2.50 full time employees - .50 of the Foreman and the Parts Stock Clerk and one Skilled Clerical. This division includes all of the fixed cost related to the operations. The second division is comprised of the remaining mechanics, .50 of the Foreman and all of the variable cost related to the operation. The concept behind this split is to determine the actual cost of the operation. *Personnel Services* increase by \$197,581, or 20.75%. This increase is a direct result of the addition of two mechanics from the Sewer and Water Operations Maintenance Fund. This increase is slightly offset by the re-amortization of the MERS Pension Obligation. (*The personnel complement changes are listed in detail under Summary of Positions.*) *Operating Expenses* decrease by a net \$7,590, or -1.17%. This reduction is attributable to a decrease in the employment agency fees. This reduction is offset by increases to radio rental fees, public works rental fees, operating services, and information management charges. *Capital Outlay* remains the same at zero similar to the previous fiscal year. The category of *Miscellaneous Expenditures* is zero for FY 2016. No monies have been allocated to other funds.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|----------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 4480 Garage Administration | 2,177,406 | 2,010,483 | 1,576,846 | 1,601,501 | 1,765,547 | 1,718,110 | 1,005,516 |
| 4481 Garage Operations | 0 | 0 | 0 | 0 | 0 | 0 | 785,976 |
| 9660 Transfers | 5,377 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 2,182,783 | 2,010,483 | 1,576,846 | 1,601,501 | 1,765,547 | 1,718,110 | 1,791,492 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 1,184,139 | 998,649 | 813,031 | 951,951 | 929,651 | 900,711 | 1,149,532 |
| Operating Expenses | 992,708 | 1,011,834 | 763,370 | 649,550 | 834,896 | 817,398 | 641,960 |
| Capital Outlay | 559 | 0 | 445 | 0 | 0 | 0 | 0 |
| Miscellaneous | 5,377 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 2,182,783 | 2,010,483 | 1,576,846 | 1,601,501 | 1,765,547 | 1,718,110 | 1,791,492 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|--------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 4480 Motor Pool Administration | 9.20 | 10.00 | 7.00 | 7.00 | 7.00 | 7.00 | 2.50 |
| 4480 Motor Pool Operations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.50 |
| Total Positions | 9.20 | 10.00 | 7.00 | 7.00 | 7.00 | 7.00 | 9.00 |

The Motor Pool Operations personnel complement is 9 employees for FY 2016. This is an increase of two employees that were previously allocated to the Sewer and Water Operations and Maintenance Funds. With the new methodology in determining the cost, it was important to reflect the true cost of the operation. Therefore, these employees were reallocated back to Motor Pool Operations.

Performance Measures/Metrics: Motor Pool Operations Fund:


Motor Pool Operations – (summary of services)


The Motor Pool Operations Division functions as a support service for all city departments by procuring and maintaining 65 police vehicles and 276 other various pieces of equipment, excluding those used by the Saginaw Fire Department. This division also maintains the fuel system records provided by the fuel vendor.


| Key Performance Indicator | FY 2015 Goal | FY 2015 Actual | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|-----------------|-------------------|-----------------------|-----------------------|-----------------------|
| % of fleet operational on a daily basis - Police Department | 90% | 94.58% | 94% | 94% | 94% |
| % of fleet operational on a daily basis - All Others | 85% | 90.62% | 90% | 90% | 90% |
| Mechanic Productivity | 70% | 78.64% | 70% | 70% | 70% |
| PM Compliance | New | 93.5% | 94% | 95% | 95% |

*Count measures and not output measures.

Explanation of variances:

 The “% of fleet operational on a daily basis” was previously found with old reports that are no longer in use. With the new fleet management software, Dossier, we are able to generate a more accurate report with the “Unit Downtime” report. The “Unit Downtime” report tracks the hours of downtime on every vehicle based on an 8 hour work day 5 days a week. (Police Patrol Units are based on 24 hours 7 days a week.)

 “Mechanic Productivity” is also run with Dossier. The goal is based on national average and our unions’ benefit package, which allows for two 15 minute breaks and clean up time for lunch and before clocking out for the end of the day. Due to rounding issues with Dossier, this percentage is higher than it should be. In FY 2015 Dossier was rounding .25 to .33 and .45 to .83. If a mechanic only worked 15 minutes on a vehicle they were given almost 20 minutes of time to that job. The problem has been fixed for the current FY to achieve more accurate numbers in the future. We are continuously working to ensure the accuracy of this report by tracking the hours mechanics log onto job orders weekly. As we continue working towards accuracy of hours logged it is suspected the Productivity may drop closer to 70%.

 “PM Compliance” is a new report we are now able to run with Dossier. As this report has not been run in the past we have nothing to compare it to. It is suspected that our PM Compliance will not change as long as other factors such as our temp also does not change.

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

661-4480 Motor Pool Operations - Administration

| Allocation Plan | | Position Control | | |
|----------------------------|------------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 84,264 | Labor Foreman, Garage | 0.50 | 26,100 |
| Overtime | 1,423 | Parts Stock Clerk II B | 1.00 | 41,784 |
| Fringe Benefits | 573,048 | Skilled Clerical I (PT) | 1.00 | 16,380 |
| TOTAL | 658,735 | Total Personnel | 2.50 | 84,264 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 1,423 |
| Supplies | 0 | | | |
| Internal Services | 214,582 | FICA | | 6,555 |
| Other Services | | Healthcare Benefits - Active | | 24,152 |
| Professional Fees | 0 | Healthcare Benefits - Retirees | | 200,063 |
| Maintenance Fees | 103,909 | Pension | | 342,278 |
| Other Contracted Fees | 28,290 | Total Fringe Benefits | | 573,048 |
| TOTAL | 346,781 | | | |
| | | TOTAL | 2.50 | 658,735 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 1,005,516 | | | |

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

661-4481 Motor Pool Operations

| Allocation Plan | | Position Control | | |
|----------------------------|----------------|--------------------------------|----------------------------------|-------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 292,947 | Labor Foreman, Garage | 0.50 | 26,100 |
| Overtime | 44,108 | Mech Equip RepairPerson III | 1.00 | 46,151 |
| Fringe Benefits | 153,742 | Mech Equip RepairPerson II | 5.00 | 220,696 |
| TOTAL | 490,797 | Total Personnel | 6.50 | 292,947 |
| OPERATING EXPENSES | | | | |
| | | Overtime | | 44,108 |
| Supplies | 214,251 | | | |
| Internal Services | 0 | FICA | | 25,785 |
| Other Services | | Healthcare Benefits - Active | | 114,880 |
| Professional Fees | 29,217 | Healthcare Benefits - Retirees | | 0 |
| Maintenance Fees | 51,711 | Pension | | 13,077 |
| Other Contracted Fees | 0 | Total Fringe Benefits | | 153,742 |
| TOTAL | 295,179 | | | |
| | | TOTAL | 6.50 | 490,797 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 785,976 | | | |

SELF-INSURANCE FUND (677)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET

The Self-Insurance Fund was established by City Council to serve as a general insurance reserve for liabilities and claims not covered by commercial carriers as well as payment of deductibles. This fund accounts for the payment of insurance premiums, the distribution of insurance costs to other city funds, and records the insurance claims liability.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|------------------|-----------------------------|------------------|
| CHARGE FOR SERVICES | 1,292,318 | SELF-INSURANCE | 1,292,318 |
| TOTAL RESOURCES | 1,292,318 | TOTAL APPROPRIATIONS | 1,292,318 |

SELF - INSURANCE FUND

REVENUE BUDGET SUMMARY

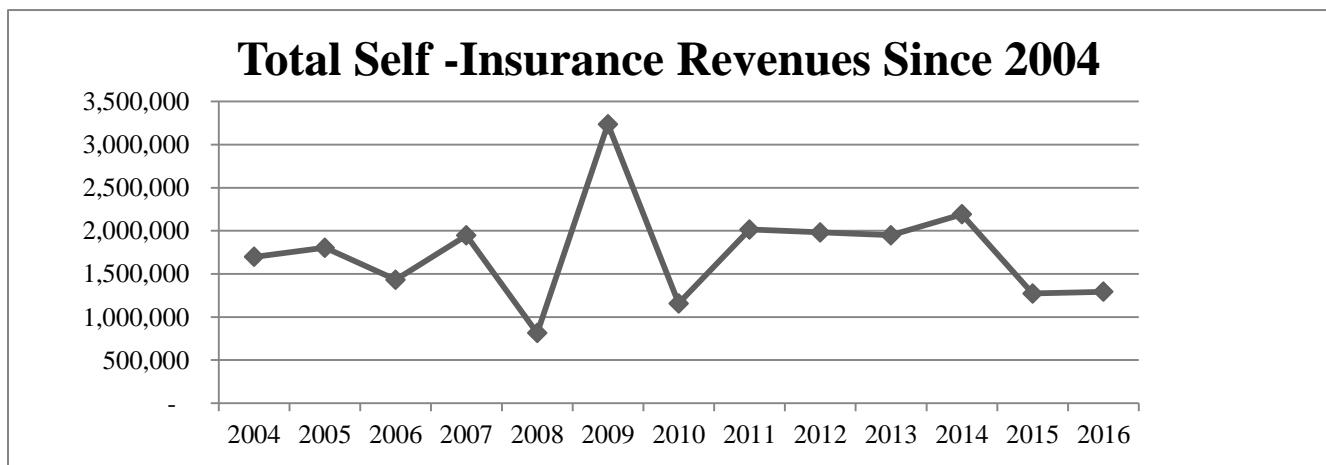
Another Internal Service Fund to the City is the Self-Insurance Fund. This fund was established by City Council to serve as a general insurance reserve for liabilities and claims not covered by commercial carriers as well as payments of deductibles. This fund accounts for the payment of insurance premiums, the distribution of insurance costs to other City funds, and records the insurance claims liability. The major revenue source for this fund is “Charge for Services” or internal user fees for those departments that must have general liability insurance coverage on equipment and services. The City contracts with a third party administrator, Saginaw Bay Underwriters, who obtains the best insurance rates. The City’s two policies are renewed twice a year, in February and July.

For FY 2016, the Self-Insurance Fund’s revenues are \$1,292,318. This is an increase of a net \$20,539, or 2%, from the previous fiscal year.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Charge for Services | 983,027 | 1,837,211 | 1,550,440 | 1,271,779 | 1,375,920 | 1,309,765 | 1,292,318 |
| Interest and Rents | (2,136) | 1,306 | (129) | 0 | 0 | (27) | 0 |
| Other Revenues | 1,000,945 | 109,338 | 641,226 | 0 | 457,200 | 457,200 | 0 |
| Total Revenues | 1,981,836 | 1,947,855 | 2,191,537 | 1,271,779 | 1,833,120 | 1,766,938 | 1,292,318 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. FY 2004, there was a steady increase in the amounts collected from the user departments. The incline is attributed to the steady increase in general liability insurance rates that plateaued in FY 2005. The Self-Insurance revenues fluctuated dramatically from FY 2006-2011. Between FY 2008 and 2009, the City corrected an audit entry that was misapplied in previous fiscal years. As a result of the audit entry made in FY 2008, an adjusting entry was completed and resulted in a revenue spike in FY 2009 to \$3.23 million. Additionally, the City received a one-time reimbursement in FY 2009 and FY 2011 from Insurance Premiums, equating to \$140,325 and \$563,000 respectively. In FY 2010, there was a dramatic decline to charges for services of \$1,157,517. By FY 2012, Self- Insurance revenues reflected a steady

increase. This is due to a large appropriation of fund equity. For FY 2013, revenues dramatically decrease due to the reduction in the renewal policies. In FY 2015, the Self-Insurance revenues reflected a slight increase. This increase is attributable to a 6% - 10% increase in the February and July insurance renewals. The increase in insurance premiums will continue in FY 2016.

EXPENDITURE BUDGET SUMMARY

The total Self-Insurance Fund expenditures are \$1,292,318 for FY 2016, which is 1.61% higher than the FY 2015 approved budgeted levels. *Personnel Services* increase 4.79% from the previous fiscal year. This increase is due to normal increases in grade and steps for the City Clerk. This increase is slightly offset by a decrease in the MERS Pension Obligation due to the re-amortization of the plan *Operating Expenses* are \$1,250,788, for the upcoming year. This represents a 1.51% increase. This increase is due to increases in the claims and judgment and indirect cost allocation plan. In the category of *Miscellaneous Expenditures*, the budget is zero for FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 1762 Self Insurance | 1,957,530 | 1,972,160 | 2,191,537 | 1,271,779 | 1,833,120 | 1,201,245 | 1,292,318 |
| 9660 Transfers | 701,700 | 1,520,000 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 2,659,230 | 3,492,160 | 2,191,537 | 1,271,779 | 1,833,120 | 1,201,245 | 1,292,318 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel Services | 0 | 6,796 | 35,300 | 39,631 | 39,631 | 33,651 | 41,530 |
| Operating Expenses | 1,957,530 | 1,965,364 | 2,156,235 | 1,232,148 | 1,793,489 | 1,167,594 | 1,250,788 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 701,700 | 1,520,000 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 2,659,230 | 3,492,160 | 2,191,535 | 1,271,779 | 1,833,120 | 1,201,245 | 1,292,318 |

SUMMARY OF POSITIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 1762 Self-Insurance | 0.00 | 0.00 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| Total Positions | 0.00 | 0.00 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |

The personnel complement for the Self-Insurance remains the same at .30 FTE for FY 2016.

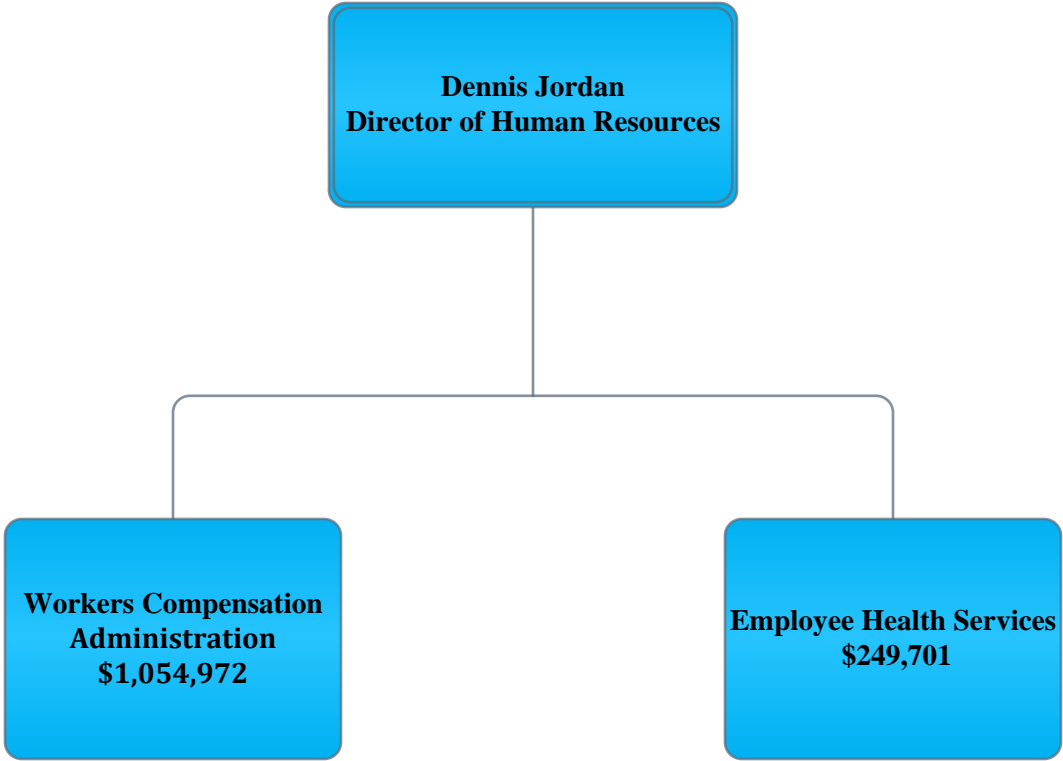
The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How To Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

677-1762 Self-Insurance

| Allocation Plan | | Position Control | |
|----------------------------|--------------------------------|--------------------------------|------------------------------------|
| | | JOB CLASSIFICATION | 2015/2016 BUDGET ALLOCATION |
| PERSONNEL SERVICES | | | |
| Salaries | 20,306 | City Clerk | 0.15 12,242 |
| Overtime | 0 | Deputy City Clerk | 0.15 8,064 |
| Fringe Benefits | 21,224 | | |
| | | Total Personnel | <u>0.30 20,306</u> |
| TOTAL | <u>41,530</u> | | |
| | | Overtime | <u>0</u> |
| OPERATING EXPENSES | | | |
| Supplies | 0 | FICA | 1,553 |
| Internal Services | 22,991 | Healthcare Benefits - Active | 4,959 |
| Other Services | | Healthcare Benefits - Retirees | 0 |
| Professional Fees | 1,119,886 | Pension | 14,712 |
| Maintenance Fees | 4,100 | | |
| Other Contracted Fees | 103,811 | Total Fringe Benefits | <u>21,224</u> |
| TOTAL | <u>1,250,788</u> | | |
| | | TOTAL | <u><u>0.30 41,530</u></u> |
| CAPITAL OUTLAY | 0 | | |
| TOTAL | <u>0</u> | | |
| TOTAL APPROPRIATION | <u><u>1,292,318</u></u> | | |

CITY OF SAGINAW
WORKERS COMPENSATION FUND – INTERNAL SERVICE FUND



WORKERS COMPENSATION (678)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET

The Workers Compensation Fund accounts for all expenses, revenues, and claims relating to the City's self-insured workers compensation program. Premiums are charged to other city funds based on a percentage of budgeted salaries.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|-------------------------|--|-------------------------|
| CHARGE FOR SERVICES | 1,291,570 | WORKERS COMPENSATION ADMINISTRATION | 1,076,758 |
| INTEREST | 4,850 | EMPLOYEE HEALTH SERV. | 227,915 |
| OTHER REVENUES | 8,253 | | |
| TOTAL RESOURCES | <u>1,304,673</u> | TOTAL APPROPRIATIONS | <u>1,304,673</u> |

WORKERS COMPENSATION FUND

REVENUE BUDGET SUMMARY

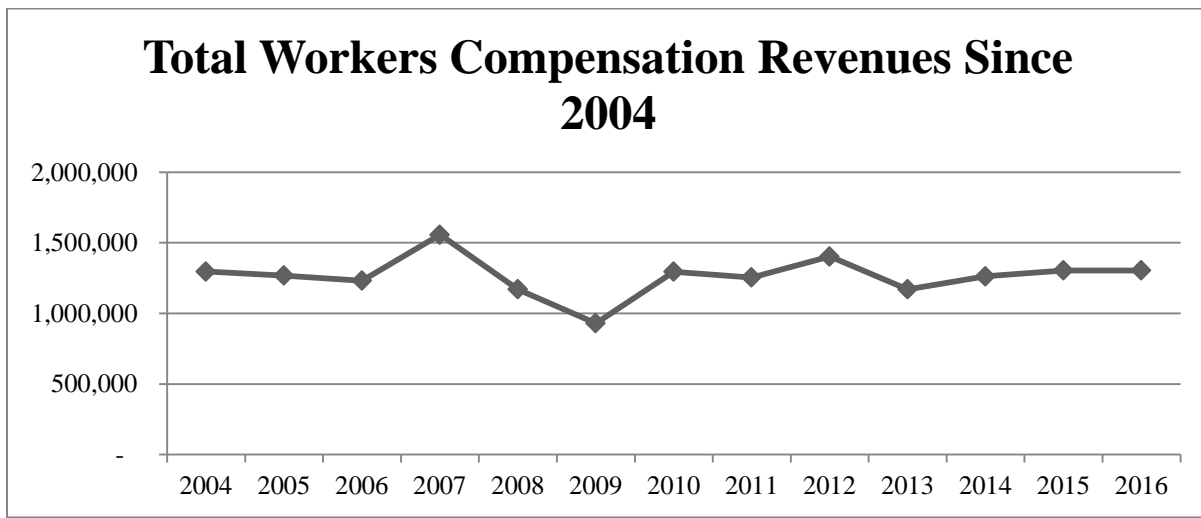
The Workers Compensation Fund is considered to be an Internal Service Fund of the City. That means that this fund accounts for goods and/or services provided to one department by another on a cost reimbursement basis. In the case of this fund, the workers compensation revenues are based on a percentage of gross wages for all employees, depending on job classification. The City utilizes the median of industrial rates to determine the percentage to assess to each employment classification. Saginaw Bay Underwriters assists the City with determining those rates.

The Workers Compensation Fund Revenues are budgeted at \$1,304,673 for FY 2016. This is the same as the FY 2015 Approved Budget.

SUMMARY OF REVENUES

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| State Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Charge for Services | 1,256,938 | 1,118,009 | 1,009,156 | 1,291,570 | 1,291,570 | 1,013,458 | 1,291,570 |
| Interest and Rents | 197 | 1,969 | 2,111 | 4,850 | 4,850 | 2,362 | 4,850 |
| Other Revenues | 145,740 | 51,070 | 251,589 | 8,253 | 8,253 | 0 | 8,253 |
| Use of Fund Equity | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,402,875 | 1,171,048 | 1,262,856 | 1,304,673 | 1,304,673 | 1,015,820 | 1,304,673 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. As previously mentioned, the Workers Compensation Fund is based on a percentage of gross wages citywide. Since 2003, the City experienced significant fluctuations in revenue. Most significantly, the drop in revenues in FY 2009 is attributed to a reduction of \$453,000 in excess workers compensation. For FY 2010 – 2012 revenues increased and remained steady. This is due to increases to employee wages. In FY 2013, the revenues began to decline slightly. The FY 2015, revenues remained steady. In FY 2016, the revenues stay the same.

EXPENDITURE BUDGET SUMMARY

The total Workers Compensation Fund expenditures are \$1,304,673 for FY 2016. This budget did not increase from the FY 2015 approved budgeted levels. *Personnel Services* increased by \$3,737 or 5.4%. This is due to increased active healthcare costs. The personnel complement remains the same as previous fiscal years. *Operating Expenses* decrease by a net -\$3,737. The Workers Compensation Administration division decreases by \$21,786. The Employee Health Services division increases by \$21,786. This is due to increases in professional services for the City's Employee Assistance Program and also in general liability insurance premium renewals. There are no *Capital Outlay* purchases for FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|--|------------------|------------------|------------------|------------------|------------------|----------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 1750 Workers Compensation Administration | 1,217,388 | 942,251 | 1,038,766 | 1,076,758 | 1,067,496 | 40,994 | 1,054,972 |
| 1751 Employee Health Service | 175,485 | 220,416 | 194,106 | 227,915 | 237,177 | 222,325 | 249,701 |
| Total Revenues | 1,392,873 | 1,162,667 | 1,242,666 | 1,304,673 | 1,304,673 | 263,319 | 1,304,673 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|-----------------------|------------------|------------------|------------------|------------------|------------------|----------------|------------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| Personnel Services | 50,032 | 55,102 | 69,246 | 64,011 | 64,011 | 63,265 | 67,748 |
| Charge for Services | 1,342,841 | 1,107,565 | 1,173,420 | 1,240,662 | 1,240,662 | 200,054 | 1,236,925 |
| Interest and Rents | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,392,873 | 1,162,667 | 1,242,666 | 1,304,673 | 1,304,673 | 263,319 | 1,304,673 |

SUMMARY OF POSITIONS

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2014/15 | 2014/15 | 2015/16 |
|---------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | Actual | Approved | Adjusted | Projected | Approved |
| 1751 Workers Compensation | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 |
| Total Positions | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 |

Performance Measures/Metrics: Workers Compensation Fund:

Workers Compensation – (summary of services)

The Workers Compensation Division provides supporting and administrative services that encourage a safe and healthy work environment for all City of Saginaw employees. These services include processing and monitoring workers compensation claims, coordinating bi-weekly payments, scheduling post-injury examinations, filing state and federal compliance reports, and managing litigation claims collaboratively with outside legal counsel.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Submit all Workers Compensation claims w/in 24 hours of receiving the completed paperwork | 95% | 95% | 96% | 96% | 96% |

The following “Expenditure Detail” page will outline the total amounts allocated in FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification for the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

678-1751 Employee Health Services

| Allocation Plan | | Position Control | | |
|----------------------------|------------------|--------------------------------|-------------------------|---------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 29,067 | Administrative Assistant I | 0.60 | 29,067 |
| Overtime | 0 | | | |
| Fringe Benefits | 38,681 | Total Personnel | 0.60 | 29,067 |
| TOTAL | 67,748 | Overtime | | 0 |
| OPERATING EXPENSES | | | | |
| Supplies | 0 | FICA | | 2,224 |
| Internal Services | 33,206 | Healthcare Benefits - Active | | 9,455 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 1,203,719 | Pension | | 27,002 |
| Maintenance Fees | 0 | Total Fringe Benefits | | 38,681 |
| Other Contracted Fees | 0 | | | |
| TOTAL | 1,236,925 | TOTAL | 0.60 | 67,748 |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | 0 | | | |
| TOTAL APPROPRIATION | 1,304,673 | | | |

UNFUNDED LIABILITIES FUND (674)
RESOURCE ALLOCATION
2015/2016 APPROVED BUDGET

This fund was established to begin funding of the unfunded health insurance premiums that are fully paid for all city retirees. The unfunded liability, as of 2009, was estimated to be \$215 million. An actuarial valuation provides recommended funding levels over the next five years.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|-----------------------|-----------------------------|-----------------------|
| INTEREST | 0 | RETIREE HEALTH | 401,135 |
| OTHER REVENUES | 401,135 | | |
| TOTAL RESOURCES | <u>401,135</u> | TOTAL APPROPRIATIONS | <u>401,135</u> |

UNFUNDED LIABILITIES FUND

REVENUE BUDGET SUMMARY

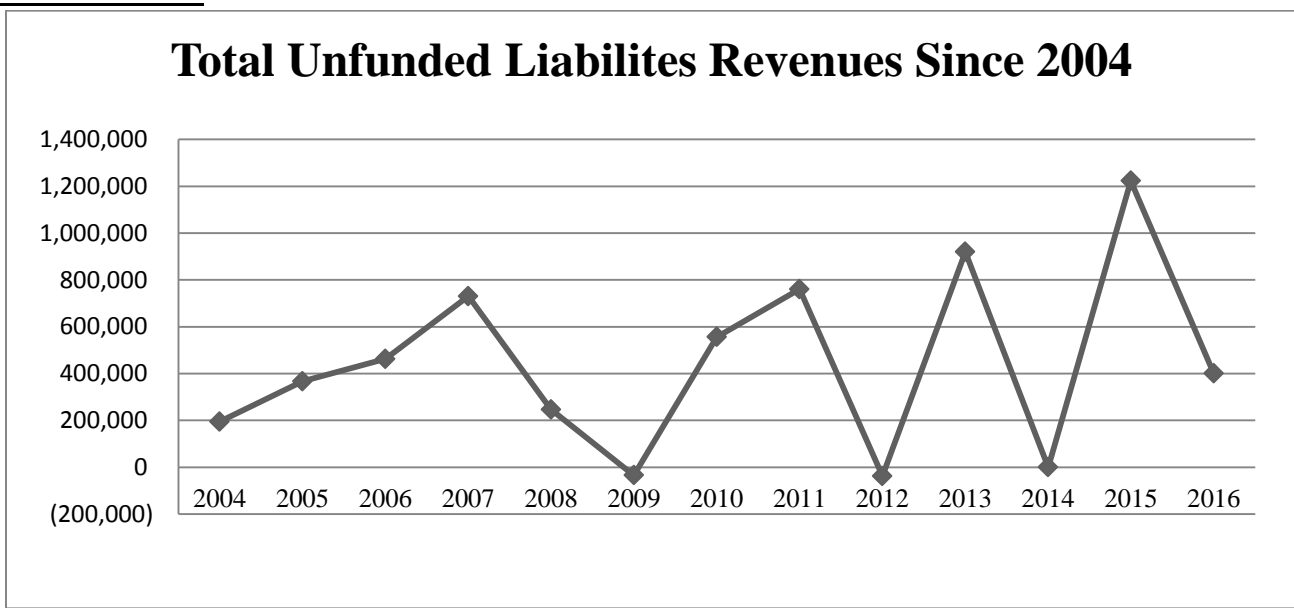
The Unfunded Liabilities Fund is considered to be a Fiduciary Fund of the City of Saginaw. This fund was established to start funding the unfunded health insurance premiums or Other Post Employee Benefits (OPEB) that are fully paid for by city retirees. As of FY 2010, the total unfunded liability was estimated at \$215 million. The major revenue source for this fund is “Charge for Services”. Each year, the Office of Management and Budget meets with the City Manager and determines how much is available in each fund to allocate toward the City’s OPEB responsibility. In general, this amount has been \$470,000. A percentage of this established amount is then allocated to each fund. This figure is based on the number of employees that retired from that fund. Another revenue sources for this fund are revenues received for interest on investments. Generally, this revenue is driven by market conditions and thereby fluctuates from year to year.

For FY 2016, the Unfunded Liabilities Fund’s revenues are \$401,135. This is an \$821,662 or 67.20% decline from the previous fiscal year. This decrease reflects a reduced appropriation of fund equity to assist with the payment of retiree healthcare payment for the General Fund. The majority of the reserves appropriated are from the contribution that the General Fund has made to this fund. This was possible to the fact the city did not utilized the entire appropriation from the previous fiscal year.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|----------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Interest | 55,271 | 142,020 | 27,525 | 30,000 | 30,000 | 30,081 | 0 |
| Other Revenues | (185,789) | (77,783) | 87,216 | 0 | (40,331) | (129,578) | 0 |
| Transfers from Other Funds | 92,843 | 0 | 0 | 1,192,797 | 1,192,797 | 1,281,963 | 401,135 |
| Total Revenues | (37,675) | 64,237 | 114,741 | 1,222,797 | 1,182,466 | 1,182,466 | 401,135 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. The dramatic fluctuation in revenues is primarily attributed to the market conditions that affect the Other Post

Employee Benefits (OPEB) investment portfolio as well as the appropriation of reserve revenues to pay for retiree health care for the General and Motor Pool Operations Funds. FY 2015, the City did not appropriate any funds toward the OPEB due to financial constraints. In FY 2016, the City expects to re-appropriate revenues to pay for the retiree healthcare for the General Fund that was not utilized in FY 2015.

EXPENDITURE BUDGET SUMMARY

The total Unfunded Liabilities Fund Expenditures are \$401,135 for FY 2016. The City will appropriate these funds from reserve monies for the payment of retiree healthcare cost for the General Fund. These funds represent amounts previously apportioned towards the OPEB Liability over the years. These funds were supposed to have been appropriated in FY 2015 but were not.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 8525 Retiree Health | 0 | 0 | 0 | 1,222,797 | 1,182,466 | 1,182,466 | 401,135 |
| 8559 Increase Fund Equity | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 0 | 0 | 0 | 1,222,797 | 1,182,466 | 1,182,466 | 401,135 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel Services | 0 | 0 | 0 | 1,222,797 | 1,182,466 | 1,182,466 | 401,135 |
| Operating Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 0 | 0 | 0 | 1,222,797 | 1,182,466 | 1,182,466 | 401,135 |

FOREST LAWN CEMETERY (711)
2015/2016 APPROVED BUDGET

Forest Lawn Cemetery is considered to be a Fiduciary Fund for the City of Saginaw. As a permanent fund it is used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for cemetery care purposes in support of the city's program. Additionally, in order to expend monies from this type of fund, city administrators must follow the guidance detailed in the City of Saginaw's City Charter.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|---------------|-----------------------------|---------------|
| CHARGE FOR SERVICES | 29,674 | INCREASE IN FUND EQUITY | 29,674 |
| TOTAL RESOURCES | 29,674 | TOTAL APPROPRIATIONS | 29,674 |

FOREST LAWN CEMETERY FUND

REVENUE BUDGET SUMMARY

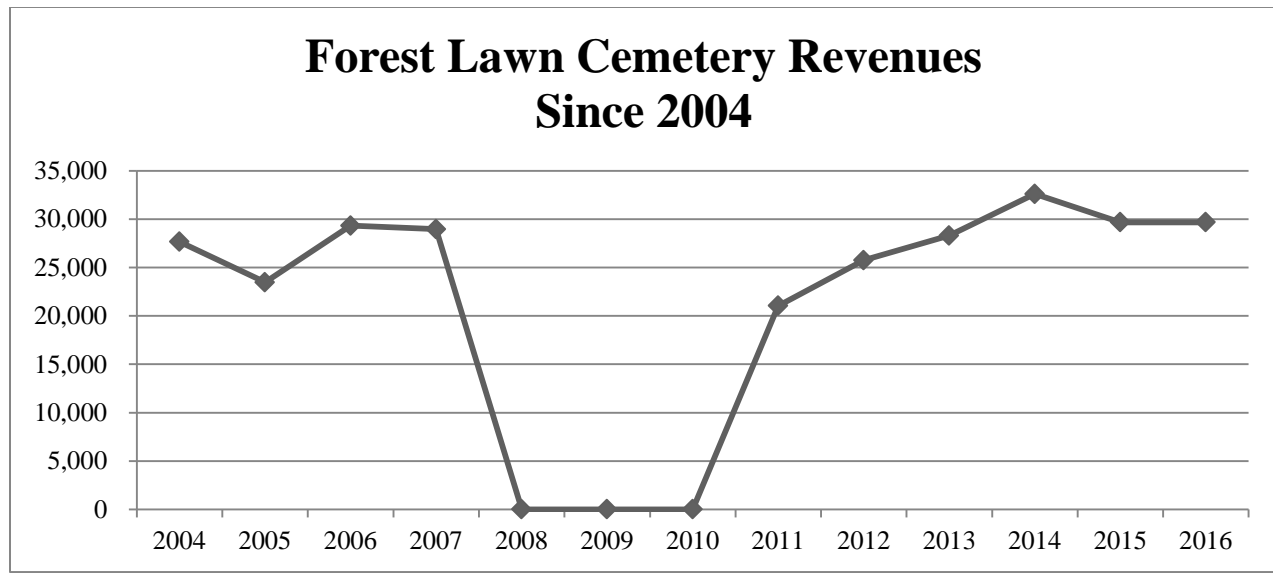
Forest Lawn Cemetery Fund is considered to be a Fiduciary Fund for the City of Saginaw. This fund is used to report resources that are legally restricted to the extent that only earnings may be used for cemetery care purposes in support of the city's program. In accordance with Chapter XIII, Section 83 Cemetery Trust Funds, in the Charter of the City of Saginaw, the city must allocate 25% of all monies, which comes from the sale of lots and single graves, to the cemeteries trust funds. This income will be used annually for the general care and maintenance of each city-owned cemetery.

For FY 2015/16, the Forest Lawn Cemetery Fund revenues will be \$29,674. This is same level of revenues compared to the previous fiscal year. A calculation was completed for the percentage breakdown between Forest Lawn Cemetery and Oakwood Cemetery, based on size of the cemetery, the 25% of the sales of lots and single graves were appropriated.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Charge for Services | 25,750 | 28,305 | 32,607 | 29,674 | 29,674 | 27,935 | 29,674 |
| Other Revenues | 0 | 0 | 0 | 0 | 0 | (3,646) | 0 |
| Total Revenues | 25,750 | 28,305 | 32,607 | 29,674 | 29,674 | 24,289 | 29,674 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004– FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. From FY 2004- 2005, the City realizes a steady decline in the revenues received in this fund. This decline is associated to the amount of monies that are collected in the sale of lots and single grave sites. From FY 2005-2006, the city realized a slight increase in the amounts collected. From FY 2006 – 2007, the fund realized a decrease in revenues. However, in FY 2008 -2010, revenues were not recognized in this fund. This was attributed to an accounting error with the change in the City's Controllers Office. From FY 2011 – 2013 this misallocation was corrected and revenues are recognized in this fund throughout the year. From FY 2011 – 2015 approved, the City realized an upward trend in

revenues. From FY 2015 – 2016, the city has projected to generate \$ 29,674 in revenues, which is the same as the previous fiscal year.

EXPENDITURE BUDGET SUMMARY

Forest Lawn Cemetery Fund is \$29,674 for FY 2016. This is the same level of expenditures to compare to the previous fiscal year. In the category of *Miscellaneous Expenditures*, the expenditure reflects the receipt of charter required 25% revenue allocation, which will be utilized for the general maintenance of the cemetery.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 1747 Cemeteries | 0 | 207 | 0 | 0 | 0 | 0 | 0 |
| 8559 Increase Fund Equity | 25,750 | 0 | 0 | 29,674 | 29,674 | 0 | 29,674 |
| Total Expenditures | 25,750 | 207 | 0 | 29,674 | 29,674 | 0 | 29,674 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 25,750 | 207 | 0 | 29,674 | 29,674 | 0 | 29,674 |
| Total Expenditures | 25,750 | 207 | 0 | 29,674 | 29,674 | 0 | 29,674 |

OAKWOOD CEMETERY (712)
2015/2016 APPROVED BUDGET

Oakwood Cemetery is considered to be a Fiduciary Fund for the City of Saginaw. As a permanent fund is used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for cemetery care purposes in support of the city's program. Additionally, in order to expend monies from this type of fund, city administrators must follow the guidance detailed in the City of Saginaw's City Charter.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|--------------|-----------------------------|--------------|
| CHARGE FOR SERVICES | 5,236 | INCREASE IN FUND EQUITY | 5,236 |
| TOTAL RESOURCES | 5,236 | TOTAL APPROPRIATIONS | 5,236 |

OAKWOOD CEMETERY FUND

REVENUE BUDGET SUMMARY

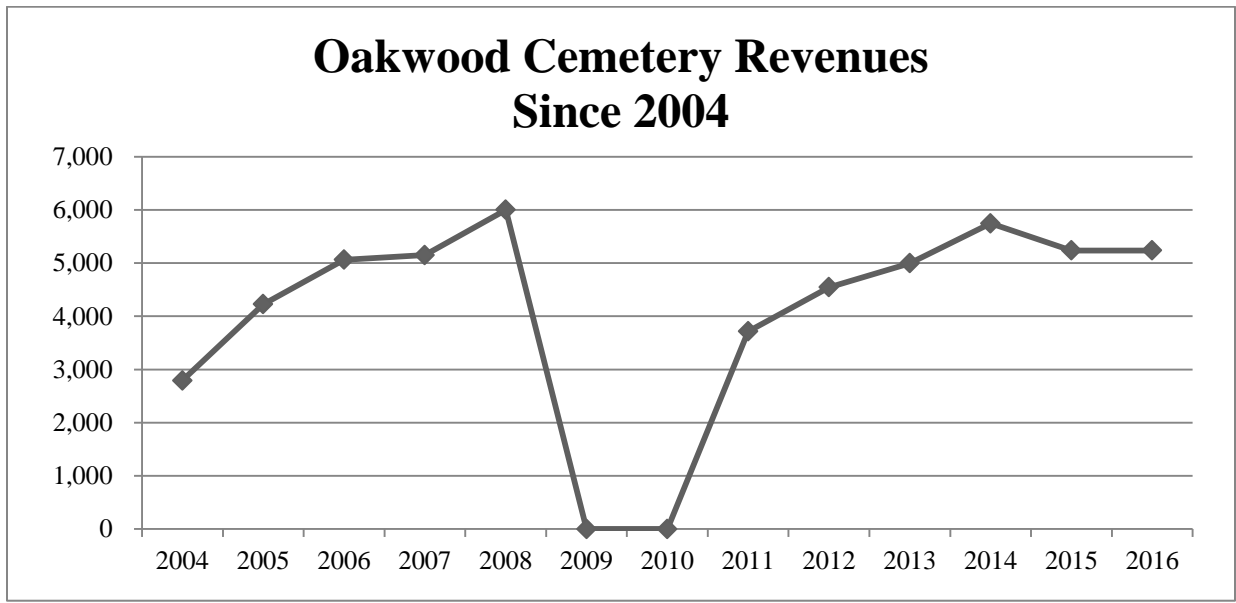
Oakwood Cemetery Fund is considered to be a Fiduciary Fund for the City of Saginaw. This fund is used to report resources that are legally restricted to the extent that only earnings may be used for cemetery care purposes in support of the city’s program. In accordance with Chapter XIII, Section 83 Cemetery Trust Funds, in the Charter of the City of Saginaw, the city must allocate 25% of all monies, which comes from the sale of lots and single graves, to the cemeteries trust funds. This income will be used annually for the general care and maintenance of each city-owned cemetery.

For FY 2015/16, the Oakwood Cemetery Fund revenues are the same at the previous FY at \$5,263. A calculation was completed for the percentage breakdown between Forest Lawn Cemetery and Oakwood Cemetery, based on size of the cemetery.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Charge for Services | 4,544 | 4,995 | 5,754 | 5,236 | 5,236 | 4,930 | 5,236 |
| Other Revenues | 0 | 0 | 0 | 0 | 0 | (1,010) | 0 |
| Total Revenues | 4,544 | 4,995 | 5,754 | 5,236 | 5,236 | 3,920 | 5,236 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. Since FY 2004, the City realizes a steady incline in the revenues received in this fund. This incline is associated to the amount of monies that are collected in the sale of lots and single grave sites. From FY 2005-2008, the City realized a slight increase in the amounts collected. However, in FY 2009 -2010, revenues were not recognized in this fund. This was attributed to an accounting error with the change in the City’s Controllers Office. From FY 2011 – 2013

this misallocation has been corrected and revenues are recognized in this fund throughout the year. From FY 2013-2016 the revenues trend upward.

EXPENDITURE BUDGET SUMMARY

Oakwood Cemetery Fund is \$5,236, for FY 2016. This represents no increase from the previous fiscal year. In the category of *Miscellaneous Expenditures*, the expenditure reflects a portion of the charter required 25% revenue allocation. These funds will be utilized for the general maintenance of the cemetery.

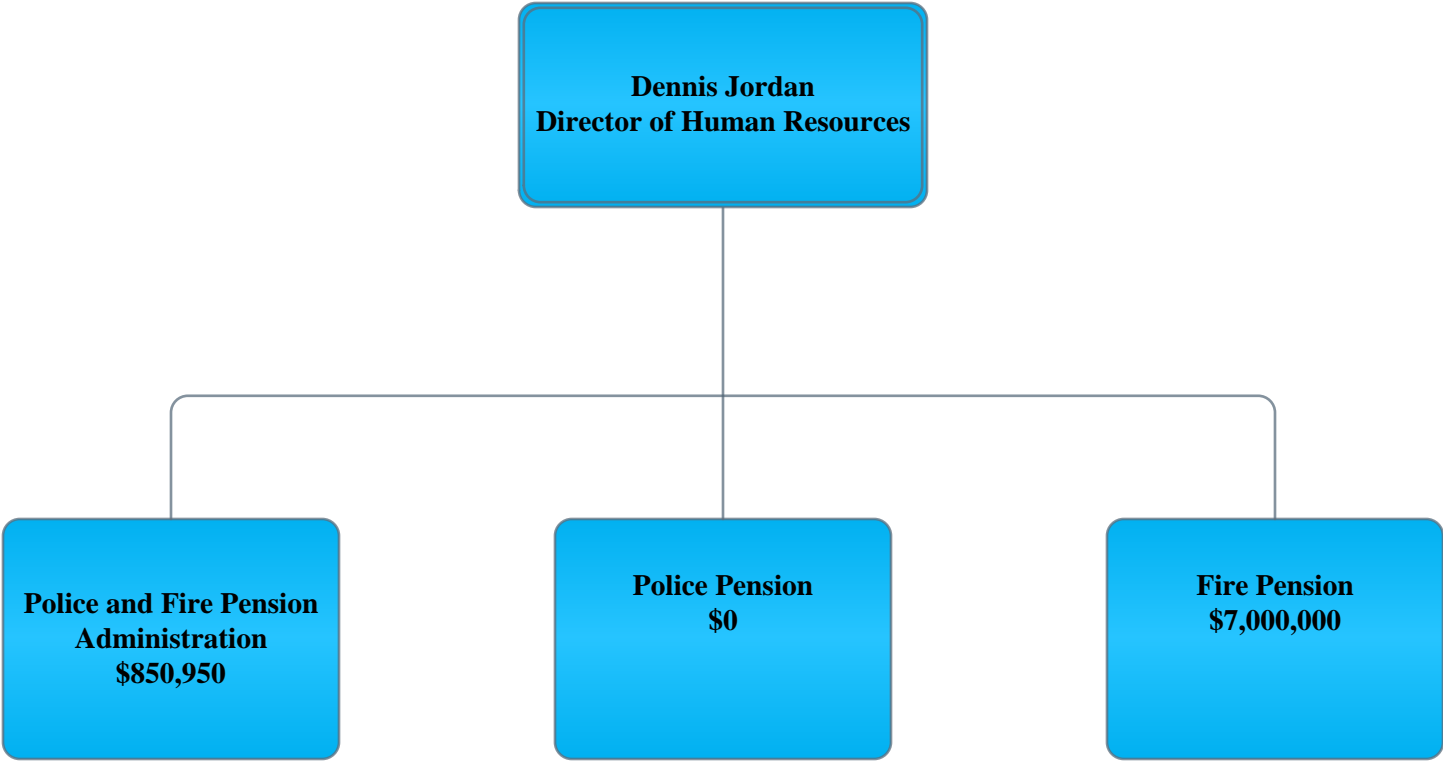
FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| 1747 Cemeteries | 0 | 62 | 0 | 0 | 0 | 0 | 0 |
| 8559 Increase Fund Equity | 0 | 0 | 0 | 5,236 | 5,236 | 0 | 5,236 |
| Total Expenditures | 0 | 62 | 0 | 5,236 | 5,236 | 0 | 5,236 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operating Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 0 | 62 | 0 | 5,236 | 5,236 | 0 | 5,236 |
| Total Expenditures | 0 | 62 | 0 | 5,236 | 5,236 | 0 | 5,236 |

CITY OF SAGINAW
POLICE AND FIRE PENSION FUND – FIDUCIARY FUND



POLICE AND FIRE PENSION FUND (732)
2015/2016 APPROVED BUDGET

Assets accumulated for the payment of retirement benefits for City Police and Fire personnel are recorded in this fund. Benefits for retired members are paid from this fund and active members contribute to the pension system through payroll deductions. The City contributes to the fund by annual appropriation from the General Fund and other Public Safety Grant Funds, which is determined and set by annual valuations.

| RESOURCES | | APPROPRIATIONS | |
|------------------------|-------------------------|-----------------------------|-------------------------|
| CHARGE TO OTHER FUNDS | 2,751,541 | POLICE AND FIRE PENSION | 805,950 |
| INTEREST AND RENTS | 2,952,624 | POLICE PENSION | 0 |
| OTHER REVENUES | 2,101,785 | FIRE PENSION | 7,000,000 |
| TOTAL RESOURCES | <u>7,805,950</u> | TOTAL APPROPRIATIONS | <u>7,805,950</u> |

POLICE AND FIRE PENSION FUND

REVENUE BUDGET SUMMARY

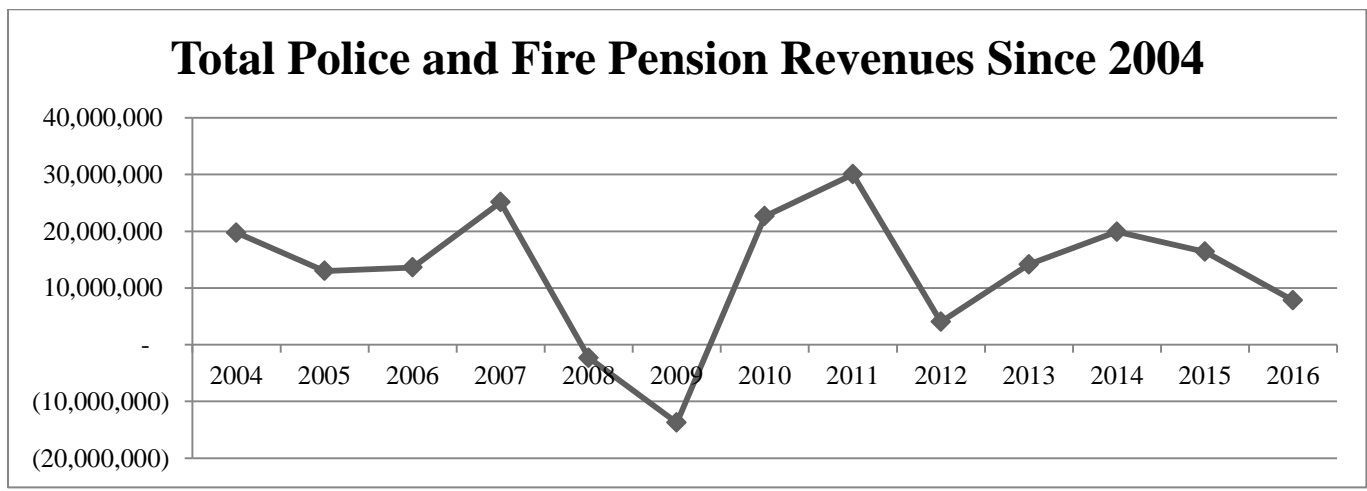
In accordance with Chapter XVI of Policemen and Firemen Retirement System of the City of Saginaw’s City Charter, the Police and Fire Pension Fund has been established. This fund accounts for assets accumulated for the payment of retirement benefits for City Police and Fire personnel. Benefits for retired members are paid from this fund and active members contribute to the pension system through payroll deductions. The City provides an annual appropriation from the General Fund and Public Safety Grant Funds, which is determined and set by an annual actuarial valuation by Gabriel, Roeder, Smith, & Company. This fund is governed by the Police and Fire Pension Board which is made up by representatives from City Council, City Administration, Police and Fire Personnel and Police and Fire Retirees. Although it is governed by a separate board, in accordance with City Charter, this fund must be reflected in its annual approved budget.

In FY 2016, the Police and Fire Pension Fund revenues are \$7,850,950. This is an \$8,521,768 reduction from the previous fiscal. This decrease is due to the Police and Command Association of Michigan (POAM and COAM) approving to move their pensions to the Municipal Employees Retirement System, effective June 1, 2015. The International Association of Fire Fighters will remain in this pension system. Although the revenues have dropped significantly, there was a slight increase in the actuarial contribution amount.

SUMMARY OF REVENUES

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|
| Charge to Other Funds | 5,685,858 | 6,015,990 | 6,046,358 | 6,110,074 | 6,110,074 | 6,110,120 | 2,751,541 |
| Interest and Rents | 3,069,706 | 3,120,470 | 2,985,533 | 2,952,624 | 2,952,624 | 2,140,273 | 2,952,624 |
| Other Revenues | (4,515,618) | 9,877,491 | 10,866,620 | 7,310,020 | 12,810,020 | 8,455,382 | 2,101,785 |
| Total Revenues | 4,239,946 | 19,013,951 | 19,898,511 | 16,372,718 | 21,872,718 | 16,705,775 | 7,805,950 |

REVENUE TRENDS



The above graph reflects numerical data from FY 2004 – FY 2014 Actual Revenues, FY 2015 and FY 2016 Approved Revenues. The fluctuation in the revenues trends listed above is a direct result of fluctuations in market conditions.

Although in FY 2009, the City realized a loss on investments of approximately \$22 million, from FY 2010 and FY 2011, the City began to realize a net gain on investments. For the FY 2012, a significant revenue loss was realized. FY 2013 reflects that the portfolio increased steadily from FY 2012. The FY 2015 revenues reflected to increase slightly from the previous fiscal year. The FY 2016 proposed budget reflects a 52% reduction from the previous year due to the movement of the POAM and COAM members to the Municipal Employee Retirement System, effective June 2015.

EXPENDITURE BUDGET SUMMARY

The total Police and Fire Pension Fund expenditures are \$7,805,950 for the 2016 Budget. This represents a decrease of \$8,521,768, or 52.05%. *Personnel Services* decrease the largest from the previous fiscal year by 8,500,093, or 54.63%. This reduction is due to the elimination of the Police Pension payments with the movement of POAM and COAM unions to the Municipal Employee Retirement System. This is slightly offset by the increase in the salary range for the Assistant Director of Human Resources. *(The personnel complement changes are listed in detail under Summary of Positions.)* *Operating Expenses* decrease approximately 2.66% from the previous fiscal year. This decrease is attributed to the elimination of some custodial fees. The City did not budget for any *Capital Outlay* or *Miscellaneous Expenditures* in FY 2016.

FUNDING LEVEL SUMMARY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 1765 Police and Fire Pension Administration | 721,296 | 765,758 | 610,535 | 872,718 | 872,718 | 402,098 | 850,950 |
| 1766 Police Pension | 7,374,551 | 7,987,093 | 8,398,689 | 8,500,000 | 8,500,000 | 8,036,684 | 0 |
| 1767 Fire Pension | 6,348,041 | 6,875,350 | 6,945,977 | 7,000,000 | 7,000,000 | 6,881,128 | 7,000,000 |
| 8559 Increase to Fund Equity | 0 | 0 | 0 | 0 | 5,500,000 | 0 | 0 |
| Total Expenditures | 14,443,888 | 15,628,201 | 15,955,201 | 16,372,718 | 21,872,718 | 15,319,910 | 7,805,950 |

FUNDING LEVEL BY CATEGORY

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| Personnel Services | 13,796,545 | 14,936,981 | 15,456,709 | 15,559,165 | 15,559,165 | 14,976,932 | 7,059,072 |
| Operating Expenses | 647,343 | 691,220 | 498,492 | 813,553 | 813,553 | 342,978 | 791,878 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 | 5,500,000 | 0 | 0 |
| Total Expenditures | 14,443,888 | 15,628,201 | 15,955,201 | 16,372,718 | 21,872,718 | 15,319,910 | 7,805,950 |

SUMMARY OF POSTIONS

| | 2011/12 Actual | 2012/13 Actual | 2013/14 Actual | 2014/15 Approved | 2014/15 Adjusted | 2014/15 Projected | 2015/16 Approved |
|---|-------------------|-------------------|-------------------|---------------------|---------------------|----------------------|---------------------|
| 1765 Police and Fire Pension Administration | 0.85 | 0.85 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 |
| Total Positions | 0.85 | 0.85 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 |

The Police and Fire Pension Fund’s complement for the 2016 budget is .60 employees. This is the same as the previous fiscal year.

Performance Measures/Metrics: Police and Fire Pension Fund:

Police and Fire Pension – (summary of services)

The Police and Fire Pension Division provides supporting and administrative services that assist the Police and Fire Pension Board in carrying out their fiduciary responsibilities. These services include providing agendas and minutes to pension board members, coordinating independent medical evaluations, and processing retirement calculations for police and fire retirees.

| Key Performance Indicator | FY 2015 Goal | <i>FY 2015 Actual</i> | FY 2016 Projection | FY 2017 Projection | FY 2018 Projection |
|---|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|
| Percentage of times agenda materials and meeting minutes are provided at least two days prior to the date of the upcoming meeting | 100% | 100% | 100% | 100% | 100% |
| Complete the annual pension valuation reports within six months of the fiscal year ending | <i>Compliance</i> | <i>Compliance</i> | Compliance | Compliance | Compliance |

The following “Expenditure Detail” pages will outline the total amounts allocated in each division for FY 2015/2016 by employee cost, operating expenses, capital outlay, and miscellaneous cost. Please refer to “How to Use the Budget Document” for better clarification of the Operating Expenses categories.

**EXPENDITURE ANALYSIS DETAIL
2015/2016 APPROVED BUDGET**

732-1765 Police & Fire Pension

| Allocation Plan | | Position Control | | |
|----------------------------|------------------------------|--------------------------------|-------------------------|----------------------|
| | | JOB CLASSIFICATION | 2015/ 2016 BUDGET | ALLOCATION |
| PERSONNEL SERVICES | | | | |
| Salaries | 32,464 | Assist. Dir. of HR | 0.45 | 29,032 |
| Overtime | 0 | Human Resources Support | 0.15 | 3,432 |
| Fringe Benefits | 26,608 | | | |
| | | Total Personnel | <u>0.60</u> | <u>32,464</u> |
| TOTAL | <u>59,072</u> | | | |
| | | Overtime | | <u>0</u> |
| OPERATING EXPENSES | | | | |
| Supplies | 0 | FICA | | 2,570 |
| Internal Services | 48,528 | Healthcare Benefits - Active | | 4,073 |
| Other Services | | Healthcare Benefits - Retirees | | 0 |
| Professional Fees | 555,850 | Pension | | 19,965 |
| Maintenance Fees | 22,500 | | | |
| Other Contracted Fees | 120,000 | Total Fringe Benefits | | <u>26,608</u> |
| TOTAL | <u>746,878</u> | | | |
| | | TOTAL | <u>0.60</u> | <u>59,072</u> |
| CAPITAL OUTLAY | 0 | | | |
| TOTAL | <u>0</u> | | | |
| TOTAL APPROPRIATION | <u><u>805,950</u></u> | | | |

CAPITAL IMPROVEMENT PLAN ***FY 2015/16 – FY 2020/21***

OVERVIEW

The City of Saginaw annually compiles a six-year plan of Capital expenditures. A capital improvement is a major and permanent project requiring the non-recurring expenditure of public funds for the acquisition of any property, construction renovation, or replacement of any physical asset of the community. A capital expenditure is an expense that will benefit both current and future budget years, is of a tangible nature, and has a value of more than \$20,000.

The total cost of the six-year program from FY 2015/16 to FY 2020/21 is \$67,082,044. The FY 2015/16 Capital Improvement Plan consists of Capital purchase requests in the amount of \$20,117,356, of which only \$5,844,850 have been included in the 2015/16 Budget. The Office of Management and Budget (OMB) in conjunction with the department heads is responsible for the general review and summation of the Capital Improvement Plan and submitting it to the City Manager for prioritization and approval. The Capital Improvement Plan is developed with the City's annual budget.

The City's objective is to work in partnership with others to maintain, improve, and develop the city-owned infrastructure. The goal of the Capital Improvement Plan is to provide guidance as needed for capital improvement and expenditures in a fiscally sound manner. Furthermore, this plan hopes to ensure that all capital improvements are consistent with the goals and policies of the City Council and the residents of the City of Saginaw.

The Capital Improvement Plan is vital to the City because it provides for equipment acquisition, enables new construction or upgrades of public facilities and infrastructure, and has a positive impact on the local economy. In addition, this plan is a necessary step in an organized effort to strengthen the quality of public facilities and services as well as provide a framework for the realization of community goals and objectives. It also provides a sound basis on which to build a healthy and vibrant community. Recognition of this importance prompted city administration to propose additions to, and finance continuation of, the existing CIP.

CAPITAL IMPROVEMENT PROCESS

The Capital Budget Process follows the same preparation schedule as the Operating Budget Process. The following details the three steps in developing a capital improvement plan.

Departments

The capital budget process begins at the department level. Department directors are responsible for the development of a functional plans and long-term capital improvement schedules for the next five years. Departments are also responsible for the development of project requests prepared on a standard computer template that is provided to them from OMB. This data is then sent to OMB for review.

Office of Management and Budget

The OMB is responsible for creating the capital budget for the City. This office develops the necessary procedures with the departments. At the onset of the budget development process, staff provides instructions for the input of the proposed project into the capital improvement plan electronic format. At the same time a schedule of due dates are provided to each department. Once each department has updated the electronic forms and submitted to the OMB, staff reviews these plans and discuss discrepancies with the departments. A project request summary is prepared and given to the City Manager for review and prioritization.

City Manager/City Council

The City Manager evaluates capital project requests and determines which capital expenditure projects should be undertaken. The capital projects are then presented to City Council and the City's Planning Commission along with a capital financing strategy for review and approval. If City Council approves the action presented, then it is legally enacted through the passage of an ordinance.

FUNDING RELATIONSHIP BETWEEN OPERATING AND CAPITAL BUDGETS

The operating budget includes expenditures that generally recur annually and are appropriated for a single year. These include personnel, utilities, professional services, supplies, and maintenance costs. It provides for all City services, but does not result in major physical assets in the city. Major revenue sources to fund operating budgets are generated in taxes, state revenue sharing monies, grants, user fees, fines and forfeitures, intergovernmental payments, one-time revenue sources, and appropriations of unrestricted fund equity.

The capital budget, in contrast, usually includes one-time expenditures for projects that may last more than one year. The result of these projects is physical assets to the City. Wide fluctuations are expected in the capital budget from year to year depending on the phasing of projects and resources available to fund these projects. Resources for the capital budget generally come from the issuance of General Obligation Bonds or Revenue Bonds, Federal or State aid programs, grants, or foundations, service groups, business and private donations.

Regardless of the differences, the operating budget assumes the cost of maintaining and operating new or renovated facilities that involve capital investment. In many instances, the operating budget would have to be adjusted on an ongoing basis. Capital Improvement Budgets, on the other hand, will result in reductions in maintenance costs through the replacement or improvement of older less efficient facilities, equipment, or vehicles.

The operating budget also includes debt service appropriations for the payment of long-term debt, principal, interest and related costs. The majority of the city's capital improvement costs has been funded through the issuance of tax supported general obligation bonds, and utilities user fee supported revenue bonds, which are generally repaid over the useful life of the improvement being financed.

It must be mentioned that there are certain funds that are legally restricted to certain types of projects; for example, Major and Local Street Funds. Revenues for these funds are derived, for the most part, from the State of Michigan Gas & Weight Tax and are required to spend on major and local roadways. Likewise, Water and Sewer Operations and Maintenance Funds, derive revenues from user fees. These projects must relate to the improvement of the water and wastewater systems. *[Any of these funds and other governmental funds projects may be purchased by using cash or through a bond issuance.]*

Projects are considered for financing through a bond issue if they meet certain criteria. These include projects of a significant dollar amount, which is over \$1 million, and a useful life exceeding the length of the bond issue. Another consideration for a capital project is to spread the annual cash requirements of a debt issue over time so future users share in the cost of the project.

CAPITAL IMPROVEMENT PLAN
DISCUSSION OF MAJOR CAPITAL PROJECTS
FY 2015/16 – FY 2020/21

Total capital project requests for FY 2016 are projected to be \$67,082,044 of which \$20,117,356 is designated for FY 2015/2016 Budget. However, due to fiscal constraints, only approximately \$5,844,850 has been incorporated in the FY 2015/2016 Budget. Most of the capital projects are based in Streets, Water, and Sewer for infrastructure projects.

The city budgets expenditures for all capital projects in the individual funds. Below is a discussion of the major capital projects budgeted in FY 2016. For the purpose of this discussion section, a major capital project is defined as any projected budgeted at \$500,000 or more in FY 2016. A six year summary report is provided after this section for all projects included in the Capital Improvement Plan.

Power Generators at Retention Treatment Basins

This has been budgeted in FY 2016 at \$500,000 to install generators at the city's retention treatment basins. This project is mainly due to Consumers Energy now charging for Alternate Service (back-up power) and has even discontinued offering the option at some locations. With generator power, the city can provide its own back-up source of electricity in emergencies.

Davis Road Improvements

This project has been budgeted in FY 2016 at \$1,400,000. Saginaw County Road Commission is planning to replace ~ 2 miles of Davis road between Pierce and Tittabawassee roads. Includes studies to replace or reline one 48 in raw transmission main, one 36 in current finished water transmission main to be converted back to raw water transmission and new properly sized finished water transmission main to replace that converted back to raw. This project will improve water quality, reliability and redundancy of the Water System. The proposed road project would place the raw and finished water supply at risk if not completed prior to the planned construction.

Clean, Line, and Replace Water & Sewer Lines

\$925,000 has been budgeted to clean, line, and replace low flowing, deteriorated or collapsed water and sewer lines as-needed due to age or condition in the FY 2016 Approved Budget. Lines are determined based on history, inspection, Master Plan, Asset Management Plan, ISO or Pitometer Studies.

Various Infrastructure Project

There are numerous infrastructure projects throughout the city. Many are collaborative projects between Streets, Grant funding, Water, and Sewer. In addition to the large projects there are a number of infrastructure projects in the FY 2016 Approved budget totaling \$1,654,150. A complete list of requested capital projects can be found in this document.

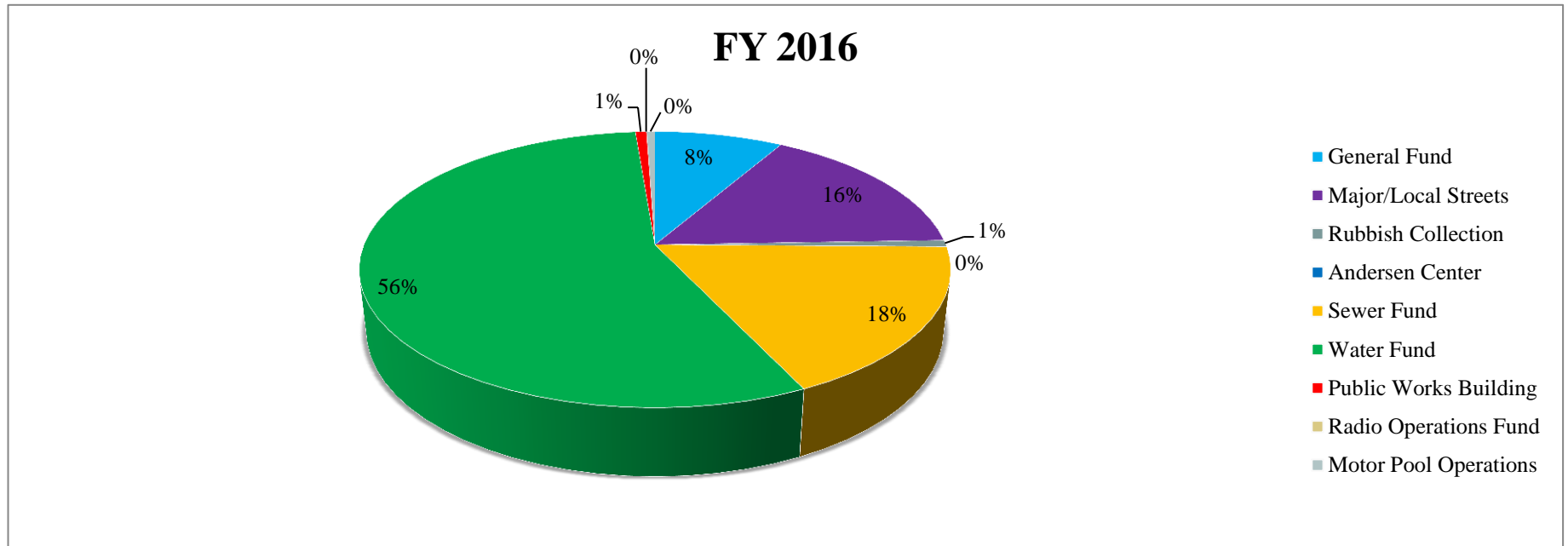
**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
SUMMARY OF REVENUES AND EXPENDITURES
FY 2016 - FY 2021**

| Projected Revenues | FY 2016 | FY 2017 | FY 2018 | FY 2019 | FY 2020 | FY 2021 | Total |
|-----------------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|-------------------|
| General Fund | 1,252,728 | 364,248 | 284,248 | 1,299,248 | 184,248 | 144,248 | 3,528,970 |
| Major/Local Street | 1,347,829 | 1,208,175 | 324,465 | 415,065 | 339,905 | 529,065 | 4,164,506 |
| Rubbish Collections | 149,732 | 29,732 | 29,732 | 239,732 | 44,732 | 44,732 | 538,392 |
| Andersen Center | 5,000 | 6,000 | 6,000 | 0 | 0 | 0 | 17,000 |
| Sewer Fund (user fees/bond) | 3,565,372 | 1,567,672 | 1,522,472 | 1,007,672 | 817,992 | 147,672 | 8,628,849 |
| Water Fund (user fees/bond) | 11,221,269 | 11,625,334 | 9,661,869 | 3,237,069 | 4,558,909 | 3,322,069 | 43,626,521 |
| Public Works Building | 145,000 | 0 | 0 | 0 | 0 | 0 | 145,000 |
| Radio Operations Fund | 2,800 | 0 | 0 | 0 | 0 | 0 | 2,800 |
| Motor Pool Operations | 107,000 | 41,700 | 12,500 | 30,200 | 30,000 | 5,600 | 227,000 |
| Federal Grant | 2,320,625 | 2,515,380 | 500,000 | 0 | 0 | 867,000 | 6,203,005 |
| TOTAL RESOURCES | 20,117,356 | 17,358,242 | 12,341,287 | 6,228,987 | 5,975,787 | 5,060,387 | 67,082,044 |

| Estimated Expenditures | FY 2016 | FY 2017 | FY 2018 | FY 2019 | FY 2020 | FY 2021 | Total |
|-------------------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|-------------------|
| General Fund | 1,677,728 | 364,248 | 284,248 | 1,299,248 | 184,248 | 144,248 | 3,953,970 |
| Major/Local Streets | 3,243,454 | 3,723,555 | 824,465 | 415,065 | 339,905 | 1,396,065 | 9,942,511 |
| Rubbish Collection | 149,732 | 29,732 | 29,732 | 239,732 | 44,732 | 44,732 | 538,392 |
| Andersen Center | 5,000 | 6,000 | 6,000 | 0 | 0 | 0 | 17,000 |
| Sewer Fund | 3,565,372 | 1,567,672 | 1,522,472 | 1,007,672 | 817,992 | 147,672 | 8,628,849 |
| Water Fund | 11,221,269 | 11,625,334 | 9,661,869 | 3,237,069 | 4,558,909 | 3,322,069 | 43,626,521 |
| Public Works Building | 145,000 | 0 | 0 | 0 | 0 | 0 | 145,000 |
| Radio Operations Fund | 2,800 | 0 | 0 | 0 | 0 | 0 | 2,800 |
| Motor Pool Operations | 107,000 | 41,700 | 12,500 | 30,200 | 30,000 | 5,600 | 227,000 |
| TOTAL APPROPRIATIONS | 20,117,356 | 17,358,242 | 12,341,287 | 6,228,987 | 5,975,787 | 5,060,387 | 67,082,044 |

**CITY OF SAGINAW
CIP PROJECTS FOR FY 2016-2021**

| PROJECTS | FY 2016 | FY 2017 | FY 2018 | FY 2019 | FY 2020 | FY 2021 | Total |
|-----------------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|-------------------|
| General Fund | 1,677,728 | 364,248 | 284,248 | 1,299,248 | 184,248 | 144,248 | 3,953,970 |
| Major/Local Streets | 3,243,454 | 3,723,555 | 824,465 | 415,065 | 339,905 | 1,396,065 | 9,942,511 |
| Rubbish Collection | 149,732 | 29,732 | 29,732 | 239,732 | 44,732 | 44,732 | 538,392 |
| Andersen Center | 5,000 | 6,000 | 6,000 | 0 | 0 | 0 | 17,000 |
| Sewer Fund | 3,565,372 | 1,567,672 | 1,522,472 | 1,007,672 | 817,992 | 147,672 | 8,628,849 |
| Water Fund | 11,221,269 | 11,625,334 | 9,661,869 | 3,237,069 | 4,558,909 | 3,322,069 | 43,626,521 |
| Public Works Building | 145,000 | 0 | 0 | 0 | 0 | 0 | 145,000 |
| Radio Operations Fund | 2,800 | 0 | 0 | 0 | 0 | 0 | 2,800 |
| Motor Pool Operations | 107,000 | 41,700 | 12,500 | 30,200 | 30,000 | 5,600 | 227,000 |
| TOTAL APPROPRIATIONS | 20,117,356 | 17,358,242 | 12,341,287 | 6,228,987 | 5,975,787 | 5,060,387 | 67,082,044 |



CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
SUMMARY OF EXPENDITURES BY TYPE AND PROJECT
FY 2016- FY 2021

| Expenditure Types | FY 2016 | FY 2017 | FY 2018 | FY 2019 | FY 2020 | FY 2021 | Total |
|--------------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|-------------------|
| Architecture/Engineering | 407,100 | 351,265.86 | 249,741.46 | 120,927.56 | 120,927.56 | 102,403.29 | 1,256,395 |
| Construction/Acquisition | 11,774,745 | 10,159,827.80 | 7,223,389.89 | 3,645,843.46 | 3,497,644.79 | 2,961,858.59 | 36,339,293 |
| Equipment | 333,000 | 287,328.74 | 204,283.73 | 103,107.61 | 98,916.43 | 83,763.93 | 1,027,707 |
| Vehicles | 1,581,960 | 1,364,992.72 | 970,476.55 | 489,826.19 | 469,915.41 | 397,931.49 | 4,882,255 |
| Other | 7,639,280 | 6,591,545.66 | 4,686,428.27 | 2,365,369.19 | 2,269,220.09 | 1,921,609.94 | 23,576,395 |
| | 20,117,356 | 17,358,242 | 12,341,287 | 6,228,987 | 5,975,787 | 5,060,387 | 67,082,044 |

| Project Type | FY 2016 | FY 2017 | FY 2018 | FY 2019 | FY 2020 | FY 2021 | Total |
|-------------------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|-------------------|
| Routine Replacement | 9,525,462.12 | 8,219,036.15 | 5,843,534.34 | 2,949,392.43 | 2,829,503.56 | 2,396,066.48 | 31,548,436.00 |
| Rehabilitation or Enhancement | 6,638,727.37 | 5,728,219.75 | 5,287,270.79 | 2,668,630.93 | 1,972,009.60 | 1,669,927.60 | 22,351,633.60 |
| Efficiency Project | 509,040.41 | 439,225.05 | 312,278.30 | 157,615.44 | 151,208.59 | 128,045.72 | 1,697,413.50 |
| New/Expansion | 1,979,977.46 | 1,708,421.71 | 0 | 0 | 588,145.04 | 498,050.13 | 6,602,305.86 |
| Vehicles | 1,464,148.30 | 1,263,339.00 | 898,203.23 | 453,347.87 | 434,919.88 | 368,296.74 | 4,882,255.03 |
| | 20,117,356 | 17,358,242 | 12,341,287 | 6,228,987 | 5,975,787 | 5,060,387 | 67,082,044 |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | | FY 21 |
|---|---|----------|------------------|------------------------------|---------|--------------|---------|---------|--|----------------|
| | | | | | | FY 18 | FY 19 | FY 20 | | |
| COMMUNITY PUBLIC SAFETY - POLICE | | | | | | | | | | |
| 3514/ 7575 | Replace Entire Roof at CPS - Police | GF | 75,000 | 0 | 0 | | 0 | 0 | | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 75,000 |
| 3514 | Bullet Trap Rebuilt in the Gun Range | GF | 30,000 | 0 | 0 | | 0 | 0 | | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 2 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 30,000 |
| 3514 | Police Patrol Vehicles | GF | 124,000 | 0 | 124,000 | 124,000 | 124,000 | 124,000 | | 124,000 |
| If deferred: | Other alternative are being sought. | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 744,000 |
| 4480 | Elevator Alteration | GF | 70,380 | 0 | 0 | 0 | 0 | 0 | | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 2 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 70,380 |
| TOTAL COMMUNITY PUBLIC SAFETY - POLICE | | | | | | | | | | 919,380 |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | FY 20 | FY 21 |
|---------------------------------------|--|----------|------------------|------------------------------|---------|--------------|-----------|---|---------------------------|------------------|
| | | | | | | FY 18 | FY 19 | | | |
| COMMUNITY PUBLIC SAFETY - FIRE | | | | | | | | | | |
| 3551 | New Fire Pumper | GF | 425,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | 425,000 |
| 3551 | Battalion Chief's Vehicle/Mobile Incident Command | GF | 70,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | 70,000 |
| 3551 | Self-Contained Breathing Apparatus (SCBA) Inventory Replacement | GF | 125,000 | 0 | 125,000 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to financial constraints | Priority | 2 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | 250,000 |
| 3551 | Breathing Air Cascade System Replacement Station #1 | GF | 50,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | 50,000 |
| 3551 | Replace Truck #2 | GF | 0 | 0 | 0 | 0 | 1,100,000 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | 1,100,000 |
| 3551 | Replace Chief's Vehicle | GF | 0 | 0 | 0 | 70,000 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | 70,000 |
| 3551 | Replace TSO Vehicle | GF | 0 | 0 | 0 | 70,000 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 2 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | 70,000 |
| 3551 | Replace Fire Marshal's Vehicle | GF | 0 | 0 | 70,000 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 3 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | 70,000 |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | Future Years | | | | |
|---|--|----------|------------------|------------------------------|--------------|-------|-------|-------|------------------|
| | | | | | FY 17 | FY 18 | FY 19 | FY 20 | FY 21 |
| 3551 | Repair and Repaint Fire Training Tower | GF | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | 15,000 |
| 3551 | Repair/Resurface Station #3 Concrete Apparatus Platform | GF | 21,600 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 2 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | 21,600 |
| 3551 | Station #2 Roof Replacement | GF | 20,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 2 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | 20,000 |
| 3551 | Repair/Replace Station #2 Apparatus Platform Apron | GF | 12,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | 12,000 |
| 3551 | Station #1 Roof Replacement | GF | 25,000 | 0 | 25,000 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 2 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | 50,000 |
| 3551 | Repair/Replace Station #1 Apparatus Platform Apron/Approach | GF | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 2 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | 15,000 |
| 3551 | Repair/Replace Station #1 Parking Lot, Approach and Rear Driveway | GF | 36,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 2 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | 36,000 |
| TOTAL COMMUNITY PUBLIC SAFETY - FIRE | | | | | | | | | 2,274,600 |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | FY 20 | FY 21 |
|-------------------|---|----------|------------------|------------------------------|-------|--------------|-------|---|---------------------------|-----------------------|
| | | | | | | FY 18 | FY 19 | | | |
| CEMETERIES | | | | | | | | | | |
| 1747 | Replacement Backhoe | GF | 95,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>95,000</u> |
| 1747 | 2015 GMC Sierra 3500HD Regular Cab 4X4 Dump w/ Plow & Salter Truck | GF | 47,000 | 0 | 0 | | | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>47,000</u> |
| 1747 | 2015 GMC 2500HD Reg Cab 4X4 w/ Plow | GF | 33,000 | 0 | 0 | | | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>33,000</u> |
| 4480 | TORO- GroundMAster 4100-D 4WD (tier 4) 11' Cut mower | GF | 55,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>55,500</u> |
| 4480 | 2015 GMC Sierra 2500HD Double Cab 4X4 Pickup w/ Plow | GF | 35,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>35,500</u> |
| | | | | | | | | | TOTAL CEMETERIES | <u>266,000</u> |

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| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | FY 20 | FY 21 |
|--|--|----------|------------------|------------------------------|-------|--|-------|---|-------|----------------------|
| | | | | | | FY 18 | FY 19 | | | |
| INSPECTIONS AND NEIGHBORHOOD SERVICES | | | | | | | | | | |
| 3868 | Right-Hand Vehicle for Parking Enforcement Officer | GF | 35,000 | 0 | 0 | | 0 | 0 | | 0 |
| If deferred: | Under consideration based on revenues | Priority | 1 | | | | | | | |
| | | | | | | TOTAL PROJECT COST | | | | <u><u>35,000</u></u> |
| | | | | | | TOTAL INSPECTIONS AND NEIGHBORHOOD SERVICES | | | | <u><u>35,000</u></u> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

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| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | | FY 20 | FY 21 |
|-------------------|---|----------|------------------|------------------------------|-------|--------------|---|---|---|---------------------------|----------------------|
| FACILITIES | | | | | | | | | | | |
| 4439 | DPW Roof Repair Over Vehical/Equipment Storage | GF | 75,000 | 0 | 0 | | 0 | | 0 | | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | | |
| | | | | | | | | | | TOTAL PROJECT COST | <u>75,000</u> |
| 7575 | Old City Hall Garage Roof Replacement | GF | 30,000 | 0 | 0 | 0 | | 0 | | 0 | |
| If deferred: | Deferred due to fiscal constraints. | Priority | 2 | | | | | | | | |
| | | | | | | | | | | TOTAL PROJECT COST | <u>30,000</u> |
| 4480 | DPW South Parking Lot Repair | PWB | 70,000 | 0 | 0 | | | 0 | | 0 | |
| If deferred: | Deferred due fiscal constraints | Priority | 3 | | | | | | | | |
| | | | | | | | | | | TOTAL PROJECT COST | <u>70,000</u> |

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|--|---|----------|------------------|------------------------------|--------------|-------|-------|-------|-----------------------|
| | | | | | FY 17 | FY 18 | FY 19 | FY 20 | FY 21 |
| 4480 | TORO- GroundMaster 4100-D 4WD (tier 4) 11' Cut mower | GF | 55,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u><u>55,500</u></u> |
| 4480 | City Hall Corridor Lights Replacement | GF | 20,000 | 0 | 0 | | 0 | 0 | 0 |
| If deferred: | Scheduled for FY 2015 and beyond | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u><u>20,000</u></u> |
| 7575 | City Hall Backup Generator | GF | 130,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Scheduled for FY 2016 and beyond | Priority | 3 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u><u>130,000</u></u> |
| TOTAL BUILDING AND GROUND MAINTENANCE | | | | | | | | | <u><u>380,500</u></u> |

**CITY OF SAGINAW
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| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | FY 20 | FY 21 |
|----------------------------------|---|----------|------------------|------------------------------|--------|--------------|--------|---------|--------|----------------|
| | | | | | | FY 18 | FY 19 | | | |
| STREETS (MAJOR AND LOCAL) | | | | | | | | | | |
| 4655 | Replace Front End Loader | MS/RC | 35,320 | 0 | 35,320 | 35,320 | 35,320 | 35,320 | 35,320 | 35,320 |
| If deferred: | Purchase via Financing | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 211,920 |
| 4655 | Replace 1/2 Ton Pick-Up with 3/4 Ton Pick-up with Front Plow | MS/RC | 4,350 | 0 | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 26,100 |
| 4655 | Replace 1/2 Ton Pick-Up with 3/4 Ton Pick-up with Front Plow | MS/RC | 4,350 | 0 | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 26,100 |
| 4655 | Replace Three Snow Plows | MS/RC | 73,600 | 0 | 73,600 | 73,600 | 73,600 | 73,600 | 73,600 | 73,600 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 441,600 |
| 4655 | Replace Concrete Saw | MS/RC | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 10,000 |
| 4655 | Replace Three Street Sweepers | WWT | 175,000 | 0 | 0 | 175,000 | 0 | 175,000 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 525,000 |
| 4651 | Purchase Asphalt Roller | MS | 42,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 42,000 |
| 4651 | Replace One-Ton Mini Dump Truck | MS | 50,000 | 50,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | 100,000 |

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CAPITAL IMPROVEMENT PLAN**

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| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | Future Years | | | | |
|-----------------------------------|--|----------|------------------|------------------------------|--------------|-------|---------|---|------------------|
| | | | | | FY 17 | FY 18 | FY 19 | FY 20 | FY 21 |
| 4655 | Replace Two Single-Axel Snow Plows | MS/RC | 0 | 0 | 0 | 0 | 0 | 150,000 | 150,000 |
| If deferred: | Deferred due to fiscal constraints. | Priority | 1 | | | | | | |
| | | | | | | | | TOTAL PROJECT COST | 300,000 |
| | | | | | | | | TOTAL STREETS | 1,682,720 |
| RUBBISH COLLECTION | | | | | | | | | |
| 4587 | Compost Screener with Hopper Feeder | RC | 120,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | |
| | | | | | | | | TOTAL PROJECT COST | 120,000 |
| 4587 | Replace Compost Site Loader | RC | 0 | 0 | 0 | 0 | 300,000 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | |
| | | | | | | | | TOTAL PROJECT COST | 300,000 |
| | | | | | | | | TOTAL RUBBISH COLLECTION | 420,000 |
| ANDERSEN ENRICHMENT CENTER | | | | | | | | | |
| 7546 | Roof Replacement | AEC | 5,000 | 0 | 6,000 | 6,000 | 0 | 0 | 0 |
| If deferred: | Possible water damage | Priority | 1 | | | | | | |
| | | | | | | | | TOTAL PROJECT COST | 17,000 |
| | | | | | | | | TOTAL ANDERSEN ENRICHMENT CENTER | 17,000 |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

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|---|--|----------|------------------|------------------------------|--------|--------------|--------|--------|--------|-----------------------|
| | | | | | | FY 18 | FY 19 | | | |
| SEWER OPERATIONS AND MAINTENANCE | | | | | | | | | | |
| 4840 | SCADA Computer Replacement | SF/WF | 0 | 0 | 0 | 40,000 | 0 | 0 | 0 | 0 |
| If deferred: | Scheduled for FY 2018 | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>40,000</u> |
| 4840 | Swater Treatment Main Processor Panel I/O Upgrade | WT | 30,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Scheduled for FY 2018 | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>30,000</u> |
| 4840 | Water HSP Panel Upgrade | SF/WF | 0 | 0 | 30,000 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Scheduled for FY 2018 | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>30,000</u> |
| 4815 | Replace Waste Water Treatment Main Panel, I/O | SF | 0 | 0 | 0 | | | 0 | 0 | 55,000 |
| If deferred: | | Priority | 1 | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>55,000</u> |
| 4840 | Replace Retention & Treatment Basin Flow Meters | SF | 85,000 | 85,000 | 85,000 | 90,000 | 50,000 | 50,000 | 25,000 | |
| If deferred: | Scheduled for FY 2016 | Priority | 1 | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>385,000</u> |
| 4840 | Weiss St. Retention Treatment Basin Site Settling Stabilization | SF | 100,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>100,000</u> |

**CITY OF SAGINAW
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| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | | FY 21 |
|--------------|--|----------|------------------|------------------------------|--------|--------------|-------|-------|---------------------------|-----------------------|
| | | | | | | FY 18 | FY 19 | FY 20 | | |
| 4840 | Reconstruction/Repair Floor After Removal of Incinerators | SF | 0 | 0 | 0 | 150,000 | 0 | 0 | | 0 |
| If deferred: | Scheduled for FY 2018 | Priority | 1 | 1 | | | | | TOTAL PROJECT COST | <u><u>150,000</u></u> |
| 4840 | Repair Primary Settling Tank #1 | SF | 270,000 | 270,000 | 0 | 0 | 0 | 0 | | 0 |
| If deferred: | | Priority | 1 | 1 | | | | | TOTAL PROJECT COST | <u><u>270,000</u></u> |
| 4840 | Install Power Generators at RTBs | SF | 500,000 | 500,000 | 0 | 0 | 0 | 0 | | 0 |
| If deferred: | | Priority | 1 | 1 | | | | | TOTAL PROJECT COST | <u><u>500,000</u></u> |
| 4840 | Repair/Replace Roof at Wastewater Plant and remote Facilities | SF | 50,000 | 25,000 | 25,000 | 25,000 | 0 | 0 | | 0 |
| If deferred: | | Priority | 1 | 1 | | | | | TOTAL PROJECT COST | <u><u>100,000</u></u> |

**CITY OF SAGINAW
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|--|---|----------|------------------|------------------------------|--------|--------------|--------|--------|-------------------------|--------|
| | | | | | | FY 18 | FY 19 | | | |
| 4840 | Grind and Repave 3,750 Square Yards of Asphalt at Wastewater Treatment Plant | SF | 100,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>100,000</u> | |
| 4840 | Replace Hypochlorite Pumps | SF | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| If deferred: | | Priority | 2 | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>150,000</u> | |
| 4840 | Clean and Line Discharge Ditch at 14th St. Retention and Treatment Basin | SF | 100,000 | 0 | 0 | | | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>100,000</u> | |
| 4840 | Replace Starters for Raw Sewage Pumps (6) | SF | 447,000 | 237,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>447,000</u> | |
| TOTAL SEWER OPERATIONS AND MAINTENANCE: | | | | | | | | | <u>2,497,000</u> | |

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|---|---|----------|------------------|------------------------------|---------|--------------|-------|---|---|---------------------------|-------------------------|
| | | | | | | FY 18 | FY 19 | | | | |
| WATER OPERATIONS AND MAINTENANCE | | | | | | | | | | | |
| 4740 | Automated Meter Read System Improvements | WF | 500,000 | 0 | 238,265 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | | | | | | | | |
| | | | | | | | | | | TOTAL PROJECT COST | <u>738,265</u> |
| 4840/4740 | Washwater Tower Masonry Repairs | SF/WF | 880,000 | 80,000 | 370,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | | |
| | | | | | | | | | | TOTAL PROJECT COST | <u>1,250,000</u> |
| 4740 | High Services #7 & 8 Pump Base Refurbishment | WF | 50,000 | 50,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Scheduled for FY 2016 | Priority | 1 | | | | | | | | |
| | | | | | | | | | | TOTAL PROJECT COST | <u>50,000</u> |
| 4740 | Court Street #1 Discharge Line and Washington Transmission isolation Improvements | WF | 625,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | | |
| | | | | | | | | | | TOTAL PROJECT COST | <u>625,000</u> |

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|---------------------------|--|----------|------------------|------------------------------|-----------|--------------|-------|-------|-------------------------|
| | | | | | | FY 18 | FY 19 | FY 20 | FY 21 |
| 4741/4840 | Kochville Booster Station Pump and Piping Improvements | WF/SF | 450,000 | 0 | 960,000 | 90,000 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>1,500,000</u> |
| 4741 | Davis Road Improvements | WF | 2,600,000 | <i>1,400,000</i> | 4,300,000 | 1,100,000 | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>8,000,000</u> |
| 4740/4840 | Arc Flash Analysis | WF/SF | 25,000 | 0 | 10,000 | | 0 | 0 | 0 |
| If deferred: | | Priority | 2 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>35,000</u> |
| 4740/4840 | High Service Pump Station Variable Flow and Electrical Upgrades | WF/SF | 225,000 | 0 | 1,025,000 | 2,000,000 | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>3,250,000</u> |

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|--------------|--|----------|------------------|------------------------------|-----------|--------------|-------|-------|---------------------------|-------------------------|
| | | | | | | FY 18 | FY 19 | FY 20 | | |
| 4740/4840 | Aqua Station and East West Transmission System Looping Improvements | WF/SF | 300,000 | 0 | 2,900,000 | 4,800,000 | 0 | 0 | | 0 |
| If deferred: | | Priority | 1 | | | | | | TOTAL PROJECT COST | <u>8,000,000</u> |
| 4740/4840 | Reline 36" Miller Street Main- River to Woodbridge | WF/SF | 2,300,000 | 345,000 | 0 | | 0 | 0 | | 0 |
| If deferred: | Construction deferred due to fiscal constraints | Priority | 1 | 1 | | | | | TOTAL PROJECT COST | <u>2,300,000</u> |
| 4741 | Replace 6" Madison Watermain- Michigan to North Fayette | WF | 600,000 | 0 | 0 | 0 | 0 | 0 | | 0 |
| If deferred: | | Priority | 1 | | | | | | TOTAL PROJECT COST | <u>600,000</u> |

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|---------------------------|---|----------|------------------|------------------------------|-------|--------------|-------|-------|-----------------------|-------|
| | | | | | | FY 18 | FY 19 | FY 20 | | |
| 4740 | Leak Detection and Pitometer Study | WF | 500,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>500,000</u> | |
| 4740/4741 | Structural Water Intrusion Evaluations | WF | 25,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>25,000</u> | |
| 4740 | Clarified Water Pressure Chamber Improvements | WF | 110,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Scheduled for FY 2015 and beyond | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>110,500</u> | |
| 4740 | Parking Lot, Security and Reliability Improvements to M & S Facilities | WF | 600,000 | 0 | 0 | | | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal condition | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>600,000</u> | |

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|--------------|---|----------|------------------|------------------------------|-----------|--------------|-----------|---------------------------|-----------|-------------------------|
| | | | | | | FY 18 | FY 19 | | | |
| 4740/4840 | Clean Line and Replace Water and Sewer Lines as Determined | WF/SF | 1,000,000 | 925,000 | 1,000,000 | 1,000,000 | 1,000,000 | 0 | 0 | |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| | | | | | | | | TOTAL PROJECT COST | | <u>4,000,000</u> |
| 4740 | Various Vehicle/Equipment Replacements | WF | 720,000 | 66,700 | 190,000 | 450,000 | 190,000 | 0 | 0 | |
| If deferred: | Partially deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| | | | | | | | | TOTAL PROJECT COST | | <u>1,550,000</u> |
| 4730 | 36" Transmission Main Improvements Continued | WF | 0 | 0 | 0 | 0 | 2,000,000 | 4,000,000 | 2,000,000 | |
| If deferred: | scheduled for 2019 and beyond | Priority | 1 | | | | | | | |
| | | | | | | | | TOTAL PROJECT COST | | <u>8,000,000</u> |
| 4741 | Screen Room Overhead Crane Repairs | WF | 0 | 0 | 100,000 | | 0 | 0 | 0 | |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | TOTAL PROJECT COST | | <u>100,000</u> |

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|--|--|----------|------------------|------------------------------|---------|--------------|---------|---------|---------------------------|--------------------------|
| | | | | | | FY 18 | FY 19 | FY 20 | | |
| 4740/4741 | Water Treatment Plant Lot Evaluation and Design | WF | 0 | 0 | 100,000 | 0 | 0 | 0 | | 0 |
| If deferred: | | Priority | 1 | | | | | | TOTAL PROJECT COST | <u>100,000</u> |
| 4730 | Replacement Sludge Collection System Sedimentaion Basin | WF | 0 | 0 | 0 | 200,000 | 200,000 | 0 | | 0 |
| If deferred: | | Priority | 1 | | | | | | TOTAL PROJECT COST | <u>400,000</u> |
| 4730 | Phase 2 Pump Room Improvements | WF | 0 | 0 | 0 | | 0 | 100,000 | | 900,000 |
| If deferred: | | Priority | 1 | | | | | | TOTAL PROJECT COST | <u>1,000,000</u> |
| 4730/4740 | Gatehouse Cross Connection Mitigation Improvements | WF | 0 | 0 | 0 | 0 | 0 | 40,000 | | 285,000 |
| If deferred: | | Priority | 1 | | | | | | TOTAL PROJECT COST | <u>325,000</u> |
| TOTAL WATER OPERATIONS AND MAINTENANCE: | | | | | | | | | | <u>43,058,765</u> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | FY 20 | FY 21 |
|-------------------|-------------------------------------|----------|------------------|------------------------------|--------|--------------|--------|--------|---------------------------|----------------------|
| | | | | | | FY 18 | FY 19 | | | |
| MOTOR POOL | | | | | | | | | | |
| 4480 | Hoist Lift (2) | MPO | 12,000 | 0 | 12,000 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u><u>24,000</u></u> |
| 4480 | Medium Duty Tow Truck (Used) | MPO | 95,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u><u>95,000</u></u> |
| 4480 | Used Fork Truck | MPO | 0 | 0 | 0 | 0 | 0 | 30,000 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u><u>30,000</u></u> |
| 4480 | Pick-up Service Truck | MPO | 0 | 0 | 29,700 | 0 | 30,200 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 2 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u><u>59,900</u></u> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | <i>Manager Approved FY 16</i> | FY 17 | Future Years | | | | FY 21 |
|--------------|------------------------------------|----------|------------------|---------------------------------------|-------|--------------|-------|-------|------------------------------|-----------------------|
| | | | | | | FY 18 | FY 19 | FY 20 | | |
| 4480 | Band Saw | MPO | 0 | 0 | 0 | 3,500 | 0 | 0 | | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 2 | | | | | | TOTAL PROJECT COST | <u><u>3,500</u></u> |
| 4480 | Lathe | MPO | 0 | 0 | 0 | 9,000 | 0 | 0 | | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 3 | | | | | | TOTAL PROJECT COST | <u><u>9,000</u></u> |
| 4480 | Large Drill Press | MPO | 0 | 0 | 0 | 0 | 0 | 0 | | 5,600 |
| If deferred: | Deferred due to fiscal constraints | Priority | 3 | | | | | | TOTAL PROJECT COST | <u><u>5,600</u></u> |
| | | | | | | | | | TOTAL MOTOR POOL COST | <u><u>227,000</u></u> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | | FY 21 |
|---|---|-------------|------------------|------------------------------|--------|--------------|-------|-------|---|----------------------|
| | | | | | | FY 18 | FY 19 | FY 20 | | |
| TRAFFIC ENGINEERING AND ENGINEERING SERVICES | | | | | | | | | | |
| 4480 | Replace Half Ton Pick Up Truck (Engineering) | ENG/WT/WWT | 28,000 | <i>28,000</i> | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>28,000</u> |
| 4480 | Replace Half-Ton Pick-Up Truck (Traffic) | TENG/WT/WWT | 28,000 | <i>28,000</i> | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>28,000</u> |
| 4480 | Replace One Ton Pick-Up Truck (Traffic) | TENG/WT/WWT | 0 | <i>0</i> | 46,000 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>46,000</u> |
| 4620 | Replace Chevy Malibu | ENG/TENG | 0 | <i>0</i> | 0 | 24,000 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 2 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>24,000</u> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | FY 20 | FY 21 |
|---------------------------|--------------------------------------|-------------|------------------|------------------------------|-------|--------------|---------|--------|-----------------------|-------|
| | | | | | | FY 18 | FY 19 | | | |
| 4620 | Replace Aerial Truck | TENG | 0 | 0 | 0 | 0 | 110,000 | 0 | 0 | |
| If deferred: | Deferred due to fiscal constraints | Priority | 2 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>110,000</u> | |
| 4621 | Replace Chevy Express Van | TENG | 0 | 0 | 0 | 0 | 36,000 | 0 | 0 | |
| If deferred: | Deferred due to fiscal constraints | Priority | 3 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>36,000</u> | |
| 4620 | Replace One Ton Rack Truck | TENG/WT/WWT | 0 | 0 | 0 | 0 | 0 | 36,000 | 0 | |
| If deferred: | Deferred due to fiscal constraints | Priority | 3 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>36,000</u> | |
| 4620 | Replace Dodge Dakota Club Cab | ENG/WT/WWT | 0 | 0 | 0 | 0 | 0 | 28,000 | 0 | |
| If deferred: | Deferred due to fiscal constraints | Priority | 3 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>28,000</u> | |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | FY 20 | FY 21 |
|---------------------------------------|--|----------|------------------|------------------------------|-------|--------------|---|--------|-------|-----------------------|
| 4620 | Replace Half Ton Pickup Truck | TENG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23,000 |
| If deferred: | Deferred due to fiscal constraints | Priority | 3 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>23,000</u> |
| 4620 | Replace Aerial Truck | TENG | 0 | 0 | 0 | 0 | 0 | 80,000 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 2 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>80,000</u> |
| 4621 | Fordney Street Reconstruction Rust Avenue to Ezra Rust Street | TENG | 67,000 | 67,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>67,000</u> |
| 4621 | Replace existing Arrow Boards (2) | TENG | 9,000 | 9,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | Deferred due to fiscal constraints | Priority | 1 | | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | | <u>9,000</u> |
| TOTAL TRAFFIC AND ENGINEERING: | | | | | | | | | | <u>515,000</u> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | FY 20 | FY 21 |
|--|--|--------------|------------------|------------------------------|-------|--------------|---------|-----------|---------------------------|-------------------------|
| | | | | | | FY 18 | FY 19 | | | |
| Engineering, Construction and Infrastructure Capital Projects | | | | | | | | | | |
| 4621 | Johnson Street Bridge- Maintenance | TENG | 310,475 | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>310,475</u> |
| 4614 | 19th Street and Lapeer Reconstruction- 19th St from Janes to Lapeer and Lapeer from Vets. Memorial Pkwy sout to 19th St. | TENG | 185,300 | 135,300 | 0 | 0 | 0 | 0 | 0 | 0 |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>185,300</u> |
| 4614 | Niagara Street Reconstruction, Sewr Repairs, and Water Replacement- RR Tracks to Congress | MS/LS/WT/WWT | 721,000 | 310,000 | 0 | 0 | 10,000 | 494,000 | 1,132,000 | 1,132,000 |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>2,357,000</u> |
| 4614 | Mackinaw Street Rehab/Reconstruction- Congress to Weiss | MS/WT/WWT | 222,000 | 185,000 | 0 | 20,000 | 695,000 | 1,662,000 | 1,662,000 | 0 |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>2,599,000</u> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | FY 17 | Future Years | | | FY 20 | FY 21 |
|--------------|---|-----------|------------------|------------------------------|---------|--------------|-------|---|---------------------------|-----------------------|
| | | | | | | FY 18 | FY 19 | | | |
| 4616 | Gabriel Road Reconstruction-Maple (End of Pavement) to Greenpoint Nature Center | LS | 60,000 | 50,000 | 0 | 0 | 0 | 0 | 0 | |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>60,000</u> |
| 4614 | Mill and Resurface Federal- Washington - Warren, Franklin- Federal-Genesee/Baum, and Baum- Federal- Genesee | MS/WWT | 365,814 | 150,000 | 289,000 | 0 | 0 | 0 | 0 | |
| If deferred: | N/A | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>654,814</u> |
| 4614 | Genesee Street Bridge- Scour Countermeasures and Splice Plate Repairs | MS | 422,000 | 20,850 | 0 | 0 | 0 | 0 | 0 | |
| If deferred: | | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>422,000</u> |
| 4614 | Warren Ave Resurfacing- Genesee-Janes | MS/WT/WWT | 681,000 | 195,000 | 267,000 | 0 | 0 | 0 | 0 | |
| If deferred: | N/A | Priority | 1 | | | | | | | |
| | | | | | | | | | TOTAL PROJECT COST | <u>948,000</u> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | Future Years | | | | |
|---------------------------|---|-----------|------------------|------------------------------|--------------|---------|-------|-------|-------------------------|
| | | | | | FY 17 | FY 18 | FY 19 | FY 20 | FY 21 |
| 4614 | Mason Street Reconstruction & Water Service Replacement- State St.- Weiss St. | MS | 885,000 | 325,000 | 340,000 | 0 | 0 | 0 | 0 |
| If deferred: | N/A | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>1,225,000</u> |
| 4614 | Holland Avenue Bridge- Beam End Repair | MS | 6,000 | 6,000 | 99,500 | 0 | 0 | 0 | 0 |
| If deferred: | N/A | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>105,500</u> |
| 4614 | Center Street Birdge- Deck and Cross-Bracing Repairs | MS | 20,000 | 20,000 | 329,800 | 15,000 | 0 | 0 | 0 |
| If deferred: | N/A | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>364,800</u> |
| 4614 | Willamson Street Joint & Panel Repair with Water Service Replacement- Thayer to Treanor | MS/WT/WWT | 60,000 | 60,000 | 1,388,440 | 165,000 | 0 | 0 | 0 |
| If deferred: | N/A | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>1,613,440</u> |
| 4614 | Veterans Memorial Pkwy- Lapeer St. to Washtingon Ave (M-13) | MS/WT/WWT | 110,000 | 110,000 | 1,692,000 | 410,000 | 0 | 0 | 0 |
| If deferred: | N/A | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>2,212,000</u> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN**

(please note that only those items that were budgeted or has request for multiple years are reflected in the report)

| Dept. | Project | Funding | Request FY 16 | Manager Approved FY 16 | Future Years | | | | |
|---|--|----------|------------------|------------------------------|--------------|---------|-------|-------|--------------------------|
| | | | | | FY 17 | FY 18 | FY 19 | FY 20 | FY 21 |
| 4614 | North Jefferson Avenue Resurfacing- Janes Ave. to Genesee Ave. | MS/ENG | 30,000 | 30,000 | 135,000 | 341,000 | 0 | 0 | 0 |
| If deferred: | N/A | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>506,000</u> |
| 4614 | Brockway Cape Seal Application- City Limits to Gratiot (M-46) | MS/ENG | 0 | 0 | 20,000 | 480,000 | 0 | 0 | 0 |
| If deferred: | N/A | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>500,000</u> |
| 4614 | Center Street Bridge Railing Replacement | MS/ENG | 30,000 | 30,000 | 581,550 | 0 | 0 | 0 | 0 |
| If deferred: | N/A | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>611,550</u> |
| 4614 | Court Street Bridge Partial Beam Painting | MS/ENG | 12,000 | 12,000 | 152,200 | 0 | 0 | 0 | 0 |
| If deferred: | N/A | Priority | 1 | | | | | | |
| TOTAL PROJECT COST | | | | | | | | | <u>164,200</u> |
| TOTAL INFRASTRUCTURE CAPITAL PROJECTS: | | | | | | | | | <u>14,839,079</u> |
| TOTAL 6-YEAR CIP: | | | | | | | | | <u>67,132,044</u> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Community Public Safety-Police PROJECT NUMBER: _____

PROJECT NAME: Replace Entire Roof at CPS-Police

ESTIMATED COST: \$75,000.00 PROJECT MANAGER: Bob Ruth

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 101-3514

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 75,000 | | | | | | \$ 75,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|-----------------|----------|----------|----------|----------|------------------|
| General Fund-CIP | 75,000 | | | | | | \$ 75,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 75,000 | - | - | - | - | - | \$ 75,000 |
| Diff of Rev/Exp: | 75,000 | (75,000) | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The roof at the police department is still leaking very badly when it rains. The water flowing in is ruining ceiling tiles, light covers and paint on walls. There is a concern that the water may damage servers in the support services area which is very expensive to replace. The constant moisture could also lead to black mold and an unhealthy work environment.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

If the roof is not fixed, the cost of repair to the building will continue to increase. The continuous moisture is causing damage to the interior of the building. If black mold becomes a problem, then the building may become unusable until the repairs have taken place and the mold is removed.

MISCELLANEOUS

Project Location:

612 Federal Ave

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes

No

X

Type of Project: (indicate type of project)

- Routine Replacement:
- Rehabilitation or Enhancement:
- Efficiency Project:
- New/Expansion:
- Vehicles:

In Accordance With:

Yes

No

- Department Master Plan
- Comprehensive Plan
- Council Policy
- Local, State, or Federal Regulations

| Yes | No |
|--------------------------|-------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Community Public Safety-Police PROJECT NUMBER: _____

PROJECT NAME: Bullet Trap Rebuilt in the Range

ESTIMATED COST: \$30,000.00 PROJECT MANAGER: Bob Ruth/Jeff Madaj

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 101-3514

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 30,000 | - | | | | | \$ 30,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------|----------|----------|----------|----------|------------------|
| General Fund-CIP | 30,000 | | | | | | \$ 30,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 30,000 | - | - | - | - | - | \$ 30,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The CPS-Police indoor gun range is old and needs to be rebuilt. It was last rebuilt in 1996

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Due to the use of heavier ammunition (40 cal instead of 9mm), this has created more wear and tear on the backstop. The impact of the heavier bullets has repeatedly broken welds, which have been rewelded numerous times. Police Officers upon hiring must qualify by State Regulations. This gun range has been in service for thirty-years and is the only range in the area.

MISCELLANEOUS

Project Location:

612 Federal Ave

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| Yes | No |
|--------------------------|-------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Community Public Safety-Police PROJECT NUMBER: _____

PROJECT NAME: Police Patrol Vehicles

ESTIMATED COST: \$124,000.00 PROJECT MANAGER: Bob Ruth

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 101-3514

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 124,000 | 124,000 | 124,000 | 124,000 | 124,000 | 124,000 | \$ 744,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|----------------|----------------|----------------|----------------|----------------|-------------------|
| General Fund-CIP | 124,000 | 124,000 | 124,000 | 124,000 | 124,000 | 124,000 | \$ 744,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 124,000 | 124,000 | 124,000 | 124,000 | 124,000 | 124,000 | \$ 744,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Purchasing of four new patrol Vehicles each year. The average cost of a patrol car is \$23,000 and another \$8,000 to equip them as police vehicles.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The police fleet is aging with several cars over 100,000 miles. Industry standards suggest removing patrol cars out of the fleet after 75,000 miles. Vehicles become increasingly unsafe when operated past the 75,000 mile mark.

MISCELLANEOUS

Project Location:

612 Federal Ave

Capital Cost Beyond 2016:

620,000

If this project was not funded would other matching fund be lost

Yes

No

X

Type of Project: (indicate type of project)

- Routine Replacement:
- Rehabilitation or Enhancement:
- Efficiency Project:
- New/Expansion:
- Vehicles:

In Accordance With:

Yes

No

- Department Master Plan
- Comprehensive Plan
- Council Policy
- Local, State, or Federal Regulations

| Yes | No |
|--------------------------|----|
| <input type="checkbox"/> | X |
| <input type="checkbox"/> | X |
| <input type="checkbox"/> | X |
| <input type="checkbox"/> | X |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Community Public Safety-Police PROJECT NUMBER: _____

PROJECT NAME: Elevator Alteration

ESTIMATED COST: \$70,380.00 PROJECT MANAGER: Bob Ruth

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-3514

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 70,380 | | | | | | \$ 70,380 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------|---------|---------|---------|---------|------------------|
| General Fund-CIP | 70,380 | | | | | | \$ 70,380 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 70,380 | | | | | | \$ 70,380 |
| Diff of Rev/Exp: | | | | | | | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The elevator needs to be replaced.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

MIOSHA requires access to the second floor of the police department for physically handicapped individuals. The elevator has been broken for several months at a time on various occasion. The elevator repair company continues to advise that the elevator needs to be replaced and that any repair is just temporary. Failing to replace the elevator and continuing to allow the elevator to be unusable for several months at a time could put the police department and the city in jeopardy of violations against MIOSHA standards.

MISCELLANEOUS

Project Location:

612 Federal Ave

Capital Cost Beyond 2016:

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: New Fire Pumper

ESTIMATED COST: \$425,000 PROJECT MANAGER: Steven Filary

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 101-3554

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 425,000 | | | | | | \$ 425,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|---------|---------|---------|---------|---------|-------------------|
| AFG Grant | 425,000 | | | | | | \$ 425,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 425,000 | | | | | | \$ 425,000 |
| Diff of Rev/Exp: | | | | | | | \$ 0 |

ANALYSIS AND EXPLANATION

Description: To replace Engine 1, a 1997 Spartan pumper. NFPA 1901 recommends that apparatus more than 15 years old be placed in reserve status. Engine 1 will be 18 years old in 2015 and is becoming increasingly unreliable and expensive to repair. If Engine 1 is replaced, Engine 6, a 1990 Spartan pumper which is currently in reserve status, will be removed from service altogether.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

A more reliable engine will be equipped with numerous safety features such as air bags and traction control. It will also result in lower repair cost. For at least two years the entire apparatus will be under the manufacturer's warranty. If the current engine is not replaced, repair costs are likely to increase each year.

MISCELLANEOUS

Project Location:

801 Federal

Capital Cost Beyond 2016:

0

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | x | |
| Comprehensive Plan | | x |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: CPS-Fire PROJECT NUMBER: _____

PROJECT NAME: New IC vehicle

ESTIMATED COST: \$70,000 PROJECT MANAGER: Steven Filary

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-3554

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>70,000</u> | | | | | | <u>\$ 70,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|-------------------------|---------|---------|---------|---------|---------|------------------|
| General Fund | <u>70,000</u> | | | | | | <u>\$ 70,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>70,000 - - - - -</u> | | | | | | <u>\$ 70,000</u> |
| Diff of Rev/Exp: | <u>- - - - -</u> | | | | | | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: To replace the Battalion Chief's vehicle, a 2007 Chevrolet Suburban with another 4WD SUV type vehicle(e.g. Suburban, Tahoe). This vehicle is used to respond to structure fires and other emergencies and serves as a mobile command post.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

A new vehicle will have better fuel economy and improved safety features such as side impact air-bags and automatic traction controls. It will be more reliable and any repairs would be covered under the manufacturer's warranty for at least 3 years. The current Battalion Chief's vehicle would be placed in reserve status and a 2005 Suburban would be either traded in, sold at auction, or used as a plow vehicle. If a new vehicle is not purchased, the current vehicle will require more frequent and costly repairs. At nearly 8 years old, it is approaching the end of its usable life.

MISCELLANEOUS

Project Location:

801 Federal

Capital Cost Beyond 2016:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | x | |
| Comprehensive Plan | | x |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

Yes

No

Type of Project: (indicate type of project)

Routine Replacement:

Rehabilitation or Enhancement:

Efficiency Project:

New/Expansion:

Vehicles:



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: **CPS - Fire** PROJECT NUMBER: _____

PROJECT NAME: **Relacement of entire Self-Contained Breathing Apparatus (SCBA) inventory.**

ESTIMATED COST: **250,000** PROJECT MANAGER: **Tom Raines**

DEPT PRIORITY: **2** (1, 2, or 3) FUND and DIVISION#: **101-3551**

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 250,000 | | | | | | \$ 250,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|------------------|----------------|----------|----------|----------|----------|-------------------|
| General Fund | 125,000 | 125,000 | | | | | \$ 250,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 125,000 | 125,000 | - | - | - | - | \$ 250,000 |
| Diff of Rev/Exp: | (125,000) | 125,000 | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Self-contained breathing apparatus (SCBA) are a critical part of our firefighters personal protective equipment. SCBA's are worn in hazardous environments to provide breathing air and protect the respiratory system of our firefighters. SCBA's are not only used in fire incidents, but also in hazardous materials incidents, confined space, and in an incident where weapons of mass destruction are used.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

We are currently using SCBA's that were purchased in 2006. These units were bought with money from a FEMA assistance to firefighters grant. An industry standard is that units be replaced every ten years. We are fast approaching this ten year benchmark, but in Saginaw are units see much more wear and tear when compared to others. This is due to the heavy fire load. Since these units were purchased the NFPA standard that covers SCBA's has been updated making our units non-compliant with the new standard, although we are grandfathered under the old standard until replaced. SCBA's are the single most important tool that a firefighter uses.

MISCELLANEOUS

Project Location:

SFD - Station One, 801 Federal Ave.

Capital Cost Beyond 2016:

125,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| Yes | No |
|-----|----|
| x | |
| | x |
| | x |
| x | |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | |
| No | x |

Type of Project: (indicate type of project)

| | |
|--------------------------------|---|
| Routine Replacement: | x |
| Rehabilitation or Enhancement: | |
| Efficiency Project: | |
| New/Expansion: | |
| Vehicles: | |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: Replacement of the breathing air compressor that is located at Station One.

ESTIMATED COST: 50,000 PROJECT MANAGER: Tom Raines

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 101-3551

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 50,000 | | | | | | \$ 50,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------|---------|---------|---------|---------|------------------|
| General Fund | 50,000 | | | | | | \$ 50,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 50,000 | | | | | | \$ 50,000 |
| Diff of Rev/Exp: | | | | | | | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The current compressor used to provide breathing air for all Fire Department personnel, water department personnel, and waste water personnel is over 30 years old. This unit was purchased in 1983. Because of the age of the unit reliability and access to parts for repairs is becoming an issue. This unit provides clean breathable air that all our emergency incidents require. This compressor is a vital part of the entire Saginaw Fire Department mission.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

A reliable compressor is a vital part of our operation. With the new NFPA standard 1981 /1982 all of the SCBA's now being produced will be high pressure. This means that the compressor filling these tanks must be able to reach pressures up to 5500psi. Because of the age of our compressor it can only produce a pressure of 4300psi. If we do not replace our compressor we will not be able to comply with new and future NFPA standards.

MISCELLANEOUS

Project Location:

SFD - Station One, 801 Federal Ave.

Capital Cost Beyond 2016:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | x | |
| Comprehensive Plan | | x |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | |
| No | x |

Type of Project: (indicate type of project)

| | |
|--------------------------------|---|
| Routine Replacement: | x |
| Rehabilitation or Enhancement: | |
| Efficiency Project: | |
| New/Expansion: | |
| Vehicles: | |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: Truck Two replacement

ESTIMATED COST: \$1,100,000 PROJECT MANAGER: Steven Filary

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 101-3554

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|-----------|---------|---------|---------|---------|---------|--------------|
| Project Cost | 1,100,000 | | | | | | \$ 1,100,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|-----------|---------|---------|-----------|---------|---------|---------------------|
| FEMA AFG Grant | 1,100,000 | | | | | | \$ 1,100,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | 1,100,000 | - | - | \$ 1,100,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: To replace Truck 2, a 1999 75' Spartan Aerial Ladder with a 100' aerial device equipped with a 1500 gpm pump and a 300 gallon water tank.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Replacing truck 2 would reduce maintenance costs by at least \$15,000 per year. A new ladder truck would also be safer and with a 100' ladder would be able to be deployed more effectively. The current ladder truck in service as T-2 was purchased in 1999 and by the standards of NFPA 1901 should be placed in reserve status as of 2015. This particular apparatus has been costly to repair. It incurred over \$19,000 in repair costs in FY 2013-2014. If this apparatus is not replaced, by 2018 it will likely no longer be suitable even to be used in reserve status. The torque box has an unusual amount of corrosion on it.

MISCELLANEOUS

Project Location:

1305 Gratiot

Capital Cost Beyond 2016:

1,100,000

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: Replace Chief's vehicle

ESTIMATED COST: \$70,000 PROJECT MANAGER: Steven Filary

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-3554

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 70,000 | | | | | | \$ 70,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|------------------|
| General Fund | 70,000 | | | | | | \$ 70,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | 70,000 | - | - | - | \$ 70,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: To replace the Fire Chief's vehicle, a 2007 Cheverolet Tahoe. This vehicle would be replaced with another large SUV style(e.g. Suburban or Tahoe).



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The current Chief's vehicle is approaching 8 years old and currently has over 75,000 on it. By FY 2017-2018 it will be 10 years old and will have exceeded its useful life. A new vehicle would be more efficient in terms of fuel economy and would be more reliable. Failure to replace this vehicle would result in more frequent and costly breakdowns.

MISCELLANEOUS

Project Location:

801 Federal

Capital Cost Beyond 2016:

70,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | x | |
| Comprehensive Plan | | x |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

Yes

No

Type of Project: (indicate type of project)

Routine Replacement:

Rehabilitation or Enhancement:

Efficiency Project:

New/Expansion:

Vehicles:



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: Replace Training Officer's vehicle

ESTIMATED COST: \$70,000 PROJECT MANAGER: Steven Filary

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-3554

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 70,000 | | | | | | \$ 70,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|------------------|
| General Fund | 70,000 | | | | | | \$ 70,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | 70,000 | - | - | - | \$ 70,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: To replace the training officer's vehicle at 2007 Chevrolet Suburban, with a large SUV type vehicle(e.g. a Chevrolet Suburban or Tahoe). The existing vehicle would either be sold or used as a plow vehicle.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: By FY 2017-2018, this vehicle will be over 10 years old and will have exceeded its usable life. It currently has over 80,000 miles on the odometer. Not replacing this vehicle would result in costlier and more frequent repairs.

MISCELLANEOUS

Project Location:

Capital Cost Beyond 2016:

If this project was not funded would other matching fund be lost

| | |
|-----|---------------------------------|
| Yes | <input type="text"/> |
| No | <input checked="" type="text"/> |

Type of Project: (indicate type of project)

| | |
|--------------------------------|---------------------------------|
| Routine Replacement: | <input type="text"/> |
| Rehabilitation or Enhancement: | <input type="text"/> |
| Efficiency Project: | <input type="text"/> |
| New/Expansion: | <input type="text"/> |
| Vehicles: | <input checked="" type="text"/> |

In Accordance With:

| | Yes | No |
|--------------------------------------|---------------------------------|---------------------------------|
| Department Master Plan | <input checked="" type="text"/> | <input type="text"/> |
| Comprehensive Plan | <input type="text"/> | <input checked="" type="text"/> |
| Council Policy | <input type="text"/> | <input checked="" type="text"/> |
| Local, State, or Federal Regulations | <input checked="" type="text"/> | <input type="text"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: Replace Fire Marshal's Vehicle

ESTIMATED COST: \$70,000 PROJECT MANAGER: Steven Filary

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-3554

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 70,000 | | | | | | \$ 70,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|------------------|
| General Fund | 70,000 | | | | | | \$ 70,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | 70,000 | - | - | - | - | \$ 70,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replace the Fire Marshal vehicle (currently a 2008 Chevrolet Impala) with an SUV type vehicle (e.g. Tahoe or Suburban). The current Impala would be either sold or traded in. The larger vehicle would also allow the Fire Marshal to store investigative equipment in the vehicle. This would enable the fire department to sell the FIST vehicle, a 1997 Ford Econoline van.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

We would be able to remove two aging and costly vehicles from our fleet and consolidate them into one new and more reliable vehicle. If this vehicle is not purchased repair costs for both the Impala and FIST vehicle are likely to increase.

MISCELLANEOUS

Project Location:

801 Federal

Capital Cost Beyond 2016:

70,000

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: Repair and Repaint the Fire Training Tower

ESTIMATED COST: \$15,000 PROJECT MANAGER: Daniel Willoughby

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: 101-3551

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 15,000 | | | | | | \$ 15,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------|---------|---------|---------|---------|------------------|
| General Fund | 15,000 | | | | | | \$ 15,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 15,000 | | | | | | \$ 15,000 |
| Diff of Rev/Exp: | | | | | | | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The fire training tower is in need of multiple repairs. The structure needs to be resealed and painted, stairs need to be repaired. Other repairs include replacing flooring, some roofing, updated sprinkler system/stand pipe system used for training. Closing off the upper floors from the weather would also assist with slowing the deterioration.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

These repairs provide a safe and cost effective environment to provide training and evaluation of personnel. The Training tower is a very visible landmark to many people as they travel by it via pedestrian traffic on riverwalk and vehicle traffic on Remington and Holland each day. The training tower is also the location for the physical agility test during the hiring process.

MISCELLANEOUS

Project Location:

Training Tower

Capital Cost Beyond 2016:

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: Repair/Resurface Station#3 Concrete apparatus Platform

ESTIMATED COST: \$21,600 PROJECT MANAGER: Daniel Willoughby

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-3551

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 21,600 | | | | | | \$ 21,600 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------|---------|---------|---------|---------|------------------|
| General Fund | 21,600 | | | | | | \$ 21,600 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 21,600 | | | | | | \$ 21,600 |
| Diff of Rev/Exp: | | | | | | | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replacement of concrete pplatform in front of Station #3. Currently, there are large pieces of concrete that almost "free Floating" meaning they move when the 30,000 Lbs. of vehicle drive over them.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The Replacement or repair of the concrete platform is needed to insure that the apparatus can respond to an emergency as quickly and efficiently as possible. The damage to the platform also poses hazards to the employees and public coming to and from this public facility.

MISCELLANEOUS

Project Location:

Station #3

Capital Cost Beyond 2016:

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: Replace roof at Station #2

ESTIMATED COST: \$20,000 PROJECT MANAGER: Daniel Willoughby

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-3554

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 20,000 | | | | | | \$ 20,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------|---------|---------|---------|---------|------------------|
| general Fund | 20,000 | | | | | | \$ 20,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 20,000 | | | | | | \$ 20,000 |
| Diff of Rev/Exp: | | | | | | | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Station #2 has had numerous large and small patches applied to repair leaks. The roof continues to leak and cause damage to interior walls and ceilings which could lead to possible mold infestation.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: It is imperative that we maintain a safe environment for Fire personnel and the public that may visit this public facility.

MISCELLANEOUS

Project Location:

Station #2

Capital Cost Beyond 2016:

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: Repair/Replace Apparatus platform apron at Station #2

ESTIMATED COST: \$12,000 PROJECT MANAGER: Daniel Willoughby

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-3551

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>12,000</u> | | | | | | <u>\$ 12,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|--|---------|---------|---------|---------|---------|------------------|
| General Fund | <u>12,000</u> | | | | | | <u>\$ 12,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>12,000 - - - - -</u> | | | | | | <u>\$ 12,000</u> |
| Diff of Rev/Exp: | <u>- - - - - -</u> | | | | | | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Station #2 has an apparatus platform, the area where it meets the street is call the apron, or approach. This apron has been deteriorating over the years and creating pot holes which fill with water, making them weaker and they ice over in the winter creating slip and skid hazards.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: By repairing/replacing this apron/approach would assist the engineers with a smoother and faster response to fire calls, as well help prevent future accidents while pulling out of station and onto the street, which may be caused by ice building up in the pot holes.

MISCELLANEOUS

Project Location:

Station #2

Capital Cost Beyond 2016:

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: replace the roof at Station #1, (2 year Project)

ESTIMATED COST: \$50,000 PROJECT MANAGER: Daniel Willoughby

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-3551

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>50,000</u> | | | | | | <u>\$ 50,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|-----------------|---------------|----------|----------|----------|----------|------------------|
| General Fund | 25,000 | 25,000 | | | | | \$ 50,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>25,000</u> | <u>25,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 50,000</u> |
| Diff of Rev/Exp: | <u>(25,000)</u> | <u>25,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Station #1 was originally built in 1939 and has been re-roofed and numerous large & small patch work done to repair leaks and weather damage throughout the years. Roof leaks continue to cause interior wall and ceiling damage which could possibly lead to mold infestation. The roof is seperated by two distinct levels of roofing due to the building design. the project would be divided into two fiscal years to lessen the financial impact. The upper level would be roofed first, followed by the lower level in the subsequent year.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: Station 1 is the administrative headquarters of the Fire Department. It is imperative that we maintain the structural integrity of this building due to the fact that it is and will remain the cornerstone of the Fire Department. Replacing now would provide years of continued use.

MISCELLANEOUS

Project Location:

Station #1

Capital Cost Beyond 2016:

25,000

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: Repair/Replace the Apron/Approach of the Apparatus platform at Station 1.

ESTIMATED COST: \$15,000 PROJECT MANAGER: Daniel Willoughby

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-3551

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 15,000 | | | | | | \$ 15,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------|---------|---------|---------|---------|------------------|
| General Fund | 15,000 | | | | | | \$ 15,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 15,000 | | | | | | \$ 15,000 |
| Diff of Rev/Exp: | | | | | | | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Station #1 has an apparatus platform, the area where it meets the street is call the apron, or approach. This apron has been deteriorating over the years and creating pot holes which fill with water, making them weaker and they ice over in the winter creating slip and skid hazards.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: Repairing/replacing this apron/approach would assist the engineers with a smoother and faster response to fire calls, as well help prevent future accidents while pulling out of station and onto the street, which may be caused by ice building up in the pot holes.

MISCELLANEOUS

Project Location:

Station #1

Capital Cost Beyond 2016:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | x | |
| Comprehensive Plan | | x |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: CPS - Fire PROJECT NUMBER: _____

PROJECT NAME: Repair and Replace Station #1 parking lot, Approach, and Rear Drive.

ESTIMATED COST: \$36,000 PROJECT MANAGER: Daniel Willoughby

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-3551

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 36,000 | | | | | | \$ 36,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------|---------|---------|---------|---------|------------------|
| General Fund | 36,000 | | | | | | \$ 36,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 36,000 | | | | | | \$ 36,000 |
| Diff of Rev/Exp: | | | | | | | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Employee and Public parking areas have been patched and cracks have been sealed with partial lot replacements on numerous occasions over the years. This facility is a touring site for children of all ages and is also used as a civic meeting place and official voting designation. Station #1 is also the backup location for the Saginaw County Emergency Operations Center, should it be needed.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Station #1 is the face of Saginaw Fire Department. We interact with numerous educational groups and children's tours throughout the year. In addition to being a voting station, we host vocational job shadowing throughout the year. From a safety perspective, station #1 has the most pedestrian and public traffic volume, and therefore needs to have a safe and well maintained area for the public. Without these improvements the condition of the parking lot would continue to deteriorate, creating more trip and slip hazards for employees and the public.

MISCELLANEOUS

Project Location:

Station #1

Capital Cost Beyond 2016:

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Department of Public Services PROJECT NUMBER: _____

PROJECT NAME: Replacement BackHoe

ESTIMATED COST: 95,000 PROJECT MANAGER: Bruce Caradine

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 101-1747

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>95,000</u> | | | | | | <u>\$ 95,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------|----------|----------|----------|----------|------------------|
| General Fund | <u>95,000</u> | | | | | | <u>\$ 95,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>95,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 95,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: To purchase a new backhoe to meet the current and future demands on digging graves in all three cemeteries. It would be ideal to have one of these at both Forest Lawn and Oakwood cemeteries because the wear and tear on the suspension system travelling back and forth to each cemetery for burials adds to the useage on the equipment. A new piece of equipment would come with a frost bucket attachment to break through the frozen ground in winter. The constant banging of the current bucket to break through the frozen ground wears out the old equipment.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Our Case 580K backhoe is over 22 years old. It is in constant need of repair due to hydraulic hose leaks. A new piece of equipment would come with a frost bucket attachment to break through the frozen ground in winter. Sometimes the cemeteries' crew must borrow a backhoe from the Streets Division when both of the backhoes are in Motor Pool for repairs. This option is not always convenient due to the Streets Division using the equipment on scheduled assignments. If this piece of equipment is not replaced this year, sooner than later all options of using current City equipment may be exhausted and there will be no way to complete graves in a timely manner.

MISCELLANEOUS

Project Location:

Forest Lawn Cemetery

Capital Cost Beyond 2016:

0

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

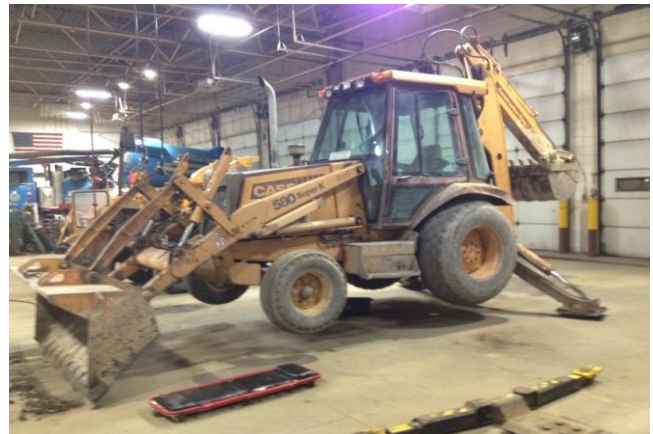
| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | | x |
| Comprehensive Plan | | x |
| Council Policy | | x |
| Local, State, or Federal Regulations | | x |

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Department of Public Works PROJECT NUMBER: _____

PROJECT NAME: 2015 GMC Sierra 3500HD Regular Cab 4x4 Dumpw/Plow & Salter Truck

ESTIMATED COST: 47,000 PROJECT MANAGER: Bruce Caradine

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-1747

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>47,000</u> | | | | | | <u>\$ 47,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------|----------|----------|----------|----------|------------------|
| General Fund | <u>47,000</u> | | | | | | <u>\$ 47,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>47,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 47,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: To provide a reliable multi-purpose truck to travel to gravesites hauling out the excess ground soils taken from the graves and bringing in topsoil to level and seed the graves for finished look. The truck would also be used to plow snow & salt ice on the cemetery roads so patrons and funerals can get to the gravesites. The hauling and dumping capabilities of the new truck that can haul more dirt and soil than the utility carts currently can. It can also reduce the travel time on public streets to go between cemeteries doing the same operations.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The current mini dump truck used by the cemeteries' supervisor is in desperate need of replacement. It has a bad engine that needs a major overhaul and the transmission needs major work. The supervisor travels between all the cemeteries supplying the worker with parts and supplies along with dirt and topsoil. It is a multi-purpose truck that hauls not only parts and supplies but dirt, topsoil and equipment that needs to be transported between cemeteries. In winter it is used as a salter and plow on the cemetery roads. The supervisor cannot continue to operate efficiently, effectively, or safely without a reliable truck to oversee the crew.

MISCELLANEOUS

Project Location:

Forest Lawn Cemetery

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|--------------------------|-------------------------------------|
| Department Master Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Department of Public services PROJECT NUMBER: _____

PROJECT NAME: 2015 GMC Sierra 2500HD Reg Cab 4x4 w/Plow

ESTIMATED COST: 33,000 PROJECT MANAGER: Bruce Caradine

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: 101-1747

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>33,000</u> | | | | | | <u>\$ 33,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|-------------------------|---------|---------|---------|---------|---------|------------------|
| General Fund | <u>33,000</u> | | | | | | <u>\$ 33,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>33,000 - - - - -</u> | | | | | | <u>\$ 33,000</u> |
| Diff of Rev/Exp: | <u>- - - - -</u> | | | | | | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: To provide a more realible pickup truck for the Cemteries' Supervisor to oversee the day-to-day operation. The truck would be used to plow and salt cemetery roads to assist in traversing to gravesites in the winter and to gas up power equipment as need be with the portable gas tanks attached to the bed. It will be more efficient for the supervisor to have equipment that he doesn't have to share with workers when theirs' break down.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The current pickup truck is in need of replacement. It has a bad body with rust holes in it; the engine needs a major overhaul; the transmission needs work. With the number of workers that is needed to operate the cemeteries efficiently, the supervisor needs a truck that is dependable to oversee the temporary and voluntary employees. In winter the truck is used as a plow and salter to clear cemetery roads of snow and ice to get back to gravesites and the equipment barn. If this truck is not replaced soon, the cemetery operation can really be at a disadvantage due to the supervisor sharing a truck with other workers.

MISCELLANEOUS

Project Location:

Cemeteries

Capital Cost Beyond 2016:

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|--------------------------|-------------------------------------|
| Department Master Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Department of Public Works PROJECT NUMBER: _____

PROJECT NAME: Toro - GroundMaster 4100-D 4WD (Tier 4) 11' Cut Mower

ESTIMATED COST: 55,500 PROJECT MANAGER: Bruce Caradine

DEPT PRIORITY: 4 (1, 2, or 3) FUND and DIVISION#: 101-1747

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>55,500</u> | | | | | | <u>\$ 55,500</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|-------------------------|---------|---------|---------|---------|---------|------------------|
| General Fund | <u>55,500</u> | | | | | | <u>\$ 55,500</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>55,500 - - - - -</u> | | | | | | <u>\$ 55,500</u> |
| Diff of Rev/Exp: | <u>- - - - -</u> | | | | | | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: The City of Saginaw's cemeteries are some of the most visible services the City provides. Their constant upkeep is a necessity in showing its pride to the public image. Keeping the grass and weeds cut at a presentable length is key during the warmer months. Having a good operating piece of large equipment to handle the acreage in the three cemeteries would go a long way in keeping up with the weekly maintenance of cutting the grass. Smaller mowers are good for getting in and near headstones, but to cut the open vast areas in the cemeteries requires larger mowers.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The equipment is in constant disrepair and there is very little maintenance budget to cover these necessary repairs. There is a lot of acreage in the three City cemeteries that needs constant grass cutting. If this purchase is not done soon, there is a very high probability that cemeteries staff will not be able to keep with the growth of the grass and could end up with unmanicured facilities on Mother's Day, Memorial Day, Father's Day, 4th of July, Labor Day and Veteran's Day.

MISCELLANEOUS

Project Location:

Forest Lawn Cemetery

Capital Cost Beyond 2016:

0

In Accordance With:

- Department Master Plan
- Comprehensive Plan
- Council Policy
- Local, State, or Federal Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | | X |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | | X |

If this project was not funded would other matching fund be lost

Yes

No

Type of Project: (indicate type of project)

- Routine Replacement:
- Rehabilitation or Enhancement:
- Efficiency Project:
- New/Expansion:
- Vehicles:



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Department of Public Services PROJECT NUMBER: _____

PROJECT NAME: 2015 GMC Sierra 2500HD Double Cab 4x4 Pickup w/Plow

ESTIMATED COST: 35,500 PROJECT MANAGER: Bruce Caradine

DEPT PRIORITY: 5 (1, 2, or 3) FUND and DIVISION#: 101-1747

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>35,500</u> | | | | | | <u>\$ 35,500</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------|----------|----------|----------|----------|------------------|
| General Fund | <u>35,500</u> | | | | | | <u>\$ 35,500</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>35,500</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 35,500</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: The cemeteries has some volunteer workers that assist in the day-to-day operation and sometimes need to be transported to parts of the cemetery. Some of the volunteers don't have valid driver's license and can't drive city vehicles. A crew cab truck would be more efficient in getting these employees to the worksites.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

When the cemeteries division is at full staff with temporary and TRICAP employees, there is a need to have a vehicle that can transport several people at a time to other cemeteries to get the work done more efficiently. Currently, when this transport needs to take place, three people are crammed into the front seats of two trucks in order to get the number of staff to the worksite. This can be dangerous in that some of the vehicle controls can't be easily accessed due to the person in the middle legs are blocking them; and the driver is not able to maneuver the steering wheel smoothly in case of a quick adjustment. A crew cab would make certain situations more efficient and safer for staff transporting.

MISCELLANEOUS

Project Location:

Capital Cost Beyond 2016:

In Accordance With:

Yes

No

- Department Master Plan
- Comprehensive Plan
- Council Policy
- Local, State, or Federal Regulations

| | Yes | No |
|--------------------------------------|----------------------|-------------------------------------|
| Department Master Plan | <input type="text"/> | <input checked="" type="checkbox"/> |
| Comprehensive Plan | <input type="text"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="text"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="text"/> | <input checked="" type="checkbox"/> |

If this project was not funded would other matching fund be lost

| | |
|-----|-------------------------------------|
| Yes | <input type="text"/> |
| No | <input checked="" type="checkbox"/> |

INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

| | |
|--------------------------------|-------------------------------------|
| Routine Replacement: | <input checked="" type="checkbox"/> |
| Rehabilitation or Enhancement: | <input type="text"/> |
| Efficiency Project: | <input checked="" type="checkbox"/> |
| New/Expansion: | <input type="text"/> |
| Vehicles: | <input checked="" type="checkbox"/> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Parking Enforcement PROJECT NUMBER: _____

PROJECT NAME: Vehicle Replacement

ESTIMATED COST: \$35,000 PROJECT MANAGER: John Stemple

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 101-3868

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>35,000</u> | | | | | | <u>\$ 35,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|-------------------------|---------|---------|---------|---------|---------|------------------|
| General Fund | <u>35,000</u> | | | | | | <u>\$ 35,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>35,000 - - - - -</u> | | | | | | <u>\$ 35,000</u> |
| Diff of Rev/Exp: | <u>- - - - -</u> | | | | | | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Right Hand Drive Vehicle for Parking Enforcement.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Parking enforcement is in dire need of an appropriate enforcement vehicle. The use of a right hand drive vehicle will increase efficiency and likely off set the cost of the vehicle. Additionally using a left hand drive vehicle creates safety hazards for our employees.

MISCELLANEOUS

Project Location:

Capital Cost Beyond 2016:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

Yes

No

| Yes | No |
|-------------------------------------|--------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |

If this project was not funded would other matching fund be lost

| | |
|-----|-------------------------------------|
| Yes | <input type="checkbox"/> |
| No | <input checked="" type="checkbox"/> |

INSERT PHOTO HERE
 MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

| | |
|--------------------------------|-------------------------------------|
| Routine Replacement: | <input checked="" type="checkbox"/> |
| Rehabilitation or Enhancement: | <input type="checkbox"/> |
| Efficiency Project: | <input type="checkbox"/> |
| New/Expansion: | <input type="checkbox"/> |
| Vehicles: | <input checked="" type="checkbox"/> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Department of Public Services PROJECT NUMBER: _____

PROJECT NAME: Department of Public Works Roof Repair Over Vehicle/Equipment Storage

ESTIMATED COST: 75,000 PROJECT MANAGER: Bruce Caradine

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 641-4439

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 75,000 | - | - | - | - | - | \$ 75,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------|----------|----------|----------|----------|------------------|
| DPW Revolv Fund | 75,000 | | | | | | \$ 75,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 75,000 | - | - | - | - | - | \$ 75,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The roof is leaking all along the cement block partitioned wall separating the Main shop from the Tire room, Machine room, and Parts stock room. There are several electrical panels along this wall which can make this a serious safety hazard. The Motor Pool has also sustained damage to several of their Fleet Manuals stored in the library room at this area.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

THE MOTOR POOL OPERATION WOULD BE ABLE TO OPERATE MORE EFFICIENTLY WITH THESE RPAIRS, BECAUSE THEY WOULD BE ABLE TO STORE EQUIPMENT, PARTS AND SUPPLIES ALONG THESE WALLS WITHOUT CONCERN OF SAFETY BY ELECTRICAL SHORT-CIRCUITING, SHOCK OR EQUIPMENT GETTING WET. WITHOUT THE PURCHASE OF THIS ROOF REPAIR, THE MOTOR POOL WILL CONTINUALLY HAVE TO WORRY ABOUT POSSIBLE ELECTRICAL SHORT-CIRCUITING OF ELECTRICAL PANELS, DRYING OFF THE METAL WORK BENCH, METAL PARTS AND SUPPLIES WHEN THE ROOF LEAKS.

MISCELLANEOUS

Project Location:

1435 S. Washington Ave-DPW Bldg.

Capital Cost Beyond 2016:

0

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-----|----|
| | x |
| | x |
| | x |
| | |
| | x |

If this project was not funded would other matching fund be lost

Yes
No

INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Department of Public Services PROJECT NUMBER: _____

PROJECT NAME: City Hall Old Garage Roof Replacement

ESTIMATED COST: 30,000 PROJECT MANAGER: Bruce Caradine

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-7575

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>30,000</u> | | | | | | <u>\$ 30,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------|----------|----------|----------|----------|------------------|
| General Fund | <u>30,000</u> | | | | | | <u>\$ 30,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>30,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 30,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: CITY HALL OLD GARAGE STORAGE AREA - THE RUBBER MEMBRANE HAS PULLED AWAY FROM THE TERMINATION BAR EXPOSING THE INSULATION, AND PARAPET MASONRY WALL. WITH THIS MEMBRANE BEING PULLED AWAY, YOU CAN ACTUALLY SEE INSIDE OF THE BUILDING. WATER IS SEEPING INBETWEEN THE EXERIOR BRICKS AND INTERIOR WALLS AND DETERIORATING THE MORTAR IN THE BRICKS. BIRDS AND BATS ARE ENTERING IN THE BUILDING THROUGH THIS ROOF OPENING CAUSING EXTENSIVE STAINING DUE TO BIRD DROPPINGS FALLING ON ANYTHING STORED IN THE BUILDING.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

THE IMPROVEMENT TO THE FACILITIES OPERATION IF THIS REPAIR IS DONE, WE WON'T HAVE TO CLEAN OFF EQUIPMENT STORED IN THE BUILDING WHEN WE NEED TO USE IT NOR HAVE TO CLEANUP THE LITTLE DEAD BIRDS THAT FALL TO THE FLOOR. THIS BUILDING HOUSES STORAGE FOR SEVERAL CITY-WIDE DIVISIONS AND COULD BE BETTER UTILIZED IF THE ROOF WERE REPAIRED AND THERE WOULD BE LESS LIKELIHOOD OF STORED ITEMS BEING DESTROYED DUE TO WATER AND BIRD DAMAGE. WHAT IS MOST IMPORTANT IS THE STRUCTURAL INTEGRITY OF THE BUILDING IS BEING COMPROMISED DUE TO THE FACT WATER IS INFILTRATING THE BUILDING CAUSING WATER DAMAGE ALONG WITH THE FREEZE/THAW EFFECTS IN THE BRICKS AND MORTAR CAUSING CRACKS IN THE WALLS.

MISCELLANEOUS

Project Location:

City Hall Old Garage

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|--------------------------|-------------------------------------|
| Department Master Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Department of Public Services PROJECT NUMBER: _____

PROJECT NAME: Department of Public Works South Parking Lot Repair

ESTIMATED COST: 70,000 PROJECT MANAGER: Bruce Caradine

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: 101-7575

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 70,000 | - | - | - | - | - | \$ 70,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------|---------|---------|---------|---------|------------------|
| General Fund | 70,000 | | | | | | \$ 70,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 70,000 | - | - | - | - | - | \$ 70,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: This parking lot has not had any major maintenance done in it since it was installed in the late 70's. More slope for drainage would improve the flow of surface water to the drains. There would be increased number of parking spaces in restriping the lot, because of smaller compact vehicles. Liability to the City would be decreased with a better wear-surface to reduce the chance of potential pedestrian trip hazards and Twisted ankles.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: The Public Services Building's parking lot has deteriorated to the point where it is creating physical damage to City equipment and vehicles, public vehicles, & staff vehicles from the large potholes and loose asphalt. It is in need of restriping to reappropriate spaces for both staff and public vehicles, but it is useless to restripe the lot when the lines will disappear within a few months because of the lot's loose surface asphalt. Aggregate from the asphalt is becoming projectiles at times when tires drive over them. The staff and city vehicles use the lot as the primary entrance and exit during the day. If this project is not done soon, there could be some potential damage to vehicles, equipment and injury to people from the flying projectiles, trip hazards and twisted ankles.

MISCELLANEOUS

Project Location:

1435 S. Washington Ave.-DPW Bldg.

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|--------------------------|-------------------------------------|
| Department Master Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

2-17-16
 D. G. Gable

1435 S. Washington
 (South Parking Lot)
 (all work outside of gate)

220' x 155' = 27,500 SF
 45' x 22' = 1170 SF
 35' x 27' = 972 SF
 115' x 59' = 7022 SF
 36,462 SF
 4072 SF

Polanga ASP 500
 Bit th 3" Asphalt (2 lifts)
 ASP 100 1000 = 672 Tons

Estimate

Polanga, sub-base ASP 270 @ 537/SF = \$13,240
 Bit th 612 Ton @ 77/Ton = \$47,040
 Load Stripping 1 LSUM = \$1,000
 \$61,280

* No damage studies included



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Department of Public Safety PROJECT NUMBER: _____

PROJECT NAME: Police Department Passenger Elevator Replacement

ESTIMATED COST: 75,000 PROJECT MANAGER: Bruce Caradine

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: 101-7513/7575

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 25,000 | 25,000 | 25,000 | | | | \$ 75,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------------|---------------|----------|----------|----------|------------------|
| General Fund | 25,000 | 25,000 | 25,000 | | | | \$ 75,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 25,000 | 25,000 | 25,000 | - | - | - | \$ 75,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: ALLOCATE \$25,000 OVER THE NEXT THREE YEARS TO FINANCE THE TOTAL COST OF \$75,000 TO REPLACE THE ELEVATOR AT THE POLICE DEPARTMENT BUILDING. THE CURRENT ELEVATOR AT THIS BUILDING IS OLD, UNSAFE AND IS CONSTANTLY BREAKING DOWN. ALL OF THE ELECTRONICS ARE OUTDATED AND MANY OF ITS REPAIRS HAVE BEEN TEMPORARY REPAIRS TO GET BY UNTIL A NEW SYSTEM MAY BE INSTALLED. WHEN THE ELEVATOR GOES DOWN IT MAKES IT DIFFICULT FOR THE POLICE AND THE FACILITIES DIVISIONS TO GET HEAVY ITEMS UP THE STAIRS TO THE 2ND AND 3RD LEVELS. THE MECHANICAL EQUIPMENT IS ON THE 3RD FLOOR OF THIS BUILDING AND HAVING TO CARRY EQUIPMENT UP TWO FLIGHTS OF STAIRS CREATES HAZARDOUS WORKING CONDITIONS.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

WHEN THE ELEVATOR GOES DOWN IT MAKES IT DIFFICULT FOR POLICE AND FACILITIES TO GET HEAVY ITEMS UP THE STAIRS TO 2ND AND 3RD LEVELS. THE MECHANICAL EQUIPMENT IS ON THE 3RD FLOOR AND HAVING TO CARRY PARTS AND EQUIPMENT UP TWO FLIGHTS OF STAIRS EVEN WITH A DOLLY IS CUMBERSOME AND CREATES POTENTIAL HAZARDOUS WORKING CONDITIONS WHERE STAFF COULD FALL LIFTING THINGS UP THE STAIRS. ALSO WHEN THE ELEVATOR IS DOWN, THE CITY IS IN VIOLATION OF FEDERAL ADA POLICIES. EMPLOYEES AAND VISITORS ARE NOT ABLE TO GET UP TO THE 2ND FLOOR FOR MEETINGS, ETC. THIS CAPITAL REPLACEMENT PROJECT CANNOT BE ABSORBED OUT OF THE ANNUAL OPERATING BUDGET.

MISCELLANEOUS

Project Location:

120 Federal-Police Dept Bldg.

Capital Cost Beyond 2016:

50,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| | <u>Yes</u> | <u>No</u> |
|--------------------------------------|------------|-----------|
| Department Master Plan | | x |
| Comprehensive Plan | | x |
| Council Policy | | x |
| Local, State, or Federal Regulations | | x |

If this project was not funded would other matching fund be lost

Yes

No

INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

Routine Replacement:

Rehabilitation or Enhancement:

Efficiency Project:

New/Expansion:

Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Department of Public Safety PROJECT NUMBER: _____

PROJECT NAME: Police Department Building Roof Replacement

ESTIMATED COST: 70,000 PROJECT MANAGER: Bruce Cardine

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 101-7513/7575

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>70,000</u> | | | | | | <u>\$ 70,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------|----------|----------|----------|----------|------------------|
| | <u>70,000</u> | | | | | | <u>\$ 70,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>70,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 70,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: THE CURRENT RUBBER MEMBRANE ROOF SYSTEM ON THE POLICE DEPARTMENT BUILDING IS OVER 27 YEARS OLD AND IS PASSED ITS WARRANTY. IT LEAKS AND IS CAUSING DAMAGE TO OFFICE FURNITURE, CEILINGS AND WALLS. THE LEAKS HAVE SPREAD AND ARE NOW IN AN AREA ABOVE OR NEAR THE INFORMATION TECHNOLOGY SERVERS. THERE IS A HIGH RISK OF THESE SERVERS GETTING WET FROM THE DRIPPING WATER AND COULD CAUSE AN ELECTRICAL FAULT. NUMEROUS REPAIRS HAVE BEEN MADE IN AN ATTEMPT TO REDUCE THE QUANTITY OF WATER INFILTRATION.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

POLICE DEPARTMENT ROOF REPLACEMENT IS NEEDED TO PROTECT THE INTERIOR ASSEST OF THE BUILDING, WHICH INCLUDES THE STAFF. STAFF MORALE IN THE BUILDING IS NOT AT ITS BEST. THEY ARE CYNICAL AND SKEPTICAL THAT NOTHING IS GOING TO BE DONE. THE I.T. SERVERS ARE NOW BEING IMPACTED BY THE WATER INFILTRATION. MAINTENANCE STAFF HAS TO CLEAN THE WALLS MORE OFTEN BECAUSE OF WATER STAINS DRIPPING DOWN THEM. THE ISSUE OF BLACK MOLD HAS ALL THE LEMENTS NEEDED TO BE CREATED. THE MOISTURE ABOVE THE CEING TILES NEEDS TO BE HALTED. A NEW ROOF FOR THIS BUILDING IS A PRIORITY 1.

MISCELLANEOUS

Project Location:

120 federal- Police Dept. Bldg.

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|--------------------------|-------------------------------------|
| Department Master Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Department of Public Works PROJECT NUMBER: _____

PROJECT NAME: Toro - GroundMaster 4100-D 4WD (Tier 4) 11' Cut Mower

ESTIMATED COST: 55,500 PROJECT MANAGER: Bruce Caradine

DEPT PRIORITY: 6 (1, 2, or 3) FUND and DIVISION#: 101-7575

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>55,500</u> | | | | | | <u>\$ 55,500</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|-------------------------|---------|---------|---------|---------|---------|------------------|
| General Fund | <u>55,500</u> | | | | | | <u>\$ 55,500</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>55,500 - - - - -</u> | | | | | | <u>\$ 55,500</u> |
| Diff of Rev/Exp: | <u>- - - - -</u> | | | | | | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: City Parks are continually taking a big hit in proper maintenance. The equipment needs to be modernized to cut the grass on a regular basis without mechanical failure. The public would be more apt to frequent the city parks if grass was maintained at a length where children could play without getting lost in the tall grass. State and County right of ways and State highways would be able to be cut more frequently with newer equipment.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Parks Operations currently has two 580-D wing mowers. The last was purchased in 2002. Parks cuts approximately 380 acres of parks land each year making it impossible to keep up with the old unreliable equipment. The smaller trim mower equipment is not able to handle the vast amount of land in City Parks and takes three to four times as long to cut the parks. The large gang mower is able to cut a path of at least 11 feet at one time where it taked two passes with a 72" cutting trim mower to cut the same width.

MISCELLANEOUS

Project Location:

Forest Lawn Cemetery

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|--------------------------|-------------------------------------|
| Department Master Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Department of Public Services **PROJECT NUMBER:** _____

PROJECT NAME: City Hall Corridor Lights Replacement

ESTIMATED COST: 20,000 **PROJECT MANAGER:** Bruce Caradine

DEPT PRIORITY: 7 (1, 2, or 3) **FUND and DIVISION#:** 101-7575

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 20,000 | | | | | | \$ 20,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------------|---------|---------|---------|---------|---------|------------------|
| General Fund | 20,000 | | | | | | \$ 20,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 20,000 | - | - | - | - | - | \$ 20,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: To update the corridor lighting to more energy efficient and modern LED light fixtures, to save on utility costs, improve on the light illumination in the corridors, to get aesthetically matching light fixtures and reduced maintenance costs. Creating a more inviting environment for employees, and the public.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Create a safe and inviting environment for employees and the public to have a better sense of safety within the building corridors. More modern light fixtures will reduce the energy used in the building, and reduce the labor cost associated in changing out light tubes. If this project is not done, the City will continue to pay the higher cost in electricity and the labor costs in replacing light tubes more frequently.

MISCELLANEOUS

Project Location:

Forest Lawn Cemetery

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
No

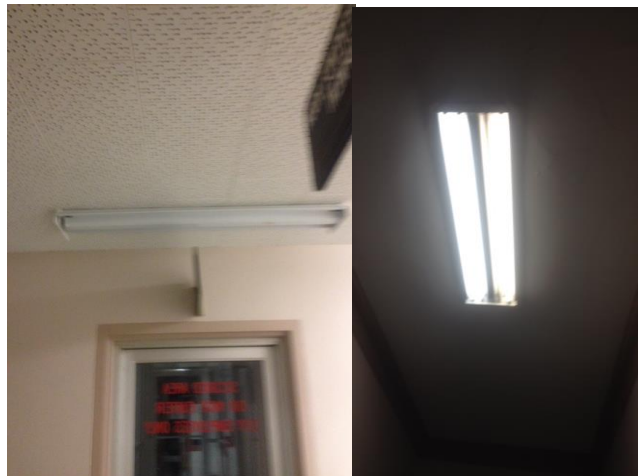
Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|--------------------------|-------------------------------------|
| Department Master Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Department of Public Services PROJECT NUMBER: _____

PROJECT NAME: City Hall Backup Generator

ESTIMATED COST: 130,000 PROJECT MANAGER: Bruce Caradine

DEPT PRIORITY: 8 (1, 2, or 3) FUND and DIVISION#: 101-7575

CM PRIORITY: TBD

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|----------------|---------|---------|---------|---------|---------|-------------------|
| Project Cost | <u>130,000</u> | | | | | | <u>\$ 130,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|----------|----------|----------|----------|----------|-------------------|
| General Fund | 130,000 | | | | | | \$ 130,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>130,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 130,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: CITY HALL BUILDING HAD AN ELECTRICAL POWER OUTAGE IN THE PAST WHERE EVERYTHING IN THE BUILDING WAS SHUTDOWN WITHOUT EMERGENCY GENERATOR BACKUP. THE EXISTING ORIGINAL BUILDING INSTALLATION GENERATORS HAS BEEN ESTIMATED NOT TO HAVE RUN IN OVER 15 YEARS. NO ONE IS FOR CERTAIN WHAT THE GENERATORS ARE CONNECTED TO; WHAT CAPACITY THEY ARE AND IF THEY CAN BE SALVAGED FOR USE. THE CITY OF SAGINAW RELY HEAVILY ON THE USAGE OF ELECTRONIC EQUIPMENT. THE ENGINEERING STUDY IS NEEDED TO GET THE CORRECT SIZED GENERATOR AT CITY HALL.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: ALL DEPARTMENTS AND DIVISIONS WITHIN THE CITY UTILIZE THE INFORMATION TECHNOLOGY SYSTEM TO DO THEIR JOBS. A POWER OUTAGE W/O EMERGENCY BACKUP POWER LOSES A LOT OF PRODUCTIVE EMPLOYEE HOURS WHEN STAFF HAS TO BE SENT HOME. RETRIEVAL OF INFORMATION, DATA ENTRY, BILL PAYING AND COLLECTION ARE ALL AT THE MERCY OF OUR COMPUTERS. THE EMERGENCY GENERATOR IS IMPORTANT TO ALL LEVELS OF CITY GOVERNMENT. THIS IS FACILITIES AND INFORMATION SERVICES NUMBER ONE PRIORITY. WHEN THE POWER GOES OUT, THE CITY IS DEAD IN THE WATER. A NEW GENERATOR IS NEEDED TO ENSURE VALUABLE EQUIPMENT AND DATA IS NOT LOSS BECAUSE EMERGENCY BACKUP SYSTEMS AREN'T IN PLACE.

MISCELLANEOUS

Project Location:

1315 S. Washington Ave. City Hall

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|--------------------------|-------------------------------------|
| Department Master Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Services PROJECT NUMBER: _____

PROJECT NAME: Single Front End Loader to Replace 76-868 (Finance over the next ten years at 4% interest)

ESTIMATED COST: \$353,200.00 PROJECT MANAGER: S. Martin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4655

CM PRIORITY: _____ 202-4651

_____ 226-4585

_____ 226-4587

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 35,320 | 35,320 | 35,320 | 35,320 | 35,320 | 35,320 | \$ 211,920 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------------|
| 202-4655 (25%) | 8,830 | 8,830 | 8,830 | 8,830 | 8,830 | 8,830 | \$ 52,980 |
| 202-4651 (25%) | 8,830 | 8,830 | 8,830 | 8,830 | 8,830 | 8,830 | 52,980.00 |
| 226-4585 (25%) | 8,830 | 8,830 | 8,830 | 8,830 | 8,830 | 8,830 | 52,980.00 |
| 226-4587 (25%) | 8,830 | 8,830 | 8,830 | 8,830 | 8,830 | 8,830 | 52,980.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 35,320 | 35,320 | 35,320 | 35,320 | 35,320 | 35,320 | \$ 211,920 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Purchase one loader to replace loader 76-868 on credit at a cost of \$286,470 plus interest over ten years. The current loader was purchased in 1980 and is well past its usable lifespan. This equipment has multiple functions and will be used to aid in storm clean-up of road right-of-way areas by removing logs and brush; assist with routine right-of-way tree trimming, removal and planting; assist with curb side brush pick-up; load salt in the salters in the winter; and, assist with both turning compost and loading it for screening and grinding.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Adding this loader will allow an additional crew to pick up brush and logs. This will improve response time and clean up time for a storm event. This equipment would aid in reducing the backlog for routine tree trimming and tree removal work orders. Proactive tree trimming and removal would decrease damage from a storm event and may decrease overtime costs. The removal of hazardous trees in the Right Of Way would improve public safety as well. When salt has to be loaded with smaller equipment the time increases, so a new loader could improve response time in a snow event. The equipment will also allow for more efficient compost processing, which will aid the compost in breaking down faster and occupying less space bringing us closer to MDEQ permit compliance.

MISCELLANEOUS

Project Location:

Streets Section, ROW Division

Capital Cost Beyond 2016:

\$282,560.00

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | X | |

If this project was not funded would other matching fund be lost

Yes

No

Type of Project: (indicate type of project)

Routine Replacement:

Rehabilitation or Enhancement:

Efficiency Project:

New/Expansion:

Vehicles:



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service **PROJECT NUMBER:** _____

PROJECT NAME: Replace Half-Ton Pick-Up Truck (53-613) with a 3/4 Ton Pick-Up Truck with a Front Plow (Finance over the next ten years at 4% interest)

ESTIMATED COST: \$43,500.00 **PROJECT MANAGER:** S. Martin

DEPT PRIORITY: 2 (1, 2, or 3) **FUND and DIVISION#:** 202-4650

CM PRIORITY: _____ 202-4655

_____ 226-4581

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 | \$ 26,100 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|--------------|--------------|--------------|--------------|--------------|--------------|------------------|
| 202-4650 (33.3%) | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | \$ 8,700 |
| 202-4655 (33.3%) | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | 8,700.00 |
| 226-4581 (33.3%) | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | 8,700.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 | \$ 26,100 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Purchase one 3/4 ton pick-up truck with a front plow to replace the Streets' Chief Foreman's half-ton pick-up truck. The Chief Foreman's truck is a 1998 half-ton pick-up truck and is beyond its useful service life. This vehicle is no longer reliable and requires emergency maintenance often.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The Chief Foreman's truck (53-613) will be 16 years old at the time of replacement and will have reached the end of its useful service life. This truck requires frequent emergency maintenance and is no longer reliable. Replacement of this vehicle would allow the Streets' Foremen to continue to monitor work crews, investigate complaints, review project scope, respond to emergencies, and monitor and direct work activities at the compost site. Equipping this vehicle with plow blades will allow the Chief Foremen to assist crews with plowing parking bays, cul-de-sacs and intersection radiuses that are hard to plow with larger dump trucks because of the tight turning radiuses.

MISCELLANEOUS

Project Location:

Streets Section, ROW Division

Capital Cost Beyond 2016:

\$34,800.00

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace Half-Ton Pick-Up Truck (53-616) with a 3/4 Ton Pick-Up Truck with a Front Plow (Finance over the next ten years at 4% interest)

ESTIMATED COST: \$43,500.00 PROJECT MANAGER: S. Martin

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 202-4650

CM PRIORITY: 202-4655

226-4581

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 | \$ 26,100 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|--------------|--------------|--------------|--------------|--------------|--------------|------------------|
| 202-4650 (33.3%) | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | \$ 8,700 |
| 202-4655 (33.3%) | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | 8,700.00 |
| 226-4581 (33.3%) | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | 1,450 | 8,700.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 | 4,350 | \$ 26,100 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Purchase one 3/4 ton pick-up truck with a front plow to replace the Streets' Foreman's half-ton pick-up truck. The Foreman's truck is a 1998 half-ton pick-up truck and is beyond its useful service life. This vehicle is no longer reliable and requires emergency maintenance often.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The Foreman's truck (53-616) will be 16 years old at the time of replacement and will have reached the end of its useful service life. This truck requires frequent emergency maintenance and is no longer reliable. Replacement of this vehicle would allow the Streets' Foremen to continue to monitor work crews, investigate complaints, review project scope, respond to emergencies, and monitor and direct work activities at the compost site. Equipping this vehicle with plow blades will allow the Chief Foremen to assist crews with plowing parking bays, cul-de-sacs and intersection radiuses that are hard to plow with larger dump trucks because of the tight turning radiuses.

MISCELLANEOUS

Project Location:

Streets Section, ROW Division

Capital Cost Beyond 2016:

\$34,800.00

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace Three Snow Plows in FY 2015 (Finance three double axle plow trucks with salters over the next ten years at 4% interest)

ESTIMATED COST: \$736,000.00 PROJECT MANAGER: S. Martin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4655

CM PRIORITY: _____ 226-4585

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 73,600 | 73,600 | 73,600 | 73,600 | 73,600 | 73,600 | \$ 441,600 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------------|
| 202-4655 (90%) | 66,240 | 66,240 | 66,240 | 66,240 | 66,240 | 66,240 | \$ 397,440 |
| 226-4585 (10%) | 7,360 | 7,360 | 7,360 | 7,360 | 7,360 | 7,360 | 44,160.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 73,600 | 73,600 | 73,600 | 73,600 | 73,600 | 73,600 | \$ 441,600 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Streets has three specialized trucks that were purchased in 2000. These trucks have multiple electrical and transmission issues. They also are not capable of being mounted with front plows. Replace the three specialized trucks in FY15 with three double axle trucks, and finance purchase over ten years. The cost of the plows is \$198,800 each plus interest. The ability to replace all three trucks at once will help update a plow fleet that is aged and deteriorating. Double axle trucks will have the power to move snow in excess of 6 inches. Single axle trucks must be outfitted with chains in order to move large volumes of snow. This requires additional time to install and uninstall the chains for different snow events. For this reason, double axle snow plows will be purchased to replace

the three trucks.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Three of our existing plow trucks cannot be used to remove heavy snow because they are unable to have front plows mounted and must be paired with other trucks. This reduces flexibility and slows down snow removal and salting on City streets and MDOT trunk lines. The salting equipment cannot be removed so these three trucks cannot be used for other work activities. The purchase of the three trucks would reduce the time needed to remove snow, thus cutting overtime and equipment maintenance costs. These trucks could also be used during the summer for tree removal and other summer activities, allowing streets to operate more efficiently. The purchase of double axle trucks will allow us to respond quicker to snow events and more efficiently move large snow volumes.

MISCELLANEOUS

Project Location:

Streets Section, ROW Division

Capital Cost Beyond 2016:

\$588,800.00

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Services PROJECT NUMBER: _____

PROJECT NAME: Replace one concrete saw (53-866)

ESTIMATED COST: \$10,000.00 PROJECT MANAGER: S. Martin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4651

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 10,000 | | | | | | \$ 10,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------|----------|----------|----------|----------|------------------|
| 202-4651 | 10,000 | | | | | | \$ 10,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 10,000 | - | - | - | - | - | \$ 10,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replace one concrete saw in 2015-16. The Streets Division has a single concrete saw, 53-866 purchased in 1980. This saw is well past its usable lifespan and can no longer reliably or safely provide a deep and straight cut for concrete and asphalt road repairs.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: Purchase of a new concrete saw will ensure proper/straight cuts when making road repairs. Concrete repairs always crack. A straight cut allows the Streets Section to control where the concrete will crack and will result in longer lasting repairs. Using the current concrete saw results in an uneven line and thus poor repair quality.

MISCELLANEOUS

Project Location:

Streets Section, ROW Division

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace Three Street Sweepers (53-895, 53-898, 53-899)

ESTIMATED COST: \$525,000.00 PROJECT MANAGER: S. Martin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 590-4822

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 175,000 | - | 175,000 | - | 175,000 | - | \$ 525,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|----------|----------------|----------|----------------|----------|-------------------|
| 590-4822 | 175,000 | | 175,000 | | 175,000 | | \$ 525,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 175,000 | - | 175,000 | - | 175,000 | - | \$ 525,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replace three street sweepers, one each in 2015-16, 2017-18 and 2019-20. The City has six street sweepers purchased in 1990, 1991, 1998, 2005, 2007 and 2008. Sweeper 53-895, purchased in 1990 is no longer operable. Sweepers 53-898 and 53-899 purchased in 1991 and 1998 respectively, do not work consistently. All three are beyond their useful life of 12 years. Sweeper 53-897 purchased in 2005, will be beyond its useful life in 2019-20. Street sweepers are utilized in pairs so having an odd number of sweepers is not efficient.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Routine street sweeping keeps debris out of the gutters and catch basins. Debris in the gutter can impede the movement of rainwater to the catch basins and cause the streets to flood. Debris that is not swept up before it reaches the catch basins will clog the restrictor plates and catch basins requiring frequent cleaning of the restrictor plates and catch basins. Without properly functioning street sweepers, the Streets Division cannot meet it's Street Sweeping Performance Measure (sweeping all City streets three times per year.)

MISCELLANEOUS

Project Location:

Streets Division

Capital Cost Beyond 2016:

\$350,000.00

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | | X |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Purchase One Asphalt Roller

ESTIMATED COST: \$42,000.00 PROJECT MANAGER: S. Martin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4651

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 42,000 | | | | | | \$ 42,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------|----------|----------|----------|----------|------------------|
| 202-4651 | 42,000 | | | | | | \$ 42,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 42,000 | - | - | - | - | - | \$ 42,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Purchase one asphalt roller in 2015-16. The asphalt roller is used to compact aggregate and asphalt during medium to large road repairs. The Streets Section for the last several years has worked in conjunction with the Water Shop to share a roller. Due to increased demands for road repair by Streets and Water Shop, one roller is no longer sufficient to meet the demands.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The Streets Section will not be able to schedule road repairs in a timely fashion if the roller is not purchased. Due to the short repair season in Michigan (April 1st through October), both departments (Streets and Water Shop) are in need of the asphalt roller at the same time causing scheduling conflicts, repair delays, and great inefficiencies. This also leads to potential liability issues if roads are not repaired within an appropriate time frame.

MISCELLANEOUS

Project Location:

Streets Section, ROW Division

Capital Cost Beyond 2016:

0

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | | X |

If this project was not funded would other matching fund be lost

Yes

No

Type of Project: (indicate type of project)

Routine Replacement:

Rehabilitation or Enhancement:

Efficiency Project:

New/Expansion:

Vehicles:



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace One-Ton Mini Dump Truck (53-248)

ESTIMATED COST: \$50,000.00 PROJECT MANAGER: S. Martin

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 202-4651

CM PRIORITY: 202-4655

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 50,000 | | | | | | \$ 50,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------|----------|----------|----------|----------|------------------|
| 202-4651 | 25,000 | | | | | | \$ 25,000 |
| 202-4655 | 25,000 | | | | | | 25,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 50,000 | - | - | - | - | - | \$ 50,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replace a single one-ton-mini dump truck in 2015-16. The City has three mini dump trucks. Two of them were purchased in 1998. The one being replaced, 53-248, is consistently out of service with costly repairs. This truck has passed its useable life span of 12 years.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The mini dumps are used for many operations to perform maintenance on the Major and Local streets. Pulling the asphalt patcher for pothole repair, plowing dead ends, courts, and off-street parking, pulling any/all trailer mounted equipment for crack filling and cement repairs, and hauling material for stump grinding are some of the many uses for this truck. With one piece of equipment out of service we are unable to maintain the minimum level of repairs and maintenance within the Right Of Way. Because the trucks are used to pull trailer mounted equipment, we will be unable to get air compressors, pothole patchers, crack fillers, and cement saws to the job site to perform maintenance.

MISCELLANEOUS

Project Location:

Streets section, ROW Division

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace One Compost Screener with Hopper Feeder (76-910, 76-908)

ESTIMATED COST: \$120,000.00 PROJECT MANAGER: S. Martin

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 226-4587

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|----------------|---------|---------|---------|---------|---------|-------------------|
| Project Cost | <u>120,000</u> | | | | | | <u>\$ 120,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|----------|----------|----------|----------|----------|-------------------|
| <u>226-4587</u> | <u>120,000</u> | | | | | | <u>\$ 120,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>120,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 120,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Replace compost screener and hopper feeder in 2015-16. The Streets Division currently has one hopper feeder and one compost screener, 76-908 and 76-910, that were bought in 2006 and 2001 respectively. The current screener with the feeder has surpassed its usable lifespan and it deteriorating with rust. The feeder itself does not work requiring the screener to be manually fed. This process removes trash, sticks, and debris from the compost to produce the final product and is currently slow and inefficient.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The hopper feeder connected to the screener no longer works, requiring the compost to be fed to the screener by using a front end loader, thus taking more time. The front end loader is used for other activities and is not always available for use. Replacement would provide a more efficient and safe operation and provide a more consistent supply of screened material that is sold for \$14 a cubic yard as screened compost. Unscreened compost is given away free meaning replacement allows for more revenue. This purchase will also allow us to better keep up with compost processing, which will aid the compost in breaking down faster and occupying less space. This will bring us closer to MDEQ permit compliance.

MISCELLANEOUS

Project Location:

Compost Site

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | X | |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace One Compost Site Loader (76-872)

ESTIMATED COST: \$300,000.00 PROJECT MANAGER: S. Martin

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: 202-4655

CM PRIORITY: 202-4651

226-4585

226-4587

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | | | | 300,000 | | | \$ 300,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|----------------|---------|---------|-------------------|
| 202-4655 (15%) | | | | 45,000 | | | \$ 45,000 |
| 202-4651 (15%) | | | | 45,000 | | | 45,000.00 |
| 226-4585 (35%) | | | | 105,000 | | | 105,000.00 |
| 226-4587 (35%) | | | | 105,000 | | | 105,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | 300,000 | - | - | \$ 300,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replace one loader in 2018-19. The Streets Section currently owns three similar loaders having been purchased in 1980, 2005, and 2014. The older loader, 76-872, is well past its expected lifespan. Because of the age of this piece of equipment, we are no longer able get parts easily and some even have to be made. This equipment has multiple functions and will be used to aid in storm clean-up of road right-of-way areas by removing logs and brush; assist with routine right -of-way tree trimming, removal and planting; assist with curb side brush pick-up; loading salt in the salters during the winter; and, assist with both turning compost and loading it for screening and grinding.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: This loader will allow a crew to pick up brush and logs. This will improve response time and clean up time for storm events. This equipment would aid in reducing the backlog for routine tree trimming and tree removal work orders. Proactive tree trimming and removal would decrease damage from a storm event and may decrease overtime costs. The removal of hazardous trees in the Right Of Way would improve public safety as well. This purchase will decrease the salting response time in a snow event. When salt has to be loaded with smaller equipment the response increases. This purchase will also allow us to better keep up with compost processing, which will aid the compost in breaking down faster and occupying less space. This will bring us closer to MDEQ permit compliance.

MISCELLANEOUS

Project Location:

StreetsSection, ROW Division

Capital Cost Beyond 2016:

\$300,000.00

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace Two Single Axle Snow Plow (53-435, 53-436)

ESTIMATED COST: \$300,000.00 PROJECT MANAGER: S. Martin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4655

CM PRIORITY: _____ 226-4585

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | | | | | 150,000 | 150,000 | \$ 300,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|------------|
| 202-4655 (90%) | | | | | 135,000 | 135,000 | \$ 270,000 |
| 226-4585 (10%) | | | | | 15,000 | 15,000 | 30,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | - | 150,000 | 150,000 | \$ 300,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replace two single axle plow truck with a salter and front plow in 2019-20 and 2020-21. This purchase will replace plows 53-435 and 53-436. These plows were both purchased in 2002. Both trucks have power issues and can no longer carry a front plow and move large volumes of snow. Both of these trucks will have passed their usable life.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The plow trucks cannot be used to remove heavy snow because they do not have the power to push a front plow. This reduces flexibility and slows down the snow removal and salting process on City streets and MDOT trunk lines. The purchase of these trucks would reduce the time needed to remove snow, thus decreasing overtime, equipment maintenance costs, and response time. The trucks would also be used during the summer for tree removal and other activities, allowing streets to operate in a more efficient manner.

MISCELLANEOUS

Project Location:

Streets Section, ROW Division

Capital Cost Beyond 2016:

\$300,000.00

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Andersen Enrichment Center PROJECT NUMBER: _____

PROJECT NAME: Roof Replacement

ESTIMATED COST: \$17,000 PROJECT MANAGER: Lori Rittenberry

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 236-7540

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 5,000 | 6,000 | 6,000 | | | | \$ 17,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|--------------|--------------|--------------|----------|----------|----------|------------------|
| Grants | 5,000 | 6,000 | 6,000 | | | | \$ 17,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 5,000 | 6,000 | 6,000 | - | - | - | \$ 17,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: There have been several quotes on roof replacement. Beyer Roofing replaced 2 sections last year with a grant from the Saginaw Arts & Enrichment Commission. Remove existing edge metal from perimeter of rooftop. Cut existing rubber roof membrane at base of parapets, around each rooftop penetration, and randomly throughout the field to assure no future shrinkage occurs. Based on core samples remove and replace any saturated insulation up to 2 1/2" thick. Install roof according to manufacturer specifications. Install breather vents, boots and curbs on rooftop penetrations. Secure edges and add drip edge. Clean up and remove old debris. Replace ceiling tiles and re-paint any inside walls.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The roof is over 20 years old. We replaced 2 sections last year, sections 4 and 5. These sections were leaking. The ceiling and insulation were wet, ceiling tiles had to be replaced, and painting had to be done. We had pails in parts of the building to catch water during our rentals. Very unpleasant for us and our customers. There have been no visual leaks since the 2 sections were replaced. We need to replace the roof before we get to that point again. If we do not move forward on roof replacement there will be more cost involved with damage to the building.

MISCELLANEOUS

Project Location:

120 Ezra Rust, Saginaw, MI 48601

Capital Cost Beyond 2016:

\$12,000

If this project was not funded would other matching fund be lost

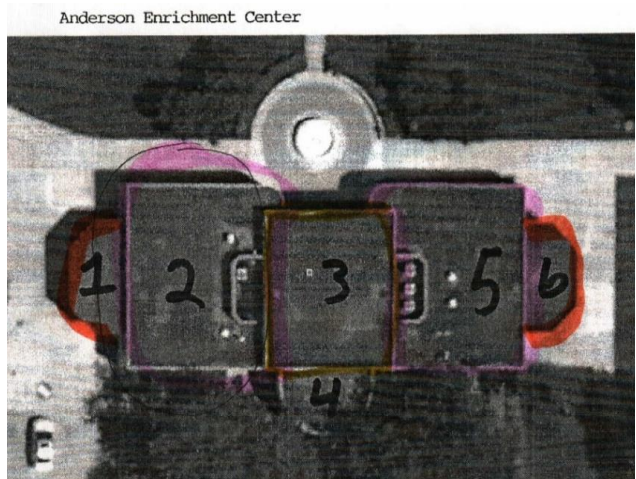
Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CAPITAL IMPROVEMENT PLAN
 FY 2015-2016 THROUGH FY 2020-2021
 INDIVIDUAL PROJECT DESCRIPTION
 (FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water / Sewer PROJECT NUMBER: _____

PROJECT NAME: SCADA Computer Replacement

ESTIMATED COST: \$40,000 PROJECT MANAGER: Dan Simmer

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: I&PCT

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 40,000 | | | | | | \$ 40,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|------------------|
| 591-4715-974.000 | | | 15,000 | | | | \$ 15,000 |
| 590-4815-974.000 | | | 25,000 | | | | 25,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | 40,000 | - | - | - | \$ 40,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replacement of SCADA System Computer

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The SCADA Computers are the interface that the Water and Wastewater Treatment Plants use to operate the plant. Because of their importance and the 24 hour 365 days a year use, we have put them on a 5 year replacement cycle.

MISCELLANEOUS

Project Location:

Various

Capital Cost Beyond 2016:

40,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-----|----|
| X | |
| | X |
| | X |
| X | |

If this project was not funded would other matching fund be lost

Yes

No

| |
|---|
| |
| X |

INSERT PHOTO HERE

MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

| | |
|--------------------------------|---|
| Routine Replacement: | X |
| Rehabilitation or Enhancement: | |
| Efficiency Project: | |
| New/Expansion: | |
| Vehicles: | |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Water PROJECT NUMBER: _____

PROJECT NAME: Water Treatment Main Processor Panel I/O Upgrade

ESTIMATED COST: \$30,000 PROJECT MANAGER: Dan Simmer

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: I&PCT

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>30,000</u> | | | | | | <u>\$ 30,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|-------------------------|---------|---------|---------|---------|---------|------------------|
| 591-4715-974.000 | <u>30,000</u> | | | | | | <u>\$ 30,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>30,000 - - - - -</u> | | | | | | <u>\$ 30,000</u> |
| Diff of Rev/Exp: | <u>- - - - -</u> | | | | | | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Replacement of I/O Rack in the Main Processor Panel



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: The Main Processor is what controls the water cleaning process at the water plant. The MPP's I/O racks were installed in 1995 and are nearing the end of there lifespan and will need to be replaced in the near future.

MISCELLANEOUS

Project Location:

Water Plant

Capital Cost Beyond 2016:



In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | X | |

If this project was not funded would other matching fund be lost

Yes
No

*INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX*

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water PROJECT NUMBER: _____

PROJECT NAME: Water HSP Panel Upgrade

ESTIMATED COST: \$30,000 PROJECT MANAGER: Dan Simmer

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: I&PCT

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 30,000 | | | | | | \$ 30,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|------------------|
| 591-4715-974.000 | 30,000 | | | | | | \$ 30,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | 30,000 | - | - | - | - | \$ 30,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replacement of I/O Rack in High Service Panel



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The High Service Panel is what controls the large pumps that distribute water into the system. The HSP I/O rack were installed in 1995 and are nearing the end of there lifespan and will need to be replaced in the near future.



MISCELLANEOUS

Project Location:

Water Treatment Plant

Capital Cost Beyond 2016:

30,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | X | |

If this project was not funded would other matching fund be lost

Yes

No

*INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX*

Type of Project: (indicate type of project)

Routine Replacement:

Rehabilitation or Enhancement:

Efficiency Project:

New/Expansion:

Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Sewer PROJECT NUMBER: _____

PROJECT NAME: Waste Water Treatment Main Panel, I/O Replacement

ESTIMATED COST: \$55,000 PROJECT MANAGER: Dan Simmer

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: I&PCT

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | | | | | | 55,000 | \$ 55,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|-----------|
| 590-4815-974.000 | | | | | | 55,000 | \$ 55,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | - | - | 55,000 | \$ 55,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replacement of I/O Rack in Main Processor Panel 1



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: The Main Processor Panel 1, controls the front end of the pant and is nearing 20 years of service wich is it's expected lifespan. It will need to be replaced in the future.

MISCELLANEOUS

Project Location:

Waste Water Treatment Plant

Capital Cost Beyond 2016:

55,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | X | |

If this project was not funded would other matching fund be lost

Yes
No

INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water & Wastewater Treatment PROJECT NUMBER: _____

PROJECT NAME: Replace Retention & Treatment Basin Flow Meters

ESTIMATED COST: 385,000 PROJECT MANAGER: Brian Baldwin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 590-4840

CM PRIORITY:

| COST DATA | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Project Cost | 85,000 | 85,000 | 90,000 | 50,000 | 50,000 | 25,000 | \$ 385,000 |

| SOURCE OF FUNDS | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|------------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------------|
| Sewer Surplus | 85,000 | 85,000 | 90,000 | 50,000 | 50,000 | 25,000 | \$ 385,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 85,000 | 85,000 | 90,000 | 50,000 | 50,000 | 25,000 | \$ 385,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replacement of failing flow meters for RTBs. Flow measurement is required to pace the disinfectin chemical when the RTB is in service during a wet weather event. Discharge flow measurement is also required by the MDEQ.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Accurate flow measurement is crucial to the treatment process. Chlorination for flow disinfection is regulated by the flow meter measurement.

MISCELLANEOUS

Project Location:

Retention Treatment Basins

Capital Cost Beyond 2015:

300,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | x | |
| Comprehensive Plan | | x |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water and Wastewater Treatment **PROJECT NUMBER:** _____

PROJECT NAME: Weiss St. Retention Treatment Basin Site Settling Stabilization

ESTIMATED COST: 100,000 **PROJECT MANAGER:** Brian Baldwin

DEPT PRIORITY: 2 (1, 2, or 3) **FUND and DIVISION#:** 590-4840

CM PRIORITY:

| COST DATA | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Project Cost | 100,000 | | | | | | \$ 100,000 |

| SOURCE OF FUNDS | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|-------------------------|----------------|-----------|-----------|-----------|-----------|-----------|-------------------|
| Sewer Surplus | 100,000 | | | | | | \$ 100,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 100,000 | - | - | - | - | - | \$ 100,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Physical stabilization of the soils at the Weiss RTB.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Stabilizing the site soils will protect the underground utilities, electrical & piping, and structures from further damage due to the site settling.

MISCELLANEOUS

Project Location:

Weiss St RTB

Capital Cost Beyond 2015:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| Yes | No |
|-----|----|
| X | |
| | |
| | |
| | |

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water and Wastewater Treatment PROJECT NUMBER: _____

PROJECT NAME: Reconstruction/repair of floor where incinerators were removed

ESTIMATED COST: 150,000 PROJECT MANAGER: Brian Baldwin

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: 590-4840

CM PRIORITY:

| COST DATA | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Project Cost | | | 150,000 | | | | \$ 150,000 |

| SOURCE OF FUNDS | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|------------------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------|
| Sewer Surplus | | | 150,000 | | | | \$ 150,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | 150,000 | - | - | - | \$ 150,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Structural reconstruction of the multi level floors to fill the voids where the incinerators were removed.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Infilling the expansive voids in the 3 floors would give us significant space for relocation of maintenance offices so that the stock room could be enlarged and better organized. It would also provide space to establish an accessible records storage area for record drawings, equipment operation and maintenance files, and asset management records required by the MDEQ.

MISCELLANEOUS

Project Location:

Wastewater Treatment Plant

Capital Cost Beyond 2015:

150,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| Yes | No |
|-----|----|
| X | |
| | X |
| | X |
| | X |

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water and Wastewater Treatment PROJECT NUMBER: _____

PROJECT NAME: Repair Primary Settling Tank #1

ESTIMATED COST: 270,000 PROJECT MANAGER: Brian Baldwin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 590-4840

CM PRIORITY:

| COST DATA | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|--------------|----------------|-----------|-----------|-----------|-----------|-----------|-------------------|
| Project Cost | <u>270,000</u> | | | | | | <u>\$ 270,000</u> |

| SOURCE OF FUNDS | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|------------------|----------------|-----------|-----------|-----------|-----------|-----------|-------------------|
| Sewer Surplus | <u>270,000</u> | | | | | | <u>\$ 270,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>270,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 270,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Structural repairs to Primary Settling Tank #1 which was damaged due to ice build up during the winter

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Return Primary Settling tank to working condition. Currently out of service due to damage.

MISCELLANEOUS

Project Location:

Wastewater Treatment Plant

Capital Cost Beyond 2015:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| Yes | No |
|-----|----|
| X | |
| | X |
| | X |
| | X |

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water and Wastewater Treatment PROJECT NUMBER: _____

PROJECT NAME: Install Power Generators at RTBs

ESTIMATED COST: 500,000 PROJECT MANAGER: Brian Baldwin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: _____

CM PRIORITY: _____

| COST DATA | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Project Cost | 500,000 | | | | | | \$ 500,000 |

| SOURCE OF FUNDS | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|------------------|----------------|-----------|-----------|-----------|-----------|-----------|-------------------|
| Sewer Surplus | 500,000 | | | | | | \$ 500,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 500,000 | - | - | - | - | - | \$ 500,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Provide back up power for retention treatment basins. Consumers Energy now charges for Alternate Service (back up power) and has discontinued offering the option at some locations.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Assure back up power for facility operation in the event of a primary power failure at the retention treatment basins.

MISCELLANEOUS

Project Location:

Emerson RTB & 14th St RTB

Capital Cost Beyond 2015:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | X | |

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement: X
Efficiency Project:
New/Expansion: X
Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2014-2015 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water & Wastewater Treatment PROJECT NUMBER: _____

PROJECT NAME: Repair / Replace Roofs at Wastewater Plant and Remote Facilities

ESTIMATED COST: \$100,000 PROJECT MANAGER: Brian Baldwin

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 590-4840

CM PRIORITY:

| COST DATA | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Project Cost | \$50,000 | \$25,000 | \$25,000 | | | | \$ 100,000 |

| SOURCE OF FUNDS | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|------------------|---------------|---------------|---------------|-----------|-----------|-----------|-------------------|
| Sewer Surplus | \$50,000 | \$25,000 | \$25,000 | | | | \$ 100,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 50,000 | 25,000 | 25,000 | - | - | - | \$ 100,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replace unrepairable roofs at Remote Facilities and Wastewater Treatment Plant or repair when possible.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The roofing systems at the wastewater treatment plant and the remote facilities are being replaced as needed to prevent damage to equipment from leaks. We maintain the roofs on 35 buildings and structures.

MISCELLANEOUS

Project Location:

Wastewater Plant and RTB's

Capital Cost Beyond 2015:

50,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | | X |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | |
| No | X |

Type of Project: (indicate type of project)

| | |
|--------------------------------|---|
| Routine Replacement: | X |
| Rehabilitation or Enhancement: | |
| Efficiency Project: | |
| New/Expansion: | |
| Vehicles: | |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water & Wastewater Services PROJECT NUMBER: _____

PROJECT NAME: Grind and repave 3,750 square yards of asphalt at the Wastewater Treatment Plant

ESTIMATED COST: \$100,000 PROJECT MANAGER: Brian Baldwin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 590-4840

CM PRIORITY:

| COST DATA | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Project Cost | \$100,000 | | | | | | \$ 100,000 |

| SOURCE OF FUNDS | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|-------------------------|----------------|-----------|-----------|-----------|-----------|-----------|-------------------|
| Sewer Surplus | \$100,000 | | | | | | \$ 100,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 100,000 | - | - | - | - | - | \$ 100,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The entrance driveway and the pavement in the shipping and receiving area is badly deteriorated and requires replacement. Heavy construction traffic over the last eight years has cracked and broken the asphalt. Grinding the broken surface and repaving is the most cost effective form of repair.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Prevent further deterioration of the roadway adjacent to the damaged site. Create a safer and more durable surface in these high traffic areas.

MISCELLANEOUS

Project Location:

Wastewater Treatment Plant

Capital Cost Beyond 2015:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| Yes | No |
|------------|-----------|
| X | |
| | X |
| | X |
| | X |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | |
| No | X |

Type of Project: (indicate type of project)

| | |
|---------------------------------------|---|
| Routine Replacement: | X |
| Rehabilitation or Enhancement: | |
| Efficiency Project: | |
| New/Expansion: | |
| Vehicles: | |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water & Wastewater Services PROJECT NUMBER: _____

PROJECT NAME: Replace Hypochlorite Pumps

ESTIMATED COST: \$150,000 PROJECT MANAGER: Brian Baldwin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 590-4840

CM PRIORITY:

| COST DATA | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Project Cost | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$ 150,000 |

| SOURCE OF FUNDS | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | TOTAL |
|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------------|
| Sewer Surplus Revenue | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$ 150,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | \$ 150,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Sodium Hypochlorite feed pumps are used to feed chlorine at the seven RTB's. The existing pumps have out lived their service life and need to be replaced. Costs of repairs can exceed the cost of replacement. The pumps at one facility will be replaced each year.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Chlorination of sewage prior to discharge from the RTB's is a permit requirement and replacement of worn out and obsolete equipment will assure continued regulatory compliance.

MISCELLANEOUS

Project Location:

Remote Treatment Facilities

Capital Cost Beyond 2015:

\$125,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | X | |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | |
| No | X |

Type of Project: (indicate type of project)

| | |
|--------------------------------|---|
| Routine Replacement: | X |
| Rehabilitation or Enhancement: | |
| Efficiency Project: | |
| New/Expansion: | |
| Vehicles: | |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water & Wastewater Services PROJECT NUMBER: _____

PROJECT NAME: Clean and Line the Discharge Ditch at the 14th St. Retention and Treatment Basin

ESTIMATED COST: \$100,000 PROJECT MANAGER: Brian Baldwin

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 590-4840

CM PRIORITY:

| COST DATA | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Project Cost | \$100,000 | | | | | | \$ 100,000 |

| SOURCE OF FUNDS | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|------------------|----------------|-----------|-----------|-----------|-----------|-----------|-------------------|
| Sewer Surplus | \$100,000 | | | | | | \$ 100,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 100,000 | - | - | - | - | - | \$ 100,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Clean and Concrete line the ditch from the 14th St. Retention and Treatment Basin to the river.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Debris and vegetation collect in the ditch because of it's reverse slope. The debris, vegetation and the wildlife it attracts impacts the quality of the water discharge through the ditch to the river during storm events. This has the potential to create permit violations.

MISCELLANEOUS

Project Location:

14th. St. Retention and Treatment Basin

Capital Cost Beyond 2015:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| Yes | No |
|------------|-----------|
| X | |
| | X |
| | X |
| X | |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | X |
| No | |

Type of Project: (indicate type of project)

| | |
|---------------------------------------|---|
| Routine Replacement: | X |
| Rehabilitation or Enhancement: | |
| Efficiency Project: | |
| New/Expansion: | |
| Vehicles: | |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Water and Wastewater Treatment Services PROJECT NUMBER: _____

PROJECT NAME: Replace Starters for Raw Sewage Pumps (6)

ESTIMATED COST: 447,000 PROJECT MANAGER: Brian Baldwin

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 590 4840

CM PRIORITY:

| COST DATA | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Project Cost | 447,000 | - | - | - | - | - | \$ 447,000 |

| SOURCE OF FUNDS | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 | TOTAL |
|------------------|----------------|-----------|-----------|-----------|-----------|-----------|-------------------|
| Sewer Surplus | 447,000 | | | | | | \$ 447,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 447,000 | - | - | - | - | - | \$ 447,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The starters for the raw sewage pumps are the originals installed in 1948. They are becoming unreliable and repair parts are no longer available.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This purchase will improve the reliability of influent pumping. The failure of this equipment would reduce pumping capacity and could result in permit violations. It is far more cost effective to schedule this than to wait for catastrophic failure that would necessitate emergency repairs.

MISCELLANEOUS

Project Location:

Wastewater Treatment

Capital Cost Beyond 2015:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | | X |

If this project was not funded would other matching fund be lost

Yes
 No

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Services PROJECT NUMBER: _____

PROJECT NAME: Automated Meter Read System Improvements

ESTIMATED COST: \$738,265 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: MS - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 500,000 | 238,265 | | | | | \$ 738,265 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|----------------|----------|----------|----------|----------|-------------------|
| 591-4741-822.000 | 500,000 | 238,265 | | | | | \$ 738,265 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 500,000 | 238,265 | - | - | - | - | \$ 738,265 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Upgrades to meter read systems for automated read potential. Five year project in process. Update current touch pad read system to a fixed base radio network read system. Provides more detailed read information for customer reads.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Added flexibility in read capabilities for customers as well as efficiency and safety improvements to staff in the field.

MISCELLANEOUS

Project Location:

City and OutCity Customers

Capital Cost Beyond 2016:

\$238,265

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If this project was not funded would other matching fund be lost

Yes
 No

*INSERT PHOTO HERE
 MANIPULATE PHOTO TO FIT WITHIN THIS BOX*

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS PROJECT NUMBER: _____

PROJECT NAME: Washwater Tower Masonry Repairs

ESTIMATED COST: \$1,250,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|--------------|
| Project Cost | 880,000 | 370,000 | | | | | \$ 1,250,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|----------------|---------|---------|---------|---------|---------------------|
| 591-4740-802.000 | 80,000 | 35,000 | | | | | \$ 115,000 |
| 591-4740-822.000 | 800,000 | 335,000 | | | | | 1,135,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 880,000 | 370,000 | - | - | - | - | \$ 1,250,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

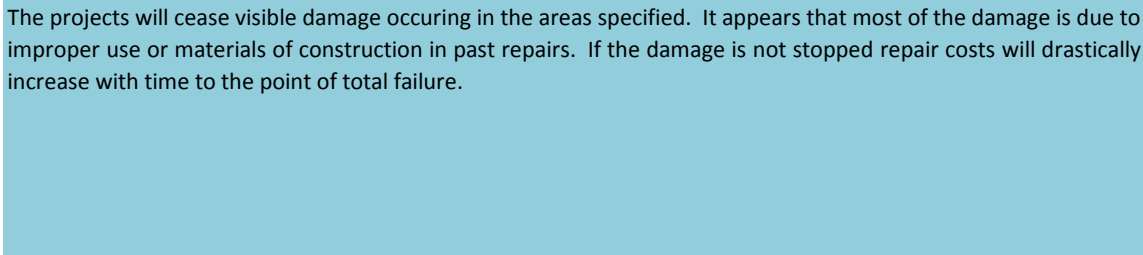
Description: Masonry Repairs to WTP washwwater tower and turrets. Includes costs for small repairs to masonry damage at Birch Run and Blumefield Reese Pump Stations and masonry damage in the area of the previous gaseous chlorine storage due to damage caused due to this past use.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The projects will cease visible damage occurring in the areas specified. It appears that most of the damage is due to improper use or materials of construction in past repairs. If the damage is not stopped repair costs will drastically increase with time to the point of total failure.



MISCELLANEOUS

Project Location:

WTP, BLR & BR Sta's.

Capital Cost Beyond 2016:

\$370,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|--------------------------|-------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If this project was not funded would other matching fund be lost

| | |
|-----|-------------------------------------|
| Yes | <input type="checkbox"/> |
| No | <input checked="" type="checkbox"/> |

INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

| | |
|--------------------------------|-------------------------------------|
| Routine Replacement: | <input type="checkbox"/> |
| Rehabilitation or Enhancement: | <input checked="" type="checkbox"/> |
| Efficiency Project: | <input type="checkbox"/> |
| New/Expansion: | <input type="checkbox"/> |
| Vehicles: | <input type="checkbox"/> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS PROJECT NUMBER: _____

PROJECT NAME: High Service # 7 & 8 Pump Base Refurbishment

ESTIMATED COST: \$50,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 50,000 | | | | | | \$ 50,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------------|----------|----------|----------|----------|----------|------------------|
| 591-4740-802.000 | 7,500 | | | | | | \$ 7,500 |
| 591-4740-974.000 | 42,500 | | | | | | 42,500.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 50,000 | - | - | - | - | - | \$ 50,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Repair refurbish High Service Pump Bases due to failure of concrete base support around motor and pump units.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The deterioration appears to be significant and possibly structural due to improper water control around bases. It appears there will be a failure and loss of pump and motor sets if not corrected.

MISCELLANEOUS

Project Location:

WTP

Capital Cost Beyond 2016:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | | x |
| Comprehensive Plan | | x |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

Yes
 No

INSERT PHOTO HERE
 MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS PROJECT NUMBER: _____

PROJECT NAME: Court #1 Discharge Line and Washington Transmission Isolation Improvements

ESTIMATED COST: \$525,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|----------------|---------|---------|---------|---------|---------|-------------------|
| Project Cost | <u>625,000</u> | | | | | | <u>\$ 625,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|----------------|----------|----------|----------|----------|----------|-------------------|
| 591-4740-802.000 | 95,000 | | | | | | \$ 95,000 |
| 591-4740-974.000 | 530,000 | | | | | | 530,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>625,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 625,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Repairs and refurbishment to original Court #1 1929 vintage discharge line.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Due to failure of riveted steel pipe which evidenced itself on the Washington Discharge Line of the same vintage and construction, it is obvious plans should be made to update this line as well before leakage and failure become an issue. We also found that isolation of the lines leaving the plant for the Washington transmission system need an additional valve to improve isolation capabilities without losing service capability to significant customers.

MISCELLANEOUS

Project Location:

WTP and Washington Ave.

Capital Cost Beyond 2016:

TBD

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |

If this project was not funded would other matching fund be lost

| | |
|-----|-------------------------------------|
| Yes | <input type="checkbox"/> |
| No | <input checked="" type="checkbox"/> |

INSERT PHOTO HERE
 MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

| | |
|--------------------------------|-------------------------------------|
| Routine Replacement: | <input type="checkbox"/> |
| Rehabilitation or Enhancement: | <input checked="" type="checkbox"/> |
| Efficiency Project: | <input type="checkbox"/> |
| New/Expansion: | <input checked="" type="checkbox"/> |
| Vehicles: | <input type="checkbox"/> |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS PROJECT NUMBER: _____

PROJECT NAME: Kochville Booster Station Pump and Piping Improvements

ESTIMATED COST: \$1,500,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|--------------|
| Project Cost | 450,000 | 960,000 | 90,000 | | | | \$ 1,500,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|----------------|---------------|----------|----------|----------|---------------------|
| 591-4741-802.000 | 150,000 | 60,000 | 15,000 | | | | \$ 225,000 |
| 591-4741-822.000 | 300,000 | 900,000 | 75,000 | | | | 1,275,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 450,000 | 960,000 | 90,000 | - | - | - | \$ 1,500,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Raw water blending and corrosion control projects including small VFD controlled blending pump for Kochville raw water storage and boosting.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: These improvements will provide for corrosion control of piping & appurtenances. It will also allow for greater flexibility and efficiency of the raw water pumping station.

MISCELLANEOUS

Project Location:

Kochville Raw Water Res. & Pump Station

Capital Cost Beyond 2016:

1,050,000

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | x | |
| Comprehensive Plan | x | |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

Yes
 No

INSERT PHOTO HERE
 MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Services PROJECT NUMBER: _____

PROJECT NAME: Davis Road Improvements

ESTIMATED COST: \$8,000,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: MS - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|-----------|-----------|-----------|---------|---------|---------|--------------|
| Project Cost | 2,600,000 | 4,300,000 | 1,100,000 | | | | \$ 8,000,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|------------------|------------------|------------------|----------|----------|----------|---------------------|
| 591-4741-802.000 | 800,000 | 300,000 | 100,000 | | | | \$ 1,200,000 |
| 591-4741-822.000 | 1,800,000 | 4,000,000 | 1,000,000 | | | | 6,800,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 2,600,000 | 4,300,000 | 1,100,000 | - | - | - | \$ 8,000,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Saginaw County Road Commission is planning to replace ~ 2 miles of Davis road between Pierce and Tittabawassee roads. Includes studies to replace or reline one 48 in raw transmission main, one 36 in current finished water transmission main to be converted back to raw water transmission and new properly sized finished water transmission main to replace that converted back to raw.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This project will improve water quality, reliability and redundancy of the Water System. The proposed road project would place the raw and finished water supply at risk if not completed prior to the planned construction.

MISCELLANEOUS

Project Location:

Davis Road Pierce to Tittabawassee

Capital Cost Beyond 2016:

\$5,400,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | x | |
| Comprehensive Plan | x | |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | |
| No | x |

Type of Project: (indicate type of project)

| | |
|--------------------------------|---|
| Routine Replacement: | |
| Rehabilitation or Enhancement: | X |
| Efficiency Project: | X |
| New/Expansion: | X |
| Vehicles: | |

INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS PROJECT NUMBER: _____

PROJECT NAME: Arc Flash Analysis

ESTIMATED COST: \$35,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 25,000 | 10,000 | | | | | \$ 35,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------------|----------------|----------|----------|----------|----------|------------------|
| 591-4740-801.000 | 25,000 | | | | | | \$ 25,000 |
| 591-4740-822.000 | 5,000 | 5,000 | | | | | 10,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 30,000 | 5,000 | - | - | - | - | \$ 35,000 |
| Diff of Rev/Exp: | 5,000 | (5,000) | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Electrical power systems evaluation to determine required safe distance for arc flash safety. The WTP would be done the first year and the pump stations would be done the second year.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: The operations and maintenance staff would gain greater knowledge in the safety of working around the electrical switchgear.

MISCELLANEOUS

Project Location:

WTP

Capital Cost Beyond 2016:

10,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | x | |
| Comprehensive Plan | x | |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

Yes
No

INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS PROJECT NUMBER: _____

PROJECT NAME: High Service Pump Station Variable Flow and Electrical Upgrades

ESTIMATED COST: \$3,500,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|-----------|-----------|---------|---------|---------|--------------|
| Project Cost | 225,000 | 1,025,000 | 2,000,000 | | | | \$ 3,250,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|------------------|------------------|----------|----------|----------|---------------------|
| 591-4740-802.000 | 125,000 | | | | | | \$ 125,000 |
| 591-4741-802.000 | | 300,000 | 100,000 | | | | 400,000.00 |
| 591-4741-822.000 | 100,000 | 725,000 | 1,900,000 | | | | 2,725,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 225,000 | 1,025,000 | 2,000,000 | - | - | - | \$ 3,250,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: High service pump station improvements including VFD drive installations and replacement of pump motors. Electrical system upgrades include replacing WTP outdoor switchgear, new transformers, relocation of internal switchgear and MCC's, wiring, conduit, grounding to a new electrical building.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The existing plant's electrical system is antiquated and has reached the end of its useful life. These upgrades extend the life of the facility through electrical improvements and when combined with pumping operation improvements help meet the changing pumpage demands on the water system. This project is the result of recommendations from a Variable Flow Study and combines three projects and eliminates one (WT1404) that addressed portions of the needs at greater expense. The project will improve efficiency in the pumping and electrical systems.

MISCELLANEOUS

Project Location:

WTP

Capital Cost Beyond 2016:

\$3,025,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |

If this project was not funded would other matching fund be lost

Yes
No

INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS and PS PROJECT NUMBER: _____

PROJECT NAME: Aqua Station and East West Transmission System Looping Improvements

ESTIMATED COST: \$8,000,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: WT/MS - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|-----------|-----------|---------|---------|---------|--------------|
| Project Cost | 300,000 | 2,900,000 | 4,800,000 | | | | \$ 8,000,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|------------------|------------------|----------|----------|----------|---------------------|
| 591-4741-802.000 | 300,000 | 500,000 | 400,000 | | | | \$ 1,200,000 |
| 591-4741-822.000 | | 2,400,000 | 4,400,000 | | | | 6,800,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 300,000 | 2,900,000 | 4,800,000 | - | - | - | \$ 8,000,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Improvements to discharge piping from Aqua Station to Schust and looping improvements for 36" finished water transmission main Davis to Center Roads.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This project will provide for better looping of the finished water transmission system and increased reliability by providing adequate system pressure and flexibility. There may also be advantages related to Saginaw Twps. Hospital Rd Tank level maintenance during high demand periods. We are doing studies to determine if this project is needed now or if there are alternatives such as a small booster station which may help us do other priority projects.

MISCELLANEOUS

Project Location:

Aqua Sta. to Schust & RR RofW Davis to Cent

Capital Cost Beyond 2016:

\$7,700,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-----|----|
| X | |
| X | |
| | X |
| X | |

If this project was not funded would other matching fund be lost

Yes

No

INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

Routine Replacement:

Rehabilitation or Enhancement:

Efficiency Project:

New/Expansion:

Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Services PROJECT NUMBER: _____

PROJECT NAME: Reline 36" Miller Street Main River to Woodbridge

ESTIMATED COST: \$2,300,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: MS - 591

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|------------------|---------|---------|---------|---------|---------|---------------------|
| Project Cost | <u>2,300,000</u> | | | | | | <u>\$ 2,300,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|------------------|----------|----------|----------|----------|----------|---------------------|
| 591-4741-802.000 | 345,000 | | | | | | \$ 345,000 |
| 591-4741-822.000 | 1,955,000 | | | | | | 1,955,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>2,300,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 2,300,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Reline 36" steel lock bar pipe from River to Woodbridge.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Recently completed project on Michigan connecting to the Iokbar pipe revealed it is severely corroded and pitted and could fail if not addressed in near future. Many pinhole leaks were observed that will continue to worsen. This is a major trunk line which supplies water to our northern cusotmers.

MISCELLANEOUS

Project Location:

Miller Street

Capital Cost Beyond 2016:

\$2,300,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-----|----|
| x | |
| | x |
| | x |
| x | |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | |
| No | x |

Type of Project: (indicate type of project)

| | |
|--------------------------------|---|
| Routine Replacement: | |
| Rehabilitation or Enhancement: | x |
| Efficiency Project: | |
| New/Expansion: | |
| Vehicles: | |

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**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Services PROJECT NUMBER: _____

PROJECT NAME: Replace 6" Madison Watermain Michigan to North Fayette

ESTIMATED COST: \$600,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: MS - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|----------------|---------|---------|---------|---------|---------|-------------------|
| Project Cost | <u>600,000</u> | | | | | | <u>\$ 600,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|--------------------------------------|---------|---------|---------|---------|---------|-------------------|
| 591-4741-822.000 | <u>600,000</u> | | | | | | <u>\$ 600,000</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>600,000</u> - - - - - | | | | | | <u>\$ 600,000</u> |
| Diff of Rev/Exp: | <u>- - - - - -</u> | | | | | | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: 6" main replacement with 8" fusible PVC horizontal bore project.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Inadequate water service to the hospital for fire line. Low pressure due to deteriorated and undersized watermain supply. The replacement would provide adequate pressure for the fire suppression system to work according to its design.

MISCELLANEOUS

Project Location:

Madison MI to North Fayette

Capital Cost Beyond 2016:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | <u>Yes</u> | <u>No</u> |
|--------------------------------------|------------|-----------|
| Department Master Plan | x | |
| Comprehensive Plan | x | |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | |
| No | x |

Type of Project: (indicate type of project)

| | |
|--------------------------------|---|
| Routine Replacement: | x |
| Rehabilitation or Enhancement: | x |
| Efficiency Project: | |
| New/Expansion: | |
| Vehicles: | |

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**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Services **PROJECT NUMBER:** _____

PROJECT NAME: Leak Detection and Pitometer Study

ESTIMATED COST: \$500,000 **PROJECT MANAGER:** P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) **FUND and DIVISION#:** MS - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 500,000 | | | | | | \$ 500,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|----------------|---------|---------|---------|---------|---------|-------------------|
| 591-4740-822.000 | 500,000 | | | | | | \$ 500,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 500,000 | - | - | - | - | - | \$ 500,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Leak detection on the entire water distribution and transmission system. Pitometer study on transmissionsystem and evaluate large meters at WTP and Junction Pumping Station.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Due to rising unaccounted for water in recent past we need to identify undetected underground leaks that may be occurring.

MISCELLANEOUS

Project Location:

Various

Capital Cost Beyond 2016:

TBD

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| Yes | No |
|-----|----|
| x | |
| x | |
| | x |
| x | |

If this project was not funded would other matching fund be lost

Yes
 No

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Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS PROJECT NUMBER: _____

PROJECT NAME: Structural Water Intrusion Evaluations

ESTIMATED COST: \$25,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>25,000</u> | | | | | | <u>\$ 25,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------------|----------|----------|----------|----------|----------|------------------|
| 591-4740-801.000 | 25,000 | | | | | | \$ 25,000 |
| 591-4740-974.000 | TBD | TBD | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>25,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 25,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Evaluations to determine mitigation of water building intrusion through structural support areas.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This project could be combined with the window and masonry evaluation. The operational impact would be the same. If the leaks are not evaluated continued and or increased damage to facilities could occur.

MISCELLANEOUS

Project Location:

WTP

Capital Cost Beyond 2016:

TBD

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-----|----|
| | x |
| x | |
| | x |
| | x |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | |
| No | x |

Type of Project: (indicate type of project)

| | |
|--------------------------------|---|
| Routine Replacement: | |
| Rehabilitation or Enhancement: | x |
| Efficiency Project: | |
| New/Expansion: | |
| Vehicles: | |

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**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS and PS PROJECT NUMBER: _____

PROJECT NAME: Clarified Water Pressure Chamber Improvements

ESTIMATED COST: \$110,500 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|----------------|---------|---------|---------|---------|---------|-------------------|
| Project Cost | <u>110,500</u> | | | | | | <u>\$ 110,500</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|----------|----------|----------|----------|----------|-------------------|
| 591-4741-801.000 | 20,000 | | | | | | \$ 20,000 |
| 591-4741-974.000 | 90,500 | | | | | | 90,500.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>110,500</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 110,500</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Repairs to deteriorating pressure manhole concrete structure.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This chamber is showing signs of deterioration and must be repaired due to its importance in the transit of water throughout the treatment train. Failure of this structure would make treatment of water impossible. Therefore delivery of the water to customers would only be possible until storage reservoirs were depleted or the structure repaired.

MISCELLANEOUS

Project Location:

WTP

Capital Cost Beyond 2016:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If this project was not funded would other matching fund be lost

| | |
|-----|-------------------------------------|
| Yes | <input type="checkbox"/> |
| No | <input checked="" type="checkbox"/> |

Type of Project: (indicate type of project)

| | |
|--------------------------------|-------------------------------------|
| Routine Replacement: | <input type="checkbox"/> |
| Rehabilitation or Enhancement: | <input checked="" type="checkbox"/> |
| Efficiency Project: | <input type="checkbox"/> |
| New/Expansion: | <input type="checkbox"/> |
| Vehicles: | <input type="checkbox"/> |

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**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Seivces **PROJECT NUMBER:** _____

PROJECT NAME: Parking Lot, Security and Reliability Improvements to M & S Facilities

ESTIMATED COST: \$600,000 **PROJECT MANAGER:** P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) **FUND and DIVISION#:** MS - 590 & 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 600,000 | | | | | | \$ 600,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|----------------|---------|---------|---------|---------|---------|-------------------|
| 590-4840-802.000 | 45,000 | | | | | | \$ 45,000 |
| 591-4740-802.000 | 45,000 | | | | | | 45,000.00 |
| 590-4840-822.000 | 255,000 | | | | | | 255,000.00 |
| 590-4740-822.000 | 255,000 | | | | | | 255,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 600,000 | - | - | - | - | - | \$ 600,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Parking lot improvements to add functionality for parking and access. Lighting and security improvements for crime and loss prevention and 50 KW generator for power supply during power outages. 3 HVAC?

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

To repair and improve parking lot conditions and functionality due to deterioration and additional parking needs. There have been problems with intruders on the property including damage to vehicles/equipment including theft of materials. The security improvements should help deter and recover for these intruders. The facility has need to operate during all hours of the day and night as well as holidays and weekends to respond to emergencies. Back up power is indicated so that staff can carry out duties under any and all conditions.

MISCELLANEOUS

Project Location:

1701 S. Jefferson Ave.

Capital Cost Beyond 2016:

TBD

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |

If this project was not funded would other matching fund be lost

| | |
|-----|-------------------------------------|
| Yes | <input type="checkbox"/> |
| No | <input checked="" type="checkbox"/> |

Type of Project: (indicate type of project)

| | |
|--------------------------------|-------------------------------------|
| Routine Replacement: | <input checked="" type="checkbox"/> |
| Rehabilitation or Enhancement: | <input checked="" type="checkbox"/> |
| Efficiency Project: | <input type="checkbox"/> |
| New/Expansion: | <input checked="" type="checkbox"/> |
| Vehicles: | <input type="checkbox"/> |

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**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Services **PROJECT NUMBER:** _____

PROJECT NAME: Clean Line and Replace Water and Sewer Lines as Determined

ESTIMATED COST: \$4,000,000 **PROJECT MANAGER:** P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) **FUND and DIVISION#:** MS - 590 & 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|-----------|-----------|-----------|-----------|---------|---------|--------------|
| Project Cost | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | | | \$ 4,000,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|------------------|------------------|------------------|------------------|----------|----------|---------------------|
| 590-4840-802.000 | 75,000 | 75,000 | 75,000 | 75,000 | | | \$ 300,000 |
| 591-4740-802.000 | 75,000 | 75,000 | 75,000 | 75,000 | | | 300,000.00 |
| 590-4841-822.000 | 425,000 | 425,000 | 425,000 | 425,000 | | | 1,700,000.00 |
| 591-4741-822.000 | 425,000 | 425,000 | 425,000 | 425,000 | | | 1,700,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | - | - | \$ 4,000,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Clean line and or replace low flowing, deteriorated or collapsed lines due to age or condition. Determined based on history, inspection, Master Plan, Asset Management Plan, ISO or Pitometer Studies

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Infrastructure replacements are needed due to material deterioration, deficient materials, or hot soils. Lack of needed replacements result in loss of service and related concerns. The longer we wait to get started on needed replacements the more dire the situation becomes both in terms of risk and cost.

MISCELLANEOUS

Project Location:

Various

Capital Cost Beyond 2016:

\$3,000,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |

If this project was not funded would other matching fund be lost

| | |
|-----|-------------------------------------|
| Yes | <input type="checkbox"/> |
| No | <input checked="" type="checkbox"/> |

Type of Project: (indicate type of project)

| | |
|--------------------------------|-------------------------------------|
| Routine Replacement: | <input checked="" type="checkbox"/> |
| Rehabilitation or Enhancement: | <input checked="" type="checkbox"/> |
| Efficiency Project: | <input type="checkbox"/> |
| New/Expansion: | <input type="checkbox"/> |
| Vehicles: | <input type="checkbox"/> |

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**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Services **PROJECT NUMBER:** _____

PROJECT NAME: Replacement of Various Equipment (1-7 yd Dump Trucks-Heated Box, 2-10 yd Dump Trucks-Heated Box, and Backhoe Tractor 14' to 18' Reach, 1 Vac Truck and 3 Street Sweepers)

ESTIMATED COST: \$1,550,000 **PROJECT MANAGER:** P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) **FUND and DIVISION#:** MS - 590 & 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|--------------|
| Project Cost | 720,000 | 190,000 | 450,000 | 190,000 | | | \$ 1,550,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|----------------|----------------|----------------|----------------|----------|----------|---------------------|
| 590-4840-982.000 | 455,000 | 190,000 | 225,000 | 190,000 | | | \$ 1,060,000 |
| 590-4740-982.000 | 265,000 | | 225,000 | | | | 490,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 720,000 | 190,000 | 450,000 | 190,000 | - | - | \$ 1,550,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Replacement of vehicles and equipment as needed due to age and deterioration. 15/16 split 50%/50% 590/591 = (1) 7 yd. Dump (80,000), (2) 10 yd. Dump (300,000) and (1) Backhoe 18' reach (150,000). 15/16 100% 590 = (1) Street Sweeper (190,000). 16/17 100% 590 = (1) Street Sweeper (190,000). 17/18 split 50%/50% 590/591 = (1) Vac Truck (450,000). 18/19 100% 590 = (1) Street Sweeper (190,000).

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Deterioration of large equipment due to age and use without replacement results in increased costs to repair vs replacement. This results because of cost of repairs, frequency of repairs and loss of crew efficiencies.

MISCELLANEOUS

Project Location:

N/A

Capital Cost Beyond 2016:

\$830,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-----|----|
| | x |
| x | |
| | x |
| | x |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | |
| No | x |

Type of Project: (indicate type of project)

| | |
|--------------------------------|---|
| Routine Replacement: | x |
| Rehabilitation or Enhancement: | |
| Efficiency Project: | x |
| New/Expansion: | |
| Vehicles: | x |

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MANIPULATE PHOTO TO FIT WITHIN THIS BOX*

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS and PS PROJECT NUMBER: _____

PROJECT NAME: 36" Transmission Main Improvements Continued

ESTIMATED COST: \$8,000,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: WT/MS - 591

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|-----------|-----------|-----------|--------------|
| Project Cost | | | | 2,000,000 | 4,000,000 | 2,000,000 | \$ 8,000,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------|---------|---------|------------------|------------------|------------------|---------------------|
| 591-4741-802.000 | | | | 300,000 | 600,000 | 300,000 | \$ 1,200,000 |
| 591-4741-822.000 | | | | 1,700,000 | 3,400,000 | 1,700,000 | 6,800,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | 2,000,000 | 4,000,000 | 2,000,000 | \$ 8,000,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Projects for condition analysis and improvements to prepare and complete reconversion of finished 36" transmission main to raw service from Davis to Aqua Station. Includes properly sized finished water transmission installation north to Titabawassee Rd for Shattuck Rd. Also includes engineering evaluations for final project to complete reconversion to raw project from Kochville Rd Station to WTP and properly sized replacement finished water transmission WTP to Davis Rd. at Kochville Station location with connections to Aqua finished water booster station.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Converted original 36" raw transmission main to finished supply during the 60's has caused some issues related to reliability, water age and material use compared to design. We are planning to restore the converted 36" finished transmission main to raw service since operating pressure designs are not in line with use, the age of the line is also known to have materials deficiencies. We need redundant raw supply between Kochville Pump Station and the WTP to provide proper back up supply to the Pipeline if a break or outage were to occur. A properly sized new finished transmission main to supply northern customers would also help with water age and regulatory issues related to this problem.

MISCELLANEOUS

Project Location:

Various

Capital Cost Beyond 2016:

\$8,000,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |

If this project was not funded would other matching fund be lost

| | |
|-----|-------------------------------------|
| Yes | <input type="checkbox"/> |
| No | <input checked="" type="checkbox"/> |

Type of Project: (indicate type of project)

| | |
|--------------------------------|-------------------------------------|
| Routine Replacement: | <input checked="" type="checkbox"/> |
| Rehabilitation or Enhancement: | <input checked="" type="checkbox"/> |
| Efficiency Project: | <input checked="" type="checkbox"/> |
| New/Expansion: | <input checked="" type="checkbox"/> |
| Vehicles: | <input type="checkbox"/> |

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MANIPULATE PHOTO TO FIT WITHIN THIS BOX

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS PROJECT NUMBER: _____

PROJECT NAME: Screen Room Overhead Crane Repairs

ESTIMATED COST: \$100,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|----------------|---------|---------|---------|---------|---------|-------------------|
| Project Cost | <u>100,000</u> | | | | | | <u>\$ 100,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|----------|----------------|----------|----------|----------|----------|-------------------|
| <u>591-4740-802.000</u> | | <u>20,000</u> | | | | | \$ 20,000 |
| <u>591-4740-974.000</u> | | <u>80,000</u> | | | | | 80,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>-</u> | <u>100,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 100,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Repairs to structural support of overhead crane located in screen room.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Currently the overhead crane in the screen room cannot be operated due to deterioration of structural support. If a large piece of equipment were to fail or require maintenance for repair in this area, crane rental would be required if possible.

MISCELLANEOUS

Project Location:

WTP

Capital Cost Beyond 2016:

\$100,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

Yes

No

| Yes | No |
|-----|----|
| | x |
| x | |
| | x |
| x | |

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS PROJECT NUMBER: _____

PROJECT NAME: WTP Parking Lot Evaluations and Design

ESTIMATED COST: \$100,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 100,000 | | | | | | \$ 100,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------|---------|---------|---------|---------|---------|-------------------|
| 591-4740-802.000 | | | 20,000 | | | | \$ 20,000 |
| 591-4740-974.000 | | | 80,000 | | | | 80,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | 100,000 | - | - | - | \$ 100,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Repairs or replacement evaluations and project for parking lot areas

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The parking lot areas at WT are nearing the end of their useful life and are in need of repair. In addition due to the security system improvements and chemical feed upgrades some redesign is necessary to allow for additional vehicle parking.

MISCELLANEOUS

Project Location:

WTP

Capital Cost Beyond 2016:

\$100,000

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | | x |
| Comprehensive Plan | x | |
| Council Policy | | x |
| Local, State, or Federal Regulations | | x |

If this project was not funded would other matching fund be lost

| | |
|-----|---|
| Yes | |
| No | x |

INSERT PHOTO HERE
 MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

| | |
|--------------------------------|---|
| Routine Replacement: | x |
| Rehabilitation or Enhancement: | x |
| Efficiency Project: | |
| New/Expansion: | x |
| Vehicles: | |

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS and PS PROJECT NUMBER: _____

PROJECT NAME: Replacement Sludge Collection System Sedimentation Basin

ESTIMATED COST: \$400,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: WT/MS - 591

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | | | 200,000 | 200,000 | | | \$ 400,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------|---------|---------|---------|---------|---------|------------|
| 591-4740-974.000 | | | 200,000 | 200,000 | | | \$ 400,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | 200,000 | 200,000 | - | - | \$ 400,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Sludge Collection System replacement for Sedimentation Basins with composite materials.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Removal of sludge from the settling basins is imperative to the treatment process. The sludge collection system, currently in place, is expensive to maintain. Cost efficiencies could be realized, as well as greater reliability can be gained, by replacement with more modern lighter composite materials or other advanced replacement systems.

MISCELLANEOUS

Project Location:

WTP

Capital Cost Beyond 2016:

\$400,000

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | x | |
| Comprehensive Plan | x | |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

Yes
No

INSERT PHOTO HERE
MANIPULATE PHOTO TO FIT WITHIN THIS BOX

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS PROJECT NUMBER: _____

PROJECT NAME: Phase 2 Pump Room Improvements

ESTIMATED COST: \$1,000,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|--------------|
| Project Cost | | | | | 300,000 | 700,000 | \$ 1,000,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------|---------|---------|---------|-----------|---------|--------------|
| 591-4741-802.000 | | | | | 100,000 | 50,000 | \$ 150,000 |
| 591-4741-974.000 | | | | | | 850,000 | 850,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | - | 100,000 | 900,000 | \$ 1,000,000 |
| Diff of Rev/Exp: | - | - | - | - | (200,000) | 200,000 | \$ 0 |

ANALYSIS AND EXPLANATION

Description: HSP improvements including VFD installations replacement of HSP elbow, ground level access for pump and equipment removal.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The upgrades are needed to realize full efficiencies due to earlier planned upgrades as well as other deficiencies in the pump room area and related equipment.

MISCELLANEOUS

Project Location:

WTP

Capital Cost Beyond 2016:

\$1,000,000

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | <u>Yes</u> | <u>No</u> |
|--------------------------------------|------------|-----------|
| Department Master Plan | x | |
| Comprehensive Plan | x | |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

Yes
 No

*INSERT PHOTO HERE
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Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: W&WWTS PROJECT NUMBER: _____

PROJECT NAME: Gatehouse Cross Connection Mitigation Improvements

ESTIMATED COST: \$325,000 PROJECT MANAGER: P. Reinsch

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: WT - 591

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | | | | | 40,000 | 285,000 | \$ 325,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|------------|
| 591-4741-802.000 | | | | | 40,000 | 20,000 | \$ 60,000 |
| 591-4741-974.000 | | | | | | 265,000 | 265,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | - | 40,000 | 285,000 | \$ 325,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Gatehouse potential cross connection single wall construction mitigation.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Investigation of this structure will help determine if a major renovation is required to address a potential regulatory compliance issue.

MISCELLANEOUS

Project Location:

WTP

Capital Cost Beyond 2016:

\$325,000

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | x | |
| Comprehensive Plan | x | |
| Council Policy | | x |
| Local, State, or Federal Regulations | x | |

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

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**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service - Motor Pool PROJECT NUMBER: _____

PROJECT NAME: Hoist Lift (2)

ESTIMATED COST: 24,000 PROJECT MANAGER: D. Riley

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 661-4480

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 12,000 | 12,000 | | | | | \$ 24,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------------|---------|---------|---------|---------|------------------|
| 661-4480-979.000 | 12,000 | 12,000 | | | | | \$ 24,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 12,000 | 12,000 | - | - | - | - | \$ 24,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The hoist lifts enable vehicles to be suspended vertically so the underside of the vehicle may be accessed for maintenance and repair.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

One lift would be a replacement of a unit that was installed several years ago and has posed safety issues during the last several inspections. The other lift would be an additional unit that will increase productivity.

MISCELLANEOUS

Project Location:

Garage

Capital Cost Beyond 2016:

12,000

If this project was not funded would other matching fund be lost

Yes

No

X

Type of Project: (indicate type of project)

- Routine Replacement:
- Rehabilitation or Enhancement:
- Efficiency Project:
- New/Expansion:
- Vehicles:

In Accordance With:

Yes

No

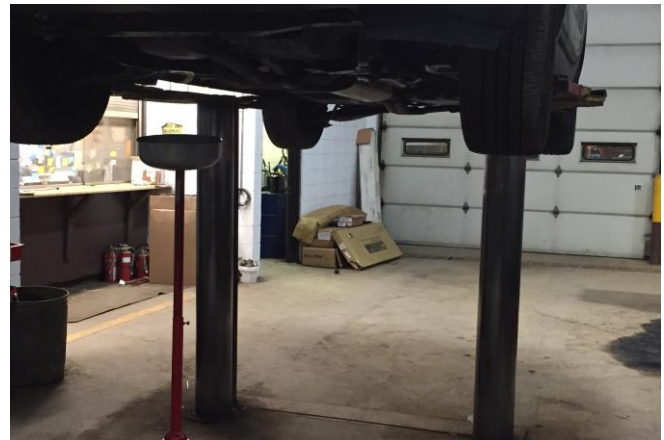
- Department Master Plan
- Comprehensive Plan
- Council Policy
- Local, State, or Federal Regulations

X

X

X

X



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service - Motor Pool PROJECT NUMBER: _____

PROJECT NAME: Used Medium Duty Tow Truck

ESTIMATED COST: 95,000 PROJECT MANAGER: D. Riley

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 661-4480

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-------|
| Project Cost | | | | | | | \$ 0 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------------|---------|---------|---------|---------|---------|------------------|
| 661-4480-982.000 | 95,000 | | | | | | \$ 95,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 95,000 | - | - | - | - | - | \$ 95,000 |
| Diff of Rev/Exp: | 95,000 | - | - | - | - | - | \$ 95,000 |

ANALYSIS AND EXPLANATION

Description: The tow truck enables the garage to bring in disabled vehicles for service and repair.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This tow truck is to replace two existing tow truck wreckers with a more versatile updated model. The current units are well beyond their useful age and condition, one model year 1980 and the other model year 1990. During emergency events (ie storms, accidents, etc.) outside vendors have been utilized, but often their availability is limited. When the City conducts emergency services (ie snow removal, storm damage, etc.), it is not practical to rely on outside vendors as the wait time if often very long.

MISCELLANEOUS

Project Location:

Garage

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Service - Motor Pool PROJECT NUMBER: _____

PROJECT NAME: Used / Fork Truck

ESTIMATED COST: 30,000 PROJECT MANAGER: D. Riley

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 661-4480

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | | | | | 30,000 | | \$ 30,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|------------------|
| 661-4480-979.000 | | | | | 30,000 | | \$ 30,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | - | 30,000 | - | \$ 30,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The Fork Truck is used for moving disabled vehicles and parts and equipment around the garage area, as well as unloading delivery vehicles.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The Garage is the receiving area for all City deliveries. Without an operational forklift, we are unable to unload delivery vehicles or move parts and equipment. This unit would replace the existing 1976 Fork Truck being used currently.

MISCELLANEOUS

Project Location:

Garage

Capital Cost Beyond 2016:

30,000

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Service - Motor Pool PROJECT NUMBER: _____

PROJECT NAME: Pick up/Service Truck

ESTIMATED COST: 59,900 PROJECT MANAGER: D. Riley

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 661-4480

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | | 29,700 | | 30,200 | | | \$ 59,900 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|-----------|
| 661-4480-982.000 | | 29,700 | | 30,200 | | | \$ 59,900 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | 29,700 | - | 30,200 | - | - | \$ 59,900 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: 4x4 Regular Cab Truck w/Long Box, rustproofing and bedliner



OPERATIONAL IMPACT: *How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?*

Details: Both trucks would replace units, one a 1993 and the other a 1994 that was a holdover unit from the Fire dept. These units need ongoing repair and maintenance which increases our expenses and decreases efficiency as time spent on these units would be better spent repairing vehicles and equipment from other departments.

MISCELLANEOUS

Project Location:

Garage

Capital Cost Beyond 2016:

59,900

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | <u>Yes</u> | <u>No</u> |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Service - Motor Pool PROJECT NUMBER: _____

PROJECT NAME: Band Saw

ESTIMATED COST: 3,500 PROJECT MANAGER: D. Riley

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 661-4480

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|--------------|---------|---------|---------|---------|---------|-----------------|
| Project Cost | <u>3,500</u> | | | | | | <u>\$ 3,500</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|--------------|----------|--------------|----------|----------|----------|-----------------|
| 661-4480-979.000 | <u>3,500</u> | | | | | | <u>\$ 3,500</u> |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>-</u> | <u>-</u> | <u>3,500</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 3,500</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: The Band saw enables the garage to fabricate and repair parts and equipment when necessary.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The band saw increases efficiency when completing repairs to equipment requiring fabrication with various types of steel tubing, angle, bar stock, etc. The current saw is over 20 years old and has been experiencing issues related to wear from the many years of service. This unit will soon become un-repairable due to the unavailability of any replacement parts.

MISCELLANEOUS

Project Location:

Garage

Capital Cost Beyond 2016:

3,500

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Service - Motor Pool PROJECT NUMBER: _____

PROJECT NAME: Lathe

ESTIMATED COST: 9,000 PROJECT MANAGER: D. Riley

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 661-4480

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|----------|
| Project Cost | 9,000 | | | | | | \$ 9,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|-----------------|
| 661-4480-979.000 | 9,000 | | | | | | \$ 9,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | 9,000 | - | - | - | \$ 9,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The lathe enables the garage to fabricate and repair parts and equipment when necessary.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The lathe increases efficiency when repairing parts and equipment since the repairs can be made on site, which alleviates the need to order new replacement parts. This would replace a unit purchased by military surplus prior to 1970.



MISCELLANEOUS

Project Location:

Garage

Capital Cost Beyond 2016:

9,000

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service - Motor Pool PROJECT NUMBER: _____

PROJECT NAME: Large Drill Press

ESTIMATED COST: 5,600 PROJECT MANAGER: D. Riley

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: 661-4480

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|----------|
| Project Cost | | | | | | 5,600 | \$ 5,600 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|----------|
| 661-4480-979.000 | | | | | | 5,600 | \$ 5,600 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | - | - | 5,600 | \$ 5,600 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: The drill press enables us to fabricate and repair parts and equipment when necessary.



OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The drill press increases efficiency when repairing parts and equipment since the repairs can be made on site, which alleviates the need to order new replacement parts. This purchase would replace a unit that was purchased prior to 1970.

MISCELLANEOUS

Project Location:

Garage

Capital Cost Beyond 2016:

5,600

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
Rehabilitation or Enhancement:
Efficiency Project:
New/Expansion:
Vehicles:

In Accordance With:

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021
INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)**

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace Half Ton Pick Up Truck (Engineering)

ESTIMATED COST: \$28,000 PROJECT MANAGER: T LeFevre

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4612

CM PRIORITY: _____ 590-4811
591-4711

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | 28,000 | - | - | - | - | - | \$ 28,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|---------|---------|---------|---------|---------|-----------------|
| | | | | | | | 0 |
| ACT 51 (50%) | 14,000 | | | | | | 14,000 |
| Water (25%) | 7,000 | | | | | | 7,000 |
| Sewer (25%) | 7,000 | | | | | | 7,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 28,000 | - | - | - | - | - | \$28,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: This will replace a half ton pickup (Vehicle 36-0213) purchased in 1993, assigned to engineering, and used for right of way permit inspections, sidewalk complaint inspections, placement of temporary cold patch sidewalk repairs, on site meetings with utility contractors, site visits for review and approval of site plans, construction inspection, and concrete testing. The bed on the truck is used to transport cold patch for sidewalk repairs and to transport concrete cylinders made to test concrete strength on construction projects or for utility road patches.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details: This pickup truck will be 22 years old at the time of replacement and has reached the end of its useful service life, requiring frequent maintenance. Replacement of this vehicle would allow permit, construction, site development, and sidewalk complaint inspections to continue with less interruption to work flow because of transportation availability. Replacement of this vehicle also provides a means of transport for cold patch used for sidewalk repairs for sidewalk complaints and for the transport of concrete test cylinders.

MISCELLANEOUS

Project Location:

Engineering Section, ROW Division

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|------------|-----------|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | | X |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace Half Ton Pickup Truck(Traffic)

ESTIMATED COST: \$28,000 PROJECT MANAGER: M Hagen

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4621

CM PRIORITY:

| | |
|--|-----------------|
| | <u>101-4620</u> |
| | <u>590-4821</u> |
| | <u>591-4721</u> |
| | <u>660-4422</u> |

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|----------|----------|----------|----------|----------|------------------|
| Project Cost | <u>28,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 28,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------|----------|----------|----------|----------|-----------------|
| 202-4621 (50%) | 14,000 | | | | | | 14,000 |
| 101-4620 (25%) | 7,000 | | | | | | 7,000 |
| 590-4821 (5%) | 1,400 | | | | | | 1,400 |
| 591-4721 (10%) | 2,800 | | | | | | 2,800 |
| 660-4422 (10%) | 2,800 | | | | | | 2,800 |
| | | | | | | | 0 |
| TOTAL: | <u>28,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$28,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: This will replace a 2001 half ton Pickup Truck (Vehicle 30-0651) used by the Traffic Foreman.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This vehicle will be 15 years old at the time of replacement and will have reached the end of its useful service life and require frequent maintenance. Replacement of this vehicle would allow the Traffic Maintenance Foreman to continue to monitor work crews, investigate complaints, review construction job sites and respond to emergencies.

MISCELLANEOUS

Project Location:

Traffic Section, ROW Division

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes

No

X

Type of Project: (indicate type of project)

- Routine Replacement:
- Rehabilitation or Enhancement:
- Efficiency Project:
- New/Expansion:
- Vehicles: X

In Accordance With:

- Department Master Plan
- Comprehensive Plan
- Council Policy
- Local, State, or Federal Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | | X |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace 1 Ton Pick-Up Truck(Traffic)

ESTIMATED COST: 46,000 PROJECT MANAGER: M Hagen

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4621

CM PRIORITY:

591-4721
590-4821
202-4651

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | - | 46,000 | - | - | - | - | \$ 46,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------------|---------|---------|---------|---------|-----------------|
| ACT 51 (70%) | | 32,200 | | | | | 32,200 |
| Water (20%) | | 9,200 | | | | | 9,200 |
| Sewer (10%) | | 4,600 | | | | | 4,600 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | 46,000 | - | - | - | - | \$46,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: This will replace a 1998 1-Ton Pickup Truck (Vehicle 30-0209) used for barricade set-up for the Water and Sewer Maintenance Division's water and sewer utility and road repairs, the Street Section's road repairs and maintenance activities, special events, and emergency road closures requested by the Police and Fire Departments. This vehicle is also used for stop bar, crosswalk, arrows, onlys and railroad pavement marking installations. This vehicle should have 4-wheel drive and be equipped with a front plow to plow the Traffic Maintenance yard, and drive.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This vehicle will be 18 years old at the time of replacement and has reached the end of its useful service life. Replacement of this vehicle will allow Traffic Maintenance to continue to provide traffic control and detour signing for all City Departments, including Water and Sewer Maintenance and Police and Fire during emergencies, and for the 30+ Special Events held every year. Replacement of this vehicle will also allow continued maintenance of the City's pavement marking system for traffic safety and allow Traffic personnel to plow their yard and drive.

MISCELLANEOUS

Project Location:

Traffic Section, ROW Division

Capital Cost Beyond 2016:

46,000

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service **PROJECT NUMBER:** _____

PROJECT NAME: Replace Chevy Malibu (Engineering)

ESTIMATED COST: \$24,000 **PROJECT MANAGER:** T LeFevre

DEPT PRIORITY: 2 (1, 2, or 3) **FUND and DIVISION#:** 202-4611

CM PRIORITY: _____

203-4611
591-4711
590-4811

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | - | - | 24,000 | - | - | - | \$ 24,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------|---------|---------|---------|---------|---------|----------|
| ACT 51 Major (30%) | | | 7,200 | | | | 7,200 |
| ACT 51 Local (30%) | | | 7,200 | | | | 7,200 |
| Water (20%) | | | 4,800 | | | | 4,800 |
| Sewer (20%) | | | 4,800 | | | | 4,800 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | 24,000 | - | - | - | \$24,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: This will replace a Chevy Malibu (Vehicle 36-0091) purchased in 1998 that is used by the Engineering Section employees that do not have vehicles assigned to them but must provide construction, site development or permit inspections. This vehicle is also used for transportation to out of town training by Right of Way Division employees.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This car will be 20 years old at the time of replacement and will have reached the end of its useful service life, requiring frequent maintenance. Replacement of this vehicle will allow permit construction and site development inspections to be conducted with less interruption to work flow because of transportation availability. This will also eliminate the use of personal cars by construction inspectors. Replacement of this vehicle also provides a transportation mode for the Right of Way Division employees attending out of city training.

MISCELLANEOUS

Project Location:

Engineering Section, ROW Division

Capital Cost Beyond 2016:

24,000

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace Aerial Truck (Traffic)

ESTIMATED COST: \$110,000 PROJECT MANAGER: M Hagen

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-4620

CM PRIORITY: _____ 202-4621

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | - | - | - | 110,000 | - | - | \$ 110,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|-----------|
| 101-4620 (50%) | | | | 55,000 | | | 55,000 |
| 202-4621 (50%) | | | | 55,000 | | | 55,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | 110,000 | - | - | \$110,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: This would replace a 1999 Aerial Truck (Vehicle 30-0845) used for traffic signal and street light maintenance and repair.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This vehicle will be 20 years old at the time of replacement and will have reached the end of its useful service life. Replacement of this vehicle will allow continued maintenance of the City's street lighting system and traffic signal system. It will also allow the City to continue to maintain MDOT's traffic signals within the City and receive revenues for providing this service. It would also allow us to continue to assist the Streets Section in providing electrical services during storm events.

MISCELLANEOUS

Project Location:

Traffic Section, ROW Division

Capital Cost Beyond 2016:

110,000

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace Chevy Express Van (Traffic)

ESTIMATED COST: \$36,000 PROJECT MANAGER: B London

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: 202-4621

CM PRIORITY: 203-4621

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | - | - | | 36,000 | - | - | \$ 36,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|----------|
| 202-4621 (50%) | | | | 18,000 | | | 18,000 |
| 203-4621 (50%) | | | | 18,000 | | | 18,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | 36,000 | - | - | \$36,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: This will replace a Chevy Express Van (Vehicle 30-0297) purchased in 2000, assigned to Traffic Engineering and used to conduct site visits for Traffic Engineering studies. This vehicle is equipped with an arrow board to allow stops in traffic lanes.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This van will be 18 years old at the time of replacement and will have reached the end of its useful service life, requiring frequent maintenance. Replacement of this vehicle would allow utility and construction traffic control reviews, traffic studies and traffic counts to be conducted in a vehicle meeting Michigan Manual of Uniform Traffic Control Devices requirements for short duration construction (blocking a lane for short periods of time) and with less interruption to work flow because of transportation availability.

MISCELLANEOUS

Project Location:

Traffic Eng, Section, ROW Division

Capital Cost Beyond 2016:

36,000

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace 1 Ton Rack Truck(Traffic)

ESTIMATED COST: \$36,000 PROJECT MANAGER: M Hagen

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: 202-4621

CM PRIORITY: 591-4721
590-4821

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | - | - | - | - | 36,000 | - | \$ 36,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------------|---------|-----------------|
| ACT 51 (70%) | | | | | 25,200 | | 25,200 |
| Water (20%) | | | | | 7,200 | | 7,200 |
| Sewer (10%) | | | | | 3,600 | | 3,600 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | - | 36,000 | - | \$36,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: This would replace a 2001 1-Ton Rack Truck (Vehicle 30-0638) used for barricade set-up and pavement marking installations.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This vehicle will be 18 years old at the time of replacement and will have reached the end of its useful service life and will require frequent maintenance. Replacement of this vehicle will allow Traffic Maintenance to continue to provide traffic control and detour signing for all City Departments, including Water and Sewer Maintenance for utility repairs and Police and Fire during emergencies. Replacement of this vehicle will also allow Traffic Maintenance to continue to provide traffic control and detour signing for the 30+ Special Events held every year. Replacement of this vehicle would also allow continued maintenance of the City's pavement marking system for traffic safety.

MISCELLANEOUS

Project Location:

Taffic Section, ROW Division

Capital Cost Beyond 2016:

36,000

If this project was not funded would other matching fund be lost

Yes

No

X

Type of Project: (indicate type of project)

- Routine Replacement:
- Rehabilitation or Enhancement:
- Efficiency Project:
- New/Expansion:
- Vehicles: X

In Accordance With:

- Department Master Plan
- Comprehensive Plan
- Council Policy
- Local, State, or Federal Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | | X |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace Dodge Dakota Club Cab(Engineering)

ESTIMATED COST: \$28,000 PROJECT MANAGER: T LeFevre

DEPT PRIORITY: 3 (1, 2, or 3) FUND and DIVISION#: 202-4612

CM PRIORITY: 590-4811

 591-4711

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | - | - | - | - | 28,000 | | \$ 28,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|----------|
| 202 (38%) | | | | | 10,640 | | 10,640 |
| 590 (24%) | | | | | 6,720 | | 6,720 |
| 591 (38%) | | | | | 10,640 | | 10,640 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | - | 28,000 | - | \$28,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: This will replace a Dodge Dakota Club Cab (Vehicle 36-0221) purchased in 2001, assigned to engineering, and used for right of way permit inspections, sidewalk complaint inspections, placement of temporary cold patch sidewalk repairs, construction inspection, site development inspections and concrete testing.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This pickup truck will be 19 years old at the time of replacement and will have reached the end of the useful service life, requiring frequent maintenance. Replacement of this vehicle would allow permit, construction, site development, and sidewalk complaint inspections to continue with less interruption to work flow because of transportation availability. Replacement of this vehicle also provides a means of transport for cold patch used for sidewalk repairs for sidewalk complaints and for the transport of concrete test cylinders.

MISCELLANEOUS

Project Location:

Engineering Section, ROW Division

Capital Cost Beyond 2016:

28,000

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Replace Aerial Truck(Traffic)

ESTIMATED COST: \$80,000 PROJECT MANAGER: M Hagen

DEPT PRIORITY: 2 (1, 2, or 3) FUND and DIVISION#: 101-4620

CM PRIORITY: 202-4621

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|-----------|
| Project Cost | - | - | - | - | 80,000 | - | \$ 80,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|----------|
| 101-4620 (50%) | | | | | 40,000 | | 40,000 |
| 202-4621 (50%) | | | | | 40,000 | | 40,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | - | - | - | 80,000 | - | \$80,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: This would replace a 2002 Aerial Truck (Vehicle 30-0201) used for traffic signal and street light maintenance and repair.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This vehicle will be 18 years old at the time of replacement and will have reached the end of its useful service life and will require frequent maintenance. Replacement of this vehicle would allow continued maintenance of the City's street lighting system and traffic signal system. It would also allow the City to continue to maintain MDOT's traffic signals within the City and receive revenue for providing this service. It would also allow us to continue to assist the Streets Section in providing electrical services during storm events.

MISCELLANEOUS

Project Location:

Traffic Maintenance

Capital Cost Beyond 2016:

80,000

If this project was not funded would other matching fund be lost

Yes

No

X

Type of Project: (indicate type of project)

- Routine Replacement:
- Rehabilitation or Enhancement:
- Efficiency Project:
- New/Expansion:
- Vehicles: X

In Accordance With:

- Department Master Plan
- Comprehensive Plan
- Council Policy
- Local, State, or Federal Regulations

| | Yes | No |
|--------------------------------------|-----|----|
| Department Master Plan | X | |
| Comprehensive Plan | | X |
| Council Policy | | X |
| Local, State, or Federal Regulations | | X |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: ST1501

PROJECT NAME: Replace existing Arrow Boards(2)

ESTIMATED COST: \$ 9,000 PROJECT MANAGER: M. Hagen

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4621

CM PRIORITY:

| | |
|--|-----------------|
| | <u>202-4651</u> |
| | <u>591-4821</u> |
| | <u>590-4721</u> |

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|--------------|---------|---------|---------|---------|---------|-----------------|
| Project Cost | <u>9,000</u> | | - | - | | | \$ <u>9,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|--------------|---------|---------|---------|---------|---------|-----------------|
| ACT 51 (40%) | 3,600 | | | | | | \$ 3,600 |
| Water (30%) | 2,700 | | | | | | \$ 2,700 |
| Sewer (30%) | 2,700 | | | | | | 2,700.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>9,000</u> | - | - | - | - | - | <u>\$ 9,000</u> |
| Diff of Rev/Exp: | - | - | - | - | - | - | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: These arrow boards will replace two existing arrow boards that are over 10 years old and are beginning to require excessive maintenance to keep operational.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

These arrow boards will be over ten years old at the time of replacement and will have reached the end of their useful service life. Both arrow boards are beginning to require frequent maintenance and are less reliable. Replacement of these arrow boards will allow Traffic Maintenance to continue to provide traffic control and detour signing for all City Departments, including Water and Sewer Maintenance for utility repairs, the Streets Section for road repairs and tree trimming and removal operations, and Police and Fire during emergencies. Replacement of these arrow boards will also allow Traffic Maintenance to continue to provide traffic control and detour signing for the 30+ Special Events held every year.

MISCELLANEOUS

Project Location:

Traffic Section, ROW Division

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes

No

X

Type of Project: (indicate type of project)

- Routine Replacement: X
- Rehabilitation or Enhancement:
- Efficiency Project:
- New/Expansion:
- Vehicles:

In Accordance With:

- Department Master Plan
- Comprehensive Plan
- Council Policy
- Local, State, or Federal Regulations

| Yes | No |
|-----|----|
| X | |
| | X |
| | X |
| X | |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: BR1401

PROJECT NAME: Johnson Street Bridge over the Saginaw River

ESTIMATED COST: \$ 310,475 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: Const Match 202-4616-822

Eng 202-4616-802

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|----------------|----------|---------|---------|---------|---------|-------------------|
| Project Cost | <u>310,475</u> | <u>-</u> | | | | | <u>\$ 310,475</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|-----------------------|----------|----------|----------|----------|----------|--------------------------|
| Federal BHT | <u>285,475</u> | | | | | | <u>\$ 285,475</u> |
| ACT 51 | <u>25,000</u> | | | | | | <u>\$ 25,000</u> |
| | | | | | | | <u>0</u> |
| | | | | | | | <u>0</u> |
| | | | | | | | <u>0</u> |
| | | | | | | | <u>0</u> |
| TOTAL: | <u>310,475</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 310,475</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description: Perform preventative bridge maintenance on the Johnson Street Bridge over the Saginaw River, that includes pin and hanger repairs and spot painting. The City requested and received FY14 Local Bridge Program Funds for the pin and hanger repairs and FY16 Local Bridge Program Funds for the spot painting. In order to decrease the design and construction engineering costs, the FY16 Local Bridge Program Funds will be moved to FY14. The Local Bridge Program Funds will pay for 95% of the construction costs. The City is responsible for all design and construction engineering costs which have been included in the CIP request. This project will be bid through the Michigan Department of Transportation in late fall, early winter of 2014. Construction is scheduled for 2015 (FY15-FY16)

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Preventative bridge maintenance is necessary to extend the life of the bridge and preserve one of five bridges over the Saginaw River that are the responsibility of the City. Without the City's Capital investment of \$30,050, the City would lose \$570,950 in Federal Local Bridge Program Funds. The City has no other monetary source of funds for bridge maintenance.

MISCELLANEOUS

Project Location:

Johnson Street Bridge

Capital Cost Beyond 2016:

\$ -

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: 19th Street Reconstruction from Janes Street to Lapeer Avenue and Lapeer Avenue from Veterans Memorial Parkway Southbound to 19th Street

ESTIMATED COST: \$ 185,300 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: _____

CM PRIORITY: _____

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 185,300 | | | | | | \$ 185,300 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|----------------|---------|---------|---------|---------|---------|-------------------|
| Federal STP | | | | | | | \$ 0 |
| ACT 51 | 130,300 | | | | | | 130,300.00 |
| Sewer | 55,000 | | | | | | 55,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 185,300 | - | - | - | - | - | \$ 185,300 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Reconstruct 19th Street from Janes Street to Lapeer Avenue and Lapeer Avenue from Veterans Memorial Parkway southbound to 19th Street with a 12 inch sand subbase, seven inch aggregate base, and seven inches of asphalt. The curb and gutter and drive approaches will be replaced. ADA sidewalk ramps will be constructed as required by the American with Disabilities Act. The project includes all new catch basins and catch basin leads. This section of Lapeer Avenue and 19th street are designated truck routes and will be reconstructed with a cross section that takes this into consideration. These road currently have PASER ratings of 1.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This ACT 51 request is necessary to provide match money for the 19th and Lapeer road reconstruction project. This allows us to utilize \$308,000 in Federal STP funds for the reconstruction. Without the ACT 51 funds we would not reconstruct these blocks of 19th Street and Lapeer Avenue and would lose \$308,000 in Federal STP funds. The sewer funding allows us to replace catchbasins so they can be located in the new road gutter line and not left in the roadway when the radiuses are widened. This will provide better drainage and decrease the chance of having to dig up a newly constructed road to provide maintenance for these structures at a later date.

MISCELLANEOUS

Project Location:

19th Street from Janes to Lapeer

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service **PROJECT NUMBER:** ST1203

PROJECT NAME: Niagara Street Reconstruction, Sewer Repairs and Water Service Replacement from Genesee Avenue to Davenport Avenue (2015) and from the RR Tracks to Congress Avenue (2016)

ESTIMATED COST: \$ 2,357,000 **PROJECT MANAGER:** B. London

DEPT PRIORITY: 1 (1, 2, or 3) **FUND and DIVISION#:** 202-4614-

CM PRIORITY: 591-4740
590-4840

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|-----------|--------------|
| Project Cost | 721,000 | - | | 10,000 | 494,000 | 1,132,000 | \$ 2,357,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|----------------|----------|----------|---------------|----------------|------------------|---------------------|
| Federal STP | 346,000 | | | | | 867,000 | \$ 1,213,000 |
| ACT 51 | 155,000 | - | | | | 265,000 | 420,000.00 |
| Water Surplus | | | | | | | 0 |
| Water Bond | 132,000 | | | 10,000 | 264,000 | | 406,000.00 |
| Sewer Surplus | 88,000 | | | | 230,000 | | 318,000.00 |
| | | | | | | | 0 |
| TOTAL: | 721,000 | - | - | 10,000 | 494,000 | 1,132,000 | \$ 2,357,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Reconstruct roadway; replace water services, fire hydrants and brick gate valve wells and add fire hydrants; replace brick manholes and catch basins and tie catch basins into structures; and, install ADA ramps where required on Niagara Street from RR Tracks north to Davenport. Design engineering to be contracted thru MDOT process and a portion of the costs will be paid with federal funds through reimbursement from MDOT. Design costs are budgeted in FY14 and FY15. Construction between Genesee and Davenport is scheduled for 2015. Construction between the RR Tracks and Genesee is not yet programmed but is scheduled for 2020. Staking and testing costs are budgeted in FY15, and FY16.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This ACT 51 request is necessary to provide match money for the Niagara Street road reconstruction project. This allows us to utilize \$1,213,000 in Federal STP funds for the reconstruction. Without the ACT 51 funds we would not reconstruct Niagara Street and would lose \$1,213,000 in Federal STP funds. The water funding allows us to replace 1930's and 1950's water services and fire hydrants, brick gate valve wells and vaults that cannot be lowered below the road subbase at the same time the road is reconstructed, decreasing the chances of digging up a new road for utility issues.

MISCELLANEOUS

Project Location:

Niagara St from RR and Davenport

Capital Cost Beyond 2016:

769,000

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: ST1402

PROJECT NAME: Mackinaw Street Street Rehabilitation / Reconstruction from Congress Street to Weiss Street

ESTIMATED COST: \$ 2,599,000 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4614

CM PRIORITY: 591-4740
590-4840

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|-----------|---------|--------------|
| Project Cost | 222,000 | | 20,000 | 695,000 | 1,662,000 | | \$ 2,599,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|----------|---------------|----------------|------------------|----------|---------------------|
| Federal STP | | | | | 867,000 | | \$ 867,000 |
| ACT 51 | 60,000 | | 20,000 | 105,000 | 160,000 | | \$ 345,000 |
| Water Surplus | 85,000 | | | | | | \$ 85,000 |
| Water Bond | | | | 590,000 | 350,000 | | \$ 940,000 |
| Sewer Surplus | 77,000 | | | | 285,000 | | \$ 362,000 |
| | | | | | | | 0 |
| TOTAL: | 222,000 | - | 20,000 | 695,000 | 1,662,000 | - | \$ 2,599,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: State (M-58) and Weiss. Replace water services between State Street (M-58) and Weiss Street. Replace water main, services and fire hydrants between Congress and State Street (M-58). Replace catch basins, catch basin leads, and manholes to eliminate brick structures and blind ties on Mackinaw from Congress to Weiss. Construction of Mackinaw betweenb State (M-58) and Weiss is scheduled for 2015. Construction of Mackinaw from Congress to State (M-58) is scheduled for 2020. Design costs are included and are budgeted in FY14 and FY15. Construction staking and testing costs are included and are budgeted in FY15, FY16, and FY20.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This ACT 51 request is necessary to provide match money for \$1,079,000 in Federal STP funds to rehabilitate and reconstruct Mackinaw Street between Congress and Weiss. Without the ACT 51 funds we would not complete the Mackinaw Street road rehabilitation and reconstruction project and would lose \$1,079,000 in Federal STP funds. The water funding allows us to replace 1800's water main and 1920's and 1950's water services and fire hydrants at the same time the road is reconstructed, decreasing the chance of having a water problem that requires the City to dig up a new road to gain access and make repairs to the water main. The sewer funding allows us to replace brick structures that may have voids that cause undermining of the road subbase and cause isolated road failures.

MISCELLANEOUS

Project Location:

Mackinaw Street

Capital Cost Beyond 2016:

1,510,000

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Gabriel Road Reconstruction from Maple End of Pavement to Greenpoint Nature Center

ESTIMATED COST: \$ 60,000 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 203-4614-801

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------------|---------|---------|---------|---------|---------|------------------|
| Project Cost | <u>60,000</u> | | | | | | <u>\$ 60,000</u> |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------------|----------|----------|----------|----------|----------|------------------|
| Federal PLHD | | | | | | | \$ 0 |
| Fish & Wildlife | | | | | | | \$ - |
| ACT51 Local Streets | 60,000 | | | | | | \$ 60,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | <u>60,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 60,000</u> |
| Diff of Rev/Exp: | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>\$ 0</u> |

ANALYSIS AND EXPLANATION

Description:

Grade, shape and pave approximately 1300 feet of Gabriel Road from the existing pavement line on Maple Street south past the easterly-most drive approach to the parking lot at Greenpoint Environmental Learning Center. In addition, improve the drainage along the route to eliminate low-lying areas that flood during rain events. Work will also include drainage structure adjustments, select tree removal necessary to accommodate ditch construction, culvert removal and replacement, and fencing removal and replacement. Access from this route is key to the development of the refuge's goals because the route takes visitors to the Green Point Environmental Learning Center where the focus of educational programs, recreational activities and outdoor physical activities are located. Therefore, maintaining a transportation route in a state of good repair may attract visitors and will further the development and educational goals of the refuge. The project will benefit recreational development to the area's largest national wildlife refuge. Adequate and reliable access to the site will be instrumental to the long term planning activities of the refuge and Greenpoint Environmental Learning Center.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

The Gabriel Road improvement project is a \$384,295 improvement project designed to address access issues into the Shiawassee National Wildlife Refuge by reconditioning and paving the existing poor quality local street. At the same time, the project will resolve drainage issues in the low-lying areas along the route. The City received a \$234,295 grant from the Federal Highway Administration's Public Lands Highway Discretionary Fund in support of improvements to Gabriel Road. Fish and Wildlife Service has dedicated \$100,000 in matching funds to the project and the City of Saginaw will provide design engineering in the amount of \$20,000, construction engineering services including surveying, design, drafting bidding, accounting, construction inspection and reporting in the amount of \$10,000, and the additional \$50,000 in construction costs related to new federal design standards for bike paths. The FY16 ACT 51 funds are necessary to provide the \$50,000 in construction costs and the \$10,000 for construction engineering services which the City does not perform with internal staff such as construction survey staking and testing. Without these funds, the project will not be constructed and the City will lose the \$234,295 PLHD funds and \$100,000 in Fish and Wildlife funds.

MISCELLANEOUS

Project Location:

Gabriel Road

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service **PROJECT NUMBER:** ST1501

PROJECT NAME: Mill and Resurface Federal: Washington to Warren, Franklin: Federal to Genesee and Baum: Federal to Genesee

ESTIMATED COST: \$ 654,814 **PROJECT MANAGER:** B. London

DEPT PRIORITY: 1 (1, 2, or 3) **FUND and DIVISION#:** 202-4614

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 365,814 | 289,000 | - | - | | | \$ 654,814 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|----------------|----------------|---------|---------|---------|---------|-------------------|
| Tire Grant | 175,814 | | | | | | \$ 175,814 |
| ACT 51 | 130,000 | 229,000 | | | | | \$ 359,000 |
| Sewer | 60,000 | 60,000 | | | | | 120,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 365,814 | 289,000 | - | - | - | - | \$ 654,814 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Mill and Resurface 2 inches on Federal Street between Washington (M-13) and Warren, Franklin Street between Janes and Genesee and Baum Street between Federal to Genesee. Project will include new curb and gutter and sidewalk on the south side of Federal between Washington (M-13) and Franklin, parts of the south side of Federal between Franklin and Baum, new sidewalk on the south side of Federal between Jefferson and Warren and new curb and gutter and sidewalk on the west side of Franklin between Federal and Genesee.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This ACT 51 request is necessary to provide match money for a \$175,814 DEQ Scrap Tire Grant and to mill and resurface aged and oxidized HMA pavement surfaces in the Central Business District. The intent is to spend the City's additional ACT51 monies received in FY15 to rehabilitate downtown roads and sidewalks. This will enhance the appearance of the area and help to support recent and future anticipated economic and residential development in the Central Business District.

MISCELLANEOUS

Project Location:

Federal, Franklin and Baum in CBD

Capital Cost Beyond 2016:

289,000

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: BR1402

PROJECT NAME: Genesee Street Bridge Over the Saginaw River Scour Countermeasures and Splice Plate Repairs

ESTIMATED COST: \$ 422,000 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4616-802.000

CM PRIORITY: 202-4616-822.000

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 422,000 | | | | | | \$ 422,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|---------|---------|---------|---------|---------|-------------------|
| Federal BHT | 396,150 | | | | | | \$ 396,150 |
| ACT 51 | 25,850 | | | | | | \$ 25,850 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 422,000 | - | - | - | - | - | \$ 422,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Perform preventative bridge maintenance on the Genesee Street Bridge over the Saginaw River, that includes scour countermeasures and splice plate repairs. The City requested and received FY15 Local Bridge Program Funds for scour countermeasure and splice plate repairs. The Local Bridge Program Funds will pay for 95% of the construction costs. The City is responsible for all design and construction engineering costs which have been included in the CIP request. This project will be bid through the Michigan Department of Transportation in late summer, early fall of 2015. Construction is scheduled for 2016 (FY16).

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Preventative bridge maintenance is necessary to extend the life of the bridge and preserve one of five bridges over the Saginaw River that are the responsibility of the City. Without the City's Capital investment of \$90,850 (FY15 and FY16), the City would lose \$396,150 in Federal Local Bridge Program Funds. The City has no other monetary source of funds for bridge maintenance.

MISCELLANEOUS

Project Location:

Genesee Avenue Bridge

Capital Cost Beyond 2016:

0

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Warren Avenue Resurfacing between Genesee Avenue and Janes Avenue

ESTIMATED COST: \$ 948,000 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4614

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 681,000 | 267,000 | - | - | - | - | \$ 948,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|----------------|----------------|---------|---------|---------|---------|-------------------|
| Federal STP | 368,000 | | | | | | \$ 368,000 |
| ACT 51 | 58,000 | 92,000 | | | | | \$ 150,000 |
| Water | 195,000 | 115,000 | | | | | 310,000.00 |
| Sewer | 60,000 | 60,000 | | | | | 120,000.00 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 681,000 | 267,000 | - | - | - | - | \$ 948,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Mill and resurface existing pavement 2 inches, construct isolated full-depth pavement repairs, replace curb and gutter and construct ADA compliant sidewalk ramps at Federal and Warren and Janes and Warren. Construction also includes the replacement of deteriorated sidewalk. Costs include design, and construction staking and testing. Total estimated project cost is \$155,000 of which \$100,000 are Federal STP Funds and \$55,000 are ACT51 Funds. Construction is scheduled for 2016 and the construction match is budgeted in FY16 and FY17. Design costs are budgeted in FY16. Construction staking and testing are budgeted in FY16 and FY17.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This ACT 51 request is necessary to provide match money for the Warren Avenue resurfacing project. These funds allow us to utilize \$100,000 in Federal STP funds for the road rehabilitation and sidewalk replacement project. Without this funding we would not mill and resurface Warren Avenue and utilize \$100,000 in Federal STP Funds.

MISCELLANEOUS

Project Location:

Warren Avenue

Capital Cost Beyond 2016:

267,000

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
Comprehensive Plan
Council Policy
Local, State, or Federal
Regulations

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service **PROJECT NUMBER:** ST1501

PROJECT NAME: Mason Street Reconstruction and Water Service Replacement from State Street (M-58) to Weiss Street

ESTIMATED COST: \$ 1,225,000 **PROJECT MANAGER:** B. London

DEPT PRIORITY: 1 (1, 2, or 3) **FUND and DIVISION#:** 202-4614

CM PRIORITY: 591-4740

590-4840

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|--------------|
| Project Cost | 885,000 | 340,000 | - | - | | | \$ 1,225,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|----------------|----------------|---------|---------|---------|---------|---------------------|
| Federal STP | 500,000 | | | | | | \$ 500,000 |
| ACT 51 | 55,000 | 130,000 | | | | | \$ 185,000 |
| Water Surplus | 270,000 | 150,000 | | | | | 420,000.00 |
| Water Bond | | | | | | | 0 |
| Sewer Surplus | 60,000 | 60,000 | | | | | 120,000.00 |
| | | | | | | | 0 |
| TOTAL: | 885,000 | 340,000 | - | - | - | - | \$ 1,225,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Reconstruct Mason Street between Davenport Avenue (M-58) and Weiss Street to a two-lane HMA cross section. Replace water services, sanitary sewer services (east side of the road only), add fire hydrants according to City standard, and conduct catch basin and manhole repairs throughout the entire project. The reconstruction of Mason Street is scheduled for 2016. Design costs are included in the CIP request and are budgeted in FY15 and FY16. Construction staking and testing costs are included in the CIP request and are budgeted in FY16, and FY17. Construction is scheduled for 2016.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This ACT 51 request is necessary to provide match money for \$612,000 in Federal STP funds to reconstruct Mason Street between State Street (M-58) and Weiss Street. Without the ACT 51 funds we would not complete the Mason Street road reconstruction project and would lose \$612,000 in Federal STP funds. The water funding allows us to replace old water services and add fire hydrants at the same time the road is reconstructed, decreasing the chance of having a water problem that requires the City to dig up a new road to gain access and make repairs. The sewer funding allows us to replace sanitary sewer services that have consistently failed and repair old structures to avoid digging up a new road to make repairs and avoid any undermining of the road subbase that would cause isolated road failures.

MISCELLANEOUS

Project Location:

Mason St: Davenport (M-58) to Weiss

Capital Cost Beyond 2016:

340,000

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Holland Avenue Bridge Over the Saginaw River Beam End Repair

ESTIMATED COST: \$ 105,500 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4616

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 6,000 | 99,500 | - | - | - | - | \$ 105,500 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|--------------|---------------|----------|----------|----------|----------|-------------------|
| Federal BHT | | 85,500 | | | | | \$ 85,500 |
| ACT 51 | 6,000 | 14,000 | | | | | \$ 20,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 6,000 | 99,500 | - | - | - | - | \$ 105,500 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Perform preventative bridge maintenance on the Holland Avenue Bridge over the Saginaw River, that includes beam end repairs. The City requested and received FY16 Local Bridge Program Funds to perform beam end repairs by epoxy injecting cracks on the Holland Avenue Bridge. The Local Bridge Program Funds will pay for 95% of the construction costs. The City is responsible for all design and construction engineering costs which have been included in this CIP request. This project will be bid through the Michigan Department of Transportation in 2016. Construction is scheduled for 2016 and 2017 (FY17).

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Preventative bridge maintenance on the Holland Avenue Bridge is necessary to extend the life of the bridge and preserve one of five bridges over the Saginaw River that are the responsibility of the City. Without the City's Capital investment of \$20,000, the City would lose \$85,500 in Federal Local Bridge Program Funds. The City has no other monetary source of funds for bridge maintenance.

MISCELLANEOUS

Project Location:

Holland Avenue Bridge

Capital Cost Beyond 2016:

14,000

If this project was not funded would other matching fund be lost

Yes
 No

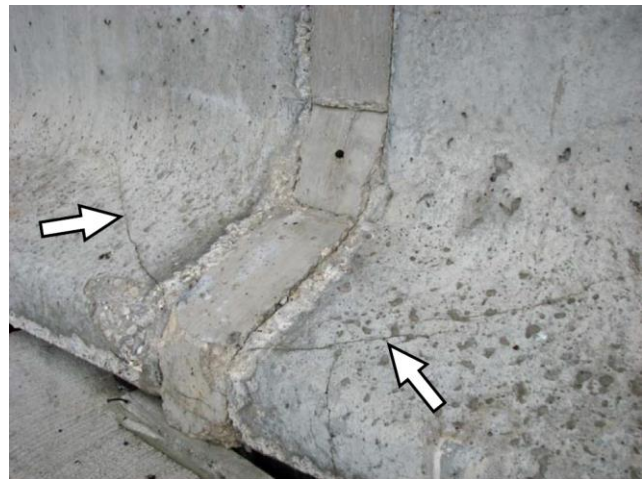
Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Center Street Bridge Over the Saginaw River Joint, Deck and Cross-Bracing Repairs

ESTIMATED COST: \$ 364,800 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4616

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 20,000 | 353,000 | 20,000 | - | - | - | \$ 393,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------------|---------------|----------|----------|----------|-------------------|
| Federal BHT | | 307,800 | | | | | \$ 307,800 |
| ACT 51 | 20,000 | 22,000 | 15,000 | | | | \$ 57,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 20,000 | 329,800 | 15,000 | - | - | - | \$ 364,800 |
| Diff of Rev/Exp: | - | (23,200) | (5,000) | - | - | - | \$ (28,200) |

ANALYSIS AND EXPLANATION

Description: Perform preventative bridge maintenance on the Center Street Bridge over the Saginaw River, that includes repairs to construction joints, expansion joints, the concrete deck and the cross-bracing. The City requested and was awarded FY16 Local Bridge Program Funds for this work. The Local Bridge Program Funds will pay for 95% of the construction costs. The City is responsible for all design and construction engineering costs which have been included in this CIP request. This project will be bid through the Michigan Department of Transportation in late summer, early fall of 2016. Construction is scheduled for 2016 and 2017 (FY17 and FY18).

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Preventative bridge maintenance on the Center Street Bridge is necessary to extend the life of the bridge and preserve one of five bridges over the Saginaw River that are the responsibility of the City. Without the City's Capital investment of \$85,200, the City would lose \$307,800 in Federal Local Bridge Program Funds. The City has no other monetary source of funds for bridge maintenance.

MISCELLANEOUS

Project Location:

Center St Bridge

Capital Cost Beyond 2016:

65,200

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: ST1401

PROJECT NAME: Williamson Street Joint and Panel Repair Project and Water Service Replacement from Thayer to Treanor

ESTIMATED COST: \$ 1,613,440 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4614

CM PRIORITY: 591-4740
590-4840

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|-----------|---------|---------|---------|---------|--------------|
| Project Cost | 60,000 | 1,388,440 | 165,000 | | | | \$ 1,613,440 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|------------------|----------------|----------|----------|----------|---------------------|
| Federal STP | | 613,440 | | | | | \$ 613,440 |
| ACT 51 | 50,000 | 245,000 | | | | | \$ 295,000 |
| Water Surplus | 10,000 | 270,000 | 165,000 | | | | \$ 445,000 |
| Water Bond | | | | | | | \$ - |
| Sewer Surplus | | 260,000 | | | | | \$ 260,000 |
| | | | | | | | 0 |
| TOTAL: | 60,000 | 1,388,440 | 165,000 | - | - | - | \$ 1,613,440 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: This project includes concrete joint and panel replacement and full HMA reconstruct in select areas on Williamson Street between Thayer Street and Treanor Street. This project also includes the replacement of water services and fire hydrants, the repair of catch basins and manholes, and the construction of ADA sidewalk ramps throughout the entire project. This project is scheduled for 2017 and is mainly funded in FY2017. The SCRC has agreed to allow the City to utilize all of the Saginaw MPO's Federal Urban Local Funds in FY 2017 so that the SCRC will have all the Saginaw MPO funds in FY 2018. This will allow the City to complete larger projects in FY 2017 and the SCRC to complete Davis Road in FY 2018. Design costs are included in the CIP request and are budgeted in FY 2015 and FY 2016. Construction staking and testing costs are included in the CIP request and are budgeted in FY 2017.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This ACT 51 request is necessary to provide match money for \$613,440 in Federal STP funds to reconstruct Williamson Street between Thayer Street and Treanor Street. Without the ACT 51 funds we would not complete the Williamson Street road reconstruction project and would lose \$613,440 in Federal STP funds. The water funding allows us to replace old water services and fire hydrants at the same time the road is reconstructed, decreasing the chance of having a water problem that requires the City to dig up a new road to gain access and make repairs. The sewer funding allows us to repair old structures to avoid any undermining of the road subbase that would cause isolated road failures.

MISCELLANEOUS

Project Location:

Williamson Street

Capital Cost Beyond 2016:

940,000

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Veterans Memorial Parkway from Lapeer Street to Washington Avenue (M-13)

ESTIMATED COST: \$ 2,212,000 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4614-802

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|-----------|---------|---------|---------|---------|--------------|
| Project Cost | 110,000 | 1,692,000 | 410,000 | - | | | \$ 2,212,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|----------------|------------------|----------------|----------|----------|----------|---------------------|
| Federal STP | | 792,000 | | | | | \$ 792,000 |
| ACT 51 | 60,000 | 230,000 | | | | | \$ 290,000 |
| Water Surplus | | | | | | | 0 |
| Water Bond | 50,000 | 410,000 | 410,000 | | | | 870,000.00 |
| Sewer Surplus | | 260,000 | | | | | 260,000.00 |
| | | | | | | | 0 |
| TOTAL: | 110,000 | 1,692,000 | 410,000 | - | - | - | \$ 2,212,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Project includes joint and panel repairs on Veterans Memorial Parkway between Lapeer and McGill and Needham and Washington (M-13); mill and resurface 4 inches between McGill and Needham, replace and/ or repara catch basins and maholes in poor condition; and, construct ADA sidewalk ramps. Design is budgeted with FY 2016 funds (scoping was completed in FY 2015). Budget includes all design engineering and construction engineering.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This ACT 51 request is necessary to provide match money for the construction of the Veterans Memorial Parkway rehabilitation project. This allows the City to use \$792,000 of Federal STP funds for the road project. Without the ACT 51 funds, the City would not be able to rehabilitate Veterans Memorial Parkway at this time. Without the Act 51 funds the City would lose \$792,000 in Federal STP funds. The sewer funds are necessary to reconstruct, replace or repair sewer structures as part of the project to avoid digging up a new road in the future to make required repairs. Budgeted funds for both the road portion and sewer portion of the project include design engineering (FY 2016) and construction engineering (FY 2017).

MISCELLANEOUS

Project Location:

Veterans Memorial Parkway

Capital Cost Beyond 2016:

1,310,000

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: ST0905

PROJECT NAME: North Jefferson Avenue Resurfacing between Janes Avenue Genesee Avenue

ESTIMATED COST: \$ 506,000 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4614

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 30,000 | 20,000 | 166,000 | | - | - | \$ 216,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|-------------------------|---------------|----------------|----------------|----------|----------|----------|-------------------|
| Federal STP | | | 116,000 | | | | \$ 116,000 |
| ACT 51 | | 20,000 | 50,000 | | | | \$ 70,000 |
| Water Surplus | | | | | | | 0 |
| Water Bond | 30,000 | 115,000 | 115,000 | | | | 260,000.00 |
| Sewer Surplus | | | 60,000 | | | | 60,000.00 |
| Federal Enhance | | | | | | | 0 |
| TOTAL: | 30,000 | 135,000 | 341,000 | - | - | - | \$ 506,000 |
| Diff of Rev/Exp: | - | 115,000 | 175,000 | - | - | - | \$ 290,000 |

ANALYSIS AND EXPLANATION

Description: Mill and resurface existing pavement 2 inches, construct isolated full-depth pavement repairs, replace curb and gutter and construct ADA compliant sidewalk ramps at Federal and Jefferson and Janes and Jefferson. Construction also includes the replacement of deteriorated sidewalk. Costs include design, and construction staking and testing. Total estimated project cost is \$186,000 of which \$116,000 are Federal STP Funds and \$70,000 are ACT51 Funds. Construction is scheduled for 2017 and the construction match is budgeted in FY18. Design costs are budgeted in FY17. Construction staking and testing are budgeted in FY18.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This ACT 51 request is necessary to provide match money for the Jefferson Avenue resurfacing project. These funds allow us to utilize \$116,000 in Federal STP funds for the road resurfacing and sidewalk replacement project. Without this funding we would not mill and resurface Jefferson Avenue and utilize \$116,000 in Federal STP Funds.

MISCELLANEOUS

Project Location:

Jefferson Avenue

Capital Cost Beyond 2016:

360,000

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: ST0905

PROJECT NAME: Cape Seal Application Brockway Street from the City Limits to Gratiot (M-46).

ESTIMATED COST: \$ 500,000 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4614

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | - | 20,000 | 480,000 | | - | - | \$ 500,000 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------|---------|---------|---------|---------|---------|-------------------|
| Federal STP | | | 384,000 | | | | \$ 384,000 |
| ACT 51 | | 20,000 | 96,000 | | | | \$ 116,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | - | 20,000 | 480,000 | - | - | - | \$ 500,000 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Apply cape seal seal on Brockway Street between the City Limits and Gratiot (M-46).

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

This ACT 51 request is necessary to provide match money for the application of a chip seal on Brockway between the City Limits and Gratiot (M-46). These funds allow us to utilize \$384,000 in Federal STP funds for the road sealing project. Without this funding we would not be able to apply the cape seal on Brockway and utilize \$384,000 in Federal STP Funds.

MISCELLANEOUS

Project Location:

Brockway: City Limits to Gratiot (M-46)

Capital Cost Beyond 2016:

116,000

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| Yes | No |
|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Center Street Bridge Over the Saginaw River Bridge Railing Replacement

ESTIMATED COST: \$ 611,550 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4616

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 30,000 | 581,550 | - | - | - | - | \$ 611,550 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------------|----------|----------|----------|----------|-------------------|
| Federal BHT | | 521,550 | | | | | \$ 521,550 |
| ACT 51 | 30,000 | 60,000 | | | | | \$ 90,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 30,000 | 581,550 | - | - | - | - | \$ 611,550 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Perform preventative bridge maintenance on the Center Street Bridge over the Saginaw River, that includes replacement of the bridge railing. The City requested and was awarded FY 2017 Local Bridge Program funds. The City has no other monetary resources to perform preventative maintenance on the bridges.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Preventative bridge maintenance on the Center Street Bridge is necessary to extend the life of the bridge and preserve one of five bridges over the Saginaw River that are the responsibility of the City. Without the City's Capital investment of \$90,000 we would not be able to utilize \$521,500 in state and federal bridge funds.

MISCELLANEOUS

Project Location:

Center St Bridge

Capital Cost Beyond 2016:

60,000

If this project was not funded would other matching fund be lost

Yes
No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



**CITY OF SAGINAW
CAPITAL IMPROVEMENT PLAN
FY 2015-2016 THROUGH FY 2020-2021**

INDIVIDUAL PROJECT DESCRIPTION
(FILL OUT ONE SHEET FOR EACH PROJECT)

DEPARTMENT: Public Service PROJECT NUMBER: _____

PROJECT NAME: Court Street Bridge Over the Saginaw River Bridge Partial Beam Painting

ESTIMATED COST: \$ 164,200 PROJECT MANAGER: B. London

DEPT PRIORITY: 1 (1, 2, or 3) FUND and DIVISION#: 202-4616

CM PRIORITY:

| COST DATA | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|--------------|---------|---------|---------|---------|---------|---------|------------|
| Project Cost | 12,000 | 152,200 | | | - | - | \$ 164,200 |

| SOURCE OF FUNDS | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | TOTAL |
|------------------|---------------|----------------|----------|----------|----------|----------|-------------------|
| Federal BHT | | 135,090 | | | | | \$ 135,090 |
| ACT 51 | 12,000 | 17,110 | | | | | \$ 29,110 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| TOTAL: | 12,000 | 152,200 | - | - | - | - | \$ 164,200 |
| Diff of Rev/Exp: | - | - | - | - | - | - | \$ 0 |

ANALYSIS AND EXPLANATION

Description: Perform preventative bridge maintenance on the Court Street Bridge over the Saginaw River, that includes partial beam painting. The City requested and was awarded FY 2017 Local Bridge Program funds to perform this preventative maintenance. The City has no other monetary resources to perform preventative bridge maintenance.

OPERATIONAL IMPACT: How does your operation improve with this purchase? Why is it important? What will happen if it is not purchased?

Details:

Preventative bridge maintenance on the Court Street Bridge is necessary to extend the life of the bridge and preserve one of five bridges over the Saginaw River that are the responsibility of the City. Without the City's Capital investment of \$29.110 we would not be able to utilize \$135,090 in state and federal bridge funds.

MISCELLANEOUS

Project Location:

Court St Bridge

Capital Cost Beyond 2016:

17,110

If this project was not funded would other matching fund be lost

Yes
 No

Type of Project: (indicate type of project)

Routine Replacement:
 Rehabilitation or Enhancement:
 Efficiency Project:
 New/Expansion:
 Vehicles:

In Accordance With:

Department Master Plan
 Comprehensive Plan
 Council Policy
 Local, State, or Federal
 Regulations

| | Yes | No |
|--------------------------------------|-------------------------------------|-------------------------------------|
| Department Master Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comprehensive Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Council Policy | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local, State, or Federal Regulations | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



Performance Management & Accountability Report 2015



*"It is not only what WE do,
but also what WE do not do
for which WE are
accountable"*

*- John Baptiste
Moliere"*

Performance Management & Accountability Report

Introduction

At the City of Saginaw Performance Management is an essential part of city operations and it allows city administration the ability to evaluate these operations; especially as city resources become more scarce. There are various reasons why city administration evaluates performance:

1. A performance management system allows for the city to improve the bottom line by reducing process cost and improving productivity and mission effectiveness.
2. A performance management system allows for city administration to align its strategic activities to the City Council strategic plan. It permits – often for the first time – real deployment and implementation of the strategy on a continuous basis. With it, the city can receive feedback needed to guide future planning efforts and contributes to the achievement of operational excellence, employee excellence, and government organization success.
3. Measurement of process efficiency provides a rational basis for selecting what organizational process improvements to make first.
4. It allows managers to identify best practices and expand their usage elsewhere.
5. The visibility of a performance management plan provides for better and faster budget decisions and control of processes.
6. The visibility of a performance management plan provides accountability and incentives based on real data.
7. It also allows for benchmarking of process performance against other organizations that provide the same level of services.

Performance Management Process

The performance management process for the City of Saginaw begins each year in June with planning meetings for each department and concludes in early August with the completion of the City of Saginaw's FY Performance Management document. This is also known as the Accountability Report. Each performance plan includes a departmental mission, three to four performance objectives, a brief summary of services and 2-3 key performance indicators (KPIs) for each division. Larger departments have more KPIs as they have more divisions. Each year's measures can be replaced with other measures that reflect changes in the operation. Each department's performance on their KPIs is measured twice a year: at the 6-month period and at the end of the fiscal year in a city-wide performance management evaluation. Each KPI is evaluated in this document and provided a rating.

Rating of the Key Performance Indicators

As manner in which to gauge performance, a key performance and efficiency rating system was developed to illustrate how each department/division met its key performance goal for FY 2015.

KPI Rates:

A rating of 99 – 100% represents that the key performance indicator was Fully Achieved. A rating of 75% - 98.99% illustrates Mostly Achieved when compared to the KPI target for FY 2015. A rating of 51% - 74.99% illustrates that a key performance indicator is Partially Achieved. Additionally, a 50% or fewer illustrates that the KPI target was Not Achieved. No Data Available illustrates that data was not provided or is no longer being tracked.

| Default KPI Ratings | |
|-----------------------|---------------------------|
| >= 99- 100% | <i>Fully Achieved</i> |
| 75-98.99% | <i>Mostly Achieved</i> |
| 51 – 74.99% | <i>Partially Achieved</i> |
| < 50% | <i>Not Achieved</i> |
| | <i>No Data Available</i> |

Explanations of variances have been provided for all measures that are rated orange, yellow and red. Green rated items may also be discussed if there are major changes that occurred over the fiscal year that require further explanation.

Efficiency Rates: Furthermore, a letter grade will be provided based on the scale below.

| % Within Goal | Corresponding % Grade/Score | Operational Efficiency |
|----------------|-----------------------------|--|
| 0% | 100% - A | Fully Efficient |
| 5% | 90% - A- | Fully Efficient |
| 10% | 80% - B | Fully Efficient |
| 25% | 70% - C | 75+ Fully Efficient, less than 75 Changes Required |
| 50% | 60% - D | Changes Required |
| <50% | 0% - E | Changes Required |

Calculations:

$$\frac{(\% \text{ score KPI\#1, \%score KPI\#2} + \% \text{score KPI\#3} \dots)}{\# \text{ of KPI's}}$$

City Council Strategic Initiatives and KPI Matrix

The matrix below provides the number of KPIs per department. This matrix reflects the number of KPIs as they relate to the City Council overarching Strategic Initiatives. In FY 2015, there are 94 total indicators measured.

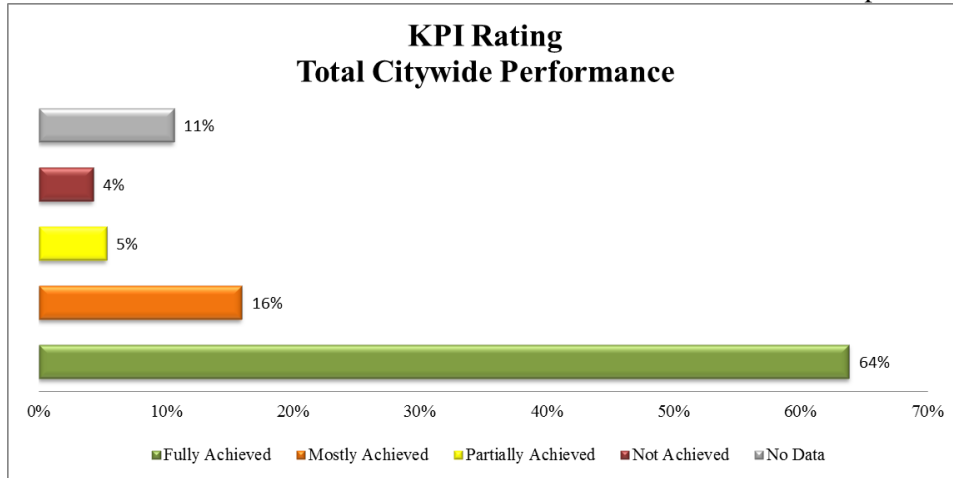
| <u>Department</u> | <u># of KPIs</u> | <u>City Council Initiatives</u> | | | | |
|---------------------------------------|------------------|---------------------------------|-----------------------------|-------------------------------|---------------------|----------------------------|
| | | Crime and Public Safety | Neighborhood Beautification | Recreation & Youth Activities | Revenue Enhancement | Organizational Development |
| City Clerk | 3 | | | | 1 | 2 |
| City Attorney | 3 | | | | | 3 |
| Human Resources | 5 | 1 | | | | 4 |
| OMB | 3 | | | | | 3 |
| Fiscal Services | 8 | | | | 4 | 4 |
| Technical Services | 5 | | | | | 5 |
| CPS - Police | 9 | 5 | | | | 4 |
| CPS - Fire | 7 | 2 | | | 2 | 3 |
| Inspections and Neighborhood Services | 8 | | 6 | | 2 | |
| Community Services | 3 | | | | 2 | 1 |
| Public Services | 32 | 4 | 11 | | 4 | 13 |
| Water and Wastewater Services | 8 | 6 | | | | 2 |
| Total | 94 | 18 | 17 | 0 | 15 | 44 |

Analytical Summary:

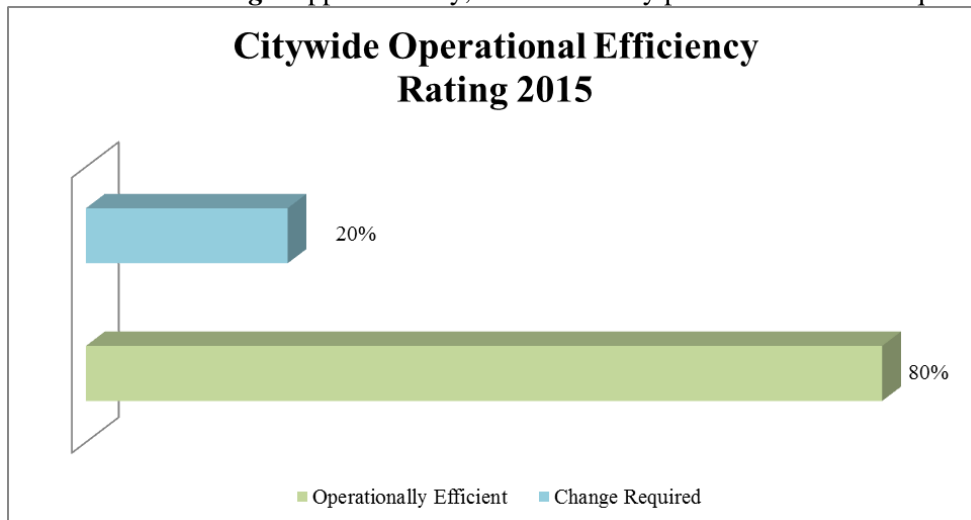
Contained within this 2016 Budget is the FY 2015 Accountability Scorecard for the City of Saginaw based on performance measurement activities that occurred over the fiscal year. This Accountability Scorecard reflects the overall performance of the City as well as the performance of each individual department/division, as outlined by the department and proven by actual data provided. This analytical summary outlines the aggregate achievement of the City, the efficiency rating of the City Council Strategic Initiatives, as well as the accountability analysis of each individual department. *(Please note that the individual KPIs are listed in each fund throughout the 2016 budget document).*

Citywide Analysis:

In evaluation of the total 94 key performance indicators listed within this document, this section will discuss the overall performance of the City reveals that 64% of these indicators were Fully Achieved, 16% were Mostly Achieved, 5% were Partially Achieved, 4% were Not Achieved and 11% had No Data Available or No Data was provided.



Efficiency Rating: The citywide operational efficiency is gauged on activities that are achieves that are greater than 75% achieved and greater. Any KPI that received a rated less than 75% may require some sort of action plan. The citywide operational efficiency rating reflects to be 80% efficient. Based on the rating table above, citywide, the performance is rated almost a “B” rating. Approximately, 20% of the key performance areas require changes.



City Council Strategic Initiative Rating

Listed below is the rating of the five City Council Strategic Initiatives based on the KPI rating.

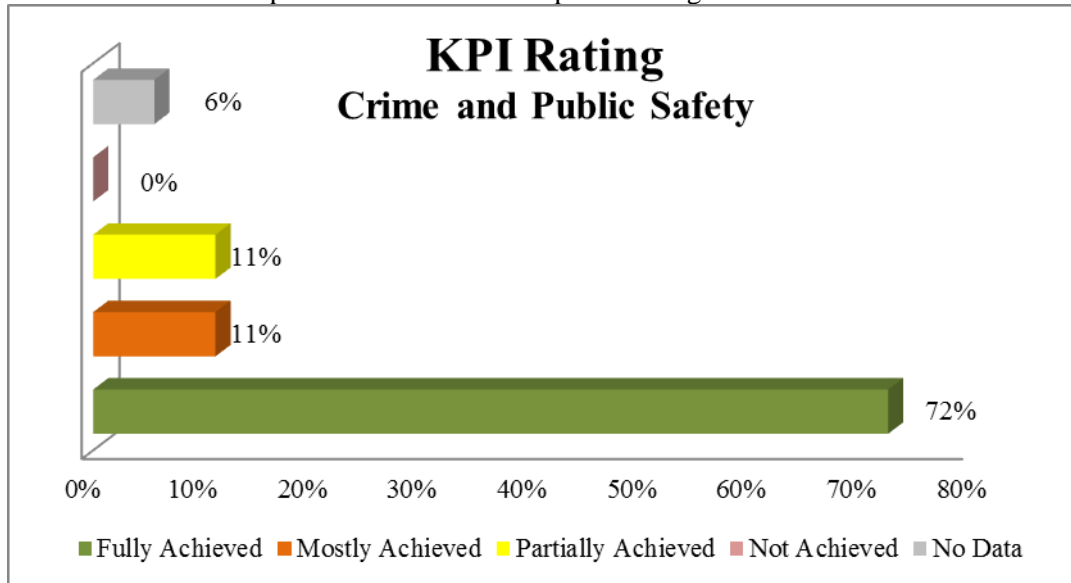
Crime and Public Safety Initiative:

Crime and Public Safety remains the first priority of City Council and City Administration. City Council and the Management Team’s primary goal are to create a safe place to live, work, learn, and play for all citizens in the City.

Therefore, in the FY 2015 approved budget, City Council allocated \$24,120,298 for this initiative. Of the city's 94 key performance indicators, 18 of them were allocated to crime and public safety.

Efficiency Analysis:

In review of all 18 crime and public safety indicators, as outlined in the KPI matrix above, 72% were considered Fully Achieved, 11% were considered Mostly Achieved, 11% were considered Partially Achieved, and 6% No Data was Available or Not Provided when compared to the FY 2015 departmental goal.



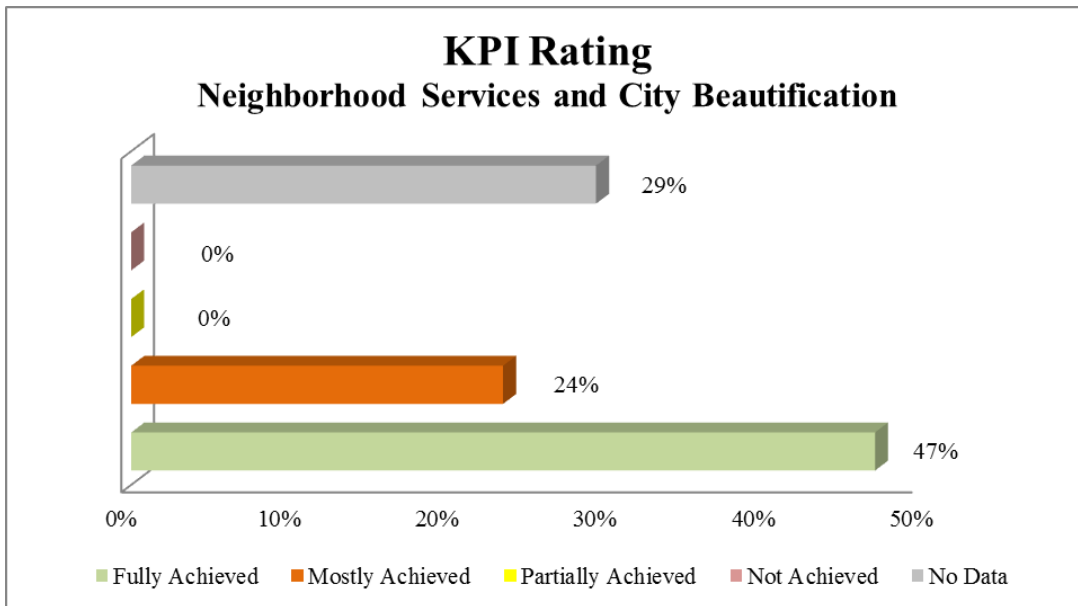
The overall Crime and Public Safety Initiative reflects an operational efficiency rating of 83%. For FY 2016, City Council approved an allocation of \$22,152,186 for this initiative.

Neighborhood Revitalization and City Beautification Initiative:

Neighborhood Revitalization and City Beautification is the second highest priority of City Council and City Administration. City Council and the Management Team's primary goal is multifaceted for this initiative: to eliminate blight, improve quality of life, to continue to build strong relationships between the City and Neighborhood Associations, to attract new businesses through the promotion of the City as an excellent place to live, work, learn, and play, and to build a stable, livable, clean and well-kept community. In the FY 2015 approved budget, City Council allocated \$890,045 for this initiative. Of the City's 94 KPIs for 2015, 17 indicators were allocated to Neighborhood Revitalization and City Beautification.

Efficiency Analysis:

In review of the 17 KPI for neighborhood revitalization and city beautification indicators, 47% were considered Fully Achieved, 24% were considered Mostly Achieved, and 29% either had No Available Data or No Information Provided. Most KPIs were met in one form or another when compared to the FY 2015 departmental goal.



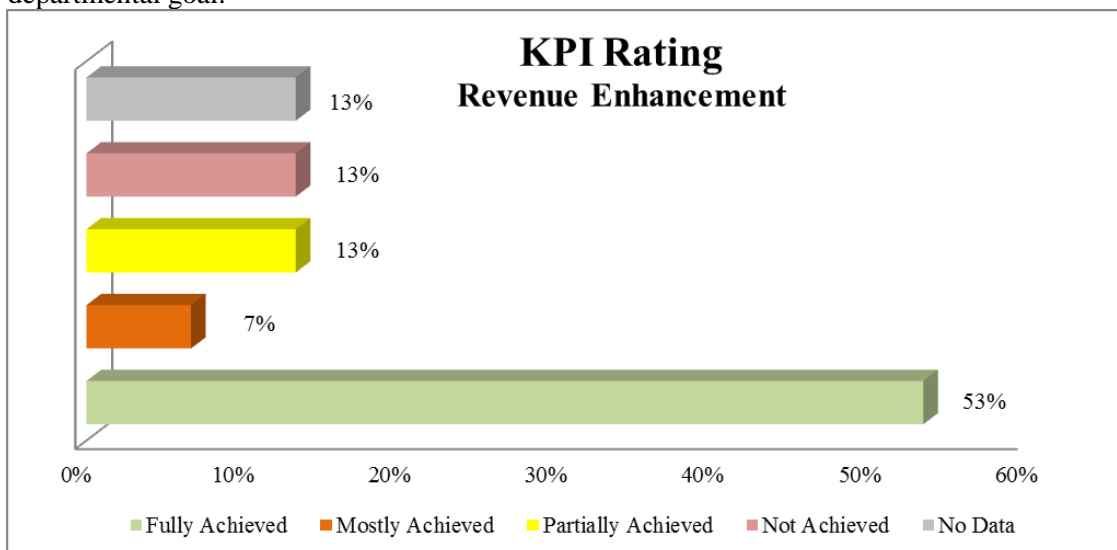
The overall operational efficiency rating for this initiative is 71%. The FY 2016 budget allocates \$722,413 for this initiative.

Maintain and Enhance City Revenue Efforts Initiative:

The third most important initiative for City Council and City Administration during FY 2015 is to “**Maintain and Enhance City Revenue Efforts**”. City Council and the Management Team’s primary goal for this initiative are to maintain and improve the financial health of the City. In FY 2015, City Council assigned \$139,406 for this initiative. Of the City’s 95 KPIs for 2015, 15 indicators were allocated to maintain and enhance city revenue efforts.

Efficiency Analysis:

In review of all 15 indicators, 53% were considered Fully Achieved, 7% were considered Mostly Achieved, 13% were considered Partially Achieved, 13% were considered Not Achieved, and 13% No Data was Available when compared to the FY 2015 departmental goal.



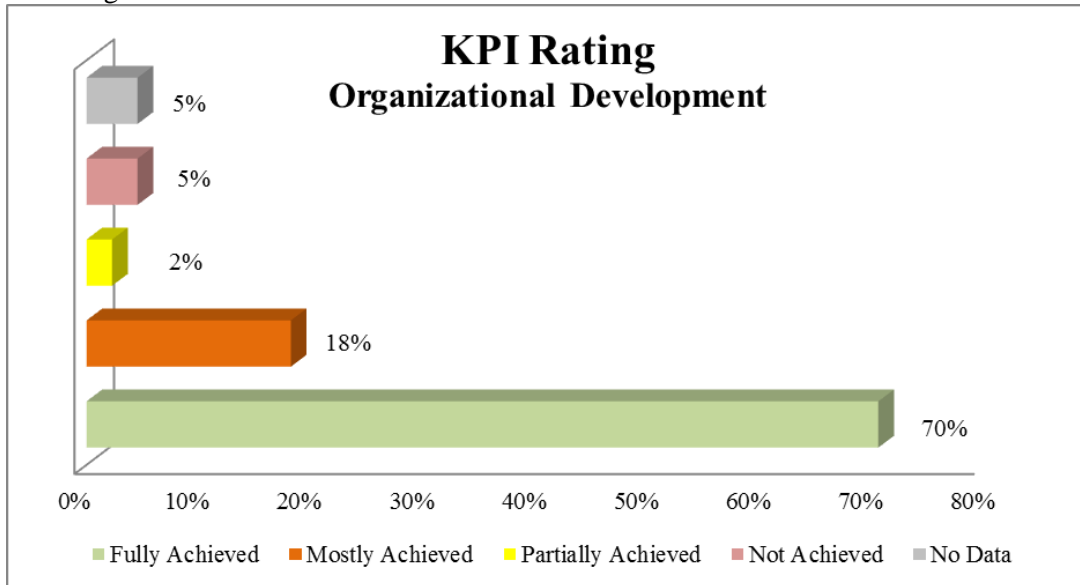
The overall operational efficiency rating for this initiative is 60%. The FY 2016 budget assigns \$97,775 for this initiative

Organizational Development Initiative:

The **Organization Development Initiative** is the fifth and final priority of City Council and City Administration. City Council and the Management Team’s primary goal are to provide effective and efficient delivery of services to the citizens of the City of Saginaw. In the FY 2016 approved budget, council apportioned \$15,000 for this initiative. Of the City’s 94 KPIs for 2015, 44 indicators were assigned to organizational development.

Efficiency Analysis:

In review of the 44 KPIs, 70% were considered Fully Achieved, 18% were considered Mostly Achieved, 2% were considered Partially Achieved, 5% were considered Not Achieved and 5% No Data was Available when compared to the FY 2015 departmental goal.



The overall operational efficiency rating for this initiative is 89%. For 2016, City Council gives \$15,000 for this initiative.

Recreational Offering and Youth Activities Initiative:

Recreation Offering and Youth Activities Initiative is the fourth most important initiative of City Council and City Administration. City Council and the Management Team’s primary goal for this initiative were to make Saginaw a safe place to live, work, learn, and play. In the FY 2015 approved budget, City Council allocated \$ 143,652 for this initiative. Of the City’s 94 KPIs for 2015, no indicator was allocated to recreational offering and youth activities. For 2016, the budget earmarks \$123,334 for this initiative.

CITY OF SAGINAW

COMMUNITY PROFILE



2015-2016

CITY OF SAGINAW FACTS



Population

Total: 51,508

Male: 24,264

Female: 27,244

Median Age: 34 years old

Government

Council-Manager Form

Present Charter Adopted - 1935

Location

Eastern Mid-Michigan

Considered part of the Great Lakes Bay Region

Climate

Average High: 56.0 F

Average Low: 37.2 F

Average Precipitation: 32.5 inches

COMMUNITY HIGHLIGHTS

Saginaw Art Museum The Saginaw Art
www.saginawartmuseum.org Museum totals

more than 15,000 square feet. Amidst ongoing exhibitions and events, some of the museum's permanent collections include 19th and 20th century American and European artists, Civil War era sculptural groups, the work of Eanger Irving Couse (considered Saginaw's most famous artist), and an

Asian art collection, including the celebration of Saginaw's Sister City relationship with Tokushima, Japan. The Museum recently completed a massive renovation to update its galleries and conserve many works of art. With exciting new exhibits such as "Great Lakes Bay En Plein Air", Michigan's "Art Quilt Exhibition" and "The Art of War," the Saginaw Art Museum is often compared to New York City's Metropolitan Museum of Art or the Detroit Institute of Art.



Ojibway Island



Ojibway Island, named after the Ojibwa (Chippewa) natives, is a wonderful, shaded get-a-away for riverside walks, biking, family outings, concerts, and celebrations. Thousands visit Ojibway Island each year for events such as the WKCQ Country Music Festival and the City's Cinco de Mayo celebration.

Ojibway Island is also host to the best view in the City for the stunning 4th of July fireworks display each year.

Photos courtesy of

J Mickevich and E Roth



Temple Theater

www.templetheatre.com

The Temple Theater opened its doors on July 28, 1927. At that time, it was the largest theater in Michigan outside of the Detroit area, seating 2,196. The Temple Theater is the proud home to the Saginaw Bay Symphony Orchestra and features entertainment legends, rising new talent, and family friendly events for everyone to enjoy.



The Castle Museum

www.castlemuseum.org



The Castle Museum has been owned and operated by the Historical Society of Saginaw County since 1992. Through exploration, preservation, and presentation, the continuing story of the people of Saginaw is told. The Castle is a unique architectural gem, listed on the National Register of Historic Places. Built as a federal post office in 1898, it reflects the French heritage of early Saginaw. The museum provides a full spectrum of activities such as travel exhibitions, educational programs, publications, and research services.

The Castle Museum's "Project 1893: Unearthing Saginaw's Great Fire" exhibit was recently awarded the prestigious 2013 Award of Merit by the American Association for State and Local History.

Japanese Cultural Center & Tea House

www.japaneseculturalcenter.org

The Japanese Cultural Center & Tea Garden was established as a symbol of friendship and cultural exchange with Saginaw's Sister City, Tokushima, Japan. The teahouse is of authentic design and represents traditional Japanese architecture. The scenic gardens are open year-round, providing the perfect setting for weddings and other special occasions.



Children's Zoo

www.saginawzoo.com

The Children's Zoo in Celebration Square is not just home to bobcats, alligators, macaws, bald eagles, or cotton-top tamarins, but also to volunteers, interns, and sponsors that help to provide an exciting zoo atmosphere. Throw an awesome birthday party in the Party Pavilion. Take a class field trip and learn fun animal facts in the Amphitheater. Get creative with the Adopt-a-Garden program. You can even bring the animals to you with the Zoo-to-You Outreach Program!



Andersen Enrichment Center

www.artsaginaw.org



The Andersen Enrichment Center overlooks the manicured Lucille E. Andersen Memorial Garden, which includes a circular pool graced with a sculpture by Marshall M. Frederick in its center. The garden is surrounded by beautiful flowering shrubs, trees, and plants, including 80 new rose bushes that were recently added to enhance the beautiful garden. The elegant art deco facility is considered the jewel of celebration square and serves

as the home of the Saginaw County Enrichment Commission, whose mission is to promote the arts and entertainment in the area. Creating memorable events since 1993, the facility and garden have received awards from Keep Michigan Beautiful, Inc. and the American Society of Landscape Artists. The Center hosts business meetings, conferences, art exhibits, wedding receptions, and other social events.

Cathedral District



Listed on the National Register of Historic Places, the Cathedral District is located on the east side of the Saginaw River. This neighborhood was home to the business leaders that created what is now known as Downtown Saginaw. The most prominent leaders of Saginaw made their homes in this neighborhood during the 1890's through the 1950's. This area is currently undergoing an infusion of capital and civic energy to preserve the historic properties as well as rid the area of its blight.

The Dow Event Center

www.doweventcenter.com

The Dow Event Center was previously known as The Saginaw Civic Center built in 1972 by the City of Saginaw. It is comprised of three main parts: Wendler Arena, Heritage Theater, and Unity Hall. The Center offers all residents a variety of entertainment, sports, cultural, and educational opportunities annually. Acts that have performed at the Dow Center in the past include: Elvis Presley, Patti LaBelle, Stevie Wonder, Reba McEntire, Kid Rock, Les Miserables, The Nutcracker Ballet, Rent and Riverdance.



FirstMerit Event Park

Recently opened in August 2013, this new outdoor, multipurpose venue includes a pavilion, main stage and grassy area capable of holding 5,500 people. Adjacent to the Dow Event Center, this new outdoor facility is the ideal place to host events ranging from community gatherings, major concerts, festivals and more. Starting in 2015, FirstMerit Event Park is now the home for the v



Photo courtesy of Spicer Group, Saginaw, MI

popular Saginaw Eddy Band summer concerts. Many other exciting events are scheduled for the summer 2015 season at FirstMerit Event Park, including national touring concerts, community events and a variety of festivals.

Pit & Balcony Community Theatre

The Pit & Balcony Community Theatre provides Saginaw with

a variety of shows and entertainment every year. It holds numerous Broadway shows, musicals, and auditions for upcoming shows and workshops for children and adults. The theater offers 12 months of on-stage opportunities for actors, actresses and audiences alike. The Pit &

Balcony provides the creative outlet for Saginaw's performing arts for all ages to enjoy.



Hoyt Park



Hoyt Park is home to great entertainment and attractions all year long. Hoyt Park has 6 softball fields and is a popular place to walk, run, or bike during the summer. You can also enjoy sledding and snowboarding along the park's sloping hills in the winter.

Also, in February 2013, Hoyt Park opened its outdoor winter ice-rink. For the first time in over a decade, visitors can now spend a day at the rink for ice-skating and hockey and enjoy the warming house, hot chocolate, and skate rentals.



Veterans Memorial Plaza



Saginaw County Veterans Memorial Plaza is located at the top of the hill of Hoyt Park. Dedicated in 2005, the Plaza includes flagpoles, engraved pavers and separate monuments honoring the men and women of Saginaw who have fearlessly fought and served our country. Saginaw veterans are honored annually at Veterans Memorial Plaza at the City's Veterans Day and Memorial Day celebrations.



Wickes Park



Wickes Park, an award winning, destination-style playground was partially designed by area children. The wonderful playscape features unique climbing apparatus, a beamed hill, and a hard-surface track for small pedal vehicles, benches and many other colorful features. In 1998, the playground was honored by The Michigan Municipal League with the MML Annual Achievement Award.

Saginaw's Riverfront

Saginaw's Riverfront is a picturesque area that provides citizens with a variety of outdoor activities including fishing,

biking, running and walking or quiet relaxation and peace of mind after a long day at work. You can also enjoy fine dining, great entertainment and shopping at the many restaurants, pubs and local businesses within walking distance of the waterfront area. Walkers and joggers are guaranteed a great workout along the 4.15 mile walkway, starting from the Johnson Street Bridge to the East Street Bridge.



Construction will soon begin on the "Riverview Brownstones on Hamilton," 24 two-story Brownstone-style condos with attached garages facing both the Saginaw River and North Hamilton Street in Saginaw. These luxurious condominiums are scheduled to be completed by the end of 2015.



Photos courtesy of J Mickevich

Theodore Roethke House

www.roethkehouse.org

Theodore Roethke, born in Saginaw in 1908, was considered to be one of the great and innovative voices of 20th century poetry. During his lifetime, Theodore Roethke received such honorable awards as the Pulitzer Prize, two National Book Awards, and the Bollingen Prize. In 2012, the U.S. Postal Service honored Theodore with the dedication of the "Roethke Forever Stamp" in his



honor. The Theodore Roethke House, Theodore's boyhood home on Gratiot Street, is maintained as a museum in his honor. The museum is both a National and State Historical Site. It is also recognized as a National Literary Site.

Morley Plaza

Morley Plaza hosts numerous activities for the citizens of Saginaw. One of the most popular events at Morley Plaza is “Friday Night Live,” which consists of free outdoor concerts and children’s games on Friday evenings throughout the summer. Concerts at the Plaza vary from Motown, Big Band Oldies, Classic Rock, to Country. Morley Plaza is the place to visit throughout the summer months and enjoy the people, activities, music, weather, and the City of Saginaw.



Frank N. Andersen Celebration Park



The City of Saginaw has redesigned the former Andersen Water Park and Wave Pool into a unique and exciting free recreation experience that is barrier-free and interactive for visitors of all ages. The Splash Park facility is located near the YMCA of Saginaw, and anchors a larger recreation facility that includes a skateboard park, playscape, pavilion, river walk and gazebo. Enhancements for 2015

include a new Boulder Climbing Garden for children and improvements to the river walk pathways.



CULTURAL INDULGENCES

Green Point Environmental Learning Center consists of nearly 150 kinds of birds throughout the year. The wildlife viewing room affords views of songbirds, small mammals, and other wildlife. New in 2014 was the addition of 135 acres from the Germania Town and Country Golf Club. This expansion brings 50 additional native plant species and even



more natural splendor, along picturesque paved trails. The Center hosts a variety of programs throughout the year for children and adults of all ages to educate our community on nature-related topics such as habitat, wildlife of Green Point, invasive species, and ecosystems.

The Historical Society of Saginaw County and Castle Museum is a unique and significant gem of Saginaw. The Historical Society operates in the Castle Museum and is committed to serving the community by informing the Saginaw region through exploration, preservation, and presentation of their historical and cultural heritage, their dynamic presence, and the possibilities of the future.

Jazz on Jefferson is an experience which our community cannot forget. For one night in June, Downtown Saginaw turns into a slice of San Francisco along the historic Jefferson corridor. The free festival includes carriage rides, sidewalk cafes, street performers and front-yard musicians, a classic car show, art displays and even strawberry shortcake from the Castle Museum. The street festival offers visitors a magical moment all in one memorable night.



Mid-Michigan Children's Museum is a fun, hands-on place where children use their curiosity and creativity to learn about the world. It aims to broaden and enrich the educational opportunities for children ages 0-12, to enhance their understanding of the world; and to support parents, caregivers, and education facilitators of children's explorations.

Read Enjoy And Discover (READ) helps students improve their reading skills and discover the joy of reading. READ mentors share their love of reading as well as teaching values such as courage, honesty, friendship, kindness, truthfulness, integrity, and compassion.



Public Libraries of Saginaw Hoyt Main Library features a variety of programs for youth, teens, and adults year round. Hoyt Library is historic Downtown Saginaw’s source of new arrivals for every age group as well as home to an extensive genealogical collection. The Public Libraries of Saginaw also offer a comprehensive online resource for finding library materials at various locations throughout Michigan with “MeLCat” interlibrary loan system.

Riverside Saginaw Film Festival is designed to celebrate, explore, and screen great movies and add to the cultural life of the Saginaw Valley and beyond. The Festival features 14 films and numerous documentaries over six days at the Temple Theatre, Castle Museum, Pit & Balcony Community Theatre, Hoyt Library, and the Lawn Chair Film Festival.

Positive Results Downtown Saginaw formally known as “PRIDE,” this group was formed in 1975 and is composed of volunteers committed to promoting and beautifying Downtown Saginaw. Annual events include the Memorial Day Parade, Annual Christmas Parade, Holidays in the Heart of the City, Friday Night Live, Downtown Saginaw Farmer’s Market, and Harvest Days.



Downtown Saginaw Farmer’s Market is located at the corner of Washington and Thompson for all citizens of Saginaw to enjoy throughout the summer months and into the Harvest days of fall. The market hosts more than 50 vendors and operates four days a week. Visitors can purchase fresh fruit, vegetables, and flowers

grown by local farmers and enjoy lunch and other special events and activities. Plans are now in place to redevelop existing property in Downtown Saginaw to provide indoor and outdoor space for a year-round Farmer’s Market. This new location will provide expanded space for vendors and local farmers and year-round access to fresh food in the downtown area.



Saginaw Bay Symphony Orchestra has performed an annual concert series since its creation in 1935. Featuring members from all across Michigan, this professional ensemble performs a wide variety of chamber, pops, educational, and historic concerts plus opera, ballet, and modern dance.



Saginaw Arts & Enrichment Commission promotes the arts by developing and promoting organizations and activities that enhance the economic vitality and quality of life in Saginaw. Activities include the All Area Arts Awards, Hispanic Heritage and Black History Student Art Exhibitions, Art at the Andersen, Saginaw Cultural Events Roundtable, Visiting Artist Residency, Hollyday Fair, Artifacts newsletter, and many other programs.

Saginaw Art Museum features an expansive permanent collection, enhanced museum store, and traveling exhibits of national and international merit. Lectures, tours, and classes are just part of the wide range of educational offerings and community outreach. Saginaw Art Museum also features a multi-purpose lecture theatre, and an enlarged Vision Area, as well as the Museum’s popular hands-on children’s gallery.

Saginaw Choral Society has earned critical acclaim, garnered local, state, and national awards and has built a substantial regional following. The Temple Theater hosts the 100 member chorus as they present a season of classical, contemporary, and popular concerts for the Saginaw community. The Choral Society brings bold, new vision to the choral art and creates a choral masterpiece with every performance.

Lawn Chair Film Festival takes place every Sunday at dusk during the summer months at the corner North Hamilton and Ames. This event is fun for groups of all ages to meet and enjoy a great blockbuster night. It features live entertainment from local musicians followed by outstanding independent, foreign, and classic movies. The Festival attracts crowds as large as 1,500, so come early to get a good seat.





Saginaw Eddy Concert Band consists of 60 members from retired music teachers, music majors from local colleges such as Central Michigan, to otherwise musically inclined Saginawians. Performing Sundays at the FirstMerit Event Center throughout the summer,

the Saginaw Eddy Concert Band plays standard marches, musical scores with accompanying vocalists, classical selections adapted for concert bands and more.

St. John's Episcopal Church was founded in 1851 and is the oldest church in the Saginaw Valley. It is located on North Michigan Street. It boasts stained glass windows from both the United States and Europe. Saginaw has other churches in the area, ranging from Catholic, Baptists, Church of God In Christ, and many more denominations.

INTERESTING FACTS



Saginaw County was named one of the “100 Best Communities for Young People in the Nation” by America's Promise.



The Saginaw Metro Area was ranked Number 8 for Cost of Living and Number 44 for Culture & Leisure in the *Forbes Magazine* Best Small Places List. Also, the Saginaw area was ranked one of the Top 5 Best Places to Live for Cost of Living by *Salary.com*.



Michigan State University Community and Economic Development Program ranked Saginaw County fourth out of 83 Michigan counties for “Percent of Workforce Employed in Information Technology”. High-tech and service related companies, such as AT&T and Morley have thrived in Saginaw County, serving as technological and workforce drivers in the community.



The Rehmann Group, with headquarters in Saginaw, was listed as one of “Detroit Metro Area's 101 Best and Brightest Companies to Work For.” The Rehmann Group is ranked as the second largest accounting firm in Michigan.



Saginaw County is home to five major hospital facilities, which include St. Mary's of Michigan and Covenant Healthcare. Saginaw is the advanced multi-specialty care provider for much of Michigan's Lower Peninsula, giving the region a wealth of state-of-the-art health care facilities and the lead in research technologies in many specialized fields such as neuroscience and cardiovascular health.



Saginaw is home to the largest group of cardiovascular surgeons in the state of Michigan - Michigan CardioVascular Institute. The Michigan CardioVascular Institute has assembled a large and diverse team of professionals, offering specialized care in atrial fibrillation, vein and vascular care, and new, innovative technology for non-invasive scanning of the blood vessels of the heart, lungs, and brain.



CMU Medical Education Partners (CMU Partners) is part of Central Michigan University College of Medicine (CEMD). The College of Medicine was established in 2009 to prepare physicians focused on improving high quality health care in Michigan, with an emphasis on rural and medically underserved regions.

The CMU College of Medicine Covenant Campus celebrated its grand opening in June 2015. The new 46,000-square-foot, two-story structure with clinical space, classrooms, and a state-of-the-art simulation lab provides education and experience to approximately 200 third and fourth year medical students and 100 residents. Plans are also in place to begin construction for a second facility located on the campus of St. Mary's of Michigan in downtown Saginaw.



Synergy Medical Education Alliance offers five, community-based, fully-accredited residency training programs in emergency medicine, family practice, internal medicine, general surgery, and obstetrics and gynecology.



Saginaw County is 23rd in the nation in sugar beets harvested, 28th in the nation in dry edible beans harvested, and third in soybeans harvested in the State of Michigan.



Saginaw County was ranked third by the Michigan Travel Bureau for Tourist Destinations in the State of Michigan. The Children's Zoo, Ojibway Island and The Andersen Enrichment Center were listed as "must-see" attractions while visiting Saginaw.



Just 10 miles south of Saginaw, the Birch Run/Frankenmuth exit off I-75 in Saginaw County is the second busiest exit for tourism in the nation, second to Orlando, Florida.



Saginaw is home to the Saginaw Spirit Hockey Club, which is a member of the Ontario Hockey League. The Spirit hosted the 2007 Bell OHL All-Star Classic. The Spirit's season runs from September through March each year at the Dow Event Center.

Saginaw is the proud home to the Saginaw Sting, the premier indoor football team of the Continental Indoor Football League. The team was founded in 2008 and since has won three championships. The Sting look to capture a fourth championship title in 2016 as they host their CIFL opponents on Draper Auto Field starting in February through May inside the Dow Event Center.



Saginaw County has over 541 acres of parkland with year-round recreational opportunities. Saginaw has 30 parks including the Saginaw Rail Trail, an 82-acre trail system for skiing or hiking, and 26 public and private golf courses. Courses in the Saginaw area such as the Saginaw Country Club, Pleasant View Golf Course, or Crooked Creek all provide a fun golf experience for golfers of all skill levels.



Two historic buildings at the Bancroft House at 107 S. Washington and Eddy Place at 100 N. Washington have been redeveloped into luxury apartments by Bancroft Project Saginaw LLC, in conjunction with a Michigan Economic Development Corporation grant in the amount of \$1 million. This project is the first of many in the revitalization of the downtown Saginaw area.

Apartments at the Eddy Place opened in January 2014 and allow tenants a glorious view of downtown Saginaw. Commercial space and luxury apartments at the Bancroft House were completed in the summer of 2014. Apartments at the Bancroft House offer tenants the added amenities of a media room, a large granite fireplace in the atrium area near the entrance and a fitness center. The new opening at the Bancroft House also include the much anticipated Bancroft Wine and Martini Bar on the first floor of the building and the luxurious Bancroft Ballroom and banquet facility as well.

EDUCATION



Saginaw Valley State University

(SVSU) is one of the most prestigious universities in Michigan. After an extensive study, Dr. John Dale Russell (Chancellor and Executive Secretary of the New Mexico Board of Education Finance) submitted the Russell Report endorsing the concept of a higher education based learning system in the Saginaw, Bay City and Midland communities, thus marks the beginning for the formative years of SVSU.



In November of 1963, Saginaw Valley College was chartered as a private college. The first classes were held in the basement of the current Delta College site. Here the students attended classes until Saginaw Valley College was built. In December of 1963, Saginaw Valley College was born.

The 1980's were a decade of great growth for the college. In November of 1987, Saginaw Valley State College was reclassified as Saginaw Valley State University (SVSU) with a student enrollment of nearly 6,000. SVSU began the decade by crossing international borders and hosting the University's first international students.

In the 1980's, SVSU's academic excellence was recognized through accreditations including accreditation at the master's degree level. In addition, ten programs have been awarded specialized accreditations: athletic training, business programs, chemistry, education, electrical engineering, mechanical engineering, medical laboratory science, music, nursing, occupational therapy, and social work. A sign of the University's level of performance, integrity and quality.

Today, SVSU is known for its excellent achievements, beautiful campus, and great academic programs. Annual enrollment is now over 10,000 with over 90 programs of study that lead to one of ten baccalaureate degrees, or one of 15 graduate programs (14 master's degree and one doctoral program). SVSU alumni have moved on to hold positions such as vice president of the Michigan Economic Development Corporation, Superintendent of Frankenmuth Schools, CEO of Synergy Medical Alliance, and executive members at Dow Chemical, Herbert H. and Grace A. Dow Foundation, and Delphi Automotive Corporation.

Also known for athletics, SVSU is a NCAA Division II school and fields 16 varsity teams including football, track and field, and basketball. In addition, 19 student-initiated club sports teams have formed in sports ranging from volleyball and swimming to bowling. In 2011-2012, more than 5,595 students participated in campus recreation programs.



Delta College is a community college, which is located within blocks of Saginaw Valley State University. During the 1950s, the demand for education beyond high school created tremendous support for a new community college to serve the Bay, Midland, and Saginaw Counties.

In September 1961, Delta College opened its doors to approximately 1,800 students who hoped for a brighter tomorrow. Delta's mission is to be a responsive, dynamic community college, to educate, inspire, challenge, and support a diverse community of learners to achieve academic, professional, and personal excellence. Delta College is our community's first choice to learn, work and grow. From a foundation of leadership, Delta College uses innovation and teamwork to achieve excellence.

Today, Delta College enrolls an average of 10,000 students annually. These individuals range from high school students taking Delta classes to older adults returning to college to enhance their skills or wanting a fresh start.



The main campus has been expanded and renovated (with more than \$68 million in changes since 1999). Delta College currently has established three off-campus centers – the Planetarium & Learning Center in Bay City (with show and special program attendance exceeding 300,000 people during its first ten years of operation), the Midland Center, and the Ricker Center in Saginaw – to better serve each community. Plans are underway for a new satellite campus located in downtown Saginaw. Delta College hopes to open the new downtown location in 2016. The new satellite campus will be located in the heart of downtown Saginaw and will offer students an expanded selection of classes. Delta's goal is to offer a broad range of courses in a state of the art campus setting for those students in the downtown Saginaw area.

Delta College is a charter member of the National League for Innovation in the Community College. The League is comprised of 20 college districts with 58 campuses, enrolling more than 650,000 students. Delta's membership is significant recognition that it is devoted to the improvement of learning through experimentation and innovation. The League places a strong emphasis on research, evaluation, and dissemination of information on innovations.

Delta College is known for its importance to the economic well-being of the region. Delta graduates are everywhere. Nurses, teachers, doctors, skilled tradesmen, business leaders, all began at Delta with a dream to succeed in life.

In addition to quality academic programs, Delta offers the region other learning opportunities through Quality Public Broadcasting, the Planetarium, Corporate Services and LifeLong Learning.

TRANSPORTATION

Saginaw Transit Authority Regional Services (STARS)

www.saginaw-stars.com

STARS is the public transportation system for the Urbanized Saginaw Area, which travels about 1.5 million miles per year.

Over 3,300 people utilize **STARS** each day to travel to and from work, doctor visits, shopping, or school. **STARS** provides basic transportation needs and is an important partner in economic development. New routes now allow Delta College students to utilize **STARS** services to travel between downtown Saginaw, the college's main campus and the Ricker Center in Buena Vista Township. The service is now offered to students seven times a day on weekdays, leaving the **STARS**



transfer location downtown every two hours.

STARS LIFT is a curb-to-curb service designed for senior citizens, persons with mobility disabilities, and the general public not conventionally served by **STARS** fixed routes.

STARS offers as an effective, efficient and safe solution to mobility challenged citizens. **STARS** offers both fixed-route and lift service (curb-to-curb) to approximately 48,000 senior citizens and persons with disabilities annually to utilize the **STARS LIFT** service.



STARS MISSION

It is the Mission of Saginaw Transit Authority Regional Services to provide safe, efficient, dependable and affordable public transportation for ALL citizens of Saginaw.

FIXED-ROUTE SERVICE

Fixed-route buses travel throughout the urban area pick up customers at bus stops and following a regular route at schedule

SPEC-TRAN SERVICE

Spec-Tran curb-to-curb service utilizes the **STARS LIFT** to transport persons with disabilities unable to use fixed-route service.

This service requires advance reservation.



"Public Transportation takes you there."

Midland, Bay, Saginaw (MBS) International Airport

www.mbsairport.com

MBS International Airport is a special district government, owned by the cities of Midland, Saginaw and Bay County.

The airport is located in Freeland, Michigan, which is centrally located between the three owning communities. A nine-member commission, composed of three representatives from each owning community, governs the airport.

MBS is proud to provide the traveling public scheduled air service from major airline carriers. At MBS, you will be sure to find plenty of safe, inexpensive parking, both long and short term, with only a short walking distance to the passenger terminal.

MBS International Airport continues to grow and constantly strives to make improvements in an effort to ensure that they provide to you high level of service, convenience, safety, and value. MBS unveiled its new \$55 Million, 75,000 square foot terminal in 2013. Air travelers are now welcomed into a modern, attractive facility with a new entrance and parking lot.

MBS also offers a variety of ground transportation, which includes four car rental agencies, and a number of taxi/limousine companies that service the airport.



Whether waiting for your flight or picking up a passenger, MBS offers many food and beverage selections provided in the GladCo Food Court. Computer access is available for the convenience of the traveler who may need to log onto the Internet or check messages while away from home or office. MBS offers a game room and gift shop, which

features everything from reading materials and snacks to unique gifts for those awaiting flight arrivals or departures. MBS is ready to serve you!

| DISTANCE FROM MBS AIRPORT TO THESE CITIES: | | | |
|---|--------------|----------------|--------------|
| <u>CITY</u> | <u>MILES</u> | <u>CITY</u> | <u>MILES</u> |
| Atlanta, GA | 811 | Detroit, MI | 117 |
| Orlando, FL | 1250 | Cincinnati, OH | 346 |
| Chicago, IL | 296 | New York, NY | 717 |

NATIONAL, STATE, LOCAL RECOGNITIONS OF CITY ACHIEVEMENTS

Tree City USA Award: The City of Saginaw received a Tree City USA designation from the Tree City USA® program, sponsored by The National Arbor Day Foundation in cooperation with the USDA Forest Service and the National Association of State Foresters. Requirements include, a tree board or department, tree care ordinance, community forestry program with an annual budget of at least \$2 per capita and an Arbor Day observance and proclamation.

SCENIC (Saginaw Code Enforcement Neighborhood Improvement Co-Operative): SCENIC is a combination of the Saginaw Fire Department, Department of Development, and Saginaw Police Department. Specific areas of the community have been designated, prioritized, and a cooperative effort among these departments has reduced the financial and workload burden on a single department, providing a broader base of expertise. In May 2010 the SCENIC team received the Environmental Crime Award of Excellence from the Michigan Association of Police.

City of Saginaw's Green Team: The Green Team is composed of City of Saginaw employees committed to educating and motivating others to recycle and care for the environment. The team's purpose is to reclaim the City of Saginaw from garbage through recycling. For the fourth year in a row, the Green Team hosted their annual "Go Green" celebration at City



Hall to celebrate Earth Day and encourage others to help prevent pollution through proper disposal and management practices of common items like prescriptions, batteries and computer hard drives.

The Green team has received such honors as the Region 4 Michigan Municipal League 2010 Community Excellence Award and has competed for the Statewide Community Excellence Award at the MML's Annual Convention.

September, 2012 Experimental Advanced Renewal

Program: Saginaw was selected by Consumers Energy to participate in its 2012 Experimental Advanced Renewable Program. This allowed the City to install a solar array on the roof of its Public Services building in September of 2012. The City of Saginaw was able to install OPTImus panels utilizing polycrystalline silicon from Hemlock Semiconductor of Saginaw for its 20 kilowatt array.



The energy produced by the solar energy system is expected to equal up to 10 percent of the building's total current energy use. In the process, the City is supporting regional companies that develop key products and services.



July 1, 2013 – June 30, 2014 Distinguished Budget

Award: For the sixth year in a row, the City of Saginaw received the Government's Finance Officers Association (GFOA) Distinguished Budget Award. The GFOA established the Distinguished Budget Presentation Awards Program (Budget Awards Program) to

encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's recommended practices on budgeting. Only a very small portion of the nearly 90,000 state and local governments are given the rating of "outstanding" and recognized by the GFOA for achieving this level of excellence.

June 30, 2013- June 30, 2014 Comprehensive Annual Financial Report Award:

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a certificate of achievement for Excellence in Financial Reporting to the City of Saginaw for its Comprehensive Annual Financial Report for the fiscal year ended June 30, 2014. This is the sixth year in a row that the City of Saginaw has received this honor. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report.

DEVELOPING PROJECTS

| PROJECT | COST | Scheduled Completion Date (Fiscal Year) |
|---|-------------|---|
| Genesee Avenue Traffic Signal Progression Analysis | \$95,000 | 2016 |
| Michigan Avenue Traffic Signal Progression Analysis and Retiming – Wheeler to Schaefer | \$70,000 | 2016 |
| Niagara Street Reconstruction and Water Service Replacement – Genesee to Davenport | \$490,000 | 2016 |
| Johnson Street Bridge over Saginaw River- Pin and Hanger Repairs and Painting | \$479,000 | 2016 |
| Lapeer Avenue Reconstruction – Veterans Memorial to 19 th 19 th Street Reconstruction – Janes to Lapeer | \$444,500 | 2016 |
| Genesee Street Bridge over Saginaw River-Splice Plate Repairs and Scour Countermeasures | \$368,000 | 2016 |
| Hamilton Street Water Main for 400 Block Condominiums | \$286,420 | 2016 |
| Gabriel Road Reconstruction and Maple Street Resurfacing | \$335,000 | 2016 |
| Malleable Iron Sewer Separation | \$106,200 | 2016 |
| Mackinaw Street Capital Preventative Maintenance (Joint and Panel Repair) and Water Service Replacement–State (M-58) to Weiss | \$590,000 | 2016 |
| Miscellaneous Bridge Repairs | \$50,000 | 2016 |
| Mason Street Reconstruction, Water Service and Sewer Service Replacement and Traffic Signal Installation - Davenport Avenue (M-58) to Weiss Street | \$1,095,000 | 2017 |
| Warren Avenue Rehabilitation / Reconstruction and Water Main Replacement – Millard to Genesee | \$810,000 | 2017 |
| Downtown Mill and Resurface and Curb and Gutter and Sidewalk Replacement – Federal from Washington to Warren; Franklin from Janes to Geneses and Baum from Janes to Genesee | \$550,000 | 2017 |
| Lapeer Avenue Reconstruction and Water Main Replacement from 14th Street to 16 th Street | \$417,000 | 2017 |
| Center Avenue Bridge over Saginaw River - Construction Joint and Curb Nosing Repair, Cross Member Replacement and Railing Replacement | \$873,000 | 2017 |
| Lapeer Avenue Reconstruction and Water Main Replacement - 11 th Street to 14 th Street | \$480,000 | 2017 |
| Veterans Memorial Parkway Rehabilitation and Joint and Panel Repair - Lapeer to Washington (M-13) | \$2,962,000 | 2018 |

DEVELOPING PROJECTS CONTINUED

| PROJECT | COST | Scheduled Completion Date (Fiscal Year) |
|---|-------------|---|
| Williamson Street Reconstruction and Capital Preventative Maintenance (Joint and Panel Repair) & Water Main and Service Replacement - Thayer to Treanor | \$1,434,000 | 2018 |
| Jefferson Avenue Resurfacing and Water Main Replacement - Janes to East Genesee | \$351,000 | 2017 |
| Holland Avenue Bridge over Saginaw River-Beam Crack Repair and Court Street Bridge over Saginaw River – Partial Painting | \$183,000 | 2018 |
| Lapeer Avenue Reconstruction and Water Main Replacement from 9 th Street to 11 th Street | \$475,000 | 2018 |

Provided by the Public Services Department, Right of Way Division, Office of the City Engineer, 7-15-15

BUILDING PERMIT SUMMARY

The residential, industrial, and commercial new construction and repairs and alterations building permit fees and actual numbers of permits issued are represented by the following data:

| Year | Building Permit Fees | Number of Permits Issued |
|------|----------------------|--------------------------|
| 2002 | \$365,420.00 | 2,403 |
| 2003 | \$242,499.00 | 1,896 |
| 2004 | \$229,765.00 | 1,608 |
| 2005 | \$196,557.00 | 1,485 |
| 2006 | \$286,144.00 | 1,896 |
| 2007 | \$189,665.00 | 1,463 |
| 2008 | \$184,037.00 | 1,406 |
| 2009 | \$141,081.00 | 1,276 |
| 2010 | \$266,659.40 | 1,694 |
| 2011 | \$326,554.00 | 1,769 |
| 2012 | \$385,570.68 | 1,412 |
| 2013 | \$388,841.63 | 1,292 |
| 2014 | \$223,447.89 | 1,221 |

BREAKDOWN OF PERMITS ISSUED

| Year | Demolition | Electrical | Mechanical | Building | Plumbing |
|------|------------|------------|------------|----------|----------|
| 2002 | 99 | 656 | 597 | 712 | 339 |
| 2003 | 39 | 525 | 531 | 553 | 248 |
| 2004 | 66 | 406 | 477 | 475 | 184 |
| 2005 | 60 | 404 | 400 | 420 | 201 |
| 2006 | 109 | 470 | 553 | 440 | 324 |
| 2007 | 98 | 368 | 416 | 427 | 154 |
| 2008 | 154 | 397 | 262 | 421 | 172 |
| 2009 | 144 | 275 | 304 | 342 | 211 |
| 2010 | 372 | 293 | 487 | 390 | 152 |
| 2011 | 160 | 513 | 464 | 479 | 153 |
| 2012 | 317 | 308 | 324 | 349 | 114 |
| 2013 | 331 | 277 | 270 | 313 | 101 |
| 2014 | 423 | 180 | 180 | 234 | 79 |

Source: Information provided by The City of Saginaw's Zoning & Development Department of Inspections

MAJOR EMPLOYERS IN THE SAGINAW AREA

TOP 20 WITHHOLDING EMPLOYERS FOR YEAR 2014

| Rank | Company/Organization | 2014 Withholding Amount |
|----------------|----------------------------------|-------------------------|
| 1 | Covenant Medical Center, Inc. | \$1,491,830.57 |
| 2 | St. Mary's of Michigan | \$533,648.91 |
| 3 | GM LLC | \$471,653.65 |
| 4 | US Government Def Fin | \$437,279.21 |
| 5 | Nexteer Automotive Corporation | \$424,439.85 |
| 6 | State of Michigan | \$264,168.93 |
| 7 | TRW Integrated Chassis System* | \$259,310.43 |
| 8 | School District City of Saginaw | \$258,152.36 |
| 9 | Saginaw County Court House | \$214,908.03 |
| 10 | City of Saginaw | \$202,258.68 |
| 11 | CMU Medical Education Partners | \$133,942.05 |
| 12 | Quality Temporary Services, Inc. | \$128,232.90 |
| 13 | MPLS Accounting Service Center | \$122,095.64 |
| 14 | AT&T Services, Inc | \$118,487.11 |
| 15 | Health Delivery Inc | \$108,887.19 |
| 16 | Linear Motion LLC | \$95,696.24 |
| 17 | Ascension Health Ministry** | \$95,655.21 |
| 18 | Michigan Bell Telephone Co | \$94,425.33 |
| 19 | Meijer Great Lakes | \$91,395.15 |
| 20 | Morley Companies | \$91,313.54 |
| Totals: | | \$5,637,780.98 |

**TRW is closed*

***Ascension Health Ministry is new name for St. Mary's.*

| A comparison of the City of Saginaw's condition | Year Ended 1995 | Year Ended 2005 | Year Ended 2015 |
|--|------------------------|------------------------|------------------------|
| Number of Businesses on City Business Tax-rolls: | 1,778 | 1,811 | 1,327 |
| Number of Households: | 23,401 | 20,711 | 17,512 |

*Sources: (1) City of Saginaw's Income Tax Division of the Department of Fiscal Services
(2) City of Saginaw's Assessing Division of the Department of Fiscal Services*

CITY OF SAGINAW



STATISTICAL SECTION

DEMOGRAPHIC STATISTICS

Population Trends Years 1900-2010

| Year | City of Saginaw Population | Percent Increase (Decrease) | Tri-Cities Total Population | Percent Increase (Decrease) |
|------|-------------------------------|--------------------------------|--------------------------------|--------------------------------|
| 1900 | 42,322 | 0.00% | 78,604 | 0.00% |
| 1910 | 50,150 | 27.25% | 84,517 | 7.52% |
| 1920 | 61,903 | 143.10% | 187,071 | 100.21% |
| 1930 | 80,715 | 20.37% | 209,341 | 11.90% |
| 1940 | 82,794 | 8.08% | 232,453 | 9.94% |
| 1950 | 92,918 | 17.66% | 277,638 | 19.44% |
| 1960 | 98,265 | 24.26% | 349,244 | 25.79% |
| 1970 | 91,849 | 15.20% | 400,851 | 14.78% |
| 1980 | 77,508 | 3.78% | 421,518 | 5.16% |
| 1990 | 69,512 | -7.06% | 399,320 | -5.27% |
| 2000 | 61,799 | .90% | 403,070 | .94% |
| 2010 | 51,508 | 16.66% | 391,569 | -2.86% |

Note: Percent change calculation is computed by subtracting the previous year population from the current year population and dividing it by the previous year population. This information is updated every ten (10) years.

**Tri-Cities include: Saginaw, Bay City, and Midland*

Source: U.S. Bureau of Census: Various Reports; Michigan Manual: Various editions



COMMUNITY PUBLIC SAFETY (CPS) POLICE



Police Administration is responsible for the overall planning, directing and coordinating of police activities to promote the safety of the community and to ensure that services are provided in a fair, prompt and courteous manner. It is also responsible for the Inspections Services/Internal Affairs Section of the Police Department, which deals with the investigation of complaints and ensures that proper direction is provided to staff for acceptable operational performance and compliance with policies and procedures.

Community Public Safety - Police Complement FOR FISCAL YEAR ENDED 2015

| Officers by Rank: | 2014 | 2015 | Change |
|---|--------------|--------------|-----------------|
| Police Chief | 1 | 1 | 0 |
| Deputy Police Chief | 0 | 0 | 0 |
| Lieutenants | 3 | 3 | 0 |
| Sergeants | 10 | 12 | 2 |
| Police Officers | 41 | 39 | -2 |
| Total Police | 55 | 55 | 0 |
| Crimes by Type: | 2013 | 2014 | % Change |
| Homicide | 27 | 13 | (51.85%) |
| Criminal Sexual Conduct | 75 | 71 | (5.33%) |
| Robbery | 130 | 129 | (.77%) |
| Felonious Assault | 613 | 496 | (19.08%) |
| Burglary | 735 | 549 | (25.31%) |
| Larceny | 482 | 484 | .41% |
| Motor Vehicle Theft | 99 | 67 | (32.32%) |
| Arson | 18 | 15 | (16.67%) |
| Total Crimes by Type: | 2,179 | 1,824 | (16.29%) |
| <p><i>Note: All positions listed for Community Public Safety Police and Fire are sworn in positions only.</i></p> <p><i>Source:</i></p> <p><i>(1) CPS Fire & Police Complement information retrieved from the City of Saginaw's 2014 and 2015 Personnel Complements</i></p> <p><i>(2) Police crimes by type information retrieved from Community Public Safety Police, State of Michigan Index Crime report</i></p> <p><i>(3) CPS Police calls by situation information retrieved from City of Saginaw's Community Public Safety Police</i></p> | | | |



COMMUNITY PUBLIC SAFETY (CPS) FIRE



The Administrative Division of the Community Public Safety Fire manages the annual operating budget while overseeing fire operations, training, building and apparatus maintenance, and fire prevention and life safety activities. Administration coordinates these activities with other city departments and divisions and county, state, and federal organizations. Administratively this division strives to provide the highest level of service to the community while providing management direction and planning for the future within the confines of the operating budget.

‘The Administrative Division is working for a safer, more secure, way of life through effective utilization of resources, innovation, and partnerships throughout the community.’

Community Public Safety - Fire Complement FOR FISCAL YEAR ENDED 2015

| Personnel by Rank: | 2014 | 2015 | Change |
|--------------------------------|-----------|-----------|----------|
| Fire Chief | 0 | 1 | 1 |
| Battalion Chiefs | 3 | 3 | 0 |
| Fire Captains | 4 | 3 | -1 |
| Lieutenants | 12 | 11 | -1 |
| Fire Marshall | 1 | 1 | 0 |
| Deputy Fire Marshall | 0 | 0 | 0 |
| Fire Engineer | 16 | 16 | 0 |
| Fire Training & Safety Officer | 1 | 1 | 0 |
| Firefighters | 13 | 15 | 2 |
| Total | 50 | 51 | 1 |

Note: All positions listed for CPS- Police & Fire are sworn in positions only.

| Calls for Service by Situation Found: | 2014 | 2015 | % Change |
|---------------------------------------|--------------|--------------|--------------|
| Fire | 373 | 381 | 2.14% |
| Rescue | 1,423 | 1,235 | (13.21%) |
| Hazardous Condition | 398 | 337 | (15.32%) |
| Service Call | 1,125 | 1,577 | 40.18% |
| Good Intent | 471 | 344 | (26.96%) |
| False Call | 246 | 252 | 2.44% |
| Total Calls by Situation: | 4,036 | 4,126 | 2.23% |

Source:

(1) Fire & Police Bureau Complement information retrieved from the City of Saginaw's 2014 and 2015 Personnel Complements

(2) Fire department calls by situation information retrieved from City of Saginaw's Fire Department

PRINCIPAL REAL ESTATE TAXPAYERS

TOP 25 TAXPAYERS

As of December 31, 2014

| Rank | Owner (Taxpayer) | # of Parcels | Real Property | | Personal Property | | TOTAL |
|------|--------------------------------------|-----------------|-------------------|----------------------|-------------------|----------------------|-------------------|
| | | | Ad Valorem | Special Act Rolls | Ad Valorem | Special Act Rolls | |
| 1 | Consumer Energy | 57 | 244,727 | | 27,153,600 | | 27,398,327 |
| 2 | General Motors LLC | 11 | 3,347,763 | 944,075 | 5,296,400 | | 9,588,238 |
| 3 | Linear Motion LLC | 4 | 2,873,670 | | 3,019,200 | | 5,892,870 |
| 4 | Hausbeck Pickle Co Inc | 6 | 1,284,827 | 2,245,500 | 85,744 | 903,000 | 4,519,071 |
| 5 | Fullerton Tool Co Inc | 8 | 277,426 | 738 | 3,088,700 | 808,300 | 4,175,164 |
| 6 | Charter Communications II LP | 1 | | | | 3,746,900 | 3,746,900 |
| 7 | Means Industries Inc | 4 | 667,599 | | 2,499,600 | | 3,167,199 |
| 8 | Rifkin Scrap Iron & Metal Co | 17 | 338,776 | 194,490 | 1,131,400 | 1,446,300 | 3,110,966 |
| 9 | Riverfront Medical Realty LLC | 2 | 2,823,889 | | 214,000 | | 3,037,889 |
| 10 | BBC Saginaw LLC | 2 | 2,149,308 | | | | 2,149,308 |
| 11 | Meredith Corp | 3 | 494,097 | | 1,515,400 | | 2,009,497 |
| 12 | IRG Saginaw | 2 | 1,964,319 | | | | 1,964,319 |
| 13 | Downtown Area Development LLC III | 2 | 1,743,972 | | | | 1,743,972 |
| 14 | SSP Associates Inc | 4 | 1,551,411 | 21,219 | 76,900 | | 1,649,530 |
| 15 | AT&T Services Inc | 1 | | | 1,645,500 | | 1,645,500 |
| 16 | CDSF Ltd | 5 | 1,288,044 | 192,264 | 41,800 | | 1,522,108 |
| 17 | Alfe Heat Treating Michigan Linc | 2 | | 576,300 | | 889,700 | 1,466,000 |
| 18 | Saginaw Heat Treating LLC | 1 | | | 1,454,300 | | 1,454,300 |
| 19 | Reardon Properties Inc | 5 | 1,277,002 | | 149,600 | | 1,426,602 |
| 20 | US Graphite Inc | 11 | 148,470 | 88,933 | 985,600 | 176,300 | 1,399,303 |
| 21 | Bancroft Project Saginaw LLC | 11 | 145,129 | 1,221,190 | | | 1,366,319 |
| 22 | Michigan Production Machining Inc | 2 | 599,619 | | 740,700 | | 1,340,319 |
| 23 | Covenant Medical Center Inc | 122 | 1,288,605 | 25,290 | | | 1,313,895 |
| 24 | Menard Inc #3520 | 1 | | | 1,095,700 | | 1,095,700 |
| 25 | B&P Process Equip & SYS LLC | 4 | 319,688 | | 747,700 | | 1,067,388 |
| | TOTALS | 288 | 24,828,341 | 5,509,999 | 50,941,844 | 7,970,500 | 89,250,684 |

Note: Information is listed in numerical order according to its rank for Top 25 Taxpayers in City of Saginaw

Source: Information provided by City of Saginaw's City Assessor of the Department of Fiscal Services

CITY OF SAGINAW



GLOSSARY ABBREVIATIONS AND TERMS

GLOSSARY OF ABBREVIATED TERMS

-A-

| | |
|--------|--|
| AASHTO | American Association of State Highway and Transportation Officials |
| AFSCME | American Federation of State, County & Municipal Employees |
| AMR | Automated Meter Reading |
| ARMS | Automated Record Management System |
| Asmt. | Assessment |
| ATPA | Automobile Theft Prevention Authority |
| Auth. | Authority |
| Avg. | Average |
| AWWA | American Water Works Association |

-B-

| | |
|----|-----------------|
| BP | Building Permit |
|----|-----------------|

-C-

| | |
|-------|-----------------------------------|
| CAD | Computer-Aided Design |
| CCF | Hundred Cubic Feet |
| CDBG | Community Development Block Grant |
| CIP | Capital Improvement Plan |
| Corp. | Corporation |
| CPO | Community Policing Office |
| CPS | Community Public Safety |
| CSO | Combined Sewage Overflows |

-D-

| | |
|-----|--------------------------------|
| DBO | Dangerous Building Ordinance |
| DDA | Downtown Development Authority |
| DOJ | Department of Justice |
| DP | Demolition Permit |

-E-

| | |
|--------|-------------------|
| Endow. | Endowment |
| EP | Electrical Permit |

-F-

| | |
|------|--|
| FBI | Federal Bureau of Investigation |
| FICA | Federal Insurance and Compensation Act |
| FT | Full Time |
| FY | Fiscal Year |
| FYI | Family Youth Initiative |

-G-

| | |
|-------|---|
| Gals. | Gallons |
| GASB | Governmental Accounting Standards Board |
| GF | General Fund |
| GFOA | Government Finance Officers Association |
| GIS | Geographical Information System |
| GM | General Motors |
| Govt. | Government |

GLOSSARY OF ABBREVIATED TERMS

-H-

H.R. Human Resources
H.T.E. Harvard Technology Enterprise

-I-

IFT Industrial Facilities Tax
Inc. Incorporated
ITS Intelligent Transportation System

-J-

J.A.G. Justice Assistance Grant

-K-

KWH Kilowatt Hour

-L-

Lbs. Pounds
LDFA Local Development Finance Authority
L.E.I.N. Law Enforcement Information Network
LELI Law Enforcement Leadership Institute
LLC Limited Liability Company

-M-

MBS Midland, Bay City, and Saginaw
MCL Michigan Compiled Laws
MDEQ Michigan Department of Environmental Quality
MDOT Michigan Department of Transportation
MG Milligram
MIOSHA Michigan Occupational Safety and Health Administration
MP Mechanical Permit
MSP Michigan State Police
MSU Michigan State University

-N-

NBC National Broadcasting Company
NEZ Neighborhood Enterprise
No. Number
NPDES National Pollutant Discharge Elimination System
NSF Non-Sufficient Funds
NTU Number of Transfer Units
NWUA Northwest Utilities Authority
NIP No Information Provided

O-

OMB Office of Management and Budget

-P-

P.A. Partial Agreement
P.C. Professional Corporation
PEG Public, Educational, and Governmental
PILOT Payment in Lieu of Taxes

GLOSSARY OF ABBREVIATED TERMS

| | |
|------------|---|
| POAM | Police Officers Association of Michigan |
| PP | Plumbing Permit |
| PRIDE | Positive Results in a Downtown Environment |
| PT | Part Time |
| PTO | Personal Time Off |
| -Q- | |
| QVF | Quality Voter File |
| -R- | |
| READ | Read Enjoy And Discover |
| Rev. | Revenue |
| RLF | Revolving Loan Fund |
| RSSI | Received Signal Strength Indication |
| RTBs | Retention Treatment Basins |
| RV | Recreational Vehicle |
| -S- | |
| SAFER | Staffing for Adequate Fire and Emergency Response |
| SBC | Southwestern Bell Corporation |
| SCADA | Supervisory Control and Data Acquisition |
| SCATT | Saginaw County Auto Theft Team |
| SCENIC | Saginaw Code Enforcement Neighborhood Improvement Cooperative |
| SEDC | Saginaw Economic Development Corporation |
| SEIU | Service Employees International Union |
| SGTV | Saginaw Government Television |
| SMMWSC | Saginaw-Midland Municipal Water Supply Corporation |
| SONAR | Sound Navigation & Ranging |
| SRF/SRRF | Special Revenue Fund |
| STARS | Saginaw Transit Authority Regional Services |
| SVC | Service/Serviced/Service |
| SVSU | Saginaw Valley State University |
| -T- | |
| TAPS | Treatment and Prevention Services |
| Temp. | Temporary |
| TIFA | Tax Increment Finance Authority |
| TV | Television |
| TBD | To Be Determined |
| -U- | |
| USA | United States of America |
| USDA | United States Department of Agriculture |
| -W- | |
| WWTP | Wastewater Treatment Plant |
| -Y- | |
| Yr. | Year |

GLOSSARY OF TERMS

A –

ACCRUAL BASIS – The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods or services are received (whether or not cash disbursements are made at that time.)

ACTIVITIES – Specific services performed to accomplish program objectives and goals.

AGENCY FUND – Permanently established endowments where the annual income is used at the discretion of the organization in pursuit of a particular mandate.

ALLOCATION – The assignment or distribution of available resources such as revenue, personnel, buildings, and equipment among various City departments, bureaus, divisions, or offices.

APPROPRIATION – An authorization made by City Council, which permits the City to incur obligations and to make expenditures or resources.

APPROVED (ADOPTED) BUDGET – The revenue and expenditure plan for the City for the fiscal year as enacted by City Council.

ARBITRAGE – Excess investment profits earned on the investment of lower-cost, tax-exempt bond proceeds.

ASSESSED VALUATION – The value placed upon real and personal property by the County tax assessor/appraiser as the basis for levying taxes.

ASSET – Property owned by the City which has monetary value.

AUDIT – Prepared by an independent certified public accounting firm, the primary objective of an audit is to determine if the City's general purpose financial statements present fairly the

City's financial position and results of operations in conformity with the generally accepted accounting principles.

B –

BALANCED BUDGET – Proposed revenues and other resources equal proposed appropriations.

BOND – A long-term promise to repay a specified amount of money (the face value amount of the bond) on a particular date (maturity date). Bonds are primarily used to finance capital projects.

BUDGET – A plan of financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures to fund City services in accordance with adopted policy.

BUDGET CALENDAR – The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT – A compilation of the spending and funding plans for the various funds, along with supporting narrative, schedules, tables, and charts which, in total, comprises the annual resource allocation plan.

BUDGET ORDINANCE – An ordinance considered and adopted by City Council to formally enact the proposed budget as amended.

BUDGET TRANSFER - Adjustment made to the budget during the fiscal year to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

BUREAU – The largest organizational component within a department which design is tied to service output or function.

C –

CAPITAL BUDGET – A spending plan for improvements to or acquisition of land, facilities, equipment, and infrastructure. The capital budget (1) balances revenues and expenditures, (2) specifies the sources of revenues, (3) lists each project or acquisition, and (4) must ordinarily be approved through adoption of an appropriation by the legislative body.

CAPITAL EXPENDITURE – The acquisition of fixed assets, usually authorized in the capital budget that includes land, buildings, infrastructure, and equipment.

CAPITAL IMPROVEMENT PLAN (CIP) – A multi-year plan to provide for equipment acquisition, improvement to public facilities, and construction of new facilities.

CAPITAL OUTLAY – Expenditures relating to the purchase of equipment, facility modifications, land, and other fixed assets.

CASH BASIS – The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when actually paid.

CLEAN ENERGY COLAITION (CEC) –

CREDIT RATING – The credit worthiness of an entity, as evaluated by independent agencies such as Moody’s Investors Service, Inc. and Standard and Poor’s Corp.

D –

DEBT SERVICE – Payment of interest and principal on an obligation resulting from issuance of bonds and notes.

DEBT SERVICE FUND – A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

DEFICIT – An excess of liabilities and reserves of a fund over its assets.

DEPARTMENT – The largest organizational component of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION – The spreading out of the original cost over the estimated life of the fixed asset such as building or equipment..

DESIGNATED FUND BALANCE - A portion of unreserved fund balance assigned by City policy for a specific future use.

DIRECT COSTS – Expenses that are directly attributable to the production of service, such as wages, benefits, supplies, and contract services, and that would be eliminated if the service were discontinued.

DIVISION – The largest organizational component within a bureau which design is tied to a specific service output or function.

E –

ENCUMBRANCE – A reservation of funds for an anticipated expenditure prior to actual payment for an item.

ENTERPRISE FUND – A fund used to account for revenues received for goods and services provided to the general public on a continuous basis and primarily financed through user charges.

EXPENDITURE – Actual outlay of money for goods or services.

EXPENSE – Expenditures and other obligations (e.g., encumbrances) to expend money for goods and services.

F –

FICA – City’s portion of mandatory Social Security contribution (6.20%) and mandatory

Medicare contribution (1.45%) for its employees payable to the federal government.

FIDUCIARY FUND – A fund that accounts for resources that governments hold in trust for individuals or other governments.

FISCAL YEAR (FY) – A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Harrisburg is January 1 – December 31.

FIXED ASSET – Asset of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined fixed assets as those with an expected useful life in excess of one year and an acquisition cost in excess of \$5,000.

FRINGE BENEFITS – Health and welfare related benefits for all full-time employees, such as medical, dental, vision, and life insurance coverage, and a prescription drug plan which are included in the employee's compensation package.

FUND – An accounting entity that records all financial transactions for specified activities or government functions. The six fund types used by the City are – General Fund, Capital Projects Fund, Debt Service Fund, Special Revenue Funds, Propriety (Utility) Funds, and Trust and Agency Funds.

FUND BALANCE – A cumulative excess of revenues over expenditures segregated by fund.

G –

GENERAL OBLIGATION BOND and NOTE – Forms of borrowing (debt financing) which reflect written promises from the City to repay sums of money on specific dates at specified interest rates backed by the full faith, credit, and taxing power of the municipality.

GENERAL FUND – The City's major operating account for all financial resources except those required to be accounted for in another fund.

GOVERNMENTAL FUNDS – Funds that account for the services provided to the general citizenry as opposed to a specific group. These funds focus on current financial resources, emphasizing budgetary control and available cash.

GRANT – A sum of money allotted from a specific governmental or non-profit organization to be used under certain circumstances for a designated purpose.

I –

INDIRECT COSTS – Costs that are incidental to the production of goods and services, such as administration, budgeting, accounting, personnel, purchasing, legal, and similar staff support services. Unlike direct costs, indirect costs do not disappear if the service or good is discontinued. Also known as **overhead**.

INFRASTRUCTURE – The basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system, and sewer system.

INTERFUND TRANSFER – A transfer of money from one fund of the City to another fund of the City.

K –

KEY PERFORMANCE INDICATOR – A targeted measurement which adds the most values to the department and is linked to target values and future projections.

L –

LIABILITY – Debt or other legal obligations arising out of transactions in the past which must be paid, renewed, or refunded at some future date.

LINE-ITEM BUDGET – A budget that lists detailed expenditure categories such as salary, postage, and maintenance service contracts. The specific amount budgeted is also listed by category.

LONG-TERM DEBT – Debt with a maturity of more than one year after date of issuance.

M –

MILL – A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

MILLAGE – The total tax obligation per \$1,000 of assessed valuation of property.

MISSION – A statement that defines the fundamental purpose of the department succinctly describing why it exists and what it does to achieve its purpose.

MODIFIED ACCRUAL – The method of accounting that is a mixture of both cash and accrual bases concepts. Revenues are recorded when they are both measurable and available to meet current liabilities. Expenditures are recorded when goods or services are received.

MSHDA (Michigan State Housing Developing Authority.) The Michigan State Housing Development Authority provides financial and technical assistance through public and private partnerships to create and preserve safe and decent affordable housing.

N –

NOTE – A short-term promise to repay a specified amount of money (the face value of the note) on a particular date (maturity date). Notes are primarily used to supplement current cash flow in anticipation of taxes and other revenues to be received, or to provide interim financing for capital projects in anticipation of the issuance of bonds.

O –

OPERATING BUDGET – That portion of a budget that deals with recurring expenditures such as salaries, electric bills, postage, printing and duplicating, paper supplies, and gasoline.

OPERATING EXPENSES – Ongoing costs associated with sustaining City government

operations such as: communications, professional fees, insurance, rentals, maintenance and repairs, contracted services, supplies, and minor capital.

ORGANIZATIONAL CHART – A chart representing the authority, responsibility, and relationships among departments, bureaus, and divisions within the City organization.

P –

PART-TIME POSITION – A position regularly scheduled for no more than 25 hours per week.

PERFORMANCE-BASED BUDGETING – A method of allocating resources to achieve specific objectives based on program goals and measured results.

PERFORMANCE OBJECTIVE – A goal whose attainment can be reasonably achieved with available resources that assist the department in accomplishing its mission.

PERSONNEL SERVICES – Expenditures relating to compensating employees of the City including wages, salaries, and special pay such as longevity, holiday, vacation, sick, personal, and bereavement; overtime and shift differential; fringe benefits such as FICA, health, and life insurances; and miscellaneous expenditures such as pension plan contributions, workers' compensation, and unemployment compensation costs.

PROGRAM – An organized set of activities directed toward a common purpose or goal that an agency undertakes or proposes to carry out its responsibilities.

PROPERTY TAX RATE – A rate set either by a local governing board or in state law that, when applied to the tax base (assessed value), represents the property owner's tax liability.

PROPOSED BUDGET – The City's resource allocation plan for the fiscal year as prepared and recommended by the Mayor for consideration by City Council.

PROPRIETARY FUND – A fund that accounts for business-like operations that intend to recover their full cost through charges to customers and users.

R –

RESOURCE ALLOCATION PLAN – The City’s revenue and expenditure plan for the fiscal year.

REVENUE – Money received or collected by the City through taxation, licenses, grants, fees, fines, forfeitures, charges, investments, and interfund transfers.

REVENUE BOND – Long-term borrowing that is backed by the revenues from a specific project such as water or sewer system improvement.

REVENUE STABILIZATION RESERVE – Revenue stabilization reserve that provides resources when tax revenues temporarily decline (as the result of a recession, the loss of a major taxpayer, or other similar circumstance).

RISK MANAGEMENT – The coordinated and continuous effort to minimize potential financial and human resource losses arising from workers’ compensation, liability, and property exposures.

S-

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

T –

TARGET – The success measures of an organization’s performance management system and are defined by key performance indicators. Without performance targets the organization’s vision cannot be quantified.

TAX BASE – The total value of taxable property in the City.

U –

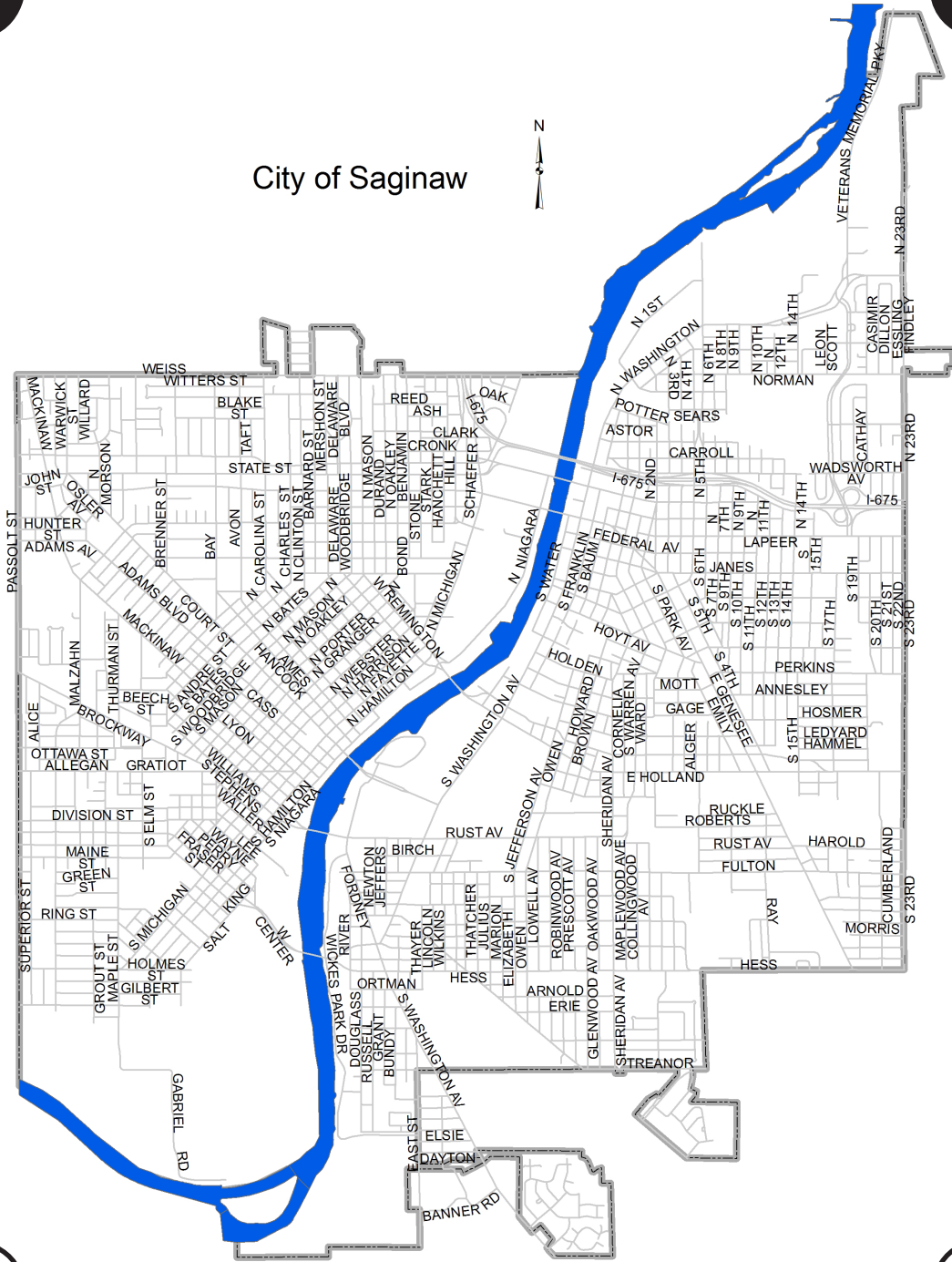
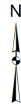
UNFUNDED LIABILITY – A liability that accrues to a fund for which there is no source of revenue.

UNIT – The smallest organizational component within a bureau, which by design further delineates the distribution of workload to achieve a specific output or function.

Y –

YIELD – The rate of return earned on an investment based on the cost of the investment.

City of Saginaw



1315 SOUTH WASHINGTON AVENUE
SAGINAW, MICHIGAN 48601